

**City of Franklin**  
**Inspection Services**  
9229 West Loomis Road  
Franklin, Wisconsin 53132  
Phone: (414) 425-0084  
Fax: (414) 425-7513

## **One- & Two-Family Alteration Permit Applications**

### **Items Necessary at Time Of Permit Application**

- Three (3)** complete sets of plans drawn to scale not less than one-fourth (1/4") per foot indicating ceiling heights, window and doors, location of plumbing fixtures, the use of each room, a description of materials & work to be performed, and **One (1)** set of plans in **PDF** format if 11" x 17" or larger, email to - **generalinspection@franklinwi.gov**.  
**If Egress Window:** Plans must show framing detail with header and stud information, diagram showing room, room use and location of egress window.
- Copy of current Dwelling Contractor **AND** Dwelling Contractor Qualifier Certifications. **(Note: NOT required for homeowner's doing their own HVAC or building.)**
- Estimated cost of construction - **(not including Plumbing, HVAC, or Electrical)**
- Application Form & Plan Review Fee of \$50.00

(applications can be downloaded at [www.franklinwi.gov](http://www.franklinwi.gov))

### **Fees:**

**Plan Review:** \$50.00

**Permit Fee:** Alteration \$11.75 per \$1000 valuation given; \$60.00 minimum

**Occupancy Fee:** \$50.00 (if applicable)

**Technology Fee:** Permit fee less than \$100 = \$4.00

Permit fee equal to or greater than \$100 = \$7.00

**NOTE:** Building permits do not include permits/fees for plumbing, electrical or heating/ventilating.

**PLUMBING AND ELECTRICAL WORK MUST BE DONE BY LICENSED CONTRACTORS.**