

City of Franklin
Inspection Services
9229 West Loomis Road
Franklin, Wisconsin 53132
Phone: (414) 425-0084
Fax: (414) 425-7513

One & Two Family Addition/Alteration Permit Applications

Items Necessary for Application to Architectural Board

- **2 COPIES OF BUILDING PLANS**
(2) Complete sets of plans showing all elevations, drawn to ¼” scale or larger, showing all detail. **Applications are required to include photographs of the existing structure.**
- **COPY OF SITE PLAN**
Showing building location on lot with addition drawn to scale of survey.
- **\$50 APPLICATION FEE**

After approval from Arch Board: **Items Necessary at Time of Permit Application:**

- (1) additional set of plans if submitted and approved by Arch. Board, AND (1) set of plans in PDF format if larger than 11”x17”; email to generalinspection@franklinwi.gov.
(3) NEW sets of plans if changes are required by the Arch. Board; plan must be redrawn with change(s) and submitted at permit application.
If Egress Window: Plans must show framing detail with header and stud information, diagram showing room, room use and location of egress window.
- 1 copy of survey – can be existing survey
- 1 set of Heat Loss Calculations (if space will be heated).
- Copy of current Dwelling Contractor **AND** Dwelling Contractor Qualifier Certifications. **(Note: NOT required for homeowner's doing their own HVAC or building.)**
- Estimated cost of construction - **(not including Plumbing, HVAC, or Electrical)**
- Application Form & Plan Review Fee of \$50.00 if Alteration
\$80.00 if Addition

(applications can be downloaded at www.franklinwi.gov)

Fees:

- Plan Review:** \$50.00 if Alteration
\$80.00 if Addition
- Permit Fee:** Alteration \$11.75 per \$1000 valuation given; \$60.00 minimum
Addition \$0.37/sq. ft.; \$60.00 minimum
- Occupancy Fee:** \$50.00 (if applicable)
- Technology Fee:** Permit fee less than \$100 = \$4.00
Permit fee equal to or greater than \$100 = \$7.00

NOTE: Building permits do not include permits/fees for plumbing, electrical or heating/ventilating. **PLUMBING AND ELECTRICAL WORK MUST BE DONE BY LICENSED CONTRACTORS.**