

November 6, 2019

Dear Valued Fire Protection Stakeholders,

Effective immediately, plan submissions for fire protection systems to be installed or modified within the City of Franklin (including but not limited to fire sprinklers, fire alarms, clean agent and wet chemical systems) must be submitted directly to Fire Safety Consultants Inc., (FSCI). Plan review fees must be paid directly to FSCI upon submittal. More information on FSCI, along with the fee schedule, is available at:

<https://www.firesafetyfsci.com/>

Upon conditional approval, the Franklin Fire Department will mail plans back to the applicant, along with an invoice for a \$100 processing fee. No work may commence on any fire protection system until conditional approval is granted.

The Franklin Fire Department has applied to be a delegated agent of the Wisconsin Department of Safety and Professional Services (DSPS), and it is anticipated that a separate plan submission to and review by DSPS will not be required in the future. However, this approval has not yet been granted, and **at this time review and approval directly by DSPS is still required.**

For minor modifications to existing systems not requiring DSPS approval; defined as addition, deletion, or alteration of 20 or less sprinkler heads or alarm devices **not including control panels**, a notice of work must be submitted to the Franklin Fire Department, along with a \$50 processing fee. The Franklin Fire Department reserves the right to request additional information, including but not limited to shop drawings, specification sheets, and UL listing information, on a case by case basis; and conditional approval must be received prior to beginning any work. The current recently revised fire code and permit application may be obtained on the Franklin Fire Department web page at:

<https://www.franklinwi.gov/Departments/Fire.htm>

It is our sincere hope that this change will improve efficiency and enhance customer service and cost-effectiveness for fire protection contractors, property owners, and other stakeholders seeking to do business within the City of Franklin.

Respectfully,

Adam Remington
Fire Chief