

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

ORDINANCE NO. 2023-2531

AN ORDINANCE TO AMEND ORDINANCE 2022-2521, AN ORDINANCE ADOPTING THE 2023 ANNUAL BUDGET FOR THE GENERAL OPERATING FUND TO TRANSFER \$30,380 IN EXPENDITURES FROM THE ENGINEERING PERSONAL SERVICES SALARY & BENEFITS ACCOUNTS TO THE PLANNING PERSONAL SERVICES SALARY AND BENEFITS ACCOUNTS

WHEREAS, the Common Council of the City of Franklin adopted the 2023 Annual Budgets for the City of Franklin on November 15, 2022;

WHEREAS, A full-time Secretary left employment in December of 2022. This position was authorized and budgeted 50% in the Engineering Department and 50% in the Sewer & Water Department. Replacement of this vacancy has not been authorized;

WHEREAS, The Planning Department has continued to request additional clerical help to perform data entry of projects, answering of phones, helping customers at the counter, etc. Job analysis shows that splitting the position between departments would be an effective use of the position and budget and help with the workload in planning; and

WHEREAS, A part-time (.75) Secretary from another department has offered to move to full-time employment, and would work 2 hours per day in the Planning Department. Providing additional clerical support will help relieve the two current Planners from some of their administrative duties and allow them to concentrate on some of the higher-level planning functions. This would use approximately ½ of the transferred funding. The additional funding would be available for any projects requiring authorized overtime or for contracting out services. This was approved by the Common Council on February 7, 2023.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Section 1 That the 2023 Budget for the General Operating Fund for the various Engineering Personal Services Salary and Benefits and Planning Personal Services Salary and Benefits accounts be amended as follows:

Appropriation / Expenditure

Engineering Salaries – FT	01-0321-5111	Decrease	\$26,180.00
Engineering Benefits	01-0321-xxxx	Decrease	\$ 4,200.00

Appropriation / Expenditure

Planning Salaries – FT	01-0621-5111	Increase	\$26,180.00
Planning Benefits	01-0621-xxxx	Increase	\$ 4,200.00

Section 2 Pursuant to §65.90(5)(ar), Wis. Stats., the City Clerk is directed to post a notice of this budget amendment within fifteen days of adoption of this Ordinance on the City's website.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 20th day of February 2023.

APPROVED:



Stephen R Olson, Mayor

ATTEST:



Karen L. Kastenson, City Clerk

AYES 6 NOES 0 ABSENT 0