

**SOLID WASTE COLLECTION  
FUND 19**

**DEPARTMENT:** Solid Waste Collection

**PROGRAM MANAGER:** City Engineer

**PROGRAM DESCRIPTION:**

The Solid Waste Department is operated through a Special Revenue Fund. Revenue comes from direct charges to those customers that use the service. It provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor. A contract has been negotiated for a five (5) year contract extension through 2022 with Johns Disposal Service. Recently, Common Council directed staff to negotiate for a 5-year extension. The calculation for this budget is based on the contract with Johns Disposal Service. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget and the tipping fees are included in the Johns Disposal contract. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 33 percent level (see table below). Note: This year's budget includes all overtime by the Public Works Department – not just the Saturday overtime.

**SERVICES:**

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables in carts.
- Three times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

**STAFFING:**

In addition to the contracted service, overtime hours equivalent to 0.26 Highway Division personnel (one person for twelve months) are budgeted for weekend operation of the drop off site. New DPW staff is hired with the understanding that Saturday work hours were mandatory at straight time based on an altered work schedule- working only 4 days earlier in the week. The goal is to eventually have this scheduled shared with many LEOs on a rotation or voluntary basis. This is saving the City money although it adversely affects the DPW capacity during the week.

**ACTIVITY MEASURES:**

Activity	2011	2012	2013	2014	2015	2016	2017*	2018*
Total non-recyclable refuse collected (tons)	8,353	8,205	7,972	7,923	8,259	8,179	8,400	8,400
Recyclables collected (tons)	2,813	2,737	3,114	3,479	2,975	2,766	2,815	2,900
Yard waste (tons)	274	335	322	221	332	340	325	330

\*Forecast

**BUDGET SUMMARY:**

No change in the annual fee of \$106.95 is planned for 2019.

**Solid Waste Fund  
Fund 19**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL INTERGOVERNMENTAL								
19-0000-4146	RECYCLING GRANTS	69,000	69,000	69,000	68,800	68,800	68,838	65,995
CHARGES FOR SERVICES								
19-0000-4490	USER FEES	1,220,400	1,220,400	1,227,450	1,211,000	1,211,000	1,210,567	1,199,836
19-0000-4495	LANDFILL OPERATIONS-TIPPAGE	361,800	361,800	346,000	350,000	350,000	350,738	338,333
	Total Charges for Services	1,582,200	1,582,200	1,573,450	1,561,000	1,561,000	1,561,305	1,538,169
INTEREST & INV INCOME								
19-0000-4711	INTEREST ON INVESTMENTS	9,500	9,500	4,500	7,500	7,500	9,364	9,662
19-0000-4713	INVESTMENT GAINS/LOSSES						(1,355)	(4,528)
19-0000-4719	MISCELLANEOUS INTEREST						3	2
	Total Interest & Inv Income	9,500	9,500	4,500	7,500	7,500	8,012	5,136
MISCELLANEOUS								
19-0000-4759	SALE OF RECYCLING BINS						36	
19-0000-4761	SALE OF RECYCLABLES			500				905
	Total Miscellaneous			500			36	905
	<b>Total Revenues</b>	<b>1,660,700</b>	<b>1,660,700</b>	<b>1,647,450</b>	<b>1,637,300</b>	<b>1,637,300</b>	<b>1,638,191</b>	<b>1,610,205</b>
Dept 0341 - SOLID WASTE/REFUSE&RECYCLING PERSONNEL SERVICES								
19-0341-5111	SALARIES-FT	10,870	10,870	8,245	9,428	9,428	10,259	2,179
19-0341-5117	SALARIES-OT	1,327	1,327	1,223	1,118	1,118	662	10,491
19-0341-5151	FICA	933	933	724	807	807	802	915
19-0341-5152	RETIREMENT	482	482	758	601	601	213	902
19-0341-5153	RETIREE GROUP HEALTH	232	232	144	224	224	183	65
19-0341-5154	GROUP HEALTH & DENTAL	2,631	3,066	2,180	2,235	2,235	2,275	2,251
19-0341-5155	LIFE INSURANCE	6	6	5	5	5	47	50
19-0341-5156	WORKERS COMPENSATION INS	450	422	448	365	365	508	475
	Total Personnel Services	(16,931)	(17,338)	(13,727)	(14,783)	(14,783)	(14,949)	(17,328)
NON PERSONNEL SERVICES								
19-0341-5283	REFUSE COLLECTION	713,750	713,750	686,754	679,500	679,500	676,516	658,869
19-0341-5284	RECYCLING COLLECTION	380,720	380,720	366,320	362,800	362,800	369,481	363,768
19-0341-5285	LEAF & BRUSH PICKUPS	63,800	63,800	61,800	60,000	60,000	54,259	53,360
19-0341-5286	TIPPAGE FEE COSTS	469,000	469,000	468,650	455,300	455,300	456,122	441,056
19-0341-5287	MISC WASTE COSTS	3,500	3,500	3,605	3,500	3,500	2,369	4,072
19-0341-5313	PRINTING	1,800	1,800	1,800	1,800	1,800	1,700	1,700
19-0341-5421	OFFICIAL NOTICES/ADVERTISING							115
	Total Non-Personnel Services	(1,632,570)	(1,632,570)	(1,588,929)	(1,562,900)	(1,562,900)	(1,560,447)	(1,522,940)
	<b>Total Expenditures</b>	<b>(1,649,501)</b>	<b>(1,649,908)</b>	<b>(1,602,656)</b>	<b>(1,577,683)</b>	<b>(1,577,683)</b>	<b>(1,575,396)</b>	<b>(1,540,268)</b>
ESTIMATED REVENUES - FUND 19		1,660,700	1,660,700	1,647,450	1,637,300	1,637,300	1,638,191	1,610,205
APPROPRIATIONS - FUND 19		1,649,501	1,649,908	1,602,656	1,577,683	1,577,683	1,575,396	1,540,268
	<b>Total Net Revenues (Expenditures)</b>	<b>11,199</b>	<b>10,792</b>	<b>44,794</b>	<b>59,617</b>	<b>59,617</b>	<b>62,795</b>	<b>69,937</b>
<b>BEGINNING FUND BALANCE</b>		<b>438,471</b>	<b>438,471</b>	<b>393,677</b>	<b>393,677</b>	<b>393,677</b>	<b>330,883</b>	<b>260,944</b>
<b>ENDING FUND BALANCE</b>		<b>449,670</b>	<b>449,263</b>	<b>438,471</b>	<b>453,294</b>	<b>453,294</b>	<b>393,678</b>	<b>330,881</b>