

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE 9/4/2018
Reports & Recommendations	RESOLUTION TO AMEND PROFESSIONAL SERVICES CONTRACT WITH RUEKERT & MIELKE, INC. FOR THE DRAINAGE IMPROVEMENTS IN RAWSON HOMES NEIGHBORHOOD NORTH OF W. MADISON BOULEVARD FOR AN ADDITIONAL \$2,673.	ITEM NO. <i>G.7.</i>

BACKGROUND

On June 6, 2018, Common Council rejected all bidders for the for the Rawson Homes Drainage and Watermain Relay Project because the bids were much higher than anticipated. Rawson Homes is a neighborhood roughly bounded by W. Rawson Avenue, S. 35th Street, S. 37th Street, and W. Marquette Avenue. This project combines a drainage component to be reimbursed by the Milwaukee Metropolitan Sewer District (MMSD) and a watermain relay project to be paid for by the Franklin Water Utility.

The project is anticipated to be rebid with some changes and at a more favorable time in October 2018.

ANALYSIS

Ruekert & Mielke, the engineering consultant, needs to make the changes for rebidding the project and perform some additional modeling for the potable water system as part of the watermain project. Since the watermain project is the primary reason for the additional efforts, the Board of Water Commissioners will consider an amendment to their contract on September 18, 2018.

Efforts to modify the drainage components and additional coordination with MMSD amount to 22 hours of the consultant's time. The scope of services is set forth in more detail in the attached "Amendment" document.

Note that the Board of Water Commissioners will see a contract amendment for \$22,290. That amendment will include efforts to phase the watermain project and model the potable water system for permitting purposes.

Per Common Council's request, Staff has asked MMSD staff on multiple occasions about a written commitment that MMSD funds are available to award a higher project with a higher cost than previously discussed. MMSD staff has assured City staff that it is available but to date, nothing in writing has been received.

OPTIONS

- A. Authorize an amendment for additional efforts related to the drainage projects. Or
- B. Table with additional direction for staff.

FISCAL NOTE

Appropriations will be discussed when bids are received and ready for award.

Ruekert & Mielke's current professional services contract for the City (Common Council) related to the drainage components was for \$62,925. An additional \$2,673 will make their total contract to the City for the drainage components at \$65,605. The Board of Water Commissioners will see a contract amendment for \$22,290 for additional efforts related to the watermain portion of the project.

RECOMMENDATION

(Option A) Adopt resolution 2018-_____, a resolution to amend professional services contract with Ruekert & Mielke, Inc. for the drainage Improvements in Rawson Homes Neighborhood North of W. Madison Boulevard for an additional \$2,673.

Engineering: GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2018 - _____

RESOLUTION TO AMEND PROFESSIONAL SERVICES CONTRACT WITH
RUEKERT & MIELKE, INC. FOR THE DRAINAGE IMPROVEMENTS IN
RAWSON HOMES NEIGHBORHOOD NORTH OF W. MADISON BOULEVARD
FOR AN ADDITIONAL \$2,673.

WHEREAS, the City of Franklin desires to redesign and rebid the Rawson Homes Neighborhood Drainage and Watermain Relay Project; and

WHEREAS, additional efforts are needed from Ruekert & Mielke to redesign and rebid the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the professional services contract with Ruekert & Mielke, Inc. for the Drainage Improvements in Rawson Homes Neighborhood North of W. Madison Boulevard be amended to increase \$2,673.

Introduced at a regular meeting of the Common Council of the City of Franklin the
_____ day of _____, 2018, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the
_____ day of _____, 2018.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

AMENDMENT

This amendment modifies the original agreement for the design and bidding of the water main improvements in the Rawson Homes neighborhood, made and entered into the 22nd day of December 2017, between the City of Franklin Water Utility, 9229 West Loomis Road, Franklin, Wisconsin 53132 (hereinafter "CLIENT") and Ruekert & Mielke, Inc. (hereinafter "CONTRACTOR"), whose principal place of business is W233 N2080 Ridgeview Parkway, Waukesha, Wisconsin.

CLIENT and CONTRACTOR hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

Description of Modifications:

Scope of Services:

The scope of services of CONTRACTOR's services shall be modified as outlined below:

- Adjust project phasing, alternate bids and project details to allow the City flexibility of award options and ability to match the work with available funds. Approximately five alternate bids are expected for water main work.
- Make corresponding edits to the technical specifications, project manual, and project plans.
- Complete water main fire flow modeling as required by DNR water main extension permit.
- Update the DNR Water Main Extension and Notice of Intent Erosion Control permit applications with new project details and timing.
- Rebid the Rawson Homes project.
- Prepare an Advertisement for Bidding for publication by the City.
- Answer contractor questions during bidding, prepare any necessary addenda, attend the mandatory pre-bid conference and attend the bid opening.
- Review the submitted bids, provide a recommendation of award and prepare the necessary contracts for signature.
- Attend the project's preconstruction conference.
- Hold up to 2 project status meetings with City Staff.
- Ongoing coordination with City Staff regarding the original bid results.

Schedule:

The schedule for CONTRACTOR's services shall be modified as outlined below:

- The project will be bid in late 2018 with the exact dates to be determined by City Staff. A potential bidding schedule would be as follows:
 - AD 1 in the paper: Wednesday, October 3rd.
 - AD 2 in the paper: Wednesday, October 10th.
 - Prebid conference: Tuesday, October 16th.
 - Bid opening: Wednesday, October 24th.

Fee:

For the additional services and modifications set forth above, CLEINT shall pay CONTRACTOR the following additional or modified compensation:

Original Contract amount:	\$45,300
Net change from prior amendments:	N/A
This amendment amount:	<u>\$22,290</u>
Adjusted Contract amount:	\$67,590

The lump sum costs shown above include all miscellaneous reimbursable costs.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT to be executed on the day and year first above written.

CITY OF FRANKLIN WATER COMMISSION

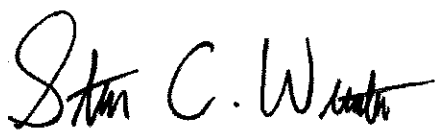
Gary R. Grobner, Chairman

DATE: _____

DATE: _____

RUEKERT & MIELKE, INC.

BY: _____



PRINT NAME: Steven C. Wurster, P.E.

TITLE: Senior Vice President/COO

DATE: August 30, 2018

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE September 4, 2018
Reports & Recommendations	A RESOLUTION FOR CHANGE ORDER NO. 1 TO JANKE GENERAL CONTRACTORS, INC. FOR AN INCREASE OF \$835.97 FOR CONSTRUCTION OF RIVER PARK PATH BRIDGE	ITEM NO. <i>G. 8.</i>

BACKGROUND

The construction of the River Park Path Bridge is nearing completion. This is a pathway and bridge connecting W. River Park Court and S. River Lane. The contractor is Janke General Contractors, Inc. (Athens, WI) and the contract was awarded for \$290,436.89.

ANALYSIS

During the fabrication of the bridge, the contractor/fabricator and the design engineer agreed that a railing detail needs to be changed. Staff received the Designer's approval for the change on Friday, August 24, 2018. The labor and material cost for this change is \$835.97.

A ribbon cutting ceremony is being scheduled for 6:00 pm on September 6, 2018. All is expected to be complete with the exception of this railing. Fabrication and delivery of the railing is expected to be an additional month and is reflected in the change order. The ceremony will still occur without this ancillary installation.

OPTIONS

- A. Approve Change Order #1 in the amount of \$835.97, or
- B. Table with additional direction to staff.

FISCAL NOTE

This finalizes the project. Here is a full accounting of expenditures:

\$290,436.89	Original Janke Contract
\$ 835.97	Change Order 1
\$291,272.86	Total Construction

The engineering fees on the bridge were \$97,040 in 2016 & 2017 bringing the total project cost to \$388,312.86. These expenditures qualify for park impact fees and there are adequate appropriations available.

RECOMMENDATION

(Option A) Adopt Resolution 2018-_____, a resolution for a change order no. 1 to Janke General Contractors, Inc. for an increase of \$835.97 for construction of River Park Path Bridge.

Engineering Department: GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2018 -

A RESOLUTION FOR CHANGE ORDER NO. 1 TO
JANKE GENERAL CONTRACTORS, INC. FOR AN INCREASE OF \$835.97 FOR
CONSTRUCTION OF RIVER PARK PATH BRIDGE

WHEREAS, Janke General Contractors, Inc. (Athens, WI) and the contract was awarded to construct a path and pedestrian bridge connecting W. River Park Court and S. River Lane for \$290,436.89. And

WHEREAS, Janke General Contractors and the Design Engineer agree that modifications are needed to the railing.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Franklin that it would be in the best interest of the City to execute Change Order 1 for \$835.97.

Introduced at a regular meeting of the Common Council of the City of Franklin the
_____ day of _____, 2018, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the
_____ day of _____, 2018.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____
GEM/db

CHANGE ORDER
CITY OF FRANKLIN
DEPARTMENT OF ENGINEERING

Change Order No: 01

Dated: September 4, 2018

PROJECT NAME RIVER PARK PATH

PROJECT LOCATION W. River Park Court and S. River Lane.

CONTRACTOR: Janke General Contractors, Inc.

Contract For _____

Nature of the Changes:

Modification to railing design involving base plates

These changes result in the following adjustment of Contract Price and Contract Time: (CITY CONTRACT ONLY)

Original Contract Price \$ \$290,436.89

Contract price prior to this Change Order \$ \$290,436.89

Net Increase resulting from this Change Order \$ +\$835.97

Current contract price including this Change Order \$ \$291,272.86

Net (Increase/Decrease) in time resulting from this Change Order Increase 30 calendar days

The above changes are Approved by:

Mayor

City Clerk

Contractor:

By: Stephen R. Olson

By: Sandra L. Wesolowski

By: _____

Date: _____

Date: _____

Date: _____

Director of Finance & Treasurer

City Attorney

By: Paul Rotzenberg

By: Jesse A. Wesolowski

Date: _____

Date: _____

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APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/04/2018
REPORTS AND RECOMMENDATIONS	A RESOLUTION TO MAKE A 2019 GRANT APPLICATION REQUEST OF \$15,706.50 FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES URBAN FORESTRY GRANT PROGRAM AND UNSPECIFIED AMOUNTS FOR YET TO BE DETERMINED CATASTROPHIC STORM EVENTS	G.9.

BACKGROUND

The Wisconsin Department of Natural Resources (WDNR) Urban Forestry Grant program is designed to fund projects that improve a community's capacity to manage its trees. Projects that help conserve, protect, expand or improve the urban forest resource will also be prioritized. This 2019 grant application is due October 1, 2018.

One of the stated 2019 funding priorities is to "respond to the Emerald Ash Bore." Franklin has been hit hard with the Emerald Ash Borer (EAB) and staff would like to apply for this grant to replace the urban forestry (street trees) that has been decimated by EAB.

This grant is in addition to a grant offered through the Southeastern Wisconsin Regional Planning Commission, the WDNR, and the Bay-Lake, East Central Wisconsin, and Northwest Wisconsin Regional Planning Commissions (RPCs) to help communities, counties, and tribes plant trees to mitigate Emerald Ash Borer (EAB) impacts and reduce runoff.

ANALYSIS

An eligible 50% match includes options for cash or in-kind services provided for the project and that have occurred during the project period. Projects must be a minimum of \$2,000 and a maximum of \$50,000- ie the grant request must be between \$1,000 and \$25,000. Proposals are competitively scored amongst other applications from other communities. Grant application must be mailed no later than October 1, 2018. Eligible projects and expenditures are for January 1 to December 31, 2019.

Staff recommends a proposed project as follows:

- \$ 6,239 Labor and Equipment to plant trees
- \$24,850 Purchase of 142 street trees
- \$ 324 Labor to update tree inventory
- \$31,413 Total Project Cost

The 50% match grant is a \$15,706.50 request. Note that $\$15,706.50 - \$6,239 = \$9,467.50$ that is expected to be provided by the 2019 budget from unrestricted contingency for trees (see Fiscal Note Section)

Enclosed is a DRAFT version of Franklin's application. This grant award is anticipated to be announced in January 2019.

Note that the attached resolution uses the recommended language from the grant website. The sample resolution also includes language to allow the City to quickly apply and receive a 100% grant for an urban forestry catastrophic storm projects specified in Wis. Stats section 23.097(1g) and (1r), Wis. Stats- if needed. Both sections of the statute are as follows:

(1g) The department shall award grants to counties, cities, villages, towns, and nonprofit organizations for up to 50 percent of the cost of tree management plans, tree inventories, brush residue projects, the development of tree management ordinances, tree disease evaluations, public education concerning trees in urban areas and other tree projects.

(1r) In addition to the grants awarded under sub. (1g), the department may award grants to ...cities, ... that apply for the grants for the costs of removing, saving, and replacing trees that have been damaged by catastrophic storm events in urban areas. To be eligible for a grant under this subsection, the damage must have occurred in an area for which the governor has designated a state of emergency due to a catastrophic storm event. The department shall notify each applicant for a grant under this subsection as to whether the application for the grant will be approved or denied within 60 days after the date the application is submitted to the department. A recipient of a grant awarded under this subsection is exempt from having to pay any percentage of the costs in order to receive the grant.

Staff is also anticipating other tree-related grants this year that will be investigated for applicability.

OPTIONS

- A. Pass a Resolution to direct Staff to submit grant application and comply with the requirements stipulated in the grant program. Or,
- B. Table and elect to not submit grant application due September 10, 2018.

FISCAL NOTE

The City of Franklin is in the process of making and adopting a budget for 2019. Staff requested \$32,000 for trees and landscaping and the Mayor is tentatively recommending \$0. However, the Mayor added \$16,000 unrestricted contingency for trees- contingent on other revenues. Staff would anticipate \$9,467.50 be dedicated for this grant, \$2,500 for the WDNR Great Lakes Basin Tree Planting Grant Program and the remaining \$4,032.50 for a yet to be identified grant.

The in-kind \$6,239 labor and equipment costs are anticipated to be within other highway operating budgets.

COUNCIL ACTION REQUESTED

(Option A) Motion to adopt Resolution No. 2018 - _____, a resolution to make a 2019 grant application request of \$15,706.50 from the 2018 WDNR Urban forestry Grant program and unspecified amounts for yet to be determined catastrophic storm events.

Engineering Department: GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2018 - _____

A RESOLUTION TO MAKE A 2019 GRANT APPLICATION REQUEST OF \$15,706.50
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES URBAN
FORESTRY GRANT PROGRAM AND UNSPECIFIED AMOUNTS FOR YET TO BE
DETERMINED CATASTROPHIC STORM EVENTS

WHEREAS, the City of Franklin, Wisconsin , (FRANKLIN), is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, FRANKLIN attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, FRANKLIN requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, the City of Franklin, Wisconsin, (FRANKLIN), will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, FRANKLIN will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City Forester to act on its behalf to:

1. Sign and submit the grant application(s)
2. Sign a grant agreement(s) between FRANKLIN and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement(s)
4. Submit grant reimbursement request(s) to the DNR
5. Sign and submit other required documentation

Introduced at a regular meeting of the Common Council of the City of Franklin the

_____ day of _____, 2018, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the

_____ day of _____, 2018.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

Notice: Pursuant to US Public Law 95-313, s. 6(b), s. 23.097, Wis. Stats., and ch. NR 47, Wis. Adm. Code, this completed form is required to apply for an Urban Forestry Grant. The Department of Natural Resources (DNR) will be unable to process your application unless complete information is provided as requested. Information will be used to determine grant award lists, provide statistical information and potentially to use as an example for other grant applicants. Personally identifiable information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Grant is for calendar year **2019**

Resolution required with application submittal – see [sample](#)

Section I: Grant Type

Select the appropriate grant type. Click the link for more information related to each grant type.

☒ Regular Grant ☐ Start-up Grant

Section II: Applicant Information

A. Applicant Organization

Applicant Organization Name

City of Franklin

Applicant organization is a (*check one*)

☒ City ☐ Village ☐ Town ☐ County ☐ Tribal Government ☐ 501(c)(3) nonprofit organization

Located in the county of: Milwaukee

DNR USE ONLY
SE

B. Applicant Authorized Representative

Last Name	First Name	MI	Position Title
Riha	Tom	J	City Forester
Organization Address (same as Treasurer or W9)		Phone Number	FAX Number
7979 W Ryan Rd.		(414) 425-2592	(414) 425-7315
City	State	ZIP Code	E-mail
Franklin	WI	53132	triha@franklinwi.gov

C. Project Manager (if different from Authorized Representative)

Last Name	First Name	MI	Position Title
Address		Phone Number	FAX Number
City	State	ZIP Code	E-mail

D. Grant Request Summary – will automatically be populated from Section VII Calculations

Grant Request:	Applicant's Share:	Total Project Cost:
15,706.50	15,706.50	31,413.00

Section III. Community Urban Forestry Program Status

Below are basic elements of a well-established municipal, county, or tribal urban forestry program. Select ONE option in each category that best describes your current urban forestry program.

Applicants for the Startup Grant will be redirected to a regular grant application if they select the top box in 3 or more of the categories.

501(c)(3) organizations omit this section UNLESS your project results in a municipality advancing to the top level in any of the categories. Then, list the municipality here and complete the grid to reflect that municipality's current urban forestry program.

Municipalities: _____

Tree Inventory	We have a current, complete tree inventory.	<input type="radio"/>
	Our tree inventory is incomplete or needs updating or upgrading.	<input checked="" type="radio"/>
	We have no formal inventory or other written records of our trees.	<input type="radio"/>
Urban Forest Management Plan	We have a current, useful, written, inventory-based urban forest management plan.	<input checked="" type="radio"/>
	Our inventory-based, written urban forest management plan is incomplete or out of date.	<input type="radio"/>
	We do not have a written urban forest management plan based on our tree inventory data or on similar forest resource assessment.	<input type="radio"/>
Program staffing	Urban forestry program management is done by staff, contracted consultants &/or volunteers who have: a forestry degree; ISA certified arborist credentials; have completed WI Community Tree Management Institute; or have other advanced forestry training.	<input checked="" type="radio"/>
	Urban forestry program management is done by staff, contracted consultants &/or volunteers who have: experience or on-the-job training, but lack a forestry degree; ISA certified arborist credentials; Community Tree Management Institute completion certificate; or comparable advanced forestry training.	<input type="radio"/>
	We have no staff, contracted consultants or volunteers authorized to handle or advise our community on tree planting & care.	<input type="radio"/>
Tree ordinance	We have one or more tree ordinance(s) that is/are useful for achieving community tree care and management goals.	<input type="radio"/>
	Our tree ordinance(s) is/are out-of-date or inadequate.	<input checked="" type="radio"/>
	Our code ordinance contains no provisions for tree management, care or protection. Tree language is limited to public safety or nuisance abatement.	<input type="radio"/>
Advocacy	We have an authorized citizen tree board or other organized group actively involved in advising our community urban forestry program.	<input checked="" type="radio"/>
	We have various groups (clubs, schools, committees) interested and involved in community tree care and management but not formally charged with advising our community urban forestry program- OR- We have an authorized but inactive citizen tree board.	<input type="radio"/>
	The level of involvement and support by residents and local elected officials for our community urban forestry program is low to non-existent.	<input type="radio"/>

Comments (optional): _____

Section IV: Project Description

A. Project OverviewDescriptive Project Title: Street Tree Canopy Replacement and Community Tree Map

Describe the project using no more than 2000 characters (including spaces). Provide an overview that includes basics of who is doing what, where, how and why. This can be a bulleted list.

Planting of street trees to replace trees removed due to Emerald Ash Borer. The city of Franklin continues to remove ash trees infected with EAB. Since the 2009 find of EAB crews have removed close to 3,000 street trees. The city has only been able to fund enough trees to plant one tree per lot. Currently we have fallen behind on replacing trees in a timely manner. With this grant we hope to get caught back up to replanting trees the same year we remove them. It would also bring us closer to being able to plant more than one tree per lot. This would start us towards the stocking level of trees before EAB. City staff will continue to remove infested trees along the right of way. City staff will perform the planting and young tree care of the newly planted trees. Trees would be planted within city right of way through out the city where ash trees have been removed.

- Franklin will also work on including the existing tree inventory to be compatible with the Wisconsin Community Tree Map

B. Project Components Choose from the dropdown boxes below. Use the "OTHER" choice to type in alternatives. (See a list of eligible project activities in the application guide) Click + at right to add another component.	Describe each project component. <ul style="list-style-type: none"> What are the expected outcomes (results)? How will expected outcomes be measured, evaluated or shared? Note: Complete a separate Cost Estimate Worksheet (CEW) in Section VII for each project component listed below. The CEW will transfer the total to the right-hand column below.	Component Cost Estimate (\$) (field will auto-populate from detail on CEW)
Tree Planting and Maintenance *B	Target Measure (# of units): 150	
Description/Outcome: The expected outcome is to bring the tree canopy back up to pre EAB numbers. Outcomes can be measured by number of trees planted. The outcomes will be shared with the community through city newsletter. Homeowners receiving a tree will provide positive feedback.		\$31,089.00
Inventory	Target Measure (# of units): 10,000	
Description/Outcome: We would like to add our existing inventory to the Wisconsin Community Tree Map. Currently we have close to 10,000 street trees. The outcome is to have the community tree map linked to the city mapping for residents to view the type of tree and value of tree near their property. Labor will be needed for any conversions necessary to merge the city inventory to the state system.		\$324.00

Examples of components for Part B (selected in drop down box above):

* A Information (e.g., news media, print material development), Education (e.g., classes, tree walks, seminars), Outreach (e.g., citizen involvement in planning or implementation of Arbor Day celebration).

* B Tree Planting, pruning, removals, fertilization, storm damage mitigation, pest control, etc.

* C Plan Development (Emerald Ash Borer, management, strategic, storm response, pest response, planting).

C. Project Location/Scope

Land Ownership Affected (select all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Single private property | <input type="checkbox"/> Single public property |
| <input checked="" type="checkbox"/> Multiple private properties within a municipality | <input checked="" type="checkbox"/> Multiple public properties within a municipality |
| <input type="checkbox"/> Multiple private properties across multiple municipalities | <input type="checkbox"/> Multiple public properties across multiple municipalities |

D. Applicant's Project Partners

Note: Each of the applicant's partners **must** verify their involvement using a Partner Verification (Form 8700-298A, linked here for your convenience). A Partner Verification form must be completed and sent in with this form for a complete application. If applicable, estimate the partner's donated amount on the appropriate CEW.

List Partner Organization(s): _____ What specific service, product, or role will each partner contribute to the project?

List Partner Organization(s):	What specific service, product, or role will each partner contribute to the project?

Section V: Alignment with DNR Urban Forestry Program Goals – Only applicable for Regular grants

1. Describe the direct impact(s) your project has on urban tree canopy on private property: N/A ☐
 The project will provide a direct impact to private property by increasing canopy coverage to private yards. Trees will be planted along the street frontage about 6-8' behind the curb. This will provide coverage to both the road way and to private property.
2. Describe how you will utilize an existing inventory in this project. If no inventory exists or the inventory is outdated, will an inventory be produced because of the grant? How will the new inventory be utilized? N/A ☐
 The existing inventory will be used to locate the areas that ash trees have been removed. All new plantings will also be added to the existing inventory. The tree inventory will be updated so information is most accurate. We hope to include our inventory in the Wisconsin Community Tree Map
3. If hosting a professional workshop or educational event, describe how your project will build capacity and/or partnerships for those attending. Will other communities be invited to attend? Have you reached out to neighboring communities to identify training demand? N/A ☒
4. Please select if your project will include: N/A ☐
☐ EAB Management Plan ☐ Ash Tree removals ☒ Ash inventories (includes complete tree inventories)
☐ EAB Insecticide treatment ☒ Ash tree replacement planting ☐ EAB Education and Outreach
5. Please select if your project will result in: N/A ☐
☐ A current, useful, written, inventory-based urban forest management plan
☐ One or more tree ordinance(s) that is/are useful for achieving your community tree care and management goal
☐ An authorized citizen tree board or other organized group actively involved in advising your community urban forestry program
☐ Staff, tree service contractors &/or volunteers receiving a forestry degree, ISA certified arborist credentials, graduating from WI Community Tree Management Institute, or obtaining other advanced forestry training

6. Describe how **each** component of your project will have a long-term positive impact on the urban tree canopy and the benefits it provides (i.e. increased % canopy cover, or resiliency to pest/disease/storm, reduce liability). Quantify impacts to canopy or associated benefits wherever possible.

Replacing ash trees will have a numerous long term positive impacts for our urban canopy. We lost thousands of large mature ash trees resulting in a significant loss of canopy cover along our roadways. Replanting will start bringing the canopy coverage back up. Ash trees comprised 30% of the tree population before EAB. Our policy is to not plant any species making up more then 10% of tree population. This has a large impact on pest and disease resiliency. A large percent of the ash trees removed and planned for removals were planted before the city had a strong tree program. Many of the trees didn't have adequate training pruning done. These trees would frequently have branches fail in wind storms. All new trees will be inventoried and staff will preform training pruning to develop a strong structure. This practice will help in storm damage and reduce liability. The trees planted will be growing near the road helping to capture storm water runoff from entering the storm water system.

Section VI: Additional Applicant Information – Only applicable for Regular grants

1. Is the community where the project will be implemented a Green Tier Legacy Community? ☐ Yes ☒ No ☐ N/A
(<http://greentiercommunities.org/pilot-communities/>)
2. Is the community where the project will be implemented a Tree City USA? ☒ Yes ☐ No ☐ N/A
(www.arborday.org/programs/treeCityUSA/index.cfm)
3. List any specific urban tree care or tree management training received, or conferences attended by your organization's staff or volunteers within the last three years. Please list no more than 5 separate trainings.

Date	Course Title	Training Description	Provider	Attendees	
02/14/2017	WAA conference	annual DNR/WAA courses	WAA and WI-DNR	Tom Riha	
02/11/2016	WAA Conference	Annual DNR/WAA classes	WAA and WI-DNR	Tom Riha	
02/10/2015	WAA Conference	Annual DNR/WAA classes	WAA and WI-DNR	Tom Riha	

4. Have you received an Urban Forestry grant in the past 3 years? ☒ Yes ☐ No
If so, how is this project different than the project(s) completed previously?
We have not received a grant since 2010. Last year we did receive a grant from the Bay Lakes Regional Planning Commission.

5. Describe any additional significant aspects or outstanding features of this project that you would like us to know about.
This project will significantly increase the species diversity of our urban forest. Currently Maple trees comprise 30% of our street tree population. With this number being so high we have not planted maple trees since 2010. For several years citizens have been asking to have more trees replaced on their road frontage. Because of the volume of trees removed we have only been able to supply one tree. This grant would bring us closer to being able to start replacing all the trees we have removed.

Section VII: Cost Estimate Worksheets

A SEPARATE WORKSHEET IS PROVIDED FOR EACH COMPONENT CHOSEN IN SECTION IV.B.

If more space is needed, return to Section IV.B., click + to add another component, choose the same Component name again, enter "Continued" in the Description, and return to this Section to complete your entry.

Project Component: Tree Planting and Maintenance *B	Estimated Cost	Donation Value
In-Kind Labor & Services (specify project tasks on lines below, as appropriate)		
Applicant's Staff Labor: Laborer 80 hours @ \$26.52 plus Operator 40 hrs @ \$28.44	\$3,259.00	
Fringe Benefits: 120 hours @ 11.50	\$1,380.00	
Other:		
Donated Consultants/Contractors/Services (professional rate)		
Volunteer Labor (\$15.00/hr.)		
Municipal Partner Labor Expense (Cooperative Agreement will be required)		
Equipment (specify type of equipment and DOT class code on lines below, as appropriate) See application guidelines for a list of commonly used equipment codes.		
Provided by Applicant: Backhoe DOT class 250		
40 hours @ 40.00	\$1,600.00	
Donated by third parties:		
Supplies (specify items on lines below, as appropriate)		
Provided by Applicant's On-hand Inventory		
Donated by third parties:		
Cash Expenditures (specify out of pocket payments as appropriate)		
Hired Consultants/Contractors/Services (professional rate)		
Purchased Equipment (not to exceed \$5,000 /item):		
Rented or Contracted Equipment:		
Other Project Purchases: Purchase of trees 1.5" to 2" 142 at approximately \$175/tree	\$24,850.00	
Estimated Sub-Total Cost/Donation Value for THIS component:	1. \$31,089.00	2.
Estimated Total for THIS component.	3. \$31,089.00	

A SEPARATE WORKSHEET IS PROVIDED FOR EACH COMPONENT CHOSEN IN SECTION IV.B.

If more space is needed, return to Section IV.B., click + to add another component, choose the same Component name again, enter "Continued" in the Description, and return to this Section to complete your entry.

Project Component: Inventory	Estimated Cost	Donation Value
In-Kind Labor & Services (specify project tasks on lines below, as appropriate)		
Applicant's Staff Labor: 8hrs @ 29.00	\$232.00	
Fringe Benefits: 8hrs @ 11.50	\$92.00	
Other:		
Donated Consultants/Contractors/Services (professional rate)		
Volunteer Labor (\$15.00/hr.)		
Municipal Partner Labor Expense (Cooperative Agreement will be required)		
Equipment (specify type of equipment and DOT class code on lines below, as appropriate) See application guidelines for a list of commonly used equipment codes.		
Provided by Applicant:		
Donated by third parties:		
Supplies (specify items on lines below, as appropriate)		
Provided by Applicant's On-hand Inventory		
Donated by third parties:		
Cash Expenditures (specify out of pocket payments as appropriate)		
Hired Consultants/Contractors/Services (professional rate)		
Purchased Equipment (not to exceed \$5,000 /item):		
Rented or Contracted Equipment:		
Other Project Purchases:		
Estimated Sub-Total Cost/Donation Value for THIS component:	1. \$324.00	2.
Estimated Total for THIS component.	3. \$324.00	

CALCULATIONS

Grant Calculation	Estimated Cost
A. Estimated Project Total: Box 3 for ALL Project Components This amount is the Total Project Cost in Section II.D.	\$31,413.00
B. Estimated Donation Value: Box 2 for ALL Project Components	
C. Estimated Cost: Box 1 for ALL Project Components	\$31,413.00
D. 50% of Line A (Cannot be > \$25,000):	\$15,706.50
E. The smaller of Line C or Line D above. This is your GRANT REQUEST. (Must be between \$1,000 and \$25,000.) This amount is the Grant Request in Section II.D.	\$15,706.50
F. Line A minus Line E. This is YOUR SHARE. This amount is the Applicant's Share in Section II.D.	\$15,706.50

Section VIII: Certification and Submission

**Application form and required attachments must be received by
11:59 p.m., October 1, 2018, for the application to be eligible.**

Attachments

Provide a signed resolution that has been adopted by the applicant's governing body which gives the name of the applicant, authorizes funding for the project, designates an authorized representative (position title) to act on behalf of the applicant and states that the applicant will provide documentation of work done and follow all relevant state and federal rules. A sample resolution is provided at: <http://dnr.wi.gov/topic/UrbanForests/grants/documents/UFGrantsCombinedResolution.doc>
Check all items you plan to attach.

- ☐ Authorizing Resolution attached
- ☐ By-laws & articles of incorporation (501[c][3] applicants only)
- ☐ Partner Verification Attached (8700-298A)

Submission Instructions

Review your application before continuing.

Submission by Email strongly recommended. If not possible, contact the Urban Forestry Financial Specialist

By my signature below, I hereby certify to the best of my knowledge, the information contained in this application and application attachments are correct and true. I understand and agree that any grant monies awarded as a result of this application shall be used in accordance with ch. 23.097, Wis. Stats., and ch. 47, Wis. Adm. Code.

NOTE: Please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature.

Signature of Authorized Representative	Date Signed	Applicant's Authorized Representative (print) Tom J Riha
Position Title City Forester		

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/04/2018
REPORTS AND RECOMMENDATIONS	A RESOLUTION TO MAKE A 2019 GRANT APPLICATION REQUEST OF \$7,500 FROM THE BAY-LAKE, EAST CENTRAL WISCONSIN, AND NORTHWEST WISCONSIN REGIONAL PLANNING COMMISSIONS (RPCs) AND WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR) GREAT LAKES BASIN TREE PLANTING GRANT PROGRAM	G, 10.

BACKGROUND

As was the case for 2018, the Southeastern Wisconsin Regional Planning Commission is partnering with the Wisconsin Department of Natural Resources (WDNR) and the Bay-Lake, East Central Wisconsin, and Northwest Wisconsin Regional Planning Commissions (RPCs) in a program administered by the Bay-Lake RPC to help communities, counties, and tribes plant trees to mitigate Emerald Ash Borer (EAB) impacts and reduce runoff.

The Bay-Lake RPC has recently announced the availability of funding under the 2019 Wisconsin RPCs and WDNR Tree Planting Grant Program. The funding is available to all Wisconsin jurisdictions within the Great Lakes Basin. In Southeastern Wisconsin, all, or part, of Kenosha, Milwaukee, Ozaukee, Racine, Washington, and Waukesha Counties is located within the Great Lakes Basin. Just over \$120,000 is available each year in 2018 and 2019 to fund projects ranging in cost from \$1,000 to \$20,000. All communities within the Wisconsin Great Lakes Basin are eligible, but this program will particularly be targeting projects in communities in the Basin that meet one or more of the following criteria:

- Within an EAB-quarantined county (all six of the Southeastern Wisconsin counties in the Basin are EAB-quarantined, see tinyurl.com/EAB-Quarantine),
- Within a watershed with surface water quality concerns (in Southeastern Wisconsin, certain communities in Milwaukee, Ozaukee, Washington, and Waukesha Counties are in targeted watersheds),
- On tribal lands,
- Within communities that are members of a regional planning commission,
- Within areas of concern (AOCs) for beneficial use impairments, and
- Within a Tree City USA community.

The funding is made available through two FY2018 U.S. Forest Service Great Lakes Restoration Initiative (GLRI) grants received by the Bay-Lake Regional Planning Commission.

In 2017, DPW removed approximately 350 EAB-infested ash trees and planted approximately 200 curbside trees. Because of the EAB infestation, the goal is to annually replace approximately 300 trees. As noted in the 2018 budget, Franklin has seen an increase in the spread of EAB and 2018 includes a budget increase from 2017 of \$2,000 to accommodate grindings.

Franklin was awarded an identical grant in 2018 for \$7,500.

ANALYSIS

The City of Franklin qualifies for four of the six requirements for this competitive grant because: Milwaukee County is an EAB-quarantined county; Franklin is located within a watershed with surface water quality concerns; Franklin is a member of a regional planning commission- SEWRPC; and Franklin has been a Tree City USA Community since 2000.

Eligible costs are those costs directly related to the completion of a tree planting project and that were incurred during the project period. Example costs include the cost of purchased services, supplies, equipment use, product, or facilities used on the project (such as trees or staking materials). Trees must be 1 to 2.5 inches in diameter. The funding will not cover the planting of ash, maples, Callery pear (*Pyrus calleryana*), or Scotch pine.

An eligible 25% match includes options for cash or in-kind services provided for the project and that have occurred during the project period. In-kind costs can include employee salaries or fringe benefits for time needed for completing the project and incurred during the project period. Fringe benefit rates are capped at 48.07%. In-kind costs can include volunteer time at \$15/hour. Eligible match activities include costs associated with ash tree removals, purchased/contracted services, equipment use, supplies, or facilities used on the project (such as trees or pesticides).

Enclosed is Franklin's application. Staff is requesting \$7,500 that would be used for planting approximately 45 trees that will replace EAB-infected trees. Applications were due on September 1, 2018, and resolutions are due on September 27, 2018. To meet the deadline the City Forester has submitted the application. If Council should elect to not participate in this grant application process, the City Forester will contact the agency to rescind the application.

Although there are sufficient matching funds to ask for more, it is anticipated that there will be a lot of competition for the \$120,000. Prior to 2018, the City applied for this grant and was unsuccessful. It was noted that most of the award winners were requesting smaller amounts so the requested amount was reduced with an increase in in-kind services and the 2018 request was successful.

Note that in-kind matches of labor, materials, and equipment to plant new trees or remove EAB trees are allowed. DPW could track at least \$2,500 of in-kind matches as part of the 25% match that would allow a total purchase of \$7,500 of trees that equates to approximately 45 trees. However, to be competitive, Staff recommends that \$2,500 cash be pledged with \$2,500 of in-kind services so that Franklin's 2019 grant application would mirror the 2018 application and only ask for \$7,500 (60%) of a \$12,500 project that results in approximately 60 trees- i.e. the grant would pay only 40% of a project instead of 75% that most communities will request.

This grant award is anticipated to be announced in January 2019.

Note that the attached resolution uses the recommended language from the grant website.

Staff is also anticipating other tree-related grants this year that will be investigated for applicability.

OPTIONS

- A. Direct Staff to submit resolution supporting the grant application and comply with the requirements stipulated in the grant program. Or
- B. Table with more direction to Staff.

FISCAL NOTE

The City of Franklin is in the process of making and adopting a budget for 2019. Staff requested \$32,000 for trees and landscaping and the Mayor is tentatively recommending \$0. However, the Mayor added \$16,000 unrestricted contingency for trees- contingent on other revenues. Staff would anticipate \$2,500 be dedicated for this grant, \$10,267.50 from the Urban Forestry Grant Program and the remaining \$3,232.50 for a yet to be identified grant.

In addition, the in-kind \$2,500 labor and equipment costs are anticipated to be within other highway operating budgets.

COUNCIL ACTION REQUESTED

(Option A) Motion to adopt Resolution No. 2018 - _____, a resolution to make a 2019 grant application request of \$7,500 from the Bay-Lake, East Central Wisconsin, And Northwest Wisconsin Regional Planning Commissions (RPCs) and Wisconsin Department of Natural Resources (WDNR) Great Lakes Basin Tree Planting Grant Program.

Engineering Department: GEM

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APPROVAL <i>slw</i>	REQUEST FOR Council ACTION	MEETING DATE 09/04/18
REPORTS AND RECOMMENDATIONS	Task Order #6 Contract with Ruekert & Mielke, Inc. for professional services related to Area D Woodland Tree Identification, Location, and Mitigation	ITEM NUMBER <i>G.11.</i>

Request

Staff is requesting approval of a Task Order #6 Contract with Ruekert & Mielke, Inc. for professional engineering services outlined in the attached August 29, 2018 letter. Activities outlined in referenced Task Order #6 include professional services related to Woodland Tree Identification Location and Mitigation Plans for the proposed business park, commonly referred to as Area D. Phase I consists of the western portion of Area D and W. Elm Road as illustrated on the attached map.

The scope of services for this task order is capped at \$73,000. These services are eligible for funding from TID #4.

Approval of this contract is subject to review by the City Attorney.

Background/Analysis

Area D is located within TID #4 and is roughly bounded by W. Oakwood and W. South County Line Roads and S. 27th and S. 42nd Streets.

On November 4, 2014 Common Council approved an agreement between the City and Ruekert & Mielke, Inc. to pursue the study, design and completion of a business park development for Area D by way of task orders. Like past Task Orders, Task Order #6 builds on that existing 2014 professional services agreement.

Thus far, the City has approved five task orders for study and preliminary design work with Task Order #5 being approved on June 5, 2018 for a scope that includes Final Design Phase Engineering Work. Part of that work included a final public infrastructure layout which has been completed and makes clear which nine areas within Area D will impact existing woodlands and need to be addressed following City Planning guidelines.

Task Order #6 includes the following services (full Task Order #6 is attached):

- Task 1: Tree Identification, measuring, and Tagging
- Task 2: Natural Resource Special Exception Application
- Task 3: Compensatory Mitigation Plan
- Task 4: Wetland Delineation (if needed)
- Task 5: Alternative Site Evaluation (if needed)

Next Steps

If approved, work will begin immediately as outlined in Task Order No. 6. Immediate City deliverables will include, but not be limited to identifying a project manager and sending letters to property owners requesting access to their property.

COUNCIL ACTION REQUESTED

A motion to approve Task Order #6 Contract with Ruekert & Mielke, Inc. for professional services related to Woodland Tree Identification Location and Mitigation Plans in Area D

RESOLUTION NO. 2018-____

A Resolution approving Task Order #6 Contract with Ruekert & Mielke, Inc. for Professional Services related to Area D Woodland Tree Identification, Location, and Mitigation

WHEREAS, Area D is located within TID #4 and is roughly bounded by W. Oakwood and W. South County Line Roads and S. 27th and S. 42nd Streets; and

WHEREAS, on November 4, 2014 Common Council approved an agreement between the City and Ruekert & Mielke, Inc. to pursue the study, design and completion of a business park development for Area D by way of task orders; and

WHEREAS, Part of the scope of work included in Task Order #5 includes a final public infrastructure layout which has been completed and makes clear that nine areas within Area D will impact existing woodlands; and

WHEREAS, Task Order #6 includes Tree Identification, measuring, and Tagging; Natural Resource Special Exception Application; Compensatory Mitigation Plan; Wetland Delineation; and Alternative Site Evaluation; and

WHEREAS, the cost of Task Order #6 will not exceed \$73000 and there are available funds in TID #4.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the Task Order #6 Contract with Ruekert & Mielke, Inc. for professional services related to Woodland Tree Identification Location and Mitigation Plans in Area D is, in the form and content as annexed hereto, together with any technical corrections as may be approved by the City Attorney, be and the same is hereby approved

BE IT FURTHER RESOLVED, that the Mayor, City Clerk and Director of Finance and Treasurer be and the same are hereby authorized to execute and deliver such agreement.

Introduced at a regular meeting of the Common Council of the City of Franklin this ____ day of _____, 2018.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this ____ day of _____, 2018.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

August 30, 2018

Ms. Calli Berg, CEcD EDFP
Director of Economic Development
City of Franklin
9229 West Loomis Road
Franklin, WI 53132

Re: Franklin Corporate Park
Task Order #6 (REVISED)
Woodland Tree Identification Location and Mitigation Plans

Dear Ms. Berg:

After numerous discussions and meetings with City Staff, we have arrived at the latest version of the layout of the City's new Business Park as shown on the enclosed exhibit. This is the fifth revision to the plan and takes into account input from the Engineering and Planning Departments, anticipated requirements of Regulatory Agencies (DNR/USACOE) and others. This is the version that we will be proceeding to final design with.

The goal of this project is to design the most efficient and cost-effective use of the lands in question while minimizing the impacts to the natural resources in the area. We believe that we have collectively achieved these goals.

Now that this final layout has been determined, we can now finally see the components that have to be addressed in the Natural Resource Protection Plan (NRPP) that must be prepared for review and approval by the City for their project. One of the components of the NRPP deals with the impacts of the Project on the existing woodlands. As depicted on the enclosed exhibit there are nine areas in which the existing woodlands are impacted. Three of these areas (1.77 acres) are impacted by the proposed streets and utility corridors and the remaining six areas (4.05 acres), appear to be part of former farmsteads and follow former fence rows. These six areas are shown as being recommended for removal to increase the amount of contiguous developable acreage. For your information, the total amount of woodlands within the Project boundaries amount to 45.6 acres and the proposed conversions amount to approximately 12.8 % of this total. The remaining 87.2% are intended to be preserved.

The City's ordinances provide for two methods to identify impacted trees within woodland areas. City Staff has recommended the more detailed method of individual tree identification. In addition, a mitigation plan, as dictated by the City, must be developed for each of these areas.

~58-10013 Franklin Corporate Park > 201 Environmental Impact Identification and Mitigation - Task Order # 6 > Proposal > Berg-20180830-Revised Task Order 6 Tree Identification.docx~

Ms. Calli Berg, CEcD EDFP
City of Franklin
August 30, 2018
Page 2

The City should consider in their deliberations of whether or not to proceed with removal of these woodland areas that, at a minimum, Areas 1, 2 and 7 are required in order to complete the installation of the streets and utilities in the Business Park. The remaining Areas 3, 4, 5, 6, 8 and 9 are optional.

It is assumed that a proposed woodland mitigation site may contain wetlands. We have included an allowance to locate and document these wetlands in a select 10 acre area, if required.

City Staff has discussed using lands at the Fitzsimmons Woods east of Oakwood Park Golf Course which are currently controlled by the Milwaukee Area Land Conservancy (MALC) as a mitigation area for displaced woodlands, wetlands, and wetland buffers. This Task Order #6 covers the costs to the City for the aforementioned woodland tree locations and identifications as well as costs for developing the associated mitigation plans for each of the areas in the Fitzsimmons Woods area. Should MALC not support the use of MALC-owned lands to accomplish the City's needs, we have included an allowance to evaluate 3 alternative sites selected by the City and prepare the appropriate mitigation plan. We are including these mitigation plans as an allowance since we do not know the extent and scope of the mitigation the City will require be done, the location(s) where mitigation will take place or the number of areas to be mitigated.

This work effort was not included in our initial level of effort contained in Task Order # 5 since it was only after the development of this final layout that the extent of the woodland disturbance could be quantified.

Please keep in mind that in addition to the woodland mitigation, we still need to discuss this plan with the DNR and the U.S. Army Corps of Engineers since there are small areas of wetland that are impacted by this layout. We will be contacting them in the near future once the City decides on the woodland issues.

Based upon the above scope, we have prepared the attached Task Order #6 to our Agreement dated November 4, 2014. This Task Order covers the field and office work required to locate and identify the indicated trees and an allowance to prepare the necessary woodland and wetland mitigation plans.

If this proposal meets with the City's approval, please have the appropriate official(s) sign where indicated and return one executed copy to me. We are prepared to begin work on this Project immediately upon Common Council approval.

Ms. Calli Berg, CEcD EDFP
City of Franklin
August 30, 2018
Page 3


Please contact either Andy Petersen or Joe Eberle with any questions.

Very truly yours,

RUEKERT & MIELKE, INC.



Joseph W. Eberle, P.E. (WI, IL, MN)
Senior Project Manager
jeberle@ruekert-mielke.com



Anthony D. Petersen, P.E. (WI, IA)
Senior Project Manager
apetersen@ruekert-mielke.com

JWE:sjs
Enclosure

cc: Mayor Steve Olson, City of Franklin
Alderman Steve F. Taylor, City of Franklin
Glen E. Morrow, P.E., City of Franklin
Joel E. Dietl, AICP, City of Franklin
Jesse A. Wesolowski, Wesolowski, Reidenbach & Sajdak, S.C.
Michael Hahn, PE PH, Southeastern Wisconsin Regional Planning Commission
Ron Londre, PWS, TRC
File

TASK ORDER

This is Task Order No. 6,
consisting of 6 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 4, 2014 ("Agreement"), Owner and Engineer agree as follows:

Background Data

- A. Effective Date of Task Order: September 5, 2018
- B. Owner: City of Franklin
- C. Engineer: Ruekert & Mielke, Inc.
- D. Specific Project: Franklin Corporate Park - Phase I Improvements

Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:

Project Management

Meetings with Client Staff
Attend Up to 2 Common Council Meetings
Coordination and Management of Subconsultants
Quality Control

Design Services

Task 1: Tree Identification, Measuring, and Tagging

We will conduct fieldwork to identify, measure, and tag healthy, mature (8"+ diameter trees) within the 5.8-acres of mature woodland areas in the business park development (see areas of mature woodland labeled as "Woodlands to be Removed" on the attached exhibit dated August 24, 2018). Each tree will be tagged with flagging tape. On the tape will be a unique identification number (ID). We will graphically depict each tree with the ID and add a table to the Natural Resource Protection Plan (NRPP) listing the ID, species, and diameter.

Task 2: Natural Resource Special Exception Application

We will prepare a Natural Resource Special Exception Application for proposed impacts to City of Franklin regulated wetlands, wetland buffers, and mature woodlands.

We will prepare the following items as a part of this task:

- Completion of the Natural Resource Special Exception Application form.
- Completion of the Natural Resource Special Exception Question and Answer form.

We will produce seven collated sets of Application materials, which will include:

- One original and six copies of the written Project Narrative.
- Three full size (24" x 36") copies of the Natural Resource Protection Plan
- Four reduced size (11"x17") copies of the Plat of Survey and Natural Resources Protection Plan).

We will produce three copies of the Natural Resource Protection Plan Report.

- A written statement regarding the status of other permit applications, which will include a State of Wisconsin S. 281.36 wetland fill Individual Permit and USACOE Nationwide Permit.
- Budget includes attendance by us at one project team meeting and at one Plan Commission Meeting or Public Hearing.
- Budget includes one round of revisions to the Natural Resource Special Exception Application based on comments received by the Plan Commission or Public Hearing.

Task 3: Compensatory Mitigation Plan (Fitzsimmons Woods)

It is also our understanding that the City of Franklin has expressed preference for Fitzsimmons Woods, which is owned by the Milwaukee Area Land Conservancy (MALC), as the site where compensatory mitigation can be performed.

We will coordinate with MALC to see what types of vegetation management activities they would like to see implemented at Fitzsimmons Woods, with a goal of identifying activities that would meet the needs of the City of Franklin mitigation requirement for mature woodlands, wetlands, and wetland buffers.

This effort will include:

- One conference call with interested members of MALC.
- One two-hour site visit with interested members of MALC to walk the site and discuss vegetation management options.
- A technical memorandum that describes various mitigation options that would be mutually beneficial for MALC and the City and recommendations for what would be incorporated into a Mitigation Plan.

We will prepare a compensatory mitigation plan for up to 5.8 acres of impact to mature woodland, and between 0.25 and 0.75 acres of impacts to wetlands and associated wetland buffers. It is our understanding that the preference is to conduct mitigation off-site but within the limits of the City of Franklin.

Site Evaluation

We will conduct a site visit to collect geographic data on locations for mitigation, site photos, and baseline information to establish performance standards. Baseline information will be the general extent of large populations of invasive species, such as common buckthorn, areas where ash trees may be diseased and dead or dying, where tree plantings might be beneficial, and areas where there are ephemeral wetlands (note: this task does not include a jurisdictional wetland delineation), and a list of types of healthy, mature trees that are dominant within the woods. The results of the site visit will be used to identify and map the areas within Fitzsimmons Woods that will be used for mitigation.

Mitigation Plan

The mitigation plan will include a narrative document and two plan sheets. The narrative document will include methods, maintenance requirements, monitoring requirements, and performance/success criteria. The plan sheet for mature woodland mitigation will include a list of trees, quantity and caliper of trees, and planting locations for the trees. The plan for wetland mitigation will be to mitigate through enhancement of

existing wetlands. Enhancement being defined as an activity that results in an appreciable increase in one or two targeted wetland functions and values (but yields no increase in wetland acreage). The targeted wetland functions and values will be to improve on native plant abundance and floristic quality of an existing wetland. The enhancement activity would not include grading or excavating to alter existing wetlands or create/restore new wetlands. Enhancement of existing wetlands would be accomplished by selecting a wetland area that is degraded, primarily as a result of invasive species. The plan will include an invasive species management plan that would be implemented over a 3-5 year period. The plan to mitigate for wetland buffer would be accomplished in a similar manner by selecting an area where there is a relatively high abundance of invasive species and develop a plan to remove, monitor, and manage the invasive plants. The plan sheet will graphically depict the different management and planting zones and will include plant lists for seeding and/or planting. Plantings will only be included if mutually agreed upon by the City of Franklin and MALC.

The Compensatory Mitigation Plan will include the following:

- Narrative mitigation plan including methods, maintenance requirements, monitoring requirements, and performance/success criteria.
- Two plan sheets (tree mitigation plan sheet and wetland and associated buffer mitigation plan sheet).
- One in-person meeting with City of Franklin staff to discuss mitigation plan concepts.
- One in-person meeting with the City of Franklin, and MALC to discuss the mitigation plan.
- One in-person meeting at a public hearing.
- Seven hard copies of the Compensatory Mitigation Plan and plan sheets.
- Two rounds of revisions based on comments from the Plan Commission, Public Hearing, or MALC.

Task 4: Wetland Delineation (Allowance Item)

It is assumed that a site may contain wetlands in areas where mature woodland mitigation may be proposed. Therefore, a wetland delineation to document the location and extent of wetlands may be necessary.

We will conduct a wetland delineation within an area, not to exceed 10-acres, to document the location and extent of wetlands where compensatory mitigation for mature woodland would be performed. The purpose would be to document locations that would need to be protected during tree planting activities to avoid inadvertently impacting wetlands.

The wetland delineation process will comprise of three tasks: 1) an off-site review of maps and aerial imagery including the Wisconsin Department of Natural Resources (WDNR) Wisconsin Wetland Inventory (WWI) map, USGS topographic map, County contour map, NRCS soil map, and aerial photographs; 2) an on-site field investigation for wetlands; and 3) a wetland delineation report.

During the field study, wetland areas will be identified and delineated in accordance with the guidelines of the 1987 Corps of Engineers Wetland Delineation Manual (Environmental Laboratory, 1987) and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual. The delineation technique uses a multi-parameter approach, which requires positive evidence of three parameters: wetland hydrology; hydric soils; and hydrophytic vegetation.

Areas satisfying these parameters will be flagged in the field with pink wire pin flags and, where needed, pink flagging tape. Sample point locations will be flagged with orange wire pin flags. We will map the wetland boundaries and sample points using sub-meter accurate GPS equipment.

A wetland delineation report will be prepared in accordance with the guidelines set forth in the "Guidance for Submittal of Delineation Reports to the St. Paul District Army Corps of Engineers and Wisconsin

Department of Natural Resources" document (Issued: March 4, 2015). One electronic copy of the report will be submitted to the City. Upon the City's approval, one copy will be submitted to the WDNR and the USACE.

Task 5 Alternate Site Evaluation (Allowance Item)

Should MALC not support the use of MALC owned land to accomplish the City of Franklin's mitigation needs, we will evaluate up to three additional sites for suitability and provide recommendations. It is assumed that the City of Franklin will provide us with a list of three sites that can be evaluated for suitability. The evaluation will involve a desktop review of aerial imagery, soils, and mapped wetlands. The evaluation will also include a brief site visit to identify potential wetland locations and locations where invasive plant species may occur. The results of the evaluation will be presented in a technical memorandum, will rank the sites in order to suitability, and will provide an overview of mitigation options that could be performed at each site. The memo will not include graphical exhibits or site photographs. If another site is selected, we will proceed with the Site Evaluation and Mitigation Plan as described in Task 1.

Assumptions

- Excluded from the mitigation plan is the need to apply for a CWA 404 permit or State of Wisconsin wetland conservation permit. This means that mature woodland mitigation and wetland buffer mitigation will take place outside of wetlands and the wetland mitigation will be conducted via wetland enhancement through vegetation management and potential seeding but no excavation or grading.
- Excluded is the development of a Memorandum of Understanding (MOU) or other agreement between the City of Franklin and the Milwaukee Area Land Conservancy.
- Excluded are negotiations with a landowner or development of a MOU or other agreement, should Fitzsimmons Woods not be selected and the City selects a site not owned by the City.
- Excluded are recordings of deed restrictions or development of conservation easements for the protection of compensatory mitigation areas. It is assumed that the City will be responsible for establishing deed restrictions and/or conservation easements.
- The mitigation site selected by the City will allow for enough space to mitigate for the ~5.8-acres of mature woodland impacts and up to 0.75 acres of wetland impact and associated buffer. At a 1.25:1 mitigation ratio, the City will need approximately 7.25-acres for mature woodland mitigation. At a 1.5:1 mitigation ratio, the City will need approximately 1.13 acres of degraded wetlands that can be enhanced, plus space for buffer enhancement.
- The project's purpose and need and alternatives analysis for the Natural Resource Special Exemption Request will be developed in conjunction and schedule with the USACE/WDNR joint wetland fill permit application to minimize redundancy.
- Should the City of Franklin elect to have Southeastern Wisconsin Regional Planning Commission (SEWRPC), rather than us, conduct the wetland delineation of the mature woodland compensatory mitigation site, it will need to be completed before we can develop the mitigation plans.

All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

Owner's Responsibilities

- A. Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:
- Provide Project Manager to Coordinate City Activities
 - Obtain Right of Entry Permission from Property Owners for Field Work and Design Efforts
 - Provide Legal Services as Required for Project

- Provide Review Comments as Requested
- Attend Meetings with Regulatory Agencies
- Attend Meetings with Utilities, And Other Stakeholders
- Pay All Required Permit and Approval Application Fees and Licenses
- Arrange for Schedule and Attend Meetings with Impacted Property Owners as Required
- Arrange for meetings with Owner's Financial Advisors

Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

The above Basic Services will be completed by January 30, 2019 in time to publicly bid the project shortly thereafter assuming the City is able to provide all necessary permits and approvals

Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
Basic Services	\$57,430	Hourly Not to Exceed
Alternative Site Wetland Identification and Evaluation ALLOWANCE	\$7,600	Allowance
Alternative Site Mitigation Plan ALLOWANCE	\$7,970	Allowance
Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

Other Modifications to Agreement and Exhibits:

None

Attachments:

Exhibit A – Franklin Corporate Park Development Map dated August 24, 2018

Other Documents Incorporated by Reference:

None

Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is September 5, 2018.

OWNER:

City of Franklin

By: _____

Name: Stephen R. Olson

Title: Mayor

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

By: Steven C. Wurster

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: August 29, 2018

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: Calli Berg, CEcd EDFP

Title: Director of Economic Development

Address: 9229 W. Loomis Road
Franklin, WI 53132

Email: cberg@franklinwi.gov

Phone: 414-427-7566

Name: Anthony D. Petersen, P.E.

Title: Senior Project Manager

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: apetersen@ruekert-mielke.com

Phone: 262-542-5733

CITY OF FRANKLIN

ATTEST:

BY _____
Sandra L. Wesolowski, City Clerk

Dated: _____

BY _____
Paul Rotzenberg, Director of Finance and Treasurer

Dated: _____

APPROVED AS TO FORM:

BY _____
Jesse A. Wesolowski, City Attorney

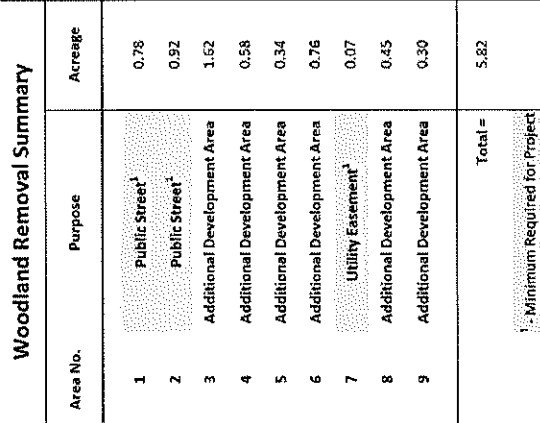
Dated: _____

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DATE: AUGUST 2018
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Approval <i>slw</i>	Council Action Sheet	MEETING DATE 09/04/2018
REPORTS & RECOMMENDATIONS	Authority to contract for additional development and legal consultation for Area D	ITEM NUMBER <i>G.12.</i>

Background

Ruekert & Mielke Task Order 5, approved on June 5, 2018, continues to move towards completion on January 30, 2019 yet we have not identified a master developer nor is there any confirmed project activity work in the foreseeable future.

The expenditure period for TID 4 closes at the end of June 2019 and there is an excess of \$9M available to spend on development. Any funds not spent at the end of the expenditure period will be returned to the taxing units.

Alan Markuvitz, an attorney with the law firm von Briesen & Roper, has experience working with developers and managing their projects. He has indicated an interest in assisting the City of Franklin with preparing for future development in Area D and has submitted the attached letter outlining this interest. At a total contract cost not to exceed \$10,000, we anticipate receiving 26-38 worth of professional services.

Adding this additional resource to the Area D Development team will increase the likelihood of identifying developers in a time frame for coordination with the work produced by Ruekert & Mielke and expand the opportunities to use the accumulated increment on suitable investments within Area D.

COUNCIL ACTION REQUESTED

Motion to grant authority to contract for additional development and legal consultation for Area D for an amount not to exceed \$10,000.

Economic Development: CB

TAGLaw International Lawyers

Alan H. Marcuvitz
Direct Telephone
414-287-1401
amarcuvitz@vonbriesen.com

August 28, 2018

Mayor Steve Olson
City of Franklin
9229 W. Loomis Rd.
Franklin, WI 53132

Dear Mayor Olson:

During our conference on August 20, you asked whether we could become additional counsel to Franklin, to assist in preparing for potential development in Franklin. We would be pleased to become part of your executive team to help turn your excellent concept into reality.

You also asked what our fees would be. Because there is no good way to estimate the time which would be needed for, as yet undefined activities, we would be compensated for the actual professional time consumed. When I use the work "we", while our entire firm could be considered as counsel, it would be the real estate development unit, headed by me, which would provide services for Franklin. As unit's head, the bulk of the work would be my responsibility, with support from other team members, particularly Andrea Roschke, my long-term partner. Thus, the schedule of hourly rates ranges from normal billing rates of \$300 to \$450 per hour, discounted to \$260 to \$390 for the projected work for Franklin. Please advise whether this is acceptable to the City.

Thank you.

Very truly yours,

von BRIESEN & ROPER, s.c.



Alan H. Marcuvitz

31723370_1.DOCX

Alan H. Marcuvitz

amarcuvitz@vonbriesen.com

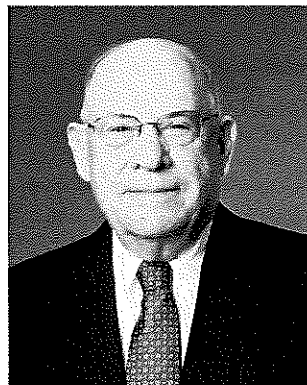
tel: (414) 287-1401

fax: (414) 238-6625

411 East Wisconsin Avenue

Suite 1000

Milwaukee, WI 53202



practice areas:

Property Tax Assessment; Real Property Taxation; Eminent Domain and Condemnation; Tax;
Government Law; Municipal Law; Real Estate; Real Estate Acquisition and Sale; Real Estate Litigation;
Land Use, Development and Zoning

bar admissions:

Wisconsin

education:

Marquette University, J.D., 1957; Marquette University, B.S., 1955

biography:

Alan Marcuvitz is a Shareholder in the Milwaukee office of von Briesen & Roper, s.c. He is recognized as one of Wisconsin's preeminent attorneys in the fields of eminent domain and real property taxation, based on his extensive experience in both trial and appellate courts. Many of his Wisconsin Supreme Court cases are cited with the following representative cases being cited frequently:

- *Warehouse II, LLC v. State Dept. of Transp.*, 2006 WI 62, 291 Wis. 2d 80, 715 N.W.2d 213
- *Metropolitan Holding Company vs. Board of Review of the City of Milwaukee*, 173 Wis.2d 606, 495 N.W. 2d 314
- *Nankin vs. Village of Shorewood*, 2001 WI 92, 245 Wis.2d 86, 630 N.W. 2d 141

He is a Founder of American Property Tax Counsel (APTC) and the Wisconsin member of Owners' Counsel of America (OCA).

Alan is recognized by *The Best Lawyers in America*® as "Lawyer of the Year" for Eminent Domain and Condemnation Law (2012, 2015, 2017, 2018) as well as Land Use and Zoning Law in Milwaukee (2012, 2016, 2019). He is listed in *The Best Lawyers in America*® for Eminent Domain and Condemnation Law (2007-2019), Land Use and Zoning Law (2007-2019), Real Estate Law (2010-2019), and Land Use and Zoning Litigation (2011-2019). He is recognized by Chambers USA: America's Leading Lawyers for Business in Real Estate Law (2017). Alan is also recognized as a Wisconsin Super Lawyer® (2007-2008).

He is a member of the American Bar Association, the State Bar of Wisconsin and the Milwaukee Bar Association.

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APPROVAL <i>slw</i>	REQUEST FOR COMMON COUNCIL ACTION	MEETING DATE Sept 4, 2018
REPORTS & RECOMMENDATIONS	Review of Sanitary Sewer Rate Impact of Proposed Capital Projects	ITEM NUMBER <i>G.13.</i>

Background

The Engineering Department is evaluating two Sanitary Sewer Fund projects.

One project addresses obnoxious odors in the Ryan Creek Interceptor Sewer (RCI). When RCI was constructed, the City financed the project with a \$25 million Clean Water Fund loan. One covenant of that loan was that the City would own and maintain the sanitary sewer for the term of the loan. By intergovernmental agreement, Milwaukee Metropolitan Sewer District has agreed to purchase the sewer on a land contract that coincides with the Clean Water Fund Loan.

The Engineering Dept has engaged Ruekert Mielke (RM) to recommend a solution. RM has proposed two solutions; the first is a chemical one and has an estimated cost of approximately \$400,000. The second solution, and engineered one, has an estimated cost of approximately \$700,000.

MMSD staff has agreed to support the project with their board to pay for the repair, once completed.

In the meantime, there is a need to examine the financing impact of the project absent the MMSD source.

A second project addresses an aging lift station in the Industrial park. The lift station was constructed in 1986 for \$107,000 with a 30 year life. That lift station will need replacement soon and RCI was designed with this abandonment in mind. Engineering is proposing to replace the lift station (rehab cost estimated at \$750,000) with a gravity flow sewer to RCI. The gravity flow sewer would cost approximately \$4 - \$4.5 million if constructed in isolation. The project coordinates well with a 2021 Waukesha waste water discharge project into the Root River. The two cities have agreed to coordinate the projects and take advantage of some shared costs. Estimates are that Franklin could realize \$1 million or more in savings with this coordination.

Analysis

Finance has worked with Ehlers to model the financial impact on rates and borrowing requirements of the two projects, assuming both are completed with revenue bonds.

The RCI project financing would have a 2031 due date, as that is when MMSD would take title. Due to cash flows, the financing would be eligible for repayment in 2026 or later at the City's option.

The lift station financing would be 20 year bonds.

Staff wanted to look at two issues, Sanitary Sewer fund cash flows and the impact on Sanitary Sewer fund rates. The Finance Dept has included comments in the annual CAFR for some time that

“The City has not set rates to recover the contributed assets. Rates will eventually need to provide for the replacement of those contributed assets, but until such time, the City's policy has been to hold rates down.”

The time to raise rates will have arrived to finance asset replacements. The projections indicate the following rate increases over time to finance the projects:

Year	Rate Increase	Cumulative
2020	8.0	8.0
2021	0.0	8.0
2022	10.0	18.8
2023	0.0	18.8
2024	3.0	22.4

Current rates for residences are \$225.79/year. The rate impact, once fully implemented, would be an additional \$50.49/year.

The financial forecast work from Ehlers is attached.

These costs would be mitigated if MMSD did fund the RCI project and further mitigated depending upon which method of addressing the Industrial Park lift station rehabilitation is pursued.

Recommendation:

The Finance Committee reviewed this item at its August 28, 2018 meeting. The Committee recommended that the Finance Director bring the subject to the attention of the Common Council alerting them to the related financial issues

COMMON COUNCIL ACTION REQUESTED

Such action as the Common Council believes appropriate.



Memo

To: Paul Rotzenburg
From: Jon Cameron
Cc: Dawn Gunderson
Date: August 8, 2018
Subject: City of Franklin Sewer Cash Flow Analysis

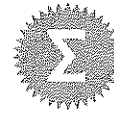
At the request of City staff Ehlers has performed a detailed cash flow analysis for the sewer utility. The purpose of the analysis was as follows:

1. Assess the current financial position of the sewer utility.
2. Develop a preliminary funding plan for capital improvement projects identified in 2019 and 2022.
 - a. The funding plan assumes that the City will need to fund 100% of the 2019 project. It is our understanding that MMSD may assist in paying a portion of, or potentially all the anticipated debt associated with this project.
3. Develop estimates of required sewer user rate increases necessary to accommodate the planned capital improvement projects while ensuring the sewer utility has adequate annual cash flow, meets estimated revenue bond debt coverage requirements, and reaches and maintains minimum recommended reserve levels.

A detailed historical cash flow analysis was built including the last five years of actual revenues and expenses, as well as the current 2018 budget year. From there estimates through 2030 were developed for future operations and maintenance expenses, actual annual utility debt service payments and payments from MMSD related to the Ryan Creek Interceptor, and an estimate of future annual cash funded capital expenses beyond the planned projects in 2019 and 2022.

The 2019 and 2022 capital improvement projects were preliminarily identified to be funded with Sewer Revenue Bonds as is shown on Table 2 of the enclosed analysis. Sewer Revenue Bonds allow the City to fund these projects with pledged revenues of the sewer utility while preserving general obligation borrowing capacity for other non-utility projects. These bonds however do typically require a debt service reserve requirement, which increases the size of the borrowing, and can traditionally have slightly higher interest rates than general obligation debt. Revenue bonds also typically have debt service coverage requirements for the life of the bonds, meaning that the City will annually pledge to generate revenues from sewer user rates sufficient to pay operations expenses (net of depreciation), and have minimum net revenues of at least 1.25 times the actual revenue bond debt service payment.

The assumption of funding these projects with sewer revenue bonds allows for a more conservative projection of required sewer user rates increases over time. If the City were to


**EHLERS**

LEADERS IN PUBLIC FINANCE

choose to fund these projects with general obligation debt, the debt reserve and debt service coverage requirement shown in the enclosed analysis would not apply, potentially reducing the amount of the required sewer rate increases. Alternatively, the City may look to pursue a Clean Water Fund Loan through the Wisconsin Department of Natural Resources for one or both planned capital improvement projects. The Clean Water Fund Loan program is the same loan program the City used for the Ryan Creek Interceptor project and would allow the City to fund the projects on either a general obligation or revenue basis without a difference in the projected interest rate. If the City uses a revenue pledge, the program also does not require a debt service reserve requirement, and the debt coverage requirement is lower (1.10 times coverage vs. a typical 1.25 times coverage) assuming the sewer utility does not have any other outstanding revenue bonds.

The enclosed analysis projects an inflationary 3% rate increase in 2019, with more substantial rate increases necessary in 2020 and 2022 to coincide with the debt on the planned capital improvement projects. It is recommended that the City consider implementing the recommended rate increase in 2019 and re-evaluate the 2020 increase next year based upon the updated cost estimate and method of financing. The projected rate increases may also change if MMSD assists in funding all or a portion of the planned debt service for the 2019 project.





August 8, 2018

Sanitary Sewer Utility Cash Flow Analysis

City of Franklin, WI



Prepared by:

Jon Cameron
Municipal Advisor
JCameron@ehlers-inc.com

Dawn Gunderson
Senior Municipal Advisor
Dgunderson@ehlers-inc.com

Table 1
Sewer Utility Capital Improvement Plan
City of Franklin, WI

Projects	2018	2019	2020	2021	Long Term Annual Capital Projects (2022- 2030)	Totals
Ryan Creek Odor Remediation Project ²		1,000,000				1,000,000
Sewer Lift Station Project				4,500,000		4,500,000
Camera Truck Replacement Project	420,000					420,000
2022-2030 Annual Capital Outlay Estimate					1,450,000	1,450,000
Actual CIP Costs	420,000	1,000,000	0	4,500,000	1,450,000	7,370,000

Sources of Funding	2018	2019	2020	2021	Long Term Annual Capital Projects (2022- 2030)	Totals
G.O. Debt						0
Revenue Debt		1,000,000		4,500,000		5,500,000
Grants/Aids						0
Special Assessment						0
Tax Levy						0
Equipment Replacement Fund						0
Cash on hand	420,000				1,450,000	1,870,000
Total	420,000	1,000,000	0	4,500,000	1,450,000	7,370,000

Notes:

1. Source of projects: City Finance Director, July 10, 2018.
2. Ryan Creek Odor Remediation Project may be funded by MMSD. For the purposes of this analysis it is assumed that the City of Franklin will issue the financing and fund the debt service through sewer user rates.
3. For purposes of this analysis the City is planning on estimating capital outlay of \$150,000 starting in 2022, increased by \$25,000 every five years.

Table 2
Capital Improvements Financing Plan
City of Franklin, WI

	2019	2022
	Sewer Revenue Bonds Projects	Sewer Revenue Bonds Projects
CIP Projects ¹	1,000,000	4,500,000
Less Other Available Revenues		
Cash Available	-	-
ERF Funds	-	-
Net Borrowing Requirement	1,000,000	4,500,000
Debt Service Reserve		
Debt Service Reserve Funds On Hand	0	(117,500)
New Debt Service Reserve Requirement	117,500	482,535
Subtotal Reserve Fund Requirement	117,500	365,035
Estimated Issuance Expenses	56,538	138,913
TOTAL TO BE FINANCED	1,174,038	5,003,948
Estimated Interest Earnings	(2,500)	(2,500)
Rounding	3,463	3,553
NET BOND SIZE	1,175,000	5,005,000

Notes:

1) Source of project totals taken from Table 1.

Table 3
Sewer Utility Projected Debt Service Payments (PROPOSED)
City of Franklin, WI

NAME	Sanitary Sewer Revenue Bonds Series 2019				Sanitary Sewer Revenue Bonds Series 2021				PROPOSED Sewer Utility Debt Service Summary			
	Principal	Est. Rate ¹	Interest	Total	Principal	Est. Rate ²	Interest	Total	Total Prin	Total Int	Total P&I	Year
AMT	\$1,175,000		\$5,005,000				\$5,005,000					
DATED	5/1/2019		5/1/2021				5/1/2021					
NATURE	5/1		5/1				5/1					
RATE	1.90%-4.95%		2.00%-4.15%				2.00%-4.15%					
Year	Principal	Est. Rate ¹	Interest	Total	Principal	Est. Rate ²	Interest	Total	Total Prin	Total Int	Total P&I	Year
2019	70,000	1.90%	47,556	117,556					70,000	47,556	117,556	2019
2020	90,000	2.10%	29,873	119,873					90,000	29,873	119,873	2020
2021	90,000	2.20%	27,938	117,938					195,000	277,189	472,189	2021
2022	90,000	2.35%	25,890	115,890	105,000	2.00%	249,251	354,251	195,000	186,513	381,513	2022
2023	95,000	2.50%	23,645	118,645	195,000	2.20%	162,623	357,623	285,000	186,513	471,513	2023
2024	95,000	2.65%	21,199	116,199	200,000	2.30%	158,178	358,178	295,000	181,823	476,823	2024
2025	100,000	2.80%	18,540	118,540	205,000	2.45%	153,366	358,366	300,000	174,565	474,565	2025
2026	105,000	2.90%	15,618	120,618	210,000	2.60%	148,125	358,125	310,000	166,555	476,555	2026
2027	105,000	3.05%	12,494	117,494	215,000	2.75%	142,439	357,439	320,000	159,056	479,056	2027
2028	110,000	3.15%	9,160	119,160	220,000	2.90%	136,293	356,293	325,000	148,786	473,786	2028
2029	110,000	3.25%	5,640	115,640	225,000	3.00%	128,728	353,728	335,000	138,888	473,888	2029
2030	115,000	3.35%	1,928	116,928	235,000	3.15%	121,651	356,651	345,000	128,291	473,291	2030
2031					240,000	3.25%	115,050	355,050	355,000	116,976	471,976	2031
2032					250,000	3.35%	106,963	356,963	250,000	106,963	356,963	2032
2033					260,000	3.45%	98,290	358,290	260,000	98,290	358,290	2033
2034					270,000	3.55%	89,013	359,013	270,000	89,013	359,013	2034
2035					275,000	3.60%	79,270	354,270	275,000	79,270	354,270	2035
2036					285,000	3.65%	69,119	354,119	285,000	69,119	354,119	2036
2037					300,000	3.75%	58,293	358,293	300,000	58,293	358,293	2037
2038					310,000	3.85%	46,700	356,700	310,000	46,700	356,700	2038
2039					320,000	3.95%	34,413	354,413	320,000	34,413	354,413	2039
2040					335,000	4.05%	21,309	356,309	335,000	21,309	356,309	2040
2041					350,000	4.15%	7,263	357,263	350,000	7,263	357,263	2041
TOTALS	1,175,000		239,478	1,414,478	5,005,000		2,128,333	7,133,333	6,180,000	2,367,810	8,547,810	TOTALS

Notes:

1. Rate assumes 7/25/18 Aa3 revenue bond scale plus 25 basis points.
2. Rate assumes 7/25/18 Aa3 revenue bond scale plus 35 basis points.
3. 2019 Bonds will have a term to 2031 to coincide with MMSD's takeover of the Ryan Creek Interceptor.

City preliminarily plans to pre-pay the debt when callable in 2026 with cash on hand of the utility.



Table 4
Sewer Utility Cash Flow Analysis - Projected 2018-2028
City of Franklin, WI

	Actual 2016	Estimated 2017	Budget		Projected												
			2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		
Revenues																	
Total Revenues from User Rates	\$2,292,166	\$3,313,854	\$3,700,990	\$3,812,020	\$4,116,981	\$4,528,579	\$4,528,579	\$4,528,579	\$4,564,540	\$4,804,476	\$4,804,476	\$4,804,476	\$4,804,476	\$4,804,476	\$5,097,069	\$5,249,991	
Percent Increase to User Rates Required			0.00%	3.00%	8.00%	0.00%	10.00%	0.00%	3.00%	0.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Cumulative Percent Rate Increase			0.00%	3.00%	11.24%	22.36%	22.36%	22.36%	25.03%	25.03%	29.82%	29.82%	33.71%	37.72%	41.85%	46.82%	52.00%
Dollar Amount Impact of Rate Increase			\$387,136	\$111,030	\$304,962	\$0	\$411,698	\$0	\$135,860	\$0	\$139,936	\$144,134	\$148,458	\$152,912	\$162,912	\$173,912	\$184,912
Other Revenues																	
Interest Income	\$435,320	\$519,078	\$485,308	\$486,621	\$416,514	\$384,730	\$352,164	\$318,796	\$284,606	\$248,575	\$213,582	\$176,904	\$139,221	\$100,611	\$61,049	\$24,981	\$0
Intergovernmental Revenues	\$1,356,800	\$1,736,927	\$1,214,723	\$1,244,629	\$1,275,272	\$1,306,669	\$1,338,839	\$1,371,802	\$1,405,575	\$1,440,181	\$1,475,638	\$1,511,968	\$1,549,193	\$1,587,334	\$1,626,414	\$1,666,414	\$1,706,414
Other Income	\$36,384	\$21,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Revenues	\$1,828,504	\$2,277,780	\$1,700,031	\$1,731,150	\$1,691,786	\$1,691,399	\$1,691,003	\$1,690,598	\$1,690,182	\$1,689,756	\$1,689,319	\$1,688,872	\$1,688,414	\$1,687,944	\$1,687,463	\$1,686,981	\$1,686,500
Total Revenues	\$5,120,670	\$5,591,634	\$5,401,021	\$5,543,170	\$5,808,767	\$5,808,331	\$5,219,583	\$5,219,277	\$5,354,722	\$5,493,795	\$5,493,795	\$5,493,795	\$5,493,795	\$5,493,795	\$5,786,013	\$5,937,444	\$6,088,875
Expenses																	
Operating and Maintenance	\$3,074,834	\$3,128,156	\$3,388,108	\$3,472,911	\$3,559,631	\$3,646,822	\$3,739,837	\$3,833,333	\$3,929,167	\$4,027,396	\$4,128,081	\$4,231,283	\$4,337,065	\$4,445,491	\$4,556,629	\$4,668,157	\$4,779,285
PILOT Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Before Debt Service and Capital Expenditures	\$2,045,836	\$2,463,478	\$2,012,913	\$2,070,259	\$2,249,135	\$2,159,759	\$2,479,946	\$2,385,944	\$2,425,565	\$2,326,900	\$2,365,715	\$2,282,066	\$2,299,959	\$2,339,522	\$2,380,815	\$2,422,815	\$2,464,815
Debt Service																	
Existing Debt P&I	\$1,688,493	\$1,688,027	\$1,682,531	\$1,682,163	\$1,681,785	\$1,681,399	\$1,681,003	\$1,680,598	\$1,680,182	\$1,679,766	\$1,679,350	\$1,678,934	\$1,678,518	\$1,678,102	\$1,677,686	\$1,677,270	\$1,676,854
New (2019-2027) Debt Service P&I	\$0	\$0	\$0	\$0	\$117,555	\$119,873	\$472,199	\$473,513	\$478,823	\$474,565	\$1,021,695	\$357,439	\$356,293	\$354,728	\$353,651	\$352,574	\$351,497
Total Debt Service	\$1,688,493	\$1,688,027	\$1,682,531	\$1,682,163	\$1,809,342	\$1,811,272	\$2,163,192	\$2,164,110	\$2,167,004	\$2,164,321	\$2,710,984	\$2,046,311	\$2,044,706	\$2,042,672	\$2,040,615	\$2,038,558	\$2,036,501
Transfer In (Out)	-\$3,329	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvements*	\$48,580	\$249,509	\$420,000	\$1,000,000	\$0	\$4,500,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
Bond Proceeds	\$0	\$0	\$0	\$1,117,500	\$0	\$4,865,035	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Annual Cash Flow	\$305,454	\$525,942	(\$99,618)	\$495,696	\$439,794	\$713,522	\$166,653	\$71,834	\$108,551	\$12,579	(\$495,270)	\$40,755	\$80,253	\$121,850	\$150,701	\$180,552	\$210,403
Restricted and Unrestricted Cash Balance:																	
Balance at first of year	\$913,528	\$1,686,781	\$1,687,163	\$2,082,959	\$2,522,853	\$3,236,175	\$3,402,829	\$3,474,663	\$3,546,497	\$3,618,331	\$3,690,165	\$3,762,000	\$3,833,834	\$3,905,668	\$3,977,502	\$4,049,336	\$4,121,170
Net Annual Cash Flow Addition/(subtraction)	\$525,942	-\$99,618	\$495,696	\$439,794	\$713,522	\$166,653	\$71,834	\$108,551	\$12,579	(\$495,270)	\$40,755	\$80,253	\$121,850	\$150,701	\$180,552	\$210,403	\$240,254
Balance at end of year	\$913,528	\$1,686,781	\$1,687,163	\$2,082,959	\$2,522,853	\$3,236,175	\$3,402,829	\$3,474,663	\$3,546,497	\$3,618,331	\$3,690,165	\$3,762,000	\$3,833,834	\$3,905,668	\$3,977,502	\$4,049,336	\$4,121,170

Notes:
1. For purposes of this analysis the City is planning on annual capital outlay of \$150,000 starting in 2022, increased by \$25,000 every five years.
2. For the purpose of this analysis the City is planning to prepay the 2019 Sewer Revenue Bonds in 2026 with cash on hand of the sewer utility.
3. The analysis assumes no increase to revenues due to new customer growth, as overall new growth may not have a substantial impact on the net annual cash flow of the sewer utility. This assumption considers that as revenue may increase due to new customers, the City's treatment expense may also increase.





Table 5
Sewer Utility Operations Cash Flow Analysis
City of Franklin, WI

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990	1989	1988	1987	1986	1985	1984	1983	1982	1981	1980	1979	1978	1977	1976	1975	1974	1973	1972	1971	1970	1969	1968	1967	1966	1965	1964	1963	1962	1961	1960	1959	1958	1957	1956	1955	1954	1953	1952	1951	1950	1949	1948	1947	1946	1945	1944	1943	1942	1941	1940	1939	1938	1937	1936	1935	1934	1933	1932	1931	1930	1929	1928	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894	1893	1892	1891	1890	1889	1888	1887	1886	1885	1884	1883	1882	1881	1880	1879	1878	1877	1876	1875	1874	1873	1872	1871	1870	1869	1868	1867	1866	1865	1864	1863	1862	1861	1860	1859	1858	1857	1856	1855	1854	1853	1852	1851	1850	1849	1848	1847	1846	1845	1844	1843	1842	1841	1840	1839	1838	1837	1836	1835	1834	1833	1832	1831	1830	1829	1828	1827	1826	1825	1824	1823	1822	1821	1820	1819	1818	1817	1816	1815	1814	1813	1812	1811	1810	1809	1808	1807	1806	1805	1804	1803	1802	1801	1800	1799	1798	1797	1796	1795	1794	1793	1792	1791	1790	1789	1788	1787	1786	1785	1784	1783	1782	1781	1780	1779	1778	1777	1776	1775	1774	1773	1772	1771	1770	1769	1768	1767	1766	1765	1764	1763	1762	1761	1760	1759	1758	1757	1756	1755	1754	1753	1752	1751	1750	1749	1748	1747	1746	1745	1744	1743	1742	1741	1740	1739	1738	1737	1736	1735	1734	1733	1732	1731	1730	1729	1728	1727	1726	1725	1724	1723	1722	1721	1720	1719	1718	1717	1716	1715	1714	1713	1712	1711	1710	1709	1708	1707	1706	1705	1704	1703	1702	1701	1700	1699	1698	1697	1696	1695	1694	1693	1692	1691	1690	1689	1688	1687	1686	1685	1684	1683	1682	1681	1680	1679	1678	1677	1676	1675	1674	1673	1672	1671	1670	1669	1668	1667	1666	1665	1664	1663	1662	1661	1660	1659	1658	1657	1656	1655	1654	1653	1652	1651	1650	1649	1648	1647	1646	1645	1644	1643	1642	1641	1640	1639	1638	1637	1636	1635	1634	1633	1632	1631	1630	1629	1628	1627	1626	1625	1624	1623	1622	1621	1620	1619	1618	1617	1616	1615	1614	1613	1612	1611	1610	1609	1608	1607	1606	1605	1604	1603	1602	1601	1600	1599	1598	1597	1596	1595	1594	1593	1592	1591	1590	1589	1588	1587	1586	1585	1584	1583	1582	1581	1580	1579	1578	1577	1576	1575	1574	1573	1572	1571	1570	1569	1568	1567	1566	1565	1564	1563	1562	1561	1560	1559	1558	1557	1556	1555	1554	1553	1552	1551	1550	1549	1548	1547	1546	1545	1544	1543	1542	1541	1540	1539	1538	1537	1536	1535	1534	1533	1532	1531	1530	1529	1528	1527	1526	1525	1524	1523	1522	1521	1520	1519	1518	1517	1516	1515	1514	1513	1512	1511	1510	1509	1508	1507	1506	1505	1504	1503	1502	1501	1500	1499	1498	1497	1496	1495	1494	1493	1492	1491	1490	1489	1488	1487	1486	1485	1484	1483	1482	1481	1480	1479	1478	1477	1476	1475	1474	1473	1472	1471	1470	1469	1468	1467	1466	1465	1464	1463	1462	1461	1460	1459	1458	1457	1456	1455	1454	1453	1452	1451	1450	1449	1448	1447	1446	1445	1444	1443	1442	1441	1440	1439	1438	1437	1436	1435	1434	1433	1432	1431	1430	1429	1428	1427	1426	1425	1424	1423	1422	1421	1420	1419	1418	1417	1416	1415	1414	1413	1412	1411	1410	1409	1408	1407	1406	1405	1404	1403	1402	1401	1400	1399	1398	1397	1396	1395	1394	1393	1392	1391	1390	1389	1388	1387	1386	1385	1384	1383	1382	1381	1380	1379	1378	1377	1376	1375	1374	1373	1372	1371	1370	1369	1368	1367	1366	1365	1364	1363	1362	1361	1360	1359	1358	1357	1356	1355	1354	1353	1352	1351	1350	1349	1348	1347	1346	1345	1344	1343	1342	1341	1340	1339	1338	1337	1336	1335	1334	1333	1332	1331	1330	1329	1328	1327	1326	1325	1324	1323	1322	1321	1320	1319	1318	1317	1316	1315	1314	1313	1312	1311	1310	1309	1308	1307	1306	1305	1304	1303	1302	1301	1300	1299	1298	1297	1296	1295	1294	1293	1292	1291	1290	1289	1288	1287	1286	1285	1284	1283	1282	1281	1280	1279	1278	1277	1276	1275	1274	1273	1272	1271	1270	1269	1268	1267	1266	1265	1264	1263	1262	1261	1260	1259	1258	1257	1256	1255	1254	1253	1252	1251	1250	1249	1248	1247	1246	1245	1244	1243	1242	1241	1240	1239	1238	1237	1236	1235	1234	1233	1232	1231	1230	1229	1228	1227	1226	1225	1224	1223	1222	1221	1220	1219	1218	1217	1216	1215	1214	1213	1212	1211	1210	1209	1208	1207	1206	1205	1204	1203	1202	1201	1200	1199	1198	1197	1196	1195	1194	1193	1192	1191	1190	1189	1188	1187	1186	1185	1184	1183	1182	1181	1180	1179	1178	1177	1176	1175	1174	1173	1172	1171	1170	1169	1168	1167	1166	1165	1164	1163	1162	1161	1160	1159	1158	1157	1156	1155	1154	1153	1152	1151	1150	1149	1148	1147	1146	1145	1144	1143	1142	1141	1140	1139	1138	1137	1136	1135	1134	1133	1132	1131	1130	1129	1128	1127	1126	1125	1124	1123	1122	1121	1120	1119	1118	1117	1116	1115	1114	1113	1112	1111	1110	1109	1108	1107	1106	1105	1104	1103	1102	1101	1100	1099	1098	1097	1096	1095	1094	1093	1092	1091	1090	1089	1088	1087	1086	1085	1084	1083	1082	1081	1080	1079	1078	1077	1076	1075	1074	1073	1072	1071	1070	1069	1068	1067	1066	1065	1064	1063	1062	1061	1060	1059	1058	1057	1056	1055	1054	1053	1052	1051	1050	1049	1048	1047	1046	1045	1044	1043	1042	1041	1040	1039	1038	1037	1036	1035	1034	1033	1032	1031	1030	1029	1028	1027	1026	1025	1024	1023	1022	1021	1020	1019	1018	1017	1016	1015	1014	1013	1012	1011	1010	1009	1008	1007	1006	1005	1004	1003	1002	1001	1000	999	998	997	996	995	994	993	992	991	990	989	988	987	986	985	984	983	982	981	980	979	978	977	976	975	974	973	972	971	970	969	968	967	966	965	964	963	962	961	960	959	958	957	956	955	954	953	952	951	950	949	948	947	946	945	944	943	942	941	940	939	938	937	936	935	934	933	932	931	930	929	928	927	926	925	924	923	922	921	920	919	918	917	916	915	914	913	912	911	910	909	908	907	906	905	904	903	902	901	900	899	898	897	896	895	894	893	892	891	890	889	888	887	886	885	884	883	882	881	880	879	878	877	876	875	874	873	872	871	870	869	868	867	866	865	864	863	862	861	860	859	858	857	856	855	854	853	852	851	850	849	848	847	846	845	844	843	842	841	840	839	838	837	836	835	834	833	832	831	830	829	828	827	826	825	824	823	822	821	820	819	818	817	816	815	814	813	812	811	810	809	808	807	806	805	804	803	802	801	800	799	798	797	796	795	794	793	792	791	790	789	788	787	786	785	784	783	782	781	780	779	778	777	776	775	774	773	772	771	770	769	768	767	766	765	764	763	762	761	760	759	758	757	756	755	754	753	752	751	750	749	748	747	746	745	744	743	742	741	740	739	738	737	736	735	734	733	732	731	730	729	728	727	726	725	724	723	722	721	720	719	718	717	716	715	714	713	712	711	710	709	708	707	706	705	704	703	702	701	700	699	698	697	696	695	694	693	692	691	690	689	688	687	686	685	684	683	682	681	680	679	678	677	676	675	674	673	672	671	670	669	668	667	666	665	664	663	662	661	660	659	658	657	656	655	654	653	652	651	650	649	648	647	646	645	644	643	642	641	640	639	638	637	636	635	634	633	632	631	630	629	628	627	626	625	624	623	622	621	620	619	618	617	616	615	614	613	612	611	610	609	608	607	606	605	604	603	602	601	60
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Table 6
Sewer Utility Statement of Projected Revenue Bond Coverage
City of Franklin, WI

Year	Total Operating Revenues	Less:		Amount Available for Debt Service	Existing Rev Debt		Future Rev Debt		Total Sewer Debt Service	Coverage
		Total Expense	O&M		Total		Total			
2019	3,812,020	(3,472,811)		339,209	-	-	-	-	-	N/A
2020	4,116,981	(3,559,631)		557,350	-	-	117,556	117,556	117,556	4.74
2021	4,116,981	(3,648,622)		468,360	-	-	119,873	119,873	119,873	3.91
2022	4,528,679	(3,739,837)		788,842	-	-	472,189	472,189	472,189	1.67
2023	4,528,679	(3,833,333)		695,346	-	-	473,513	473,513	473,513	1.47
2024	4,664,540	(3,929,167)		735,373	-	-	476,823	476,823	476,823	1.54
2025	4,664,540	(4,027,396)		637,144	-	-	474,565	474,565	474,565	1.34
2026	4,804,476	(4,128,081)		676,395	-	-	476,665	476,665	476,665	1.42
2027	4,804,476	(4,231,283)		573,193	-	-	357,439	357,439	357,439	1.60
2028	4,948,610	(4,337,065)		611,546	-	-	356,293	356,293	356,293	1.72
2029	5,097,069	(4,445,491)		651,577	-	-	354,728	354,728	354,728	1.84
2030	5,249,981	(4,556,629)		693,352	-	-	357,651	357,651	357,651	1.94

Notes:


1. Total operating revenues does not include interest income revenue received from MMSD for interest payment on Ryan Creek CWF Loan.
2. Future revenue bond debt payments shown above reflects the plan to pre-pay the 2019 Sewer Revenue Bonds in 2026.



Table 7
Sewer Utility Financial Benchmarking Analysis
City of Franklin, WI

	Actual			Unaudited			Budget			Projected									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2030	2030
Target minimum cash balance																			
Target minimum working capital - Ehlers ¹	3,789,834	2,382,823	1,869,110	1,615,178	2,171,852	2,183,939	2,313,886	2,328,914	2,684,271	2,708,975	2,726,012	2,737,838	3,299,387	2,949,984	2,664,046	2,578,064	2,697,015		
Actual Days Cash Available - Moody's ³	213	228	0	52	151	129	165	206	236	247	247	251	246	197	195	197	203		
Target minimum working capital - S&P ⁴	248	267	45	108	197	171	219	258	324	332	331	333	326	274	271	271	275		
Actual working capital-cash balance																			
Over (Under) Ehlers target	1,973,399	2,145,659	356,106	913,528	1,686,781	1,687,163	2,082,855	2,522,653	3,236,175	3,402,829	3,474,663	3,583,213	3,695,792	3,100,523	3,141,277	3,221,530	3,343,360		
Over (Under) Moody's target (150 days)	(1,765,435)	(247,165)	(1,513,004)	(601,650)	(485,061)	(596,776)	(231,026)	183,740	541,904	693,854	748,650	845,375	296,405	450,539	477,231	543,447	646,365		
Over (Under) S&P target (150 days)	63	78	(150)	(88)	1	(21)	15	56	86	97	97	101	96	47	45	47	53		
	98	117	(103)	(42)	47	21	86	108	174	182	181	183	176	124	121	121	125		

Notes:
1) Target capital equals 6 mos of next year's operating expenses, including depreciation, plus 100% of the following year's debt service payment.
2) PSC formula = O&M expense + taxes + interest on long term debt + 385 to get expenses per day. Then Unrestricted Cash + expense per day
3) Moody's Formula = [(Unrestricted Cash + Liquid Investments) * 365 days] + Total O&M Expenses less Depreciation
4) S&P Formula = [(Unrestricted Cash + Liquid Investments) * 365 days] + Total O&M Expenses less Depreciation; include designated reserve funds: ERFs, RSFs, etc

APPROVAL 	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/4/2018
REPORTS & RECOMMENDATIONS	Next Steps in Selection of a Consultant to Perform a Review of Impact Fees	ITEM NUMBER <i>G. 14.</i>
<p>Background: At the meeting of June 5, 2018, the Common Council approved a motion directing staff to “commission an updated Impact Fee study...to be completed within nine months and directing staff to provide the necessary inputs for the Study’s completion.” Staff was to bring the contract back for consideration by the first meeting in September. The purpose of this item is to continue the process and meet the Council’s directive.</p> <p>At the meeting of June 19, 2018, the Common Council received and filed a report from the Director of Administration itemizing four specific, complex issues that would need to be addressed in order to complete the requested study. Additionally, the report referenced the potential for various items to come up within the review that required greater consideration than originally anticipated, such as ensuring population projection models are still considered accurate enough to achieve or satisfy the statutory standard of a “good faith and informed estimate.” (A copy of that Council Action Sheet is attached for your convenience.) Additionally, the report noted the following:</p> <p style="padding-left: 40px;">“In order to develop such a contract for consideration, a detailed scope of services is needed. A potential contractor cannot prepare accurate pricing without a clear scope of services, unless it is an hourly services contract.”</p> <p>Methodology: Upon further consideration, the Director of Administration recommends the project be performed under an hourly services contract. There are three primary reasons for this recommendation.</p> <ul style="list-style-type: none"> • First, developing a detailed, thorough scope of services will be a very cumbersome process because of all of the unknowns involved. The complexity explained at the June meeting almost ensures that the scope of service contract will be incomplete and require multiple change orders. Related to that concern is that such contracts often must charge a premium because the unknowns in the scope causes the contractor to mitigate their risks through added costs. • Second, staff learned from previous efforts that impact fee studies inherently involve a lot of staff time because staff must pull together all of the historical records and future project estimates that are the basis for the conclusions of the report. Since we end up doing a lot of the work, this will give us greater flexibility in evaluating the City’s role versus the consultant’s role as the project moves forward. In that way, the City can only pay for the services it needs. • Third, the project can be completed more efficiently because this approach allows City staff to more clearly break the project into steps or tasks, which such tasks are easier to define when the task is immediately in front of you and in the context of more “knowns,” since each completed step brings more information into the picture. This should make the project more efficient than trying to anticipate all the steps of the project well in advance. <p>If the Common Council concurs with the benefits of an hourly professional services contract for the consultant’s role in a review of impact fees, staff will bring back a contract in that form and that incorporates the core of the City’s contract boilerplate.</p>		

Consultant: In anticipation of the above recommended approach, the Director of Administration contacted two firms with impact fee review experience: Ruekert-Mielke and Trilogy Consulting LLC. Ruekert-Mielke is very experienced in the area and has assisted the City of Franklin multiple times with its impact fee reviews. Trilogy is a small firm led by Christine DeMaster, who previously worked for Ruekert-Mielke on the City of Franklin impact fee project. Both firms were requested to provide a statement of qualifications and their proposed hourly structure. Both indicated a significant interest in participating.

Ruekert-Mielke's submission is attached. Their rates are their standard hourly rates with a fee reduction of ten percent for all work completed beyond \$25,000. Hourly Rates are \$140 for the Economic Consultant 3 and Project Manager, \$130 for the Economic Consultant 2, and \$72 for the Administrative Assistant. They have put some thought into and identified an initial approach that can be significantly incorporated into a contract for a starting point.

Trilogy contacted the Director of Administration later this past Thursday and indicated that upon further review they might be perceived to have a conflict of interest based upon their significant work with the City of Oak Creek's water utility. As such, they respectfully withdrew from consideration.

The Common Council, therefore, needs to consider whether or not staff should pursue additional costing proposals. It is worth considering that Ruekert-Mielke has long been considered one of the leading experts in the area of Wisconsin impact fees. They have performed well when assisting the City with such tasks in the past. Additionally, their pricing proposal was submitted with the full expectation that they would be competing against at least one other firm for consideration. **Based upon their history, the Director of Administration is comfortable recommending the City move forward with preparing a contract with Ruekert-Mielke.** On the other hand, if the Common Council wants a broader choice, the Director of Administration can investigate additional options following the submission of the 2019 proposed budget.


Administrative costs for impact fee review are chargeable against impact fees. The professional services contract would incorporate the City's boilerplate and enhance the City's flexibility in establishing the steps going forward. A process would be set forth with the Common Council receiving regular reports and periodically authorizing steps or a task-limited scope of service so that the Council can adequately maintain control of the process and oversight of the purse strings. Each step would likely include an amount not-to-exceed budget so that the project stays within control.

COUNCIL ACTION REQUESTED

Option 1 (Recommended): Motion to direct the Director of Administration to return to a meeting in October with a proposed contract for professional services with Ruekert-Mielke to perform a review of City impact fees.

Option 2: Motion to direct staff to identify additional consultant proposals for consideration in an impact fee review.

Option 3: Any other such motion as determined appropriate by the Common Council.

APPROVAL 	REQUEST FOR COUNCIL ACTION	MEETING DATE 6/19/2018
REPORTS & RECOMMENDATIONS	Request for Further Guidance on Directive to Commission an Update of all Impact Fees Study	ITEM NUMBER B.1.(B)

At the meeting of June 5, 2018, the Common Council approved a motion directing staff to "commission an updated Impact Fee study...to be completed within nine months and directing staff to provide the necessary inputs for the Study's completion." Staff was to bring the contract back for consideration by the first meeting in September. In order to develop such a contract for consideration, a detailed scope of services is needed. A potential contractor cannot prepare accurate pricing without a clear scope of services, unless it is an hourly services contract.

State statutes require the following: "(4) Public Facilities Needs Assessment. (a) Before enacting an ordinance that imposes impact fees or amending an ordinance that imposes impact fees by revising the amount of the fee or altering the public facilities for which impact fees may be imposed, a municipality shall prepare a needs assessment for the public facilities for which it is anticipated that impact fees may be imposed." [66.0617(4)(a)] This requirement applies whether the fee is increasing or decreasing.

Some additional guidance or further direction is needed, therefore, as it may relate to the Impact Fee statutory requirements.

Issue 1: Parks: The main issue is related to "parks, playgrounds, and land for athletic fields," otherwise known as the Park Impact Fee. That fee is established based on the Public Facilities Needs Assessment that is based primarily on the Comprehensive Outdoor Recreation Plan (hereafter "the CORP"). The CORP identifies the priorities, projects, and estimated project costs that the City intends to pursue over an extended period of time. The cost estimates for those projects become a component of the Public Facilities Needs Assessment, and the impact fee consultant then prepares a methodology for determining how to fairly allocate project costs based upon specific "Standards for Impact Fees" [66.0617 (6)] as set forth in the statutes, such as "may not exceed the proportionate share of the capital costs that are required to serve land development..."

The City has generally set the Park Impact Fee such that all of the projects listed in the CORP are anticipated for completion in the manner addressed in the CORP because this is the method that adheres most closely to the expectations of the statute. At the recent Council meeting and Finance Committee meeting, there was some discussion, however, that suggested consideration of reducing the Park Impact Fee. The statute "does not prohibit or limit the authority of a municipality to finance public facilities by any other means authorized by law." Therefore, it is possible to set the fee at an amount less than necessary to fund the identified projects provided one indicates that the remaining costs attributable to new development will be funded through other City resources and property taxes. The City cannot include a large number of projects in the Public Facilities Needs Assessment and then simply chose not to ever pursue the projects. One of the "standards" referenced above is that the impact fee is based upon "...reasonable estimates of capital costs for new, expanded or improved public facilities." It is, arguably, not reasonable to include costs for projects that are not expected to ultimately move forward.

Importantly, court cases have provided some flexibility in that the section on standards "allows a municipality to impose impact fees for a general type of facility without committing itself to any particular proposal before changing the fees." [66.0617 footnotes] It goes on to say, "The needs assessment must simply contain a good-faith and informed estimate of the sort of costs the municipality expects to incur for the kind of facility it plans to provide...A municipality must be allowed flexibility to deal with the contingencies inherent in planning." This "good-faith and informed estimate" effectively becomes a broad standard one must pay careful attention to in adopting a revised fee.

To move the impact fee project forward quickly, as requested by the Council, one needs to assume the CORP remains generally unchanged and that the public hearing on the impact fee revision will be largely based on the existing CORP updated only for actual completed projects. This is necessary because a wholesale reconsideration of the CORP is a significant time commitment at a time where the Planning Department is already very busy. Not amending the CORP, however, could require an implicit commitment by the City to fund the shortfall if the Park Impact Fee is significantly reduced without a corresponding reduction in projects/project costs. The Director of Administration anticipates that the City may not wish to offset reductions in the Park Impact Fee with increased funding from property taxes. **As such, unless otherwise directed by the Common Council, the recently directed impact fee project will be structured such that if a substantial reduction in the Park Impact Fee occurs, the ordinance doing so will likely be accompanied by a resolution directing an evaluation of and modification to the CORP so that a "good-faith and informed" relationship between project costs and a realistic view of total revenues is maintained.** Anticipating a project in this manner should allow the impact fee portion to be completed/revised first and for those results to then drive an after-the-fact reconsideration of the CORP. [Note that because of this chicken-and-the-egg approach, the revised CORP may then have to be subsequently linked directly back to the Impact Fee Ordinance with a second public hearing and ordinance revision.]

Issue 2: Fire Stations: The current impact fee for Fire Department related services anticipates an eventual fourth fire station in the southwest quadrant of the City. Unless otherwise directed by the Common Council, the new study will proceed with expectation that this added station remains in the City's future plans. To the knowledge of the Director of Administration, this topic has not been the issue of public debate or discussion for over a decade. **As such, if the Council wants a more thorough review of the matter of an eventual fourth fire station, such a directive should be provided.**

Issue 3: Fee Reductions for Capital Costs Charged to Developers: The State statute establishes, in part, as one of the Standards for Impact Fees that the fee "shall be reduced to compensate for other capital costs imposed by the municipality with respect to land development..." The municipal ordinance repeats this provision. Adjustments to potential impact fee collections have never been incorporated into the Public Facilities Needs Assessment. Additionally, little guidance is given in the statutes or court decisions exactly how this is to be interpreted or applied. For example, can certain components be built into the initial costing setting the impact fee rates, must every development project be evaluated separately for its individual adjustments, and what are standard and/or reasonable "development" costs that would not potentially be an offset to impact fees? In the opinion of the Director of Administration, leaving the issue unresolved and/or unaddressed has too great of a potential to negatively impact the calculated revenue streams, thereby jeopardizing the projects. **As such, unless otherwise directed by the Common Council, the new study will be designed to try to address the issue of fee reductions as best as possible.**

Issue 4: Water Impact Fee Basis: The Director of Administration believes that staff is dissatisfied with the administrative requirements associated with implementing the water impact fees. Concerns with this process were last addressed between 2008 and 2010 but the issue remains unresolved. The Director of Administration recommends working with the impact fee consultant to revise the basis and methodology for the calculation of the water impact fees. Additionally, the Director of Administration wants to build off work that staff has already done to ensure that the new utility building costs can be worked into the impact fee calculations. Both of these issues will require some additional time spent with the consultant, and time equals money. Nonetheless, these are important issues. **As such, unless otherwise directed by the Common Council, the new study will be designed to try to determine a new basis for calculation of water impact fees and to include the costs of the utility building to the extent possible.**

Given the complexity of impact fees and the broad range of issues covered by impact fees it is very likely that similar questions may come up during the review that will also need to be addressed within the scope of the project. For example, all of the fees are dependent upon population projections and development models that are, generally, addressed in the Comprehensive Plan; these projections will need to be considered to ensure that they are still considered a "good faith and informed estimate." The four items noted above, however, are the more substantive ones. How each is addressed can impact the timeline and cost of the impact fee review project. As such, it is important that the Common Council understands staff's direction and initial intent or that the Common Council provides other such direction to staff.

If the Common Council concurs with the project direction referenced herein by staff, the Council needs only to receive and file this report. If the Common Council has other guidance for staff, it should be provided. If the Common Council needs additional information at this time, the item should be laid over until the following meeting.

COUNCIL ACTION REQUESTED

Motion to receive and file or any other such action as the Common Council shall deem appropriate.

August 29, 2018

Mr. Mark Luberda
Director of Administration
City of Franklin
9229 West Loomis Road
Franklin, WI 53132

Re: Impact Fee Study Proposal

Dear Mr. Luberda:

Ruekert & Mielke, Inc. (R/M), appreciates the opportunity to update the City of Franklin's (Franklin) impact fees and their impact-fee studies. Impact fees fund a variety of public facilities, working to attract new development while shielding existing residents and businesses from the cost of the new development.

To see some of our history and experience with impact fee studies, see the attached qualifications document and/or go to www.ruekertmielke.com/financial-services. R/M's website offers several examples of our success with impact-fee work for both Franklin and Sheboygan.

We propose to perform tasks for the update to your impact-fee study at your direction. This approach will allow Franklin to include or exclude the impact fees for whatever purpose. This will also grant you the flexibility to assign tasks between R/M and Franklin staff as necessary to accomplish the work efficiently.

For this work, we will charge R/M's standard hourly rates, as seen in the table below. As larger projects can be accomplished more efficiently as they spread out project start-up costs, we propose to reduce our fees by ten percent for all work completed beyond \$25,000.

Project Role	Standard Hourly Rate
Economic Consultant 3 and Project Manager	\$140
Economic Consultant 2	\$130
Administrative Assistant	\$72

With your direction, the economic consultants will create the initial data request, attend and conduct the kickoff meeting, create an impact-fee model, provide technical expertise, and write the report. The administrative assistant will assist with data gathering and data input tasks.

Mr. Mark Luberda
Impact Fee Study Proposal
August 29, 2018
Page 2

To efficiently manage the project while allowing you maximum flexibility and control, we propose the following approach:

1. Initial data request

Once the project has been approved, we will send an initial request for information; this data will be necessary to complete the impact-fee study. Some of the details of this will be covered at the kickoff meeting. The initial request will help Franklin with identifying the needed information. The data requested will include current impact-fee balances, facility inventories, service standards, growth and development forecasts, planned projects, and estimated project costs.

2. Kickoff meeting

The economic consultants will attend the kickoff meeting, and will define the project scope as much as possible. We will agree on a preliminary estimated budget and timeline. As the project progresses, we will give bi-monthly status updates on both the timeline and the budget; this will include accounts of which tasks have been completed, and which are still in progress. If it appears that we may exceed the budget or timeline, you will be notified promptly.

It will be up to you to decide whether to modify the budget and timeline, reassign tasks to Franklin staff, or to make any other necessary changes.

3. Data collection

Based on the scope developed during the kickoff meeting, we will refine our initial data request to identify and target the information needed to complete the project. The review process of the data provided by Franklin will begin during the kickoff meeting, allowing us to ask questions as they arise.

4. Conduct impact-fee analysis

An analysis will be prepared to recommend and justify the impact fee levels. We will analyze the impact fee reserves and planned projects to help Franklin adapt to 2017 Wisconsin Act 243, and to avoid impact fee refunds.

5. Draft report

R/M will write a report outlining our conclusions and recommendations. The report will fulfill the statutory requirement for a public facility needs assessment and impact fee study.

Mr. Mark Luberda
Impact Fee Study Proposal
August 29, 2018
Page 3

6. Obtain R/M internal quality assurance

Under the standard quality assurance processes, we will review the draft report to ensure its' accuracy and see that it addresses Franklin's particular needs.

7. Garner Franklin's feedback and revise the report

During the kickoff meeting, R/M will discuss the process of review for Franklin, going into more detail on how you may comment and request changes. After the kickoff meeting, we can adapt this project per your directions as necessary to meet your needs.

8. Present conclusions and recommendations

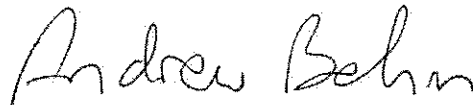
R/M will travel to Franklin and present our conclusions and recommendations to you and any other stakeholders you'd like involved. We will discuss this further at the kickoff meeting, and will adapt per your direction.

We will provide the described professional services in accordance with the attached R/M Standard Terms & Conditions, dated June 17, 2014. Please accept this agreement by signing the following signature page. If you have any questions, please feel free to call us.

We look forward to working with you.

Very truly yours,

RUEKERT & MIELKE, INC.



Andrew Behm
Economic Consultant
abehm@ruekert-mielke.com

AJB:rsf
Enclosure

cc: Edward Maxwell, Ruekert & Mielke, Inc.
File

Mr. Mark Luberda
Impact Fee Study Proposal
August 29, 2018
Page 4

CLIENT NAME:

City of Franklin

ENGINEER:

Ruekert & Mielke, Inc.

By: _____

Title: Director of Administration

Date: _____

By: J. WeberleTitle: Team LeaderDate: August 29, 2018

Designated Representative:

Name: _____

Title: _____

Phone Number: _____

Designated Representative:

Name: Andrew BehmTitle: Economic Consultant

Phone Number: (262) 953-4156

A. Standards of Performance

The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

B. Authorized Representative

With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and duties and responsibilities of Owner under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Engineer

Invoices will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to Owner by Engineer monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice therefore, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.

D. Ownership and Reuse of Documents

All documents prepared or furnished by Engineer pursuant to this Agreement are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed. Engineer grants Owner a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Owner shall be at Owner's sole risk; and Owner agrees to indemnify, defend, and hold Engineer harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Owner or by others acting through Owner.

E. Owner Provided Information

Engineer shall have the right to rely on the accuracy of any information provided by Owner. Engineer will not review this information for accuracy.

F. Permits and Approvals

It is the responsibility of the Owner to obtain all necessary permits and approvals for the Project. Engineer will assist the Owner as mutually agreed to in writing.

G. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, or any of them to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, and consultants, or any of them, shall not exceed the total amount of \$2,000,000.

H. Insurance

Engineer will maintain insurance coverage for Workers' Compensation, General Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

I. Termination of Contract

Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Owner may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Owner with 30 days written notice. In the event of suspension or cancellation for convenience by Owner, Owner shall pay to Engineer all amounts owing to Engineer under this Agreement, for all work performed up to the effective date of notice.

J. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Engineer shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Engineer or Engineer's officers, directors, partners, employees, and consultants in the performance of Engineer's services under this Agreement.

2. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer, Engineer's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and consultants with respect to this Agreement.

3. To the fullest extent permitted by law, Engineer's total liability to Owner and anyone claiming by, through, or under Owner for any injuries, losses, damages and expenses caused in part by the negligence of Engineer and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Engineer's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.

4. The indemnification provision of paragraph J.1. is subject to and limited by the provisions agreed to by Owner and Engineer in paragraph G. "Limit of Liability," of this Agreement.

K. Independent Contractor

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Owner or the Engineer. Engineer's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against Engineer because of this Agreement or the performance or nonperformance of services hereunder. Owner agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

L. Force Majeure

Engineer shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond Engineer's reasonable control.

M. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

N. Dispute Resolution

Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation.

O. Public Records

Engineer agrees to comply with the requirements of Wisconsin Statutes Sections 19.32 to 19.39 and Sections 19.81 to 19.98 – Wisconsin Public Records Law and Open Meetings Law.

END OF DOCUMENT

www.ruekertmielke.com

ANDREW J. BEHM

FINANCIAL ANALYST, Madison Location
abehm@ruekert-mielke.com • 608.819.2600

PROFILE

Andrew joined Ruekert & Mielke in 2011 as a Financial Analyst. He has a B.S. in Finance from the University of Wisconsin - Madison and is currently pursuing his M.B.A. from the University of Wisconsin - Madison. He has worked for various municipalities in Wisconsin and around the country, including the City of Janesville, WI, the City of Beloit, WI, and the Town of Menasha, WI. He has also worked for the Wisconsin Public Service Commission and the Wisconsin Department of Natural Resources. He is currently working on his M.B.A. thesis, which focuses on the financial impact of climate change on municipalities.

EDUCATION

- B.S. in Finance
University of Wisconsin - Madison
Madison, WI
- M.B.A. in Finance
University of Wisconsin - Madison
Madison, WI

EXPERIENCE

Water Cost of Service & Rate Design

Andrew analyzed cost of service and designed rates for approximately 80 municipal water utilities in Wisconsin and around the country. In 2009, Andrew designed conservation rates for the City of Janesville, WI that were among the first in the state. Andrew helped the City of Beloit, WI and the Town of Menasha, WI communicate water rate increases to industrial customers and collaborate with those customers.

Wastewater Cost of Service & Rate Design

Andrew has analyzed cost of service and designed wastewater rates in multiple municipalities in Lake County, IL as well as in New London, WI, facilitating proactive meetings with industrial customers to explain the need for rate changes and discuss the impact on customers.

Cost Sharing Agreements

Andrew audited an inter-municipal water cost sharing arrangements for the City and Township of Marquette, MI and another for the Cities of Holland and Zeeland, MI. Andrew audited cost sharing bills twice between Xcel Energy and Southern Minnesota Municipal Power Agency. He also twice audited cost sharing bills among the three joint owners of the Redbud Generating Plant in Oklahoma.

Electric & Natural Gas Cost of Service & Rate Design

Andrew prepared cost of service analysis and designed rates for municipal utilities around the country, aiding municipalities in Missouri, California, and Iowa. Andrew was a key communicator when performing a rate study for Gainesville Regional Utilities (GRU) in Florida, which included analysis for wholesale customers and electric generation owned by GRU. Andrew also prepared electric rate applications to the Wisconsin Public Service Commission for Richland Center, WI and New London, WI.

Water Cost of Service Expert Witness

Andrew served as an expert witness in contest rate proceedings for Kenosha Water Utility and Milwaukee Water Works. His testimony covered customer demands, water for public fire protection, and the allocation of water mains and storage, among other areas. He helped the Village of Pleasant Prairie and the City of Kenosha voluntarily agree to beneficial operational changes despite their ongoing contested proceeding before the Public Service Commission.

EDWARD F. MAXWELL

FINANCIAL ANALYST, Madison Location

emaxwell@ruekert-mielke.com • 608.819.2600

PROFILE

Edward James Ruekert-Mielke is a financial analyst with 20 years of experience. He has worked for various corporations and municipalities in Wisconsin and Pennsylvania. He has a B.S. in Finance from the University of Wisconsin-Madison and a M.A. in Finance from the University of Pennsylvania. He is currently a Financial Analyst at Ruekert-Mielke, Inc. in Madison, Wisconsin.

EDUCATION

- Bachelor of Science in Finance, University of Wisconsin-Madison, 1998
- Master of Arts in Finance, University of Pennsylvania, 2000

EXPERIENCE

Wastewater Cost of Service Rate and Design

Edward has analyzed cost of service and designed rates for utilities for communities ranging from Thiensville, Wisconsin, to Erie, Pennsylvania. For Erie's utility, Edward forecasted the cash flow and the rate increases needed to fund the increased debt service from all the infrastructure upgrades required in the next ten years.

RCA Studies

Edward has conducted RCA studies and offered recommendations for fee schedules. Based on the study he performed for Hartford sewer, Edward proposed several alternatives that would ensure Hartford sewer's capital expenditures for new development would be fully funded.

Forecasting

Edward has forecasted demand and expenses. Analyzing trends, he has forecasted demand for several products nationwide. He has forecasted expenses for departments at several corporations on line items, including obsolescence, marketing, and selling.

Capital Projects Evaluation

Edward has analyzed numerous capital projects, including equipment to revamp the largest product line at Springs Window Fashions. Using the capital asset pricing model, he determined the rate of return on these investments.

Ordinance Revisions

Edward has revised ordinances for municipalities to ensure compliance with law changes and to reflect best practices. For Fox Point, he revised the storm water ordinances so that Fox Point was complying with NR 151 and had language that encouraged green infrastructure.

Budget Creation

Edward has partnered with multiple departments in corporations to develop annual budgets. He helped the departments provide business cases to management to justify their proposed budgets. At Lands' End, he worked with marketing to solve a budget overage.

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE 09/04/2018
Reports & Recommendations	RESOLUTION TO SIGN AGREEMENT WITH PAINESVILLE MEMORIAL ASSOCIATION FOR LAWN MOWING AND BRUSH/TREE MAINTENANCE OF THE CEMETERY GROUNDS OF THE PAINESVILLE CHAPEL PROPERTY (2740 WEST RYAN ROAD)	ITEM NO. <i>G.15.</i>

BACKGROUND

On June 20, 2017, the Common Council moved to direct staff to negotiate an agreement with the Painesville Memorial Association for the Department of Public Works to mow and maintain the grounds surrounding the Painesville Meeting Hall. This agreement would return to Common Council for authorization.

ANALYSIS

Some payment for services was discussed; however, per State Statute 157.115, if the cemetery were to be abandoned or neglected for a period of time, the City would be required to take the maintenance. If a payment were negotiated, the agreement would need to be revisited when the Association runs out of money. Allowing the Association to keep its funds will allow them to provide maintenance on the Painesville Meeting Hall.

Staff estimates that mowing and care of the cemetery will take 2-4 hours per week during the summer.

The agreement prepared by Staff and signed by the President of the Painesville Memorial Association is attached.

OPTIONS

- A. Sign agreement with Painesville Memorial Association. Or
- B. Refer back to Staff with further direction.

FISCAL NOTE

In and of itself, mowing this yard is not an undue burden to Staff's time and equipment. This may be done with existing DPW operating funds. It is, however, another minor item that collectively is stretching the resources of DPW staff and an additional DPW employee should be considered in future budgets.

RECOMMENDATION

(Option A). Resolution 2018-_____, a resolution to sign agreement with Painesville Memorial Association for lawn mowing and brush/tree maintenance of the cemetery grounds of the Painesville Chapel Property (2740 West Ryan Road, Franklin, Wisconsin 53132)

Department of Engineering GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2018 - _____

RESOLUTION TO SIGN AGREEMENT WITH PAINESVILLE MEMORIAL ASSOCIATION
FOR LAWN MOWING AND BRUSH/TREE MAINTENANCE OF THE CEMETERY
GROUNDS OF THE PAINESVILLE CHAPEL PROPERTY
(2740 WEST RYAN ROAD, FRANKLIN, WISCONSIN 53132)

WHEREAS , the City of Franklin, 9229 West Loomis Road, Franklin, Wisconsin 53132 (FRANKLIN), a municipal corporation organized and existing under and by virtue of the constitution and laws of the State of Wisconsin; and

WHEREAS, Painesville Memorial Association, 2740 West Ryan Road, Franklin, Wisconsin 53132 (PAINESVILLE) seeks to cease the lawn mowing and brush/tree maintenance activities associated with the Cemetery grounds of the Painesville Chapel property located at 2740 West Ryan Road; and

WHEREAS, §157.115 provides for the respective duties of cemetery authorities and municipalities with regard to the management and care of a cemetery; and

WHEREAS, under current circumstances, FRANKLIN is willing and volunteers to provide lawn mowing and brush/tree maintenance services for the Cemetery grounds of the Painesville Chapel property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Franklin to enter into an agreement with the Painesville Memorial Association for lawn mowing and brush/tree maintenance of the cemetery grounds of the Painesville Chapel Property (2740 West Ryan Road, Franklin, Wisconsin 53132).

Introduced at a regular meeting of the Common Council of the City of Franklin the
_____ day of _____, 2018, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the
_____ day of _____, 2018.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

CITY OF FRANKLIN – PAINESVILLE MEMORIAL ASSOCIATION
AGREEMENT FOR LAWN MOWING AND BRUSH/TREE MAINTENANCE
OF THE CEMETERY GROUNDS OF THE PAINESVILLE CHAPEL PROPERTY
(2740 WEST RYAN ROAD, FRANKLIN, WISCONSIN 53132)

THIS AGREEMENT is made and entered into, effective _____, 2018, by and between the City of Franklin, 9229 West Loomis Road, Franklin, Wisconsin 53132 (FRANKLIN), a municipal corporation organized and existing under and by virtue of the constitution and laws of the State of Wisconsin, and the Painesville Memorial Association, 2740 West Ryan Road, Franklin, Wisconsin 53132 (PAINESVILLE), a cemetery authority organized and existing under and by virtue of § 157.062 of the Wisconsin Statutes (collectively, the "PARTIES").

WHEREAS, PAINESVILLE seeks to cease the lawn mowing and brush/tree maintenance activities associated with the Cemetery grounds of the Painesville Chapel property located at 2740 West Ryan Road; and

WHEREAS, §157.115 provides for the respective duties of cemetery authorities and municipalities with regard to the management and care of a cemetery; and

WHEREAS, under current circumstances, FRANKLIN is willing and volunteers to provide lawn mowing and brush/tree maintenance services for the Cemetery grounds of the Painesville Chapel property.

NOW, THEREFORE, IT IS HEREBY AGREED, by and between the PARTIES, as follows:

1. FRANKLIN will provide mowing and brush/tree maintenance activities associated with the cemetery located on the Cemetery grounds of the Painesville Chapel property located at 2740 West Ryan Road.
2. FRANKLIN will solely determine the needs and schedule of mowing and brush/tree maintenance activities by FRANKLIN staff.
3. FRANKLIN may terminate this Agreement, in its sole discretion, by notice of termination to PAINESVILLE by way of U.S. Regular Mail addressed to Painesville Memorial Association, c/o 4604 West Thorncrest Drive, Franklin, Wisconsin 53132, which termination shall be effective upon the tenth day following the date of deposit in the U.S. Mail.

The above stated conditions and terms are accepted and agreed to by the PARTIES and the PARTIES have set their hands and seals as follows:

CITY OF FRANKLIN

PAINESVILLE MEMORIAL ASSOCIATION

Stephen R. Olson, Mayor

Dated

Steven R. Gyuro, Title:

Dated

Sandra L. Wesolowski, City Clerk Dated

Approved as to form:

Jesse A. Wesolowski, City Attorney Dated

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APPROVAL <i>slw</i> <i>MWZ</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/4/2018
REPORTS & RECOMMENDATIONS	An Affiliation Agreement with the University of Wisconsin—Madison for its Master of Public Health Program to Engage a Student to Aid in Creating a Public Health Nurse Residency Program	ITEM NUMBER <i>G. 16.</i>

The University of Wisconsin—Madison has a program that enables students in the Master of Public Health Program to work with other public health partners to provide students with practical learning experiences. The program provides a mutual benefit to the organization (facility) by enabling the work product of the student to target goals of the organization. There is no cost involved. The City of Franklin is primed and ready to participate in the program.

Public Health Nurse, Julianna Manske, along with partners from other local health departments and the regional nurse consultant, created a Public Health Nurse Residency Program for new public health professionals in Southeastern Wisconsin. This program supplements a new hire's orientation and provides new hires with needed tools and resources to aid their transition into the public health workforce. The program is based off the Foundational Public Health Services model, meets monthly and repeats biannually. The Masters of Public Health student will be helping to create a toolkit for the program that can be shared with the State of Wisconsin so that the program can be replicated in other regions of the state. The student will also be assisting with a formal literature search and manuscript so that the project may be published and disseminated nationally. The student will be working remotely from her home in Madison, Wisconsin. Although this program will directly aid our community, it does have the broader goals of having state-wide impact.

The University of Wisconsin requires each participating facility to execute an affiliation agreement. It is a straight forward document that provides the necessary protections to both organizations. Many of the sections will have little or no impact as the student will be working remotely from her residence in Madison. Nonetheless, the agreement needs to be executed so that the efforts to create a Public Health Nurse Residency Program for new public health professionals in Southeastern Wisconsin can move forward.

The Interim Health Director is aware of the program and supports it. The Director of Administration recommends approval.

COUNCIL ACTION REQUESTED

Motion to authorize the Mayor to execute an Affiliation Agreement with the University of Wisconsin—Madison for its Master of Public Health Program to engage a student to aid in creating a Public Health Nurse Residency Program.



Master of Public Health Program

University of Wisconsin – Madison

**University of Wisconsin-Madison
Department of Population Health Sciences
Master of Public Health Program**

This affiliation agreement ("Agreement") is entered into by The City of Franklin, ("Facility") located at 9229 W. Loomis Road, Franklin, WI, and the Board of Regents of the University of Wisconsin System, operating as the University of Wisconsin-Madison, School of Medicine and Public Health, Department of Population Health Sciences, **Master of Public Health Program** ("University") to provide practical learning and clinical experiences for the University's students and to establish and operate a Clinical Education Program at the Facility ("Program").

This Agreement shall become effective on the date of the last signature below and shall automatically renew on an annual basis unless terminated as provided by this Agreement.

I. General

1. The beginning and ending dates for the placement of each student ("Placement") in the Program will be mutually agreed upon in writing by the Facility and the University.
2. The number of students eligible to participate in the Program will be mutually agreed upon by the Facility and the University and may be altered by mutual agreement.
3. The University will place with the Facility only those students who have satisfactorily completed the prerequisite academic portion of the University's curriculum.
4. The Facility may:
 - a. cancel, by notice in writing to the University, the Placement of any student whose performance or conduct is unsatisfactory or whose health conditions interfere with the student's successful completion of his or her assignment at the Facility;
 - b. immediately suspend any student's Placement if the student's performance adversely affects the safety or welfare of the Facility's patients or clients.

Prior to cancellation of any student's Placement, the Facility shall notify the University, provide the student and the University with written justification for the Facility's proposed cancellation, consult with the University about the proposed cancellation, and make reasonable efforts with the University to resolve the matter.

5. The University and the Facility shall not discriminate with respect to race, color, sex, creed, national origin, disability, age, public assistance status, marital status, sexual orientation, and religion in their on-going practices.
6. The University and the Facility shall make reasonable accommodations to provide accessibility for students with disabilities. If a student requests an accommodation in his or her assignment to the Facility, the University will encourage the student to disclose directly to the Facility information in support of the student's request.
7. This Agreement does not create any third-party beneficiaries.
8. The University's personnel, faculty, and students are not eligible for coverage under the Facility's Workers' Compensation or Unemployment Compensation insurance programs. Neither the University nor the Facility shall compensate students for their activities during their Placement. This paragraph does not extend Workers' Compensation or Unemployment Compensation coverage beyond the specific requirements of Wisconsin law.
9. The Facility shall send to the University a list of required immunizations and titers, special training, applicable deadlines, and other conditions of participation in the Program. The University shall inform students of the Facility's requirements. Students are responsible for providing to the Facility timely documentation of completion of all the Facility's requirements.
10. Neither party may assign any rights or obligations under this Agreement without the prior written consent of the other party.
11. The parties agree that any student placed at the Facility under this Agreement is considered a member of the Facility's "workforce," as defined in 45 C.F.R. 160.103, for the limited purposes of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The parties also agree that the University, its employees, and its students are not "business associates" of the Facility, as defined in 45 C.F.R. 160.103, for the limited purposes of HIPAA.
12. The parties agree that each party is and shall be solely responsible for any claim or damage resulting from its own negligent acts or omissions. This Agreement shall not be construed to require a party to indemnify any other party from its own negligent acts or omissions.
13. Either party shall have the right to terminate this Agreement for any reason on sixty days written notice to the other party. In the event of termination, the parties agree that any students placed at the Facility shall be permitted to complete their activities in connection with the Program.
14. This Agreement may be executed by electronic or facsimile means and in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.
15. The parties to this Agreement agree to revise or modify it only by written amendment signed by both parties.

16. This document constitutes the entire agreement regarding the subject matter hereof between the parties and supercedes all prior agreements.
17. This Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin and venue of any action related to this Agreement shall lie in Dane County, Wisconsin.

II. Responsibilities of the University

1. The University shall send to the Facility a personal data form for each student placed with the Facility at least four (4) weeks before the commencement of each student's Placement. This form will include the dates on which each of the Facility's requirements was completed.
2. The University shall recommend hepatitis immunizations to each student and shall provide opportunities for training about:
 - a. bloodborne pathogens and universal precautions as required by OSHA;
 - b. HIPAA Privacy Rule requirements.
3. A University faculty member and a designee of the Facility shall coordinate the University's academic requirements with the Program activities of each student at the Facility.
4. The University shall notify each student that he or she is responsible for:
 - a. complying with the policies, procedures, standards, and practices of the Facility;
 - b. obtaining any uniforms required by the Facility;
 - c. providing his or her own transportation and living arrangements;
 - d. reporting for Program activities on time;
 - e. maintaining his or her own health records and providing his or her own health insurance coverage and documentation as required by the Facility;
 - f. complying with the policies, procedures, standards, and practices of the University;
 - g. granting the Facility a 30-day review prior to presenting or publishing any materials involving the student's activities at the Facility;
 - h. maintaining the confidentiality of patient or client records and information; and
 - i. wearing prominently, at all times when participating in activities under this Agreement, identification indicating that he/she is a student of the University of Wisconsin-Madison.
5. The University, as a unit within an agency of the State of Wisconsin, provides liability coverage for its students and faculty consistent with §§895.46(1) and 893.82(6) of the Wisconsin Statutes. The University's students and faculty who participate in the activities resulting from this Agreement are agents and employees, respectively, of the State of Wisconsin, and while participating in such activities, are acting within the scope of their agency or employment. The liability coverage provided by the State of Wisconsin under §895.46(1) is self-funded and provides funding for claims, demands, losses, and damages of every kind and description (including death), or damage to persons or property arising out of Program activities at the Facility and founded upon or growing out of the negligent acts or omissions of any of the

employees or agents of the University while acting within the scope of their employment or agency where protection is afforded by §895.46(1) of the Wisconsin Statutes.

III. Responsibilities of the Facility

1. The Facility shall provide a planned, supervised program of clinical experiences, as specified in writing to the University, for each student's Placement.
2. The Facility shall maintain complete records and reports on each student's performance, providing evaluations to the University on forms provided by the University.
3. In all cases, the Facility shall retain ultimate responsibility for the care of its patients or clients.
4. The Facility shall, on reasonable request, permit representatives of the University and academic accreditation agencies to inspect its facilities, the services made available for the Placement of students, student records, and other information relevant to the Program.
5. The Facility shall designate in writing to the University the name of the person responsible for the Facility's Program and shall also submit to the University the curriculum vitae of that person and of other professional staff participating in its Program. The Facility agrees to notify the University in writing of any change or proposed change in its designation of the person responsible for the Facility's Program, or of any other staff that may affect student Placements.
6. The Facility shall have primary responsibility for ensuring student compliance with the following responsibilities:
 - a. complying with the policies, procedures, standards, and practices of the Facility;
 - b. obtaining any uniforms required by the Facility; and
 - c. reporting for Program activities on time.

The University agrees to assist the Facility in achieving student compliance with the above responsibilities on request of the Facility.

7. The Facility shall, at the commencement of a student's Placement, provide the University's faculty and the student with a thorough orientation about the Facility's policies, procedures, standards and practices relevant to the student's Placement.
8. At regular intervals, as specified by the University, the Facility shall provide the University with an outline of the curriculum for the Facility's Program.
9. In the event a student is absent because of illness for more than three (3) days during the student's Placement, the Facility shall promptly arrange for the student to make up the lost time or shall inform the University that it is not able to do so.
10. Except for personal emergencies, the Facility shall not grant leaves of absence from regularly scheduled activities to students during their Placements without prior approval from the University.

11. The Facility shall promptly advise the Vice Chancellor for Legal Services, University of Wisconsin-Madison, 361 Bascom Hall, 500 Lincoln Drive, Madison, Wisconsin 53706-1380, if it has any reason to believe a claim may exist against an officer, employee, or agent of the University in connection with any activities performed under this Agreement. Notification is for informational purposes only and shall not eliminate Facility's duty to follow the statutory claim procedure in §893.82 of the Wisconsin Statutes prior to instituting a lawsuit.
12. The Facility, at its sole cost and expense, shall procure and maintain in full force and effect throughout the term of this Agreement such policies of comprehensive general and professional liability insurance as necessary to insure the Facility and its employees and agents against any claim or claims for damages occurring as the result of personal injuries or death occasioned directly or indirectly in connection with the performance of any service by the Facility and its employees and agents in connection with this Agreement. Upon the request of the University, the Facility shall deliver copies of such policies to the University prior to or upon execution of this Agreement, and modifications, extensions or renewals of such policies prior to or upon each anniversary date of this Agreement. The Facility agrees to notify the University immediately upon notification from an insurance carrier that a policy will be canceled.
13. The University may disclose information from a participating student's educational record, as appropriate, to personnel at the Facility who have a legitimate need to know in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (20 U.S.C. 1232g; 34 CFR Part 99). The Facility hereby agrees that its personnel will use such information only in furtherance of the clinical education program for the student, and that the information will not be disclosed to any other party without written notice to the University and with the student's prior written consent.

IV. Notices

Any notice required or permitted by this Agreement must be in writing and be delivered personally or sent by certified mail, return receipt requested and postage prepaid, to the following at the addresses indicated (unless otherwise specified):

IF TO UNIVERSITY: The Master of Public Health Program
School of Medicine and Public Health
University of Wisconsin – Madison
610 Walnut Street, Room 735 WARF
Madison, WI 53726

IF TO FACILITY: Julianna Manske, Public Health Nurse
City of Franklin
9229 W. Loomis Road
Franklin, WI 53132

IN WITNESS WHEREOF, the parties hereto have executed this Agreement

**BOARD OF REGENTS OF THE
UNIVERSITY OF WISCONSIN SYSTEM:**

By: _____
Kenneth Mount
Senior Associate Dean for Finance

Date: _____

**MASTER OF PUBLIC HEALTH PROGRAM
SCHOOL OF MEDICINE AND PUBLIC HEALTH:**

By: _____
Barbara Duerst
Deputy Director
Master of Public Health Program

Date: _____

FACILITY: CITY OF FRANKLIN

By: _____
Signature

Stephen R. Olson
Name (Please type or print)

Mayor
Title

Date:

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE Sept 4, 2018
REPORTS & RECOMMENDATIONS	July, 2018 Monthly Financial Report	ITEM NUMBER <i>G.17.</i>

Background

The July, 2018 Financial Report is attached.

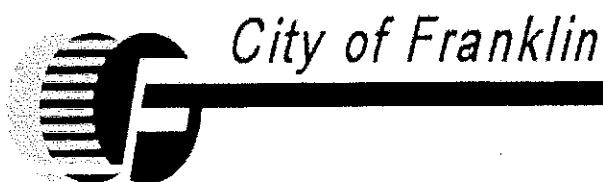
The Finance Committee reviewed this report at its August 28, 2018 meeting and recommends acceptance.

Highlights of the report are contained in the transmittal memo.

The Finance Director will be available at the meeting.

COUNCIL ACTION REQUESTED

Motion to Receive and place on file



Date: August 22, 2018
To: Mayor Olson, Common Council and Finance Committee Members
From: Paul Rotzenberg, Director of Finance & Treasurer
Subject: July 2018 Financial Report

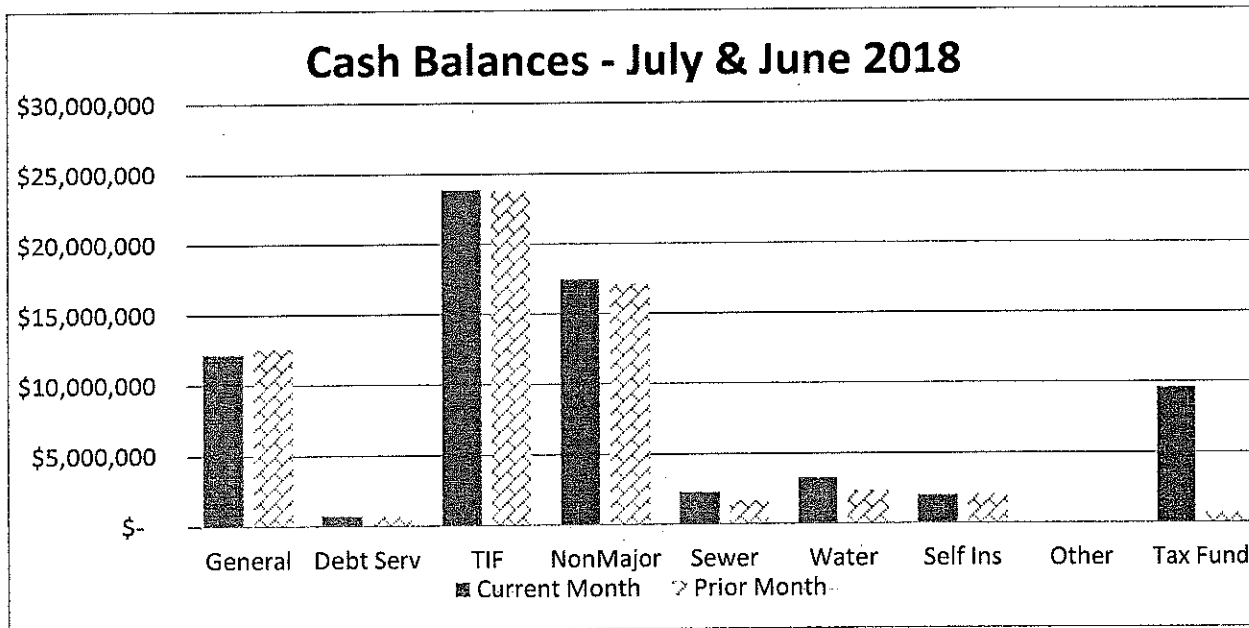
The July, 2018 financial reports for the General Fund, Debt Service Fund, TID Summary and TID Funds, Solid Waste Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund, Capital Improvement Fund, Development Fund, Utility Development, Self Insurance Fund, and Post Employment Retirement Insurance Funds are attached.

The budget allocation is completed using an average of the last five years actual spending against the Amended Budget. Budget Amendments approved thru July 17, 2018 Common Council meeting have been included. Caution is advised in that spending patterns may have changed. Comments on specific and trending results are provided below to aid the reader in understanding or explaining current year financial results.

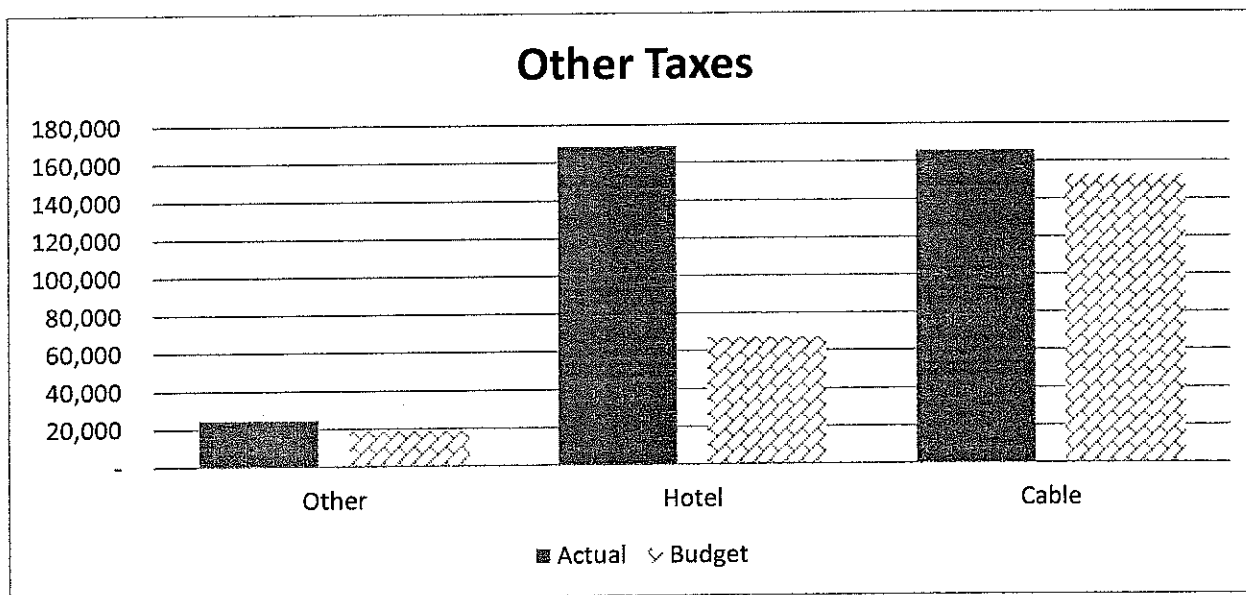
Cash & Investments Summary – is provided to aid in understanding the resources available to meet current activities. Cash & investments are positions with safety and liquidity as primary objectives as stated in the City's Investment policy. Investment returns are secondary in the investment decisions, while return potential is not ignored. Recently increases in short term interest rates have aided short term investment returns, while generating losses on the multi year fixed income securities the City holds. Those are un-realized losses. So long as the City holds to maturity, those losses will not be realized.

Cash & Investments in the General Governmental Funds increased \$10,826,584 to \$77,272,779 since last month. The Tax fund collected the State School aids in July for settlement with the other taxing authorities in August.

A visual presentation of cash balances follows.



GENERAL FUND revenues of \$19,342,913 are \$225,956 more than budget. Hotel taxes arrived earlier than prior years and appear strong in July, but will fall back to budget in August. A COPS Grant that was budgeted was not received and will fall behind budget all year.



Planning fees are greater than budget with more developments to review. Engineering fees on new subdivisions has generated \$69,940 in un-budgeted fees. Landfill Siting revenues are arriving slower than budgeted.

Rising interest rates has depressed the market value of 3-5 year investments. Interest income on investments totals \$95,915 in 2018. Unrealized losses total \$49,313 in 2018 related to rising interest rates.

Other revenues include Insurance dividends and rental income for cell towers. These revenues have exceeded budget levels.

June's expenditures of \$14,052,453 are \$892,915 less than budget. Expenditure items of note are:

- General Government expenditures of \$1,819,917 are \$109,488 under spent.
- Public Safety costs are \$9,919,295, are \$150,352 (1.3%) greater than budget.
 - Total Police personnel costs are \$50,875 over budget. Police Overtime is a major cause. 3-4 officers were on field training early in the year and overtime was needed to fill the vacant patrol position. About half of the budget overage has been funded by planned Police grants. Also note that the requested Police overtime budget was \$230,000, while the adopted budget was only \$190,000. A budgeted grant funded Police position will remain vacant.
 - Total Fire personnel costs are \$159,660 (4.9%) over budget. Fire overtime costs – (now \$246,027) reached the annual budget by the end of June.
- Public Works expenditures of \$1,630,524 are \$225,000 (12%) underspent.
- Culture and Recreation is \$16,578 (17%) overspent related to efforts in the parks.
- Conservation & Development is \$44,894 underspent.

A \$5,290,460 surplus is \$1,118,871 greater than budget. 60% of the surplus (\$680,000) is related to contingency reserves that are not expected to be spent.

DEBT SERVICE – Debt payments were made timely as required.

TIF Districts – there is a summary schedule of all TID activity.

TID 3 – the remaining debt balance was retired March 1. The Dept of Transportation has not yet billed the S 27th Street project costs, approximating \$1.3 million.

TID4 – In June the Council authorized a \$1.2 million engineering contract for infrastructure in a proposed business park.

TID5 – The Developer's Agreement was signed in late February 2018. The TID sold \$23.4 million in debt on May 1. The Developer has been making monthly draw requests. Just over \$5 million has been expended to date.

SOLID WASTE FUND – Activity is occurring as budgeted. Waste Management raised the placement fee for materials placed in the landfill. Since the City does not pay a fee for materials from the City, revenues are exceeding budget. The 2017 CPI index was larger than expected which raised the contracted hauler's fees more than expected. It is possible that a budget amendment maybe needed by years end.

CAPITAL OUTLAY FUND – revenues are in line with budget. The Police have ordered three Ford Explorers, one Tauras, one F-150 and a Chevy Tahoe and nine squad tablets. The City Hall phone system replacement (\$55,000) was placed in service in July.

EQUIPMENT REPLACEMENT FUND – Revenues are in line with budget.

Both of the Highway replacement vehicles (Tandem axle dump truck and flat-bed truck) have been ordered.

CAPITAL IMPROVEMENT FUND – Debt resources to fund the 2018 programs were received in the December 2017 Debt sale and are in the opening fund balance. A 2016 \$1.2 million transfer from the General Fund provided most of the resources for a City Hall roof and Heating, Ventilating and Air Conditioning project.

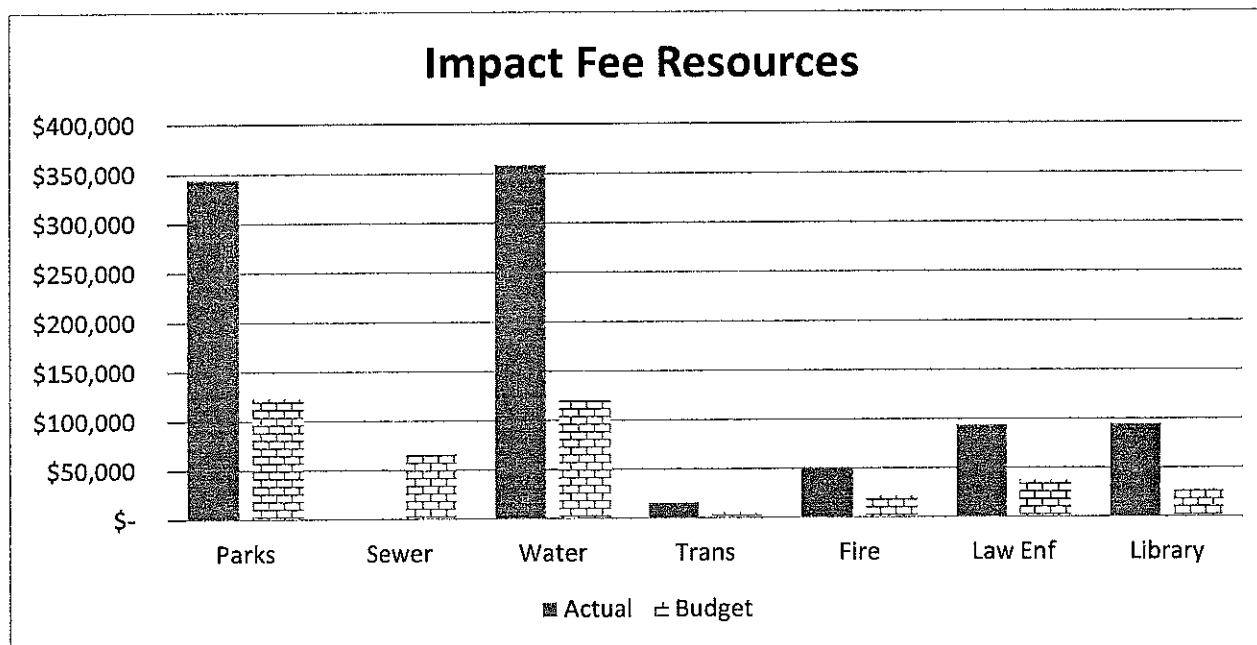
Three Public Safety projects are in process, the Squad Car, radio system dispatch console and Drug Vault ventilation system.

The Highway Salt storage barn is nearly complete, and several other projects are in various state of progress.

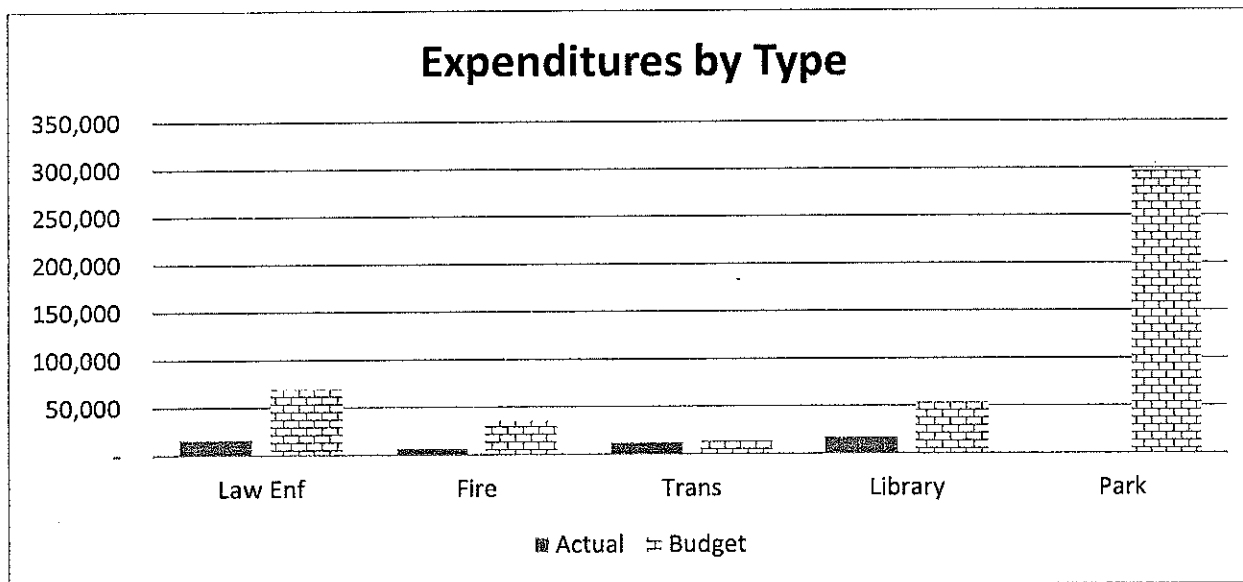
Within Culture, a contract has been let for the River Park trail/bridge.

STREET IMPROVEMENT FUND – Revenues are in line with budget. The Grant will be applied for once the contractor has been paid. An April contract initiated the 2018 program.

DEVELOPMENT FUND – Impact fee collections are stronger than budget. A S 27th Street apartment complex project is currently driving impact fee revenues. Impact fee revenues moved over budget.



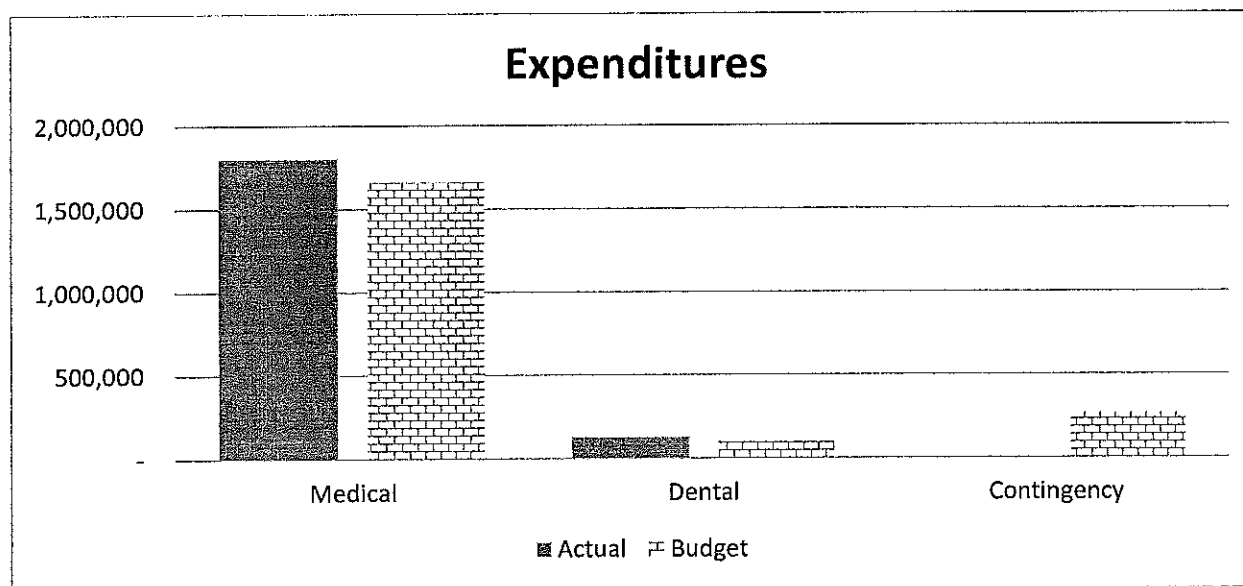
Transfers to the Debt Service Fund have been minimal as receipts are not sufficient to pay the 2018 debt service for these programs. Those transfers will be re-examined in August for the September debt service payments.



UTILITY DEVELOPMENT FUND – The S 27th St apartment project is driving the activity in this fund. No projects have been approved for 2018.

SELF INSURANCE FUND – Revenues are very close to budget.

Medical expenditures are still greater than planned, but with lighter claims than normal in since May, the fund's deficit was reduced to \$74,239. After adjusting for the budgeted contingency, the deficit is greater than budgeted.



RETIREE HEALTH FUND – Insurance results are much worse than 2017, with claim costs 180% of the prior year. The fund has an \$88,875 insurance loss even considering the Implicit Rate Subsidy of \$106,204 for the older participants. With the small group size (25 participants), claims can be rather unpredictable.

Investment results reflect a \$175,633 gain. The fund is invested in passive index investments and is mirroring a blended equity/fixed income market. Equities have recovered the February swoon, and rising interest rates have tugged at Fixed Income returns. The rather short duration position of the portfolio mitigates much of the rising interest rate impact. Still the portfolio is 66% invested in equities, a slight overweight position.

Caution is advised, as equity market returns can be volatile.

City of Franklin
Cash & Investments Summary
July 31, 2018

	Cash	American Deposit Management	Institutional Capital Management	Local Government Invest Pool	Fidelity Investments	Total	Prior Month Total
General Fund	\$ 2,298,595	\$ 4,801,338	\$ 4,983,823	\$ 147,051	\$ -	\$ 12,230,807	\$ 12,565,033
Debt Service Funds	26,241	196,869	513,689	-	-	736,799	691,886
EIF Districts	12,789	22,159,006	1,675,053	-	-	23,846,848	23,777,661
Nonmajor Governmental Funds	738,247	8,158,969	8,588,940	-	-	17,486,155	17,108,282
Total Governmental Funds	3,075,871	35,316,182	15,761,505	147,051	-	54,300,609	54,142,862
Sewer Fund	212,627	1,340,050	729,029	-	-	2,281,706	1,622,108
Water Utility	55,124	2,817,839	400,000	-	-	3,272,962	2,323,718
Self Insurance Fund	18,979	152,626	1,845,119	-	-	2,016,724	2,061,146
Other Designated Funds	8,182	-	-	-	-	8,182	13,097
Total Other Funds	294,912	4,310,515	2,974,148	-	-	7,579,575	6,020,068
Total Pooled Cash & Investments	3,370,783	39,626,696	18,735,653	147,051	-	61,880,184	60,162,930
Retiree Health Fund	(41,136)	-	-	-	5,819,814	5,778,678	5,640,867
Property Tax Fund	363,432	9,250,486	-	-	-	9,613,917	642,398
Total Trust Funds	322,296	9,250,486	-	-	5,819,814	15,392,596	6,283,265
Grand Total Cash & Investments	3,693,079	48,877,182	18,735,653	147,051	5,819,814	77,272,779	66,446,195
Average Rate of Return		1.86%	1.44%	1.95%			
Maturities:							
Demand	3,693,079	35,644,377	14,995	147,051	75,397	39,574,899	28,833,963
Fixed Income & Equities	-	-	-	-	4,324,653	4,324,653	4,212,878
2018 - Q3	-	10,250,000	1,000,404	-	-	11,250,404	11,250,500
2018 - Q4	-	2,982,805	2,012,550	-	-	4,995,355	4,995,488
2019 - Q1	-	-	996,006	-	-	996,006	993,891
2019	-	-	2,946,950	-	150,165	3,097,115	3,096,775
2020	-	-	5,402,663	-	172,797	5,575,460	5,582,918
2021	-	-	3,891,374	-	173,763	4,065,137	4,077,832
2022	-	-	2,470,711	-	168,156	2,638,867	2,648,509
2023	-	-	-	-	170,450	170,450	170,380
2024	-	-	-	-	195,696	195,696	195,454
2025	-	-	-	-	196,177	196,177	195,689
2026	-	-	-	-	192,560	192,560	191,919
	3,693,079	48,877,182	18,735,653	147,051	5,819,814	77,272,779	66,446,195

City of Franklin
2018 Financial Report
General Fund Summary
For the Seven months ended July 31, 2018

Revenue	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
Property Taxes	\$ 16,918,049	\$ 16,918,049	\$ 14,456,835	\$ 14,433,776	\$ (23,059)
Other Taxes	725,100	725,100	233,667	347,512	113,845
Intergovernmental Revenue	2,432,926	2,432,926	1,549,088	1,557,436	8,348
Licenses & Permits	1,040,990	1,040,990	672,432	660,754	(11,678)
Law and Ordinance Violations	500,000	500,000	317,671	316,947	(724)
Public Charges for Services	1,805,350	1,805,350	979,091	1,031,554	52,463
Intergovernmental Charges	196,500	196,500	81,794	90,922	9,128
Investment Income	205,000	205,000	119,583	97,587	(21,996)
Miscellaneous Revenue	120,350	120,350	83,656	193,925	110,269
Transfer from Other Funds	1,050,000	1,050,000	623,140	612,500	(10,640)
Total Revenue	\$ 24,994,265	\$ 24,994,265	\$ 19,116,957	\$ 19,342,913 101.18%	\$ 225,956

Expenditures	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
General Government	\$ 3,107,447	\$ 3,153,162	A \$ 1,929,405	\$ 1,819,917	E \$ 109,488
Public Safety	17,296,241	17,348,342	A 9,768,943	9,919,295	E (150,352)
Public Works	3,437,593	3,456,493	A 1,855,524	1,630,524	225,000
Health and Human Services	710,345	710,345	377,694	380,206	(2,512)
Other Culture and Recreation	173,914	201,874	A 97,014	113,592	E (16,578)
Conservation and Development	595,345	630,045	A 332,353	287,459	E 44,894
Contingency and Unclassified	1,487,500	1,425,500	A 682,961	2,327	680,634
Anticipated underexpenditures	(413,320)	(413,320)	-	-	-
Transfers to Other Funds	24,000	24,000	15,341	13,000	2,341
Encumbrances	-	-	-	(113,867)	-
Total Expenditures	\$ 26,419,065	\$ 26,536,441	\$ 15,059,235	\$ 14,052,453 93.31%	\$ 892,915
Excess of revenue over (under) expenditures	(1,424,800)	(1,542,176)	<u>\$ 4,057,722</u>	5,290,460	<u>\$ 1,118,871</u>
Fund balance, beginning of year	6,587,511	6,587,511		6,587,511	
Fund balance, end of period	<u>\$ 5,162,711</u>	<u>\$ 5,045,335</u>		<u>\$ 11,877,971</u>	

A Represents an amendment to Adopted Budget

E Represents an encumbrance for current year from prior year

**City of Franklin
Debt Service Funds
Balance Sheet
July 31, 2018 and 2017**

	2018 Special Assessment	2018 Debt Service	2018 Total	2017 Special Assessment	2017 Debt Service	2017 Total
Assets						
Cash and investments	\$ 675,810	\$ 60,989	\$ 736,799	\$ 634,946	\$ (197)	\$ 634,749
Special assessment receivable	83,018	-	83,018	132,795	-	132,795
Total Assets	\$ 758,828	\$ 60,989	\$ 819,817	\$ 767,741	\$ (197)	\$ 767,544
Liabilities and Fund Balance						
Unearned & unavailable revenue	\$ 83,018	\$ -	\$ 83,018	\$ 132,795	\$ -	\$ 132,795
Unassigned fund balance	675,810	60,989	736,799	634,946	(197)	634,749
Total Liabilities and Fund Balance	\$ 758,828	\$ 60,989	\$ 819,817	\$ 767,741	\$ (197)	\$ 767,544

**Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017**

	2018 Special Assessment	2018 Debt Service	2018 Year-to-Date Actual	2018 Amended Budget	2017 Special Assessment	2017 Debt Service	2017 Year-to-Date Actual
Revenue							
Property Taxes	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ -	\$ 1,300,000	\$ 1,300,000
Special Assessments	51,449	-	51,449	-	63,025	-	63,025
Investment Income	410	2,561	2,971		5,131	735	5,866
Total Revenue	51,859	1,302,561	1,354,420	1,300,000	68,156	1,300,735	1,368,891
Expenditures:							
Debt Service:							
Principal	-	1,339,008	1,339,008	1,330,000	-	1,355,000	1,355,000
Interest	-	65,634	65,634	481,613	-	79,444	79,444
Total expenditures	-	1,404,642	1,404,642	1,811,613	-	1,434,444	1,434,444
Transfers in	-	111,999	111,999	328,644	-	49,004	49,004
Transfers out	(60,000)	-	(60,000)	-	-	-	-
Net change in fund balances	(8,141)	9,918	1,777	(182,969)	68,156	(84,705)	(16,549)
Fund balance, beginning of year	683,951	51,071	735,022	735,022	566,790	84,508	651,298
Fund balance, end of period	\$ 675,810	\$ 60,989	\$ 736,799	\$ 552,053	\$ 634,946	\$ (197)	\$ 634,749

City of Franklin
Consolidating TID Funds
Balance Sheet
July 31, 2018

	<u>TID 3</u>	<u>TID 4</u>	<u>TID 5</u>	<u>Total</u>
Assets				
Cash & investments	\$ 1,959,759	\$ 3,612,892	\$ 18,274,197	\$ 23,846,848
Total Assets	<u>\$ 1,959,759</u>	<u>\$ 3,612,892</u>	<u>\$ 18,274,197</u>	<u>\$ 23,846,848</u>

Liabilities and Fund Balance

Accounts payable	\$ 45	\$ 45	\$ -	\$ 90
Accrued liabilities	1,323,600	-	-	1,323,600
Due to Other Funds	-	-	29,695	29,695
Interfund advance from Development Fund	-	-	75,000	75,000
Total Liabilities	<u>1,323,645</u>	<u>45</u>	<u>104,695</u>	<u>1,428,385</u>
Assigned fund balance	636,114	3,612,847	18,169,502	22,418,463
Total Liabilities and Fund Balance	<u>\$ 1,959,759</u>	<u>\$ 3,612,892</u>	<u>\$ 18,274,197</u>	<u>\$ 23,846,848</u>

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018

	<u>TID 3</u>	<u>TID 4</u>	<u>TID 5</u>	<u>Total</u>
Revenue				
General property tax levy	\$ 1,381,191	\$ 1,059,413	\$ 30,500	\$ 2,471,104
Payment in Lieu of Taxes	-	132,871	-	132,871
State exempt computer aid	464,931	16,195	-	481,126
Investment income	15,334	18,030	64,508	97,872
Bond proceeds	-	-	23,415,111	23,415,111
Total revenue	<u>1,861,456</u>	<u>1,226,509</u>	<u>23,510,119</u>	<u>26,598,084</u>
Expenditures				
Transfer to other funds	-	-	-	-
Debt service principal	985,000	-	-	985,000
Debt service interest & fees	15,010	-	110,143	125,153
Administrative expenses	30,063	4,394	27,155	61,612
Professional Services	-	66,460	62,473	128,933
Interfund interest	148	-	-	148
Capital outlays	1,354,311	1,201,850	5,041,400	7,597,561
Development incentive & obligation payer	109,000	-	27,850	136,850
Encumbrances	<u>(1,353,313)</u>	<u>(1,253,043)</u>	<u>(27,279)</u>	<u>(2,633,635)</u>
Total expenditures	<u>1,140,219</u>	<u>19,661</u>	<u>5,241,742</u>	<u>6,401,622</u>
Revenue over (under) expenditures	721,237	1,206,848	18,268,377	20,196,462
Fund balance, beginning of year	<u>(85,123)</u>	<u>2,405,999</u>	<u>(98,875)</u>	<u>2,222,001</u>
Fund balance, end of period	<u>\$ 636,114</u>	<u>\$ 3,612,847</u>	<u>\$ 18,169,502</u>	<u>\$ 22,418,463</u>

City of Franklin
Tax Increment Financing District #3
Balance Sheet
July 31, 2018 and 2017

<u>Assets</u>	2018	2017
Cash & investments	\$ 1,959,759	\$ 1,858,091
Total Assets	<u>\$ 1,959,759</u>	<u>\$ 1,858,091</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 45	\$ 113
Accrued liabilities	1,323,600	-
Interfund advance from Development Fund	-	550,000
Total Liabilities	<u>1,323,645</u>	<u>550,113</u>
Assigned fund balance	636,114	1,307,978
Total Liabilities and Fund Balance	<u>\$ 1,959,759</u>	<u>\$ 1,858,091</u>

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Annual Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue					
General property tax levy	\$ 1,384,100	\$ 1,384,100	\$ 1,384,100	\$ 1,381,191	\$ 1,253,575
State exempt computer aid	584,400	584,400	584,400	464,931	458,196
Investment income	5,000	5,000	3,327	15,334	14,449
Bond proceeds	5,100,000	5,100,000	2,975,000	-	-
Transfer from other funds	-	-	-	-	-
Total revenue	<u>7,073,500</u>	<u>7,073,500</u>	<u>4,946,827</u>	<u>1,861,456</u>	<u>1,726,220</u>
Expenditures					
Transfer to other funds	-	-	-	-	-
Debt service principal	985,000	985,000	985,000	985,000	1,675,000
Debt service interest & fees	182,575	182,575	128,644	15,010	40,127
Administrative expenses	12,870	38,370	21,384	30,063	8,014
Interfund interest	1,634	1,634	850	148	9,546
Capital outlays	-	1,353,313	753,642	1,354,311	1,383,323
Development incentive & obligation payments	5,000,000	5,000,000	2,916,667	109,000	-
Encumbrances	-	-	-	(1,353,313)	(1,356,363)
Total expenditures	<u>6,182,079</u>	<u>7,560,892</u>	<u>4,806,187</u>	<u>1,140,219</u>	<u>1,759,647</u>
Revenue over (under) expenditures	891,421	(487,392)	<u>\$ 140,640</u>	721,237	(33,427)
Fund balance, beginning of year	(85,123)	(85,123)		(85,123)	1,341,405
Fund balance, end of period	<u>\$ 806,298</u>	<u>\$ (572,515)</u>		<u>\$ 636,114</u>	<u>\$ 1,307,978</u>

City of Franklin
Tax Increment Financing District #4
Balance Sheet
July 31, 2018 and 2017

Assets	2018	2017
Cash & investments	\$ 3,612,892	\$ 2,421,139
Taxes receivable	-	-
Total Assets	\$ 3,612,892	\$ 2,421,139
Liabilities and Fund Balance		
Accounts payable	\$ 45	\$ 3,845
Unearned revenue	-	-
Total Liabilities	45	3,845
Assigned fund balance	3,612,847	2,417,294
Total Liabilities and Fund Balance	\$ 3,612,892	\$ 2,421,139

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Annual Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue					
General property tax levy	\$ 1,061,600	\$ 1,061,600	\$ 1,061,600	\$ 1,059,413	\$ 1,013,892
Payment in Lieu of Taxes	90,000	90,000	90,000	132,871	148,173
State exempt computer aid	14,700	14,700	14,700	16,195	15,960
Investment income	15,000	15,000	8,750	18,030	15,810
Bond proceeds	10,000,000	10,000,000	5,833,333	-	-
Total revenue	11,181,300	11,181,300	7,008,383	1,226,509	1,193,835
Expenditures					
Debt service interest & fees	125,350	125,350	73,121	-	-
Administrative expenses	10,650	10,650	6,212	4,394	5,662
Professional services	104,500	155,693	60,958	66,460	74,500
Capital outlay	12,000,000	12,000,000	7,000,000	1,201,850	-
Development incentive/grant	980,000	980,000	571,667	-	-
Encumbrances	-	-	-	(1,253,043)	(61,339)
Total expenditures	13,220,500	13,271,693	7,711,958	19,661	18,823
Revenue over (under) expenditures	(2,039,200)	(2,090,393)	\$ (703,575)	1,206,848	1,175,012
Fund balance, beginning of year	2,405,999	2,405,999		2,405,999	1,242,282
Fund balance, end of period	\$ 366,799	\$ 315,606		\$ 3,612,847	\$ 2,417,294

City of Franklin
Tax Increment Financing District #5
Balance Sheet
July 31, 2018 and 2017

	2018	2017
<u>Assets</u>		
Cash & investments	\$ 18,274,197	\$ 16,499
Taxes receivable	-	-
Total Assets	<u>\$ 18,274,197</u>	<u>\$ 16,499</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Due to other funds	29,695	74,695
Advances from other funds	75,000	-
Unearned revenue	-	-
Total Liabilities	<u>104,695</u>	<u>74,695</u>
Fund balance	18,169,502	(58,196)
Total Liabilities and Fund Balance	<u>\$ 18,274,197</u>	<u>\$ 16,499</u>

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Annual Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue					
General property tax levy	\$ 30,100	\$ 30,100	\$ 17,558	\$ 30,500	\$ -
State exempt computer aid	300	300	175	-	-
Investment income	-	-	-	64,508	-
Bond proceeds	18,600,000	18,600,000	10,850,000	23,415,111	-
Transfer from other funds	-	-	-	-	-
Total revenue	<u>18,630,400</u>	<u>18,630,400</u>	<u>10,867,733</u>	<u>23,510,119</u>	<u>-</u>
Expenditures					
Debt service interest & fees	534,163	534,163	162,954	110,143	-
Administrative expenses	22,050	22,050	12,862	27,155	6,350
Professional services	50,000	78,741	45,933	62,473	10,148
Capital outlay	9,342,875	9,342,875	5,450,010	5,041,400	-
Land improvements	3,010,000	3,010,000	1,755,833	-	-
Development incentive/grant	-	-	-	27,850	-
Contingency	5,160,507	5,160,507	3,010,296	-	-
Encumbrances	-	-	-	(27,279)	(10,148)
Total expenditures	<u>18,119,595</u>	<u>18,148,336</u>	<u>10,437,888</u>	<u>5,241,742</u>	<u>6,350</u>
Revenue over (under) expenditures	510,805	482,064	<u>\$ 429,845</u>	18,268,377	(6,350)
Fund balance, beginning of year	(98,875)	(98,875)		(98,875)	(51,846)
Fund balance, end of period	<u>\$ 411,930</u>	<u>\$ 383,189</u>		<u>\$ 18,169,502</u>	<u>\$ (58,196)</u>

City of Franklin
Solid Waste Collection Fund
Balance Sheet
July 31, 2018 and 2017

<u>Assets</u>	2018	2017
Cash and investments	\$ 1,108,073	\$ 1,060,605
Accrued Receivables	-	233
Total Assets	\$ 1,108,073	\$ 1,060,838
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 132,963	\$ 131,335
Accrued salaries & wages	430	-
Restricted fund balance	974,680	929,503
Total Liabilities and Fund Balance	\$ 1,108,073	\$ 1,060,838

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Adopted Budget	2018 YTD Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue				
Grants	\$ 68,800	68,800	\$ 68,984	\$ 68,838
User Fees	1,211,000	1,210,254	1,211,200	1,209,640
Landfill Operations-tippage	350,000	172,820	172,347	169,140
Investment Income	7,500	4,922	7,609	6,665
Sale of Recyclables	-	-	774	28
Total Revenue	1,637,300	1,456,796	1,460,914	1,454,311
Expenditures:				
Personal Services	14,783	8,214	7,734	7,906
Refuse Collection	679,500	391,581	404,368	392,848
Recycling Collection	362,800	209,231	224,628	215,145
Leaf & Brush Pickups	60,000	35,000	2,000	18,086
Tippage Fees	455,300	265,592	222,186	220,062
Miscellaneous	3,500	2,042	995	1,644
Printing	1,800	1,050	-	-
Total expenditures	1,577,683	912,710	861,911	855,691
Revenue over (under) expenditures	59,617	544,086	599,003	598,620
Fund balance, beginning of year	395,677		395,677	330,883
Fund balance, end of period	\$ 455,294		\$ 994,680	\$ 929,503

**City of Franklin
Capital Outlay Fund
Balance Sheet
July 31, 2018 and 2017**

<u>Assets</u>	2018	2017
Cash and investments	\$ 592,361	\$ 440,662
Total Assets	\$ 592,361	\$ 440,662
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 68,867	\$ 19,842
Encumbrance	99,905	95,323
Assigned fund balance	423,589	325,497
Total Liabilities and Fund Balance	\$ 592,361	\$ 440,662

**Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017**

Revenue	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual *	2017 Year-to-Date Actual
Property Taxes	\$ 450,500	\$ 450,500	\$ 450,500	\$ 450,500	\$ 444,300
Grants	-	-	-	396	3,938
Landfill Siting	147,000	147,000	121,934	94,400	79,300
Investment Income	6,000	6,000	3,500	3,259	4,040
Miscellaneous Revenue	39,000	39,000	19,494	22,071	47,342
Transfers from Other Funds	-	134,138	100,604	101,000	-
Total Revenue	642,500	776,638	696,032	671,626	578,920
Expenditures:					
General Government	132,762	241,247	121,033	89,712	59,615
Public Safety	431,508	582,841	409,926	446,945	460,036
Public Works	55,062	81,752	46,567	48,067	31,272
Health and Human Services	6,582	6,582	3,840	-	-
Culture and Recreation	4,000	13,250	5,702	9,828	13,453
Conservation and Development	1,682	1,682	981	-	1,019
Contingency	50,000	27,750	16,188	6,525	-
Transfers to Other Funds	-	-	-	-	26,950
Total expenditures	681,596	955,104	604,237	601,077	592,345
Revenue over (under) expenditures	(39,096)	(178,466)	91,795	70,549	(13,425)
Fund balance, beginning of year	353,040	353,040		353,040	338,922
Fund balance, end of period	\$ 313,944	\$ 174,574		\$ 423,589	\$ 325,497

* Amount shown is actual expenditures plus encumbrance

**City of Franklin
Equipment Replacement Fund
Balance Sheet
July 31, 2018 and 2017**

	2018	2017
<u>Assets</u>		
Cash and investments	\$ 2,769,614	\$ 2,492,202
Total Assets	<u>\$ 2,769,614</u>	<u>\$ 2,492,202</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ 181,288
Encumbrance	253,610	88,644
Assigned fund balance	2,516,004	2,222,270
Total Liabilities and Fund Balance	<u>\$ 2,769,614</u>	<u>\$ 2,492,202</u>

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017**

	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual *	2017 Year-to-Date Actual
Revenue:					
Property Taxes	\$ 350,000	\$ 350,000	\$350,000	\$ 350,000	\$ 348,300
Landfill	200,000	200,000	161,452	128,400	108,000
Investment Income	29,000	29,000	16,917	(189)	24,419
Property Sales	7,500	7,500	3,729	19,231	21,626
Total revenue	<u>586,500</u>	<u>586,500</u>	<u>532,098</u>	<u>497,442</u>	<u>502,345</u>
Expenditures:					
Public Safety	44,754	48,754	26,106	43,569	233,517
Public Works	251,000	251,000	159,571	249,684	417,561
Total expenditures	<u>295,754</u>	<u>299,754</u>	<u>185,677</u>	<u>293,253</u>	<u>651,078</u>
Revenue over (under) expenditures	<u>290,746</u>	<u>286,746</u>	<u>346,421</u>	<u>204,189</u>	<u>(148,733)</u>
Fund balance, beginning of year	<u>2,311,815</u>	<u>2,311,815</u>		<u>2,311,815</u>	<u>2,371,003</u>
Fund balance, end of period	<u>\$ 2,602,561</u>	<u>\$ 2,598,561</u>		<u>\$ 2,516,004</u>	<u>\$ 2,222,270</u>

* Amount shown is actual expenditures plus encumbrance

City of Franklin
Capital Improvement Fund
Balance Sheet
July 31, 2018 and 2017

<u>Assets</u>	2018	2017
Cash and investments	\$ 3,431,027	\$ 2,708,060
Accrued receivables	847	847
Total Assets	\$ 3,431,874	\$ 2,708,907
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 30,149	\$ 960
Contracts Payable	-	6,531
Escrow Balances Due	78,915	90,000
Fund Balance - Encumbrance	571,366	1,192,267
Assigned fund balance	2,751,444	1,419,149
Total Liabilities and Fund Balance	\$ 3,431,874	\$ 2,708,907

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Totals	2017 Year-to-Date Totals
Revenue:				
Block Grants	\$ -	\$ -	\$ -	\$ -
Other Grants	-	638,000	-	-
Landfill Siting	276,000	276,000	66,534	95,992
Transfers from Other Funds	15,529,251	15,529,251	-	-
Transfers from Impact Fees	1,552,928	1,552,928	-	-
Transfers from Connection Fees	1,000,000	1,000,000	-	-
Bond Proceeds	5,600,000	5,600,000	-	-
Donations	150,000	150,000	11,085	-
Refunds & Reimbursements	-	-	-	97,480
Investment Income	5,000	5,000	12,231	25,973
Total revenue	24,113,179	24,751,179	89,850	219,445
Expenditures:				
General Government	1,925,000	1,925,000	339	39,123
Public Safety	291,250	429,946	106,038	274,867
Public Works	14,928,746	16,117,070	579,051	1,145,893
Culture and Recreation	1,443,445	1,443,445	344,387	54,601
Sewer & Water	4,869,500	4,869,500	-	-
Contingency	2,296,376	2,279,076	3,084	3,084
Bond/Note Issuance Cost	98,000	98,000	-	-
Transfers to Other Funds	-	101,000	101,000	-
Total expenditures	25,852,317	27,263,037	1,133,899	1,517,568
Revenue over (under) expenditures	(1,739,138)	(2,511,858)	(1,044,049)	(1,298,123)
Fund balance, beginning of year	3,795,493	3,795,493	3,795,493	2,717,272
Fund balance, end of period	\$ 2,056,355	\$ 1,283,635	\$ 2,751,444	\$ 1,419,149

City of Franklin
Street Improvement Fund
Balance Sheet
July 31, 2018 and 2017

<u>Assets</u>	2018	2017
Cash and investments	\$ 1,061,008	\$ 1,028,144
Total Assets	\$ 1,061,008	\$ 1,028,144
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 4,249	\$ -
Encumbrances	841,300	837,433
Assigned fund balance	215,459	190,711
Total Liabilities and Fund Balance	\$ 1,061,008	\$ 1,028,144

Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Original Budget	2018 Year-to-Date Totals	2017 Year-to-Date Totals
Revenue:			
Property Taxes	\$ 714,700	\$ 714,700	\$ 704,900
Landfill Siting	133,000	76,800	71,900
Investment Income	2,500	5,924	4,619
Local Road Improvement Aids	75,000	-	-
Refunds and Reimbursements	-	-	-
Total revenue	925,200	797,424	781,419
Expenditures:			
Street Reconstruction Program - Current Year	920,000	868,231	848,036
Revenue over (under) expenditures	5,200	(70,807)	(66,617)
Fund balance, beginning of year	286,266	286,266	257,328
Fund balance, end of period	\$ 291,466	\$ 215,459	\$ 190,711

**City of Franklin
Development Fund
Balance Sheet
July 31, 2018 and 2017**

Assets	2018	2017
Cash and investments	\$ 5,144,883	\$ 3,954,458
Due From TID 3	-	275,000
Total Assets	\$ 5,144,883	\$ 4,229,458
Liabilities and Fund Balance		
Accounts payable	\$ -	\$ -
Payable to Developers- Oversizing	59,799	79,732
Non-Spendable Fund Balance - Advances	-	275,000
Encumbrance	3,321	3,321
Assigned fund balance	5,081,763	3,871,405
Total Fund Balance	5,081,763	4,146,405
Total Liabilities and Fund Balance	\$ 5,144,883	\$ 4,229,458

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017**

	2018 Original Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue:				
Impact Fee: Parks	\$ 192,000	\$ 123,737	\$ 344,430	\$ 41,223
Southwest Sewer Service Area	122,440	66,015	-	-
Administration	4,125	2,900	8,140	2,145
Water	185,000	120,662	358,794	84,502
Transportation	8,400	6,083	15,788	17,998
Fire Protection	32,250	21,790	51,112	14,105
Law Enforcement	55,930	37,676	93,783	25,846
Library	43,950	28,150	94,990	11,999
Total Impact Fees	644,095	407,013	967,037	197,818
Investment Income	43,750	25,521	3,473	37,243
Interfund Interest Income	817	477	74	4,773
Total revenue	688,662	433,011	970,584	239,834
Expenditures:				
Other Professional Services	10,000	5,561	3,321	3,321
Transfer to Debt Service:				
Law Enforcement	205,000	69,052	15,972	12,000
Fire	43,100	35,259	6,440	28,220
Transportation	73,250	13,455	12,216	-
Library	133,100	53,424	17,371	8,785
Total Transfers to Debt Service	454,450	171,190	51,999	49,005
Transfer to Capital Improvement Fund:				
Park	1,572,350	297,475	-	-
Total Transfers to Capital Improvement	1,572,350	297,475	-	-
Sewer Fees	500,000	-	-	-
Water Fees	500,000	-	-	99,665
Total expenditures	3,036,800	474,226	55,320	151,991
Revenue over (under) expenditures	(2,348,138)	(41,215)	915,264	87,843
Fund balance, beginning of year	4,166,499		4,166,499	4,058,562
Fund balance, end of period	\$ 1,818,361		\$ 5,081,763	\$ 4,146,405

City of Franklin
Utility Development Fund
Balance Sheet
July 31, 2018 and 2017

Assets	2018	2017
Cash and investments - Water	\$ 638,332	\$ 538,831
Cash and investments - Sewer	872,613	712,113
Special Assessment - Water Current	140,867	212,416
Special Assessment - Water Deferred	314,587	332,962
Special Assessment - Sewer Current	241,026	297,705
Special Assessment - Sewer Deferred	70,898	76,728
Reserve for Uncollectible	(16,776)	(40,982)
Total Assets	\$ 2,261,547	\$ 2,129,773
Liabilities and Fund Balance		
Accounts payable	\$ -	\$ -
Unearned Revenue	750,602	878,829
Total Fund Balance	1,510,945	1,250,944
Total Liabilities and Fund Balance	\$ 2,261,547	\$ 2,129,773

Comparative Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018 Original Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Revenue:				
Special Assessments				
Water	\$ 81,600	\$ 13,259	\$ 23,695	\$ 468
Sewer	82,000	15,377	5,830	-
Connection Fees				
Water	-	-	-	2,281
Sewer	18,000	11,846	55,200	14,880
Total Assessments & Connection Fees	181,600	40,482	84,725	17,629
Special Assessment Interest	34,000	158	213	17
Investment Income	-	-	12,629	9,108
Total revenue	215,600	40,640	97,567	26,754
Transfer to Capital Improvement Fund:				
Water	500,000	-	-	-
Sewer	500,000	-	-	-
Total Transfers to Capital Improven	1,000,000	-	-	-
Revenue over (under) expenditures	(784,400)	40,640	97,567	26,754
Fund balance, beginning of year			1,413,378	1,224,190
Fund balance, end of period			\$ 1,510,945	\$ 1,250,944

City of Franklin
Self Insurance Fund - Actives
Balance Sheet
July 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 2,104,524	\$ 2,391,619
Accounts receivable	600	588
Interfund advance receivable	-	275,000
Prepaid expenses	1,500	23,500
Total Assets	\$ 2,106,624	\$ 2,690,707
Liabilities and Net Assets		
Accounts payable	\$ 3,967	\$ 49,618
Claims payable	290,700	270,500
Unrestricted net assets	1,811,957	2,370,589
Total Liabilities and Fund Balance	\$ 2,106,624	\$ 2,690,707

City of Franklin Self Insurance Fund - Actives
Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

Revenue	2018 Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Medical Premiums-City	\$ 2,585,500	1,513,930	\$ 1,443,854	\$ 1,428,487
Medical Premiums-Employee	428,900	248,747	266,877	248,572
Other - Invest Income, Rx Rebates	18,300	10,675	47,326	43,427
Medical Revenue	3,032,700	1,773,352	1,758,057	1,720,486
Dental Premiums-City	118,300	58,171	63,162	63,464
Dental Premiums-Retirees	6,000	4,581	2,700	2,610
Dental Premiums-Employee	57,000	33,119	32,339	32,164
Dental Revenue	181,300	95,871	98,201	98,238
Total Revenue	3,214,000	1,869,223	1,856,258	1,818,724
Expenditures:				
Active Employees-Medical				
Medical claims - Current Year	2,376,800	1,103,134	969,855	1,162,916
Medical claims - Prior Year	-	-	240,022	265,331
Prescription drug claims	-	-	195,043	162,042
Refunds-Stop Loss Coverage	-	-	(18,130)	(16,692)
Total Claims-Actives	2,376,800	1,103,134	1,386,790	1,573,597
Medical Claim Fees	145,000	92,766	87,649	122,813
Memberships	-	-	3,075	3,180
Miscellaneous Wellness	77,000	25,992	10,169	15,067
Section 125 administration Fee	4,500	2,615	1,993	1,634
Stop Loss Premiums	664,000	414,243	312,723	367,233
ACA Fees	25,000	21,426	1,348	1,309
Total Medical Costs-Actives	3,292,300	1,660,176	1,803,747	2,084,833
Active Employees-Dental				
Dental Claims	165,300	90,099	115,440	92,228
Dental Claim Fees	12,000	7,568	8,268	12,817
Total Dental Costs-Actives	177,300	97,667	123,708	105,045
Retirees-Dental				
Dental Claims	6,000	3,365	2,912	4,134
Dental Claim Fees	200	131	130	198
Total Dental Costs-Retirees	6,200	3,496	3,042	4,332
Total Dental Costs	183,500	101,163	126,750	109,377
Claims contingency	528,000	264,000	-	-
Total Expenditures	4,003,800	2,025,339	1,930,497	2,194,210
Revenue over (under) expenditures	(789,800)	\$ (156,116)	(74,239)	(375,486)
Net assets, beginning of year	1,886,196		1,886,196	2,746,075
Net assets, end of period	\$ 1,096,396		\$ 1,811,957	\$ 2,370,589

City of Franklin
City of Franklin Post Employment Benefits Trust
Balance Sheet
July 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ -	\$ -
Investments held in trust - Fixed Inc	1,979,863	1,870,922
Investments held in trust - Equities	3,839,951	3,473,010
Accounts receivable	13,384	6,412
Due from Water Utility	-	408
Total Assets	\$ 5,833,198	\$ 5,350,752
Liabilities and Net Assets		
Accounts payable	\$ 441	\$ 1,718
Claims payable	131,100	45,000
Due to City	41,136	15,707
Net assets held in trust for post emp	5,660,521	5,288,327
Total Liabilities and Fund Balance	\$ 5,833,198	\$ 5,350,752

City of Franklin Post Employment Benefits Trust
Statement of Revenue, Expenses and Fund Balance
For the Seven months ended July 31, 2018 and 2017

	2018	2017
	Year-to-Date	Year-to-Date
Revenue	Actual	Actual
ARC Medical Charges - City	\$ 153,013	\$ 124,484
Medical Charges - Retirees	96,148	67,635
Implicit Rate Subsidy	106,204	53,826
Medical Revenue	355,365	245,945
Expenditures:		
Retirees-Medical		
Medical claims - Current Year	201,946	111,696
Medical claims - Prior Year	110,875	20,209
Prescription drug claims	72,205	55,497
Refunds-Stop Loss Coverage	(642)	(14)
Total Claims-Retirees	384,384	187,388
Medical Claim Fees	11,231	13,241
Stop Loss Premiums	48,135	44,885
Miscellaneous Expense	330	300
ACA Fees	160	131
Total Medical Costs-Retirees	444,240	245,945
Revenue over (under) expenditures	(88,875)	-
Annual Required Contribution-Net	-	26,194
Other - Investment Income, etc.	175,633	376,297
Total Revenues	175,633	402,491
Net Revenues (Expenditures)	86,758	402,491
Net assets, beginning of year	5,573,763	4,885,836
Net assets, end of period	\$ 5,660,521	\$ 5,288,327

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/04/2018
REPORTS & RECOMMENDATIONS	Population Estimate as of January 1, 2018	ITEM NUMBER <i>G.18.</i>

Franklin has received the preliminary population estimate of 35,779 as of January 1, 2018, which is a decrease from 36,046 as of January 1, 2017. If the Council wishes to challenge this estimate, such challenge must be submitted before September 15, 2018.

For your review, Franklin's prior population was as follows:

1960	10,006	2002	30,749
1970	12,247	2003	31,467
1980	16,469	2004	31,804
1990	21,732	2005	32,548
1991	22,356	2006	33,000
1992	23,168	2007	33,380
1993	24,052	2008	33,550
1994	24,778	2009	33,700
1995	25,163	2010	33,900
1996	25,726	4/1/10 census	35,451
1997	26,591	2011	35,504
1998	27,186	2012	35,520
1999	27,780	2013	35,810
2000	28,804	2014	35,702
4/1/00 census	29,494	2015	35,655
2001	30,199	2016	35,741
2002	30,749	2017	36,046
2003	31,467	2018	35,779
2004	31,804		
2005	32,548		

COUNCIL ACTION REQUESTED

Motion to place on file the Wis. Dept. of Administration January 1, 2018 population estimate of 35,779.

OR

Motion to direct Director of Clerk Services to submit challenge, based on information provided by staff, to State of Wisconsin 2018 population estimate no later than September 15, 2018.



Demographic Services Center
P.O. Box 8944
Madison, WI 53708-8944

August 10, 2018

000985
SANDRA WESOLOWSKI
CLERK, CITY OF FRANKLIN
9229 W LOOMIS RD
FRANKLIN WI 53132-9630

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2018 population for the City of Franklin in Milwaukee County is 35,779. This represents a change of 328 persons (0.93%) since the 2010 Census.

Wisconsin's total population is estimated at 5,816,000 which is a change of 110,516 persons and 1.94%.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2018 Preliminary Estimate
2010 U.S. Census Count	35,451	
January 1, 2018 Estimate		35,779
Motor vehicles registered	28,844	30,190
Percent of vehicles in State	0.547%	0.555%
Income tax filers	23,639	23,041
Percent of filers in State	0.648%	0.679%
Filers plus dependents	30,723	29,547
Percent of filers plus dependents in State	0.621%	0.667%
Income tax returns	15,873	15,739
Percent of income tax returns in State	0.619%	0.645%
Institutional Population	1,989	1,246

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 15 housing units for calendar year 2017. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 28,393 of the estimated population for the City of Franklin are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

MUNICIPAL POPULATION ESTIMATE CHALLENGE FORM

If your municipality believes that the estimate is not a reasonable approximation of your population, complete this form and submit it **with administrative data** that can be used to evaluate the challenge. Submit the challenge on or before **September 15, 2018**.

Mail challenges to:

**Dan Barroilhet, Demographer
Demographic Services Center
WI Department of Administration
PO Box 8944
Madison, WI 53708-8944
(608) 266-1755**

The Council/Board of the

☐ Town

☐ City

☐ Village of: _____

in the County of: _____

has authorized me to submit a challenge to the correctness of the annual preliminary population estimate prepared for our municipality. The municipality contends the estimate is inaccurate because it is based upon inadequate information.

Evidence based upon administrative records or other information is presented in support of this contention, as required by §16.96 of the Wisconsin Statutes.

The statutes do not permit the Department of Administration to accept the results of a population enumeration conducted by any group, agency or unit of government other than the U.S. Census Bureau.

NAME: _____

TITLE: _____

MAILING ADDRESS: _____

DAYTIME TELEPHONE: () _____

SIGNATURE: _____ DATE: _____

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944



August 10, 2017

0986
SANDRA WESOLOWSKI
CLERK, CITY OF FRANKLIN
9229 W LOOMIS RD
FRANKLIN WI 53132-9630

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2017 population for the City of Franklin in Milwaukee County is 36,046. This represents a change of 595 persons (1.68%) since the 2010 Census.

Wisconsin's total population is estimated at 5,788,500 which is a change of 101,514 persons and 1.79%.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2017 Preliminary Estimate
2010 U.S. Census Count	35,451	
January 1, 2017 Estimate		36,046
Motor vehicles registered	28,844	29,913
Percent of vehicles in State	0.547%	0.563%
Income tax filers	23,639	23,167
Percent of filers in State	0.650%	0.679%
Filers plus dependents	30,723	29,606
Percent of filers plus dependents in State	0.622%	0.661%
Income tax returns	15,873	15,740
Percent of income tax returns in State	0.621%	0.643%
Institutional Population	1,989	1,392

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 59 housing units for calendar year 2016. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

*
Approximately 313 of the estimated population for the City of Franklin are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

* See attached email

Sandi Wesolowski

From: Barroilhet, Dan - DOA [Dan.Barroilhet@wisconsin.gov]
Sent: Monday, August 14, 2017 4:27 PM
To: Sandi Wesolowski
Subject: correction for voting age population estimate

Dear Sandra,

I am sorry you received a preliminary estimate letter with an incorrect voting age population estimate. The 2010 Census Count, 2017 Preliminary Estimate, and other figures are correct, but the **voting age** population figure is incorrect.

The correct voting age population estimate for the City of Franklin in Milwaukee County is 28,580.

This figure has been corrected on our website and will be correct on the final population estimates that will go out in October.

Please let me know if I can be of further help.

Dan Barroilhet,
Demographer, Research Analyst
WI Dept. of Administration, Division of Intergovernmental Relations
101 E. Wilson 925.08
(608) 266-1755
<http://doa.wi.gov/demographics>

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE September 4, 2018
REPORTS AND RECOMMENDATIONS	<p>Wholesale Public Water Supply to Franklin 2024. The Common Council may enter closed session pursuant to Wis. Stat § 19.85(1)(e) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.</p>	ITEM NUMBER <i>G, 19.</i>

COUNCIL ACTION REQUESTED

A motion to enter closed session pursuant to Wis. Stat § 19.85(1)(e) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/4/18
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM NUMBER H.1.
<p>See attached listing from meeting of September 4, 2018.</p> <p>COUNCIL ACTION REQUESTED</p>		



9229 W. Loomis Road
Franklin, WI 53132-9728

414-425-7500

**License Committee
Agenda*
Aldermen's Room
September 4, 2018 – 5:50 pm**

1.	Call to Order & Roll Call	Time:		
2.	Applicant Interviews & Decisions			
License Applications Reviewed		Recommendations		
Type/ Time	Applicant Information	Approve	Hold	Deny
Extraordinary Entertainment & Special Event 5:55 p.m.	Rock Sports Complex – The Hills Has Eyes Person in Charge: Scot Johnson Location: 7900 Crystal Ridge Dr Date of Event: 9/28 through 9/30 & every Thursday, Friday, Saturday & Sunday in October 2018			
Operator	Jennifer L Aimers 5992 S Kurtz Rd., #2 Hales Corners, WI 53130 Root River Center			
Operator	Jaylene A Garcia 515 E Otjen St, Lower Milwaukee, WI 53207 Little Cancun Restaurant			
Operator	Andrew J Gohsman 1700 River Lakes Rd N Oconomowoc, WI 53066 Franklin Noon Lions Club			
Operator	Todd P Kalmerton 5881 Tower Rd, Apt #2 Greendale, WI 53219 Andy's on Ryan			
Operator	Sierra L Kisting 10558 W Cortez Cir #13 Franklin, WI 53132 Hideaway Pub & Eatery			
Operator	Mary Jennifer G Loeffel 1842 Alta Vista Ave Wauwatosa, WI 53213 Franklin Public Library			
Temporary Entertainment & Amusement	Faith Community Church – Pumpkin Festival Person in Charge: Rev. Stu Merkel Location: 7700 W Faith Drive Date of Event: 10/6/2018			
Change of Agent	Rock Snow Park, LLC Michael R Schmitz 377 Lindale Dr Cedarburg, WI 53012			
3.	Adjournment			
		Time		

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

APPROVAL <i>Slw</i> <i>AL</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/4/18
Bills	Vouchers and Payroll Approval	ITEM NUMBER I. 1

Attached are vouchers dated August 17, 2018 through September 3, 2018 Nos. 170046 through Nos. 170178 in the amount of \$ 3,769,127.26. Included in this listing are EFT's Nos. 3837 through Nos. 3846, Library vouchers totaling \$ 18,835.39 and Water Utility vouchers totaling \$ 29,088.25.

Vouchers approved at the Council meeting dated August 21, 2018 that are included in this distribution.

Ewald Automotive Group	\$41,500.00
Knight Barry	\$2,236,474.90

Early release disbursements dated August 17, 2018 through August 30, 2018 in the amount of \$ 3,314,328.00 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolution 2013-6920.

The net payroll dated August 31, 2018 is \$ 419,814.29 previously estimated at \$ 400,000.00. Payroll deductions dated August 31, 2018 are \$ 403,651.24 previously estimated at \$ 402,000.00.

The estimated payroll for September 14, 2018 is \$ 395,000.00 with estimated deductions and matching payments of \$ 212,000.00.

Attached is a list of property tax refunds and settlements Nos. 17884 through Nos. 17885 dated August 17, 2018 through August 30, 2018 in the amount of \$ 17,083.95. These payments have been released as authorized under Resolution 2013-6920. Voided checks in the amount of \$ (12,943.07) are separately listed.

COUNCIL ACTION REQUESTED

Motion approving the following:

- City vouchers with an ending date of September 3, 2018 in the amount of \$ 3,769,127.26 and
- Payroll dated August 31, 2018 in the amount of \$ 419,814.29 and payments of the various payroll deductions in the amount of \$ 403,651.24 plus City matching payments and
- Estimated payroll dated September 14, 2018 in the amount of \$ 395,000.00 and payments of the various payroll deductions in the amount of \$ 212,000.00, plus City matching payments and
- Property Tax payments and settlements with an ending date of August 30, 2018 in the amount of \$17,083.95.

ROLL CALL VOTE NEEDED