APPROVAL Slw	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/19/17
REPORTS & RECOMMENDATIONS	RESOLUTION TO AMEND RESOLUTION NO. 93-4082, IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR PROPERTY LOCATED AT 7141 SOUTH 76 <sup>TH</sup> STREET TO ALLOW FOR REMODELING OF THE EXISTING TACO BELL #30410 RESTAURANT BUILDING AND SITE WORK (SUNDANCE INC., BUSINESS OWNER OF TACO BELL #30410 RESTAURANT, APPLICANT)	ITEM NUMBER

At its September 7, 2017 meeting, the Plan Commission recommended approval of a resolution to amend Resolution No. 93-4082, imposing conditions and restrictions for the approval of a special use for property located at 7141 South 76th Street to allow for remodeling of the existing Taco Bell #30410 restaurant building and site work (Sundance Inc., Business Owner of Taco Bell #30410 Restaurant, Applicant).

The Plan Commission also requested, and the applicant tentatively concurred, that some of the curbing associated with the drive-thru lane located immediately south of the existing parking lot be removed, in order to allow cars to exit the drive-thru lane. Such change would be submitted by the applicant for Department of City Development review and approval prior to issuance of a Building Permit.

#### COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. 2017-\_\_\_\_\_\_\_, a resolution to amend Resolution No. 93-4082, imposing conditions and restrictions for the approval of a special use for property located at 7141 South 76th Street to allow for remodeling of the existing Taco Bell #30410 restaurant building and site work (Sundance Inc., Business Owner of Taco Bell #30410 Restaurant, Applicant).

MILWAUKEE COUNTY [Draft 9-14-17]

RESOLUTION NO. 2017-

A RESOLUTION TO AMEND RESOLUTION NO. 93-4082, IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR PROPERTY LOCATED AT 7141 SOUTH 76TH STREET TO ALLOW FOR REMODELING OF THE EXISTING TACO BELL #30410 RESTAURANT BUILDING AND SITE WORK (SUNDANCE, INC., BUSINESS OWNER OF TACO BELL #30410 RESTAURANT, APPLICANT)

WHEREAS, Sundance, Inc., business owner of Taco Bell #30410 restaurant, having petitioned the City of Franklin for the approval of an amendment to Resolution No. 93-4082, conditionally approving a Special Use, such prior Resolution authorizing a fast food and drive-thru restaurant upon property located at 7141 South 76th Street, such property being zoned Planned Development District No. 16 (Franklin Centre, *formerly* Franklin Plaza/PicknSave), more particularly described as follows:

PARCEL A: Lot 3, in Franklin Plaza Subdivision, being a redivision of part of Lot 1, in Block 3, in Rawson Homesites, that portion of Rawson Homesites, and the abutting streets, vacated by Circuit Court Action Case No. 397644, Amended Document recorded February 21, 1973, on Reel 705, Image 1011, as Document No. 4741471 and by the City of Franklin Resolution No. 92-3889 recorded January 27, 1993, on Reel 2957, Image 226, as Document No. 6722050, part of the Whitnall Park Terrace Condominium, Lot 2, Lot 3, Outlot 3 and Outlot 4 in Whitnall Park Terrace Replat and lands all being a part of the Northeast 1/4 and the Southeast 1/4 of the Northeast 1/4 of Section 9, in Town 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin.

PARCEL B: (not surveyed) Easement for the benefit of Parcel A created by Declaration of Restrictions and Reciprocal Easement Agreement dated April 14, 1993 and recorded on April 16, 1993, on Reel 3014, Image 175, as Document No. 6753870, as amended by First Amendment to Declaration of Restrictions and Reciprocal Easement Agreement dated April 14, 1993, and recorded November 12, 1993, on Reel 3161, Image 455, as Document No. 6855991 for ingress and egress as provided for therein and as shown on the recorded plat.

PARCEL C: (not surveyed) Easement for the benefit of Parcel A created by Declaration of Restrictions and Reciprocal Easement Agreement dated April 12, 1993, and recorded April 16, 1993, on Reel 3014, Image 1764, as Document No. 6753871 for the installation and maintenance of drainage and public utilities as provided for therein and as shown on the recorded plat.

SUNDANCE, INC., BUSINESS OWNER OF TACO BELL #30410 RESTAURANT – AMENDMENT TO SPECIAL USE RESOLUTION NO. 2017-\_\_\_\_\_ Page 2

Tax Key No.: 755-0194-000; and

WHEREAS, such proposed amendment being for the purpose of remodeling the existing Taco Bell #30410 restaurant, as follows: numerous façade changes, including reconfiguration of the store entrance; replacement of the roof; replacement of the windows; installation of a brick wainscot around the perimeter of the building, etc.; replacement of signage and menu boards; site work, including replacement of lights and possible parking lot repairs; and interior remodeling; and

WHEREAS, such petition having been duly referred to the Plan Commission of the City of Franklin for a public hearing, pursuant to the requirements of §15-9.0103D. of the Unified Development Ordinance, and a public hearing having been held before the Plan Commission on the 7th day of September, 2017, and the Plan Commission thereafter having determined to recommend that the proposed amendment to Special Use be approved, subject to certain conditions, and the Plan Commission further finding that the proposed amendment to Special Use upon such conditions, pursuant to §15-3.0701 of the Unified Development Ordinance, will be in harmony with the purposes of the Unified Development Ordinance and the Comprehensive Master Plan; that it will not have an undue adverse impact upon adjoining property; that it will not interfere with the development of neighboring property; that it will be served adequately by essential public facilities and services; that it will not cause undue traffic congestion; and that it will not result in damage to property of significant importance to nature, history or the like; and

WHEREAS, the Common Council having received such Plan Commission recommendations and also having found that the proposed amendment to Special Use, subject to conditions, meets the standards set forth under §15-3.0701 of the Unified Development Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the petition of Sundance, Inc., business owner of Taco Bell #30410 restaurant, for the approval of an amendment to Special Use for the property particularly described in the preamble to this Resolution, be and the same is hereby approved, subject to the following conditions and restrictions:

1. That this amendment to Special Use is approved only for the use of the subject property by Sundance, Inc., business owner of Taco Bell #30410 restaurant, successors and assigns, for the Sundance, Inc. Taco Bell #30410 restaurant building remodel and site work project, which shall be developed in substantial compliance with and constructed, operated and maintained by Sundance, Inc., business owner of Taco Bell #30410 Restaurant, pursuant to those plans City file-stamped

SUNDANCE, INC., BUSINESS O	WNER OF	TACO BELL #	#30410 RESTA	URANT –
AMENDMENT TO SPECIAL USI	3			
RESOLUTION NO. 2017				
Page 3				

August 25, 2017 and annexed hereto and incorporated herein as Exhibit A.

- 2. Sundance, Inc., business owner of Taco Bell #30410 restaurant, successors and assigns, shall pay to the City of Franklin the amount of all development compliance, inspection and review fees incurred by the City of Franklin, including fees of consultants to the City of Franklin, for the Sundance, Inc. Taco Bell #30410 restaurant building remodel and site work project, within 30 days of invoice for same. Any violation of this provision shall be a violation of the Unified Development Ordinance, and subject to §15-9.0502 thereof and §1-19. of the Municipal Code, the general penalties and remedies provisions, as amended from time to time.
- 3. The approval granted hereunder is conditional upon Sundance, Inc., business owner of Taco Bell #30410 restaurant and the Sundance, Inc. Taco Bell #30410 restaurant building remodel and site work project for the property located at 7141 South 76th Street: (i) being in compliance with all applicable governmental laws, statutes, rules, codes, orders and ordinances; and (ii) obtaining all other governmental approvals, permits, licenses and the like, required for and applicable to the project to be developed and as presented for this approval.
- 4. The applicant shall prepare a Landscape Plan re-establishing the previously approved landscaping for Department of City Development review and approval prior to the issuance of a Building Permit, and any needed landscaping shall be installed within 60 days of the issuance of a Building Permit.
- 5. The applicant shall obtain review and approval by the Architectural Review Board of all new and revised signage, and obtain a Sign Permit from the Building Inspection Department for such signage, prior to its installation.
- 6. The applicant shall submit a Lighting Plan for Department of City Development review and approval prior to the issuance of a Building Permit.

BE IT FURTHER RESOLVED, that in the event Sundance, Inc., business owner of Taco Bell #30410 restaurant, successors or assigns, or any owner of the subject property, does not comply with one or any of the conditions and restrictions of this amendment to Special Use Resolution, following a ten (10) day notice to cure, and failure to comply within such time period, the Common Council, upon notice and hearing, may revoke the additional Special Use permission granted under this Resolution.

BE IT FURTHER RESOLVED, that any violation of any term, condition or

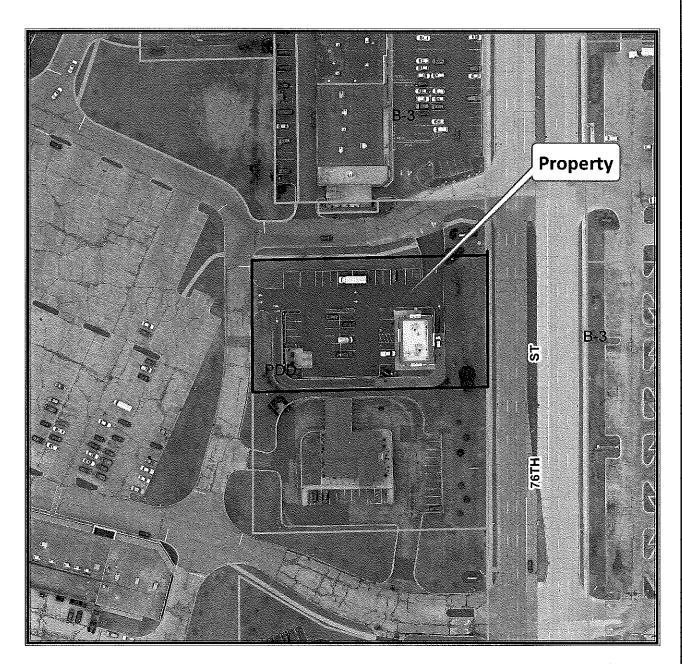
SUNDANCE, INC., BUSINESS OWNER OF TACO BELL #30410 RESTAURANT – AMENDMENT TO SPECIAL USE RESOLUTION NO. 2017 Page 4
restriction of this Resolution is hereby deemed to be, and therefore shall be, a violation of the Unified Development Ordinance, and pursuant to §15-9.0502 thereof and §1-19. of the Municipal Code, the penalty for such violation shall be a forfeiture of no more than \$2,500.00, or such other maximum amount and together with such other costs and terms as may be specified therein from time to time. Each day that such violation continues shall be a separate violation. Failure of the City to enforce any such violation shall not be a waiver of that or any other violation.
BE IT FURTHER RESOLVED, that this Resolution shall be construed to be an amendment to such Special Use Permit as is contemplated by §15-9.0103 of the Unified Development Ordinance, and that all of the terms and conditions of Resolution No. 93-4082, not specifically and expressly amended by or in direct conflict with this Resolution, shall remain in full force and effect.
BE IT FURTHER RESOLVED, pursuant to §15-9.0103G, of the Unified Development Ordinance, that the Special Use permission granted under this Resolution shall be null and void upon the expiration of one year from the date of adoption of this Resolution, unless the Special Use has been established by way of completion of the Taco Bell #30410 restaurant building remodel and site work.
BE IT FINALLY RESOLVED, that the City Clerk be and is hereby directed to obtain the recording of a certified copy of this Resolution in the Office of the Register of Deeds for Milwaukee County, Wisconsin.
Introduced at a regular meeting of the Common Council of the City of Franklin this day of, 2017.
Passed and adopted at a regular meeting of the Common Council of the City of Franklin this day of, 2017.
APPROVED:
ATTEST: Stephen R. Olson, Mayor

Sandra L. Wesolowski, City Clerk

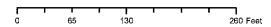
AYES \_\_\_\_\_NOES \_\_\_\_ABSENT \_\_\_\_



7141 S. 76th Street TKN: 755 0194 000



Planning Department (414) 425-4024



NORTH 2017 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.



#### REPORT TO THE PLAN COMMISSION

Meeting of September 7, 2017

#### **Special Use Amendment**

**RECOMMENDATION:** Department of City Development staff recommends approval of the Special Use Amendment, subject to the conditions in the draft resolution.

Project Name: Taco Bell Remodel Special Use Amendment

**Project Address:** 7141 S. 76<sup>th</sup> Street

Applicant: Jonathan Brinkley, Excel Engineering, Inc.

Property Owner: Sundance Inc.

Current Zoning: PDD No. 16, Franklin Centre (formerly Franklin Plaza/Pick

n Save)

2025 Comprehensive Plan Commercial

**Use of Surrounding Properties:** Commercial to the north, south, east, and west

**Applicant Action Requested:** Approval of the Special Use Amendment Application for

the proposed building remodel

#### Introduction

Please note:

- Staff recommendations are <u>underlined</u>, in <u>italics</u> and are included in the draft ordinance.
- Staff suggestions are *in italics* and are not included in the draft ordinance.

On August 2, 2017, the applicant submitted a Special Use Amendment requesting approval to remodel the existing building, and undertake certain site work, for the Taco Bell restaurant located at 7141 S. 76<sup>th</sup> Street.

Pursuant to the standards set forth in Ordinance No. 92-1229 (establishing Planned Development District No. 16), a Special Use approval was granted in 1993 for the Taco Bell restaurant (Resolution No. 93-4082). The Special Use approval established conditions and restrictions for the drive-thru restaurant use including certain landscaping requirements and specific hours of operation.

#### Project Description/Analysis

The applicant is proposing building façade changes including: reconfiguration of the store entrance and tower features; replacement of the Spanish style roof tiles with asphalt shingles; replacement of windows; installation of a brick wainscot around the perimeter of the building; and painting of the exterior walls.

The applicant is also proposing site changes including: replacement of the parking lot and exterior building lighting; replacement of signage and menu boards; removal of the directional signage; replacement of bollards; and possible minor repairs of the parking lot, sidewalks, curbs, etc.

The applicant has supplied responses to the Special Use Standards and Regulations as required by the Unified Development Ordinance (UDO), and those responses are included in the packet materials.

#### Site Plan:

The subject property is identified as Outlot #3 within Planned Development District (PDD) No. 16 and is approximately one acre in size. Pursuant to the Site & Landscape Plan associated with PDD No. 16, the subject property fronts upon but does not have direct access to S. 76<sup>th</sup> Street (the parcel has access to the shopping center's ingress & egress easement to S. 76<sup>th</sup> Street to the north and to the shopping center's parking lot to the west). Site improvements currently include the existing 2,285 square foot building, associated parking lot and drive-thru lane, and a landscaped berm along the frontage with S. 76<sup>th</sup> Street.

As noted previously, the applicant is proposing to remodel the existing building and to undertake certain site changes including replacement of the parking lot and exterior building lighting, replacement of signage, possible minor repairs to the existing parking lot, sidewalks, curbs, etc.

#### Parking:

As originally identified in the 1993 Special Use approval, 40 parking spaces, including two ADA accessible spaces, are provided. No changes are envisioned by the applicant at this time. Therefore, the parking standards for this development continue to be met.

#### Landscaping:

The applicant has not submitted a Landscape Plan nor has proposed any new or revised landscaping. However, it should be noted that throughout the site a number of trees and shrubs are dead/dying and others have apparently been removed and not replaced.

In this regard, PDD No. 16 required a landscaped berm along S. 76<sup>th</sup> Street, and the 1993 Special Use approval required a Detailed Landscape and Berm Plan and stated "The berm along 76<sup>th</sup> Street shall be densely planted, with a combination of arborvitae, coniferous trees and shrubbery." and also stated "Applicant shall maintain the property, landscaping and any fencing according to the original plans at all times."

Therefore, <u>staff recommends</u> that the applicant shall prepare a Landscape Plan re-establishing the previously approved landscaping for Department of City Development review and approval prior to issuance of a Building Permit, and that any needed landscaping shall be installed within 60 days of the issuance of a Building Permit.

#### Hours of Operation:

The 1993 Special Use approval established the hours of operation for the Taco Bell restaurant as: Monday through Thursday 9:00am to 1:00am; Friday and Saturday 9:00am to 1:30am; and Sunday 9:00am to midnight.

However, the restaurant currently opens earlier at 7:00am every morning and closes later at 2:00am Thursday through Saturday. While staff has no concerns with the earlier opening, staff suggests that the current hours of closing be revised to match those as originally set forth in Resolution 93-4082.

#### Signage:

The applicant is proposing to replace the existing signage and menu boards. Pursuant to Ordinance No. 92-1229, <u>staff recommends that the applicant shall obtain review and approval by the Architectural Review Board for all new and revised signage, and obtain a Sign Permit from the Building Inspection Department for such signage, prior to its installation.</u>

#### Lighting:

The applicant has not submitted a Lighting Plan but is proposing to replace the existing parking lot and building lighting. Therefore, pursuant to Ordinance No. 92-1229 (Section .02, 10.G.6.), Resolution 93-4082 (condition 3.c.) and Section 15-7.0103W. of the UDO, <u>staff recommends that the applicant shall submit a Lighting Plan for Department of City Development review and approval prior to issuance of a Building Permit.</u>

#### Fire Protection:

As the interior remodel may result in alterations to the sprinkler and/or fire alarm systems, the Fire Department provided a number of comments to the applicant in that regard, and noted that Fire Department review and approval is required before any such changes or revisions can be undertaken.

#### **Erosion Control:**

As site changes are proposed, the Engineering Department commented that appropriate erosion control will be required, most importantly in this regard, protection of the storm inlets from any debris and sediment during construction.

#### **Staff Recommendation**

Department of City Development staff recommends approval of the Special Use Amendment, subject to the conditions in the draft resolution.

August 28, 2017

Successor Remodel For: Taco Bell 7141 S. 76<sup>th</sup> Street Franklin, WI 53132

Project #1729460



#### **Project Summary**

The project involves the remodeling of the Taco Bell restaurant at 7141 S. 76<sup>th</sup> Street. Modifications to the exterior facades include reconfiguration of the tower elements, replacement of wall signage, replacement of windows, replacement of the roof tiles with asphalt shingles, painting of the exterior walls, and installation of a brick wainscot around the perimeter of the building.

Interior remodeling will occur in the dining area, bathrooms and kitchen. The dining area will receive new floor tile, new acoustical tile ceiling and lighting, repainted wall finishes and a new furniture package and layout. Bathrooms will be reconfigured to comply with ADA requirements and receive new floor and wall tile finishes along with new painted drywall ceilings and lighting. Kitchen remodeling is limited to the replacement of ceiling tile and lighting.

Site work involves the replacement of existing light fixture lamps with LED lamps, installation of a new menu board, order confirmation board and canopy over the confirmation board, new clearance bar and bollards, removal of directional signage, and replacement of the signage faces on the monument sign. The condition of the asphalt and concrete paved surfaces will also be evaluated to determine if replacement is needed.

The estimated project cost is approximately \$270,000.

Construction is scheduled to begin in early Spring 2018 and will take approximately 2 to 3 months to complete. The store will be closed for the duration of construction.

August 28, 2017

Successor Remodel For: Taco Bell 7141 S. 76<sup>th</sup> Street Franklin, WI 53132

Project #1729460



#### City of Franklin Unified Development Ordinance Section 15-3.0701 General Standards, Special Standards and Considerations

As required as part of Special Use Amendment submittals, the following is the response to the General Standards, Special Standards and Considerations of the City of Franklin Unified Development Ordinance:

Ordinance and Comprehensive Master Plan Purposes and Intent
 The proposed remodeling of the Taco Bell restaurant will continue to conform to the City
 of Franklin ordinances for the zoning district it is located. The intent of the remodeling
 project is to create a fresher and updated appearance but remain in harmony with the
 surrounding developments.

#### • No Undue Adverse Impact

The proposed remodeling will continue to contribute positively to the character of the surrounding area. The intent of the project is to maintain the public health, safety and general welfare levels established in the district as well as improve property values due to the nature of the building improvements.

#### • No Interference with Surrounding Development

The existing footprint and site arrangement will be maintained. The operation of the facility will remain unchanged. The intent of the project is to continue to be compatible with the uses of the neighboring properties.

#### • Adequate Public Facilities

The project will continue to be served by the same public facilities and services currently serving the facility.

#### • No Traffic Congestion

As mentioned above, the project does not involve any changes to the site arrangement and circulation. Existing ingress and egress will be maintained with no increases in traffic congestion anticipated.

#### No Destruction of Significant Features

The scope of the project is limited to exterior modifications of the existing building facades and modest site improvements such as replacement of parking lot lighting and drive thru menu board. The condition of the asphalt and concrete paving will also be evaluated. The project does not impact any natural, scenic or historic features.

#### Compliance with Standards

It is understood that the proposed project is to conform to the applicable regulations of the district and shall be modified in order to comply with any additional standards required by the Common Council as recommended by the Plan Commission.

#### • Special Standards for Specified Special Uses

Our review of Section 15-3.0702 and 15-3.0703 did not find any Special Standards that apply to the proposed project.

#### Considerations

- 1. Public Benefit: At its current location, the Taco Bell restaurant provides convenient access to a popular fast food choice for shoppers and surrounding store employees and contributes to the vitality of the surrounding development.
- 2. Alternative Locations: Maintaining the store in its current location maintains Taco Bell's presence in a popular and visible location. Remodeling of the existing store will provide an updated look and feel for the current customer base as well as create the potential for attracting new customers to the surrounding development.
- 3. Mitigation of Adverse Impacts: The store has been in operation at its current location for over 20 years. The facility is well maintained and proven to be an appropriate use within the surrounding development. Parking is located behind the building resulting in a view of desirable greenspace as one approaches from 76<sup>th</sup> Street. The landscaping has matured which softens and screens the view into the site. The stores's footprint and height will remain at a complementary scale to the surrounding buildings.
- 4. Establishment of Precedent of Incompatible Uses in the Surrounding Area: As evidenced by the nature of the surrounding businesses, Taco Bell has established itself as a compatible use within the development. The stores and other food establishments provide a variety of similar services for shoppers coming to the area.

#### • Hours of Operation

The hours of operation in accordance with Resolution No. 93-4082, Condition #16 are as follows:

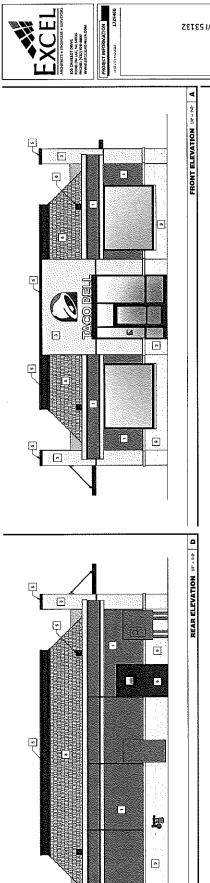
Monday	9AM – 1AM
Tuesday	9AM – 1 AM
Wednesday	9AM – 1AM
Thursday	9AM – 1AM
Friday	9AM – 1:30AM
Saturday	9AM - 1:30AM

Sunday 9AM - 12AM

The current hours of operation as posted on the store's website are as follows:

Monday	7AM – 1AM
Tuesday	7AM - 1AM
Wednesday	7AM - 1AM
Thursday	7AM - 2AM
Friday	7AM - 2AM
Saturday	7AM - 2AM
Sunday	7AM – 12AM

The earlier opening hours are in response to the more recent trend of offering a breakfast menu. Current closing hours are similar to those established in 1993 with the store remaining open one (1) hour longer on Thursday and a half-hour longer on Friday and Saturday.



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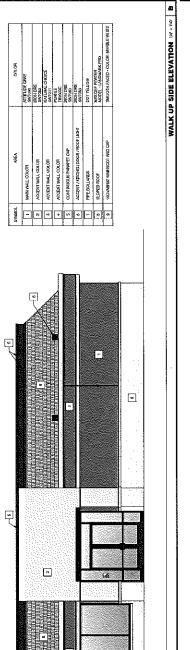






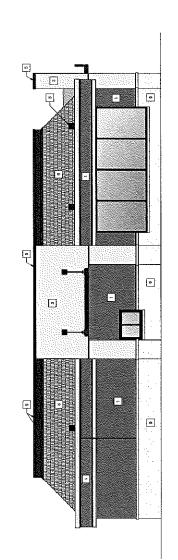


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## TACO BELL Remodel

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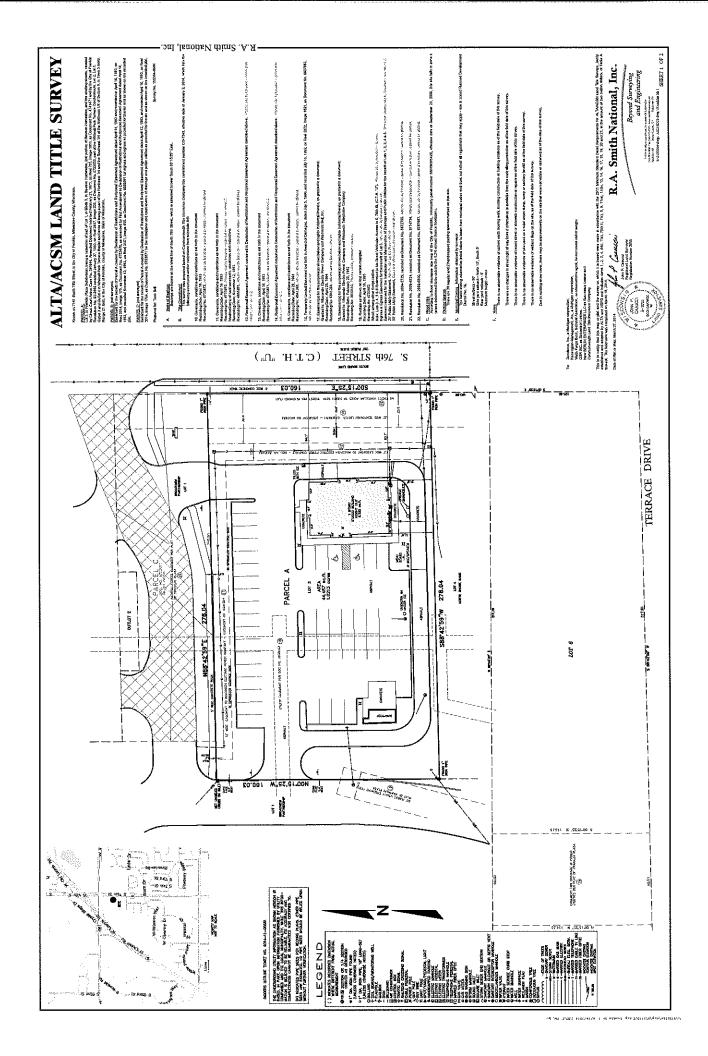
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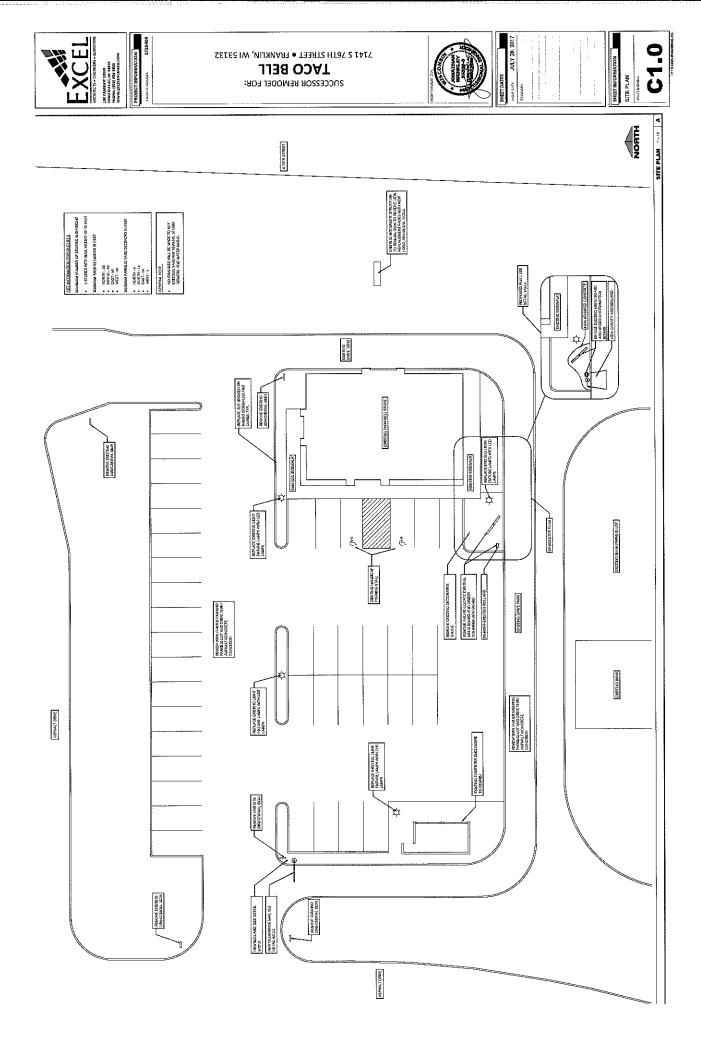
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PROJECT DIRECTORY







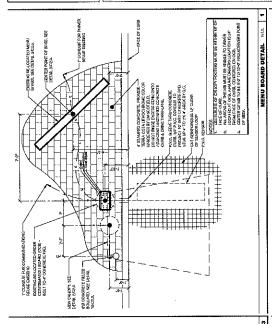


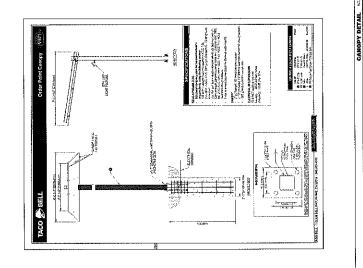


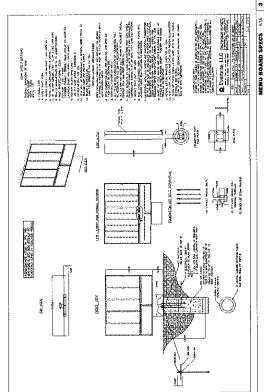


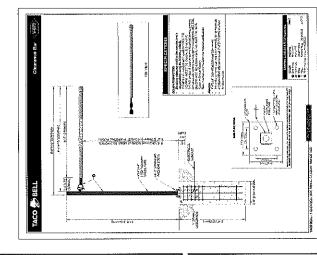
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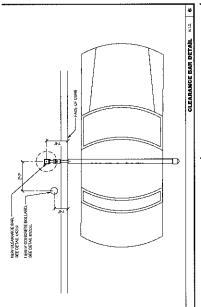


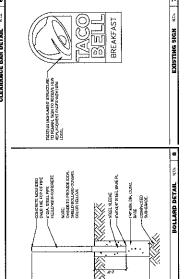












7141 S 76TH STREET • FRANKLIN, W₹ 53132 LACO BELL SUCCESSOR REMODEL FOR:







SHEET INFORMATION DEMOLITION FLOOR PLAN

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KEY NOTES

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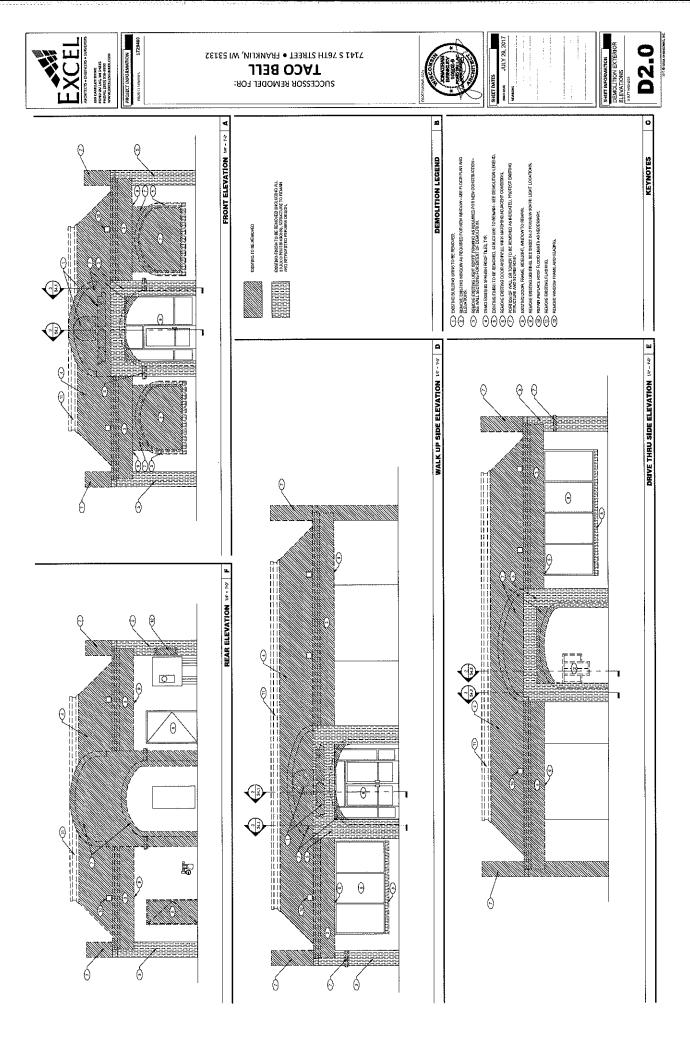
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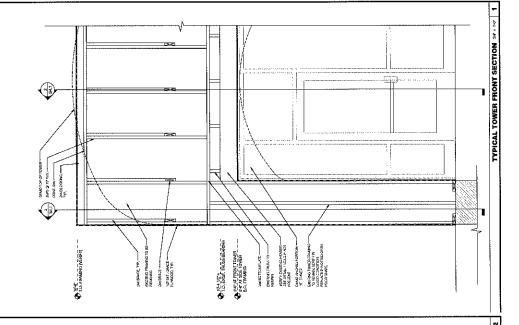
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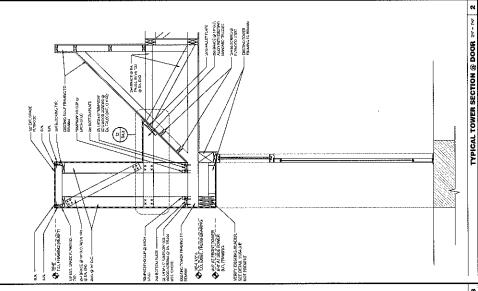
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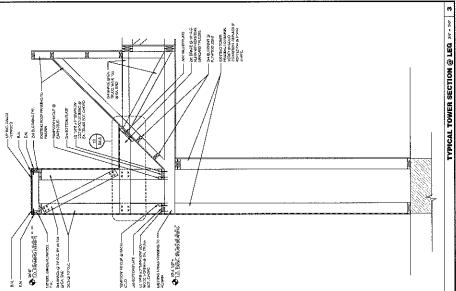
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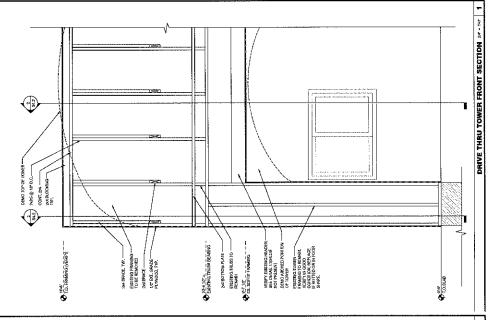


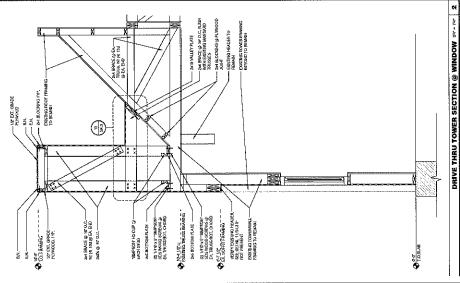


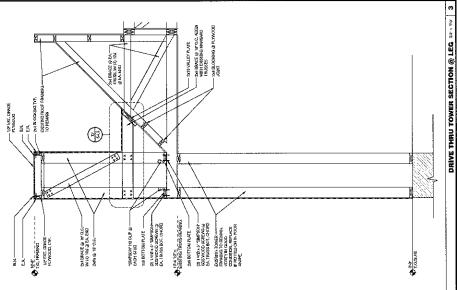


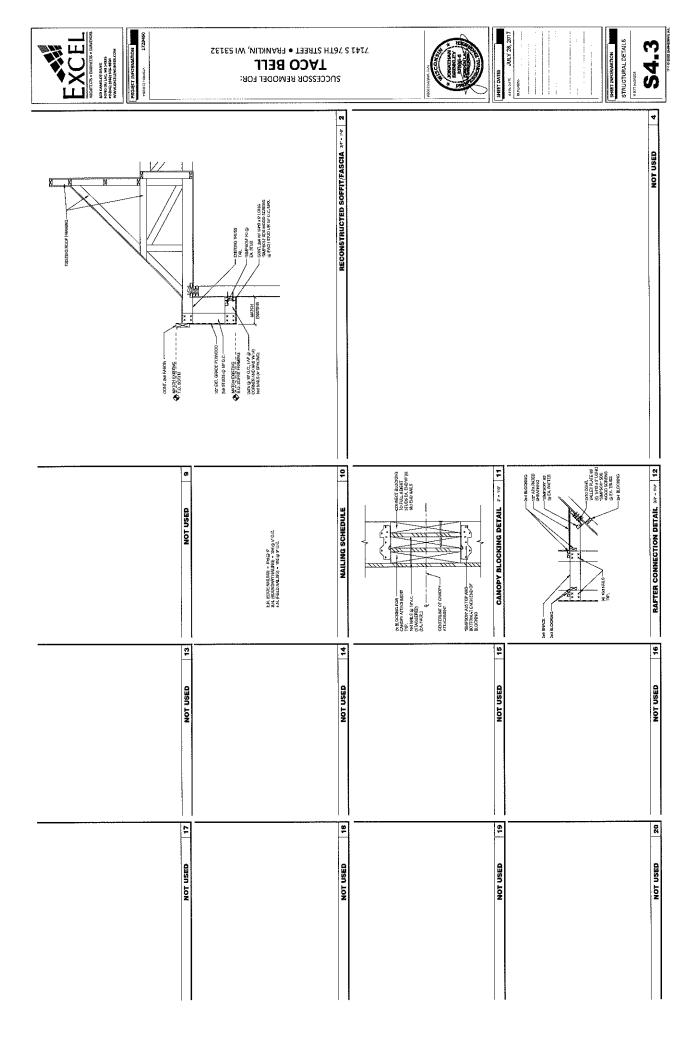


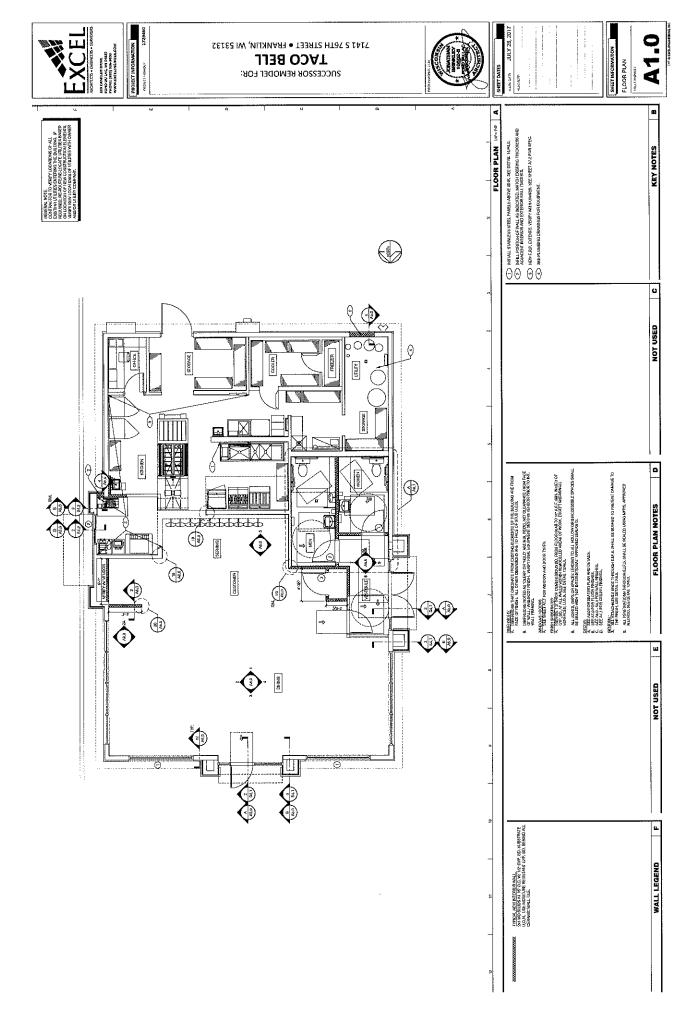
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SHEET INFORMATION
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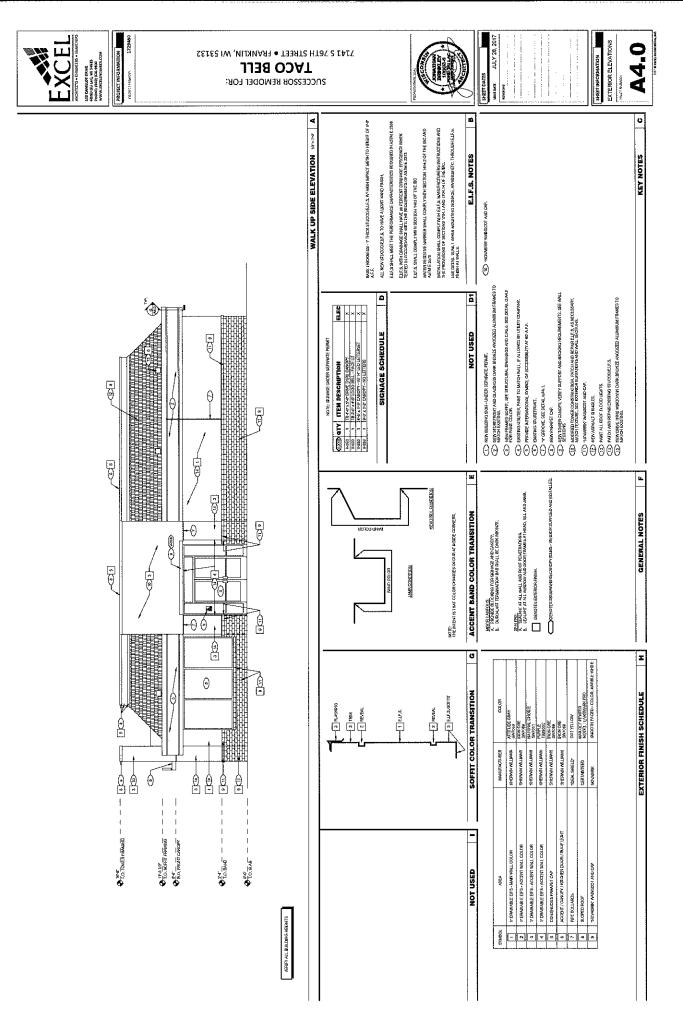
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1141 S 16TH STREET ◆ FRANKLIN, WI 53132

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APPROVAL Slw	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/19/17
REPORTS & RECOMMENDATIONS	RESOLUTION CONDITIONALLY APPROVING A LAND COMBINATION FOR TAX KEY NOS. 739-0025-000 AND 739-0111-000 (4205 WEST CARMEL DRIVE AND OUTLOT 21 OF PLAT OF OUTLOTS 1 THROUGH 5 OF TUMBLECREEK) (VALERIE E. LUKASZEWICZ, APPLICANT)	ITEM NUMBER

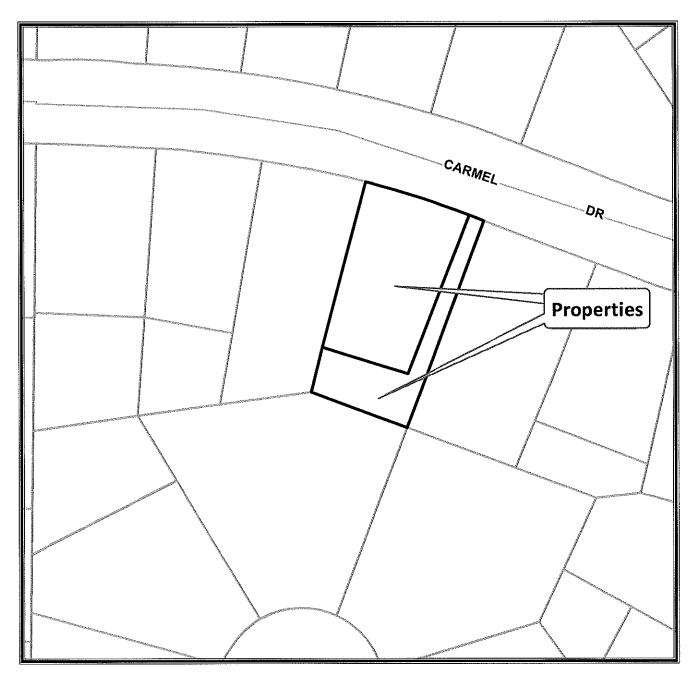
At their September 7, 2017 meeting, the Plan Commission recommended approval of a resolution conditionally approving a Land Combination for Tax Key Nos. 739-0025-000 and 739-0111-000 (4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 through 5 of Tumblecreek) (Valerie E. Lukaszewicz, Applicant).

#### COUNCIL ACTION REQUESTED

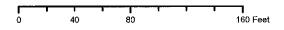
A motion to adopt Resolution No. 2017-\_\_\_\_\_\_\_, a resolution conditionally approving a Land Combination for Tax Key Nos. 739-0025-000 and 739-0111-000 (4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 Through 5 of Tumblecreek) (Valerie E. Lukaszewicz, Applicant).



### 4205 W. Carmel Drive and Outlot 21 TKNs 739 0025 000 and 739 0111 000



Planning Department (414) 425-4024



NORTH 2017 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.

RESOLUTION NO. 2017-

A RESOLUTION CONDITIONALLY
APPROVING A LAND COMBINATION FOR
TAX KEY NOS. 739-0025-000 AND 739-0111-000
(4205 WEST CARMEL DRIVE AND OUTLOT 21 OF PLAT OF
OUTLOTS 1 THROUGH 5 OF TUMBLECREEK)
(VALERIE E. LUKASZEWICZ, APPLICANT)

WHEREAS, the City of Franklin, Wisconsin, having received an application for approval of a proposed land combination for Valerie E. Lukaszewicz to accommodate construction of a fence on a portion of Outlot 21 of Plat of Outlots 1 through 5 of Tumblecreek, adjoining the Lukaszewicz residential property at 4205 West Carmel Drive; bearing Tax Key Nos. 739-0025-000 and 739-0111-000, more particularly described as follows:

Property Description for 4205 West Carmel Drive:

Lot 25 in Tumblecreek, being a subdivision of part of the S. W. 1/4 of the S. W. 1/4 of Section 1, Town 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin.

Property Description for Outlot 21:

Outlot 21 of Plat of Outlots 1 thru 5 of Tumblecreek, being a subdivision of part of the S. W. 1/4 of the S. W. 1/4 of Section 1, Town 5 North, Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin.

WHEREAS, the Plan Commission having reviewed such application and recommended approval thereof and the Common Council having reviewed such application and Plan Commission recommendation and the Common Council having determined that such proposed land combination is appropriate for approval pursuant to law upon certain conditions, all pursuant to §15-9.0312 of the Unified Development Ordinance, Land Combination Permits.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the proposed land combination for Valerie E. Lukaszewicz, as submitted by Valerie E. Lukaszewicz, as described above, be and the same is hereby approved, subject to the following conditions:

1. Valerie E. Lukaszewicz, successors and assigns shall pay to the City of Franklin the

VALERIE E. LUKASZEWICZ – LAND COMBINATION
RESOLUTION NO. 2017
Page 2

amount of all development compliance, inspection and review fees incurred by the City of Franklin, including fees of consults to the City of Franklin, for the Valerie E. Lukaszewicz land combination project, within 30 days of invoice for same. Any violation of this provision shall be a violation of the Unified Development Ordinance, and subject to §15-9.0502 thereof and §1-19. of the Municipal Code, the general penalties and remedies provisions, as amended from time to time.

2. The approval granted hereunder is conditional upon Valerie E. Lukaszewicz and the land combination project for the property located at 4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 through 5 of Tumblecreek: (i) being in compliance with all applicable governmental laws, statutes, rules, codes, orders and ordinances; and (ii) obtaining all other governmental approvals, permits, licenses and the like, required for and applicable to the project to be developed and as presented for this approval.

	_	gular meeting of the, 201	7. Common Council of the City of Franklin this
	_	ed at a regular med	eting of the Common Council of the City of, 2017.
			APPROVED:
		·	Stephen R. Olson, Mayor
ATTEST:			
Sandra L.	Wesolowski, Ci	ty Clerk	
AYES	NOES	ABSENT	

From: To: valerie lukaszewicz General Planning

Subject:

Land Combination Application

Date:

Wednesday, August 09, 2017 4:49:38 PM

I would like to combine the following properties that I own:

#### 4205 W. Carmel Drive, Parcel Number 739-0025-000

Lot 25 in Tumblecreek, being a subdivision of part of the S. W. 1/4 of the S. W. 1/4 of Section 1, Town 5 North, Range 21 East,

City of Franklin, Milwaukee County, Wisconsin.

#### **AND**

#### Outlot 21 of Plat of Outlots 1 thru 5, Parcel Number 739-0111-000

Outlot 21 of Plat of Outlots 1 thru 5 of Tumblecreek, being a subdivision of part of the S. W. 1/4 of the S. W. 1/4 of Section 1, Town 5 North,

Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin.

I want to replace a fence that is over 21 years old. My new fence, which is exactly where the old fence was, but the back of the fence happens to be on the outlot portion of my property. So I have to combine my two lots into one. My fence company is Metropolitan Fence (262-547-6001).

Valerie Lukaszewicz 414-421-2406 lukaszewicz26@yahoo.com



#### REPORT TO THE PLAN COMMISSION

Meeting of September 7, 2017

### **Land Combination Permit**

**RECOMMENDATION:** City Development Staff recommends approval of the proposed Land Combination for property located at 4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 thru 5 of Tumblecreek.

Project Name: Lukaszewicz Land Combination

**Project Address:** 4205 West Carmel Drive

Applicant: Valerie E. Lukaszewicz

Owners (property): Valerie E. Lukaszewicz

Current Zoning: Planned Development District No. 2

Future Land Use Designation: Residential
Use of Surrounding Properties: Residential

**Applicant Action Requested:** Approval of the proposed Land Combination for property

located at 4205 West Carmel Drive and Outlot 21 of Plat of

Outlots 1 thru 5 of Tumblecreek.

### PROJECT DESCRIPTION AND ANALYSIS:

On August 11, 2017, Valerie Lukaszewicz filed a Land Combination Permit Application with the Department of City Development, requesting approval to combine the property located at 4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 thru 5 of Tumblecreek.

The property located at 4205 West Carmel Drive contains a single-family home and is approximately 0.20-acres or 8,487 square feet. The resultant property will have an area of approximately 0.29 acres or 12,632 square feet.

Outlot No. 21 is approximately 0.09-acres is size and has a portion of an existing fence on it. Outlot No. 21 was originally part of Outlot 5 of the Tubmlecreek Subdivision Plat, which was intended for a pedestrian easement that never came to fruition. In 1988, a Plat of Outlots 1 thru 5 of Tumblecreek was created which divided Outlot 5 into smaller outlots that were deeded to adjacent property owners. Since then, residents of the Hidden Lakes neighborhood have been combining their lots with their adjacent outlots to form larger lots through the Land Combination process.

Land Combination Permit approval is needed in this instance because the applicant would like to replace an existing fence that is partially on Outlot 21. According to Section 15-3.0801 of the Unified Development Ordinance (UDO) accessory structures are prohibited on properties without a principal structure. The proposed land combination would allow Mrs. Lukaszewicz to utilize the two properties as though they were one (1) parcel of land without regard to lot lines dividing

the parcels. Furthermore, the land combination would allow Mrs. Lukaszewicz to place her new fence where she desires, subject to location outside the adjacent drainage easement which is shown on the Plat of Outlots.

Since both parcels are lots of record that existed prior to August 1, 1998, a Natural Resource Protection Plan is not required. The 0.29-acre property resulting from the land combination will meet the development standards of Planned Development District No. 2.

# **STAFF RECOMMENDATION:**

City Development staff recommends approval of the proposed Land Combination for property located at 4205 West Carmel Drive and Outlot 21 of Plat of Outlots 1 thru 5 of Tumblecreek...

APPROVAL Slw	REQUEST FOR COUNCIL ACTION	MEETING DATE Sept 19, 2017
REPORTS & RECOMMENDATIONS	Renewal of Dissemination Agent Agreement for Issuer Continuing Disclosure Required Under Securities and Exchange Commission Rule 15c2-12	ITEM NUMBER

# **Background**

When the City issues debt that is sold in the market place, the debt sale includes a Continuing Disclosure Agreement. That Agreement obligates the City to make certain financial disclosures within certain time frames to the market place.

In January 2015, the Common Council authorized the engagement of Ehlers & Associates as Dissemination Agent for Issuer Continuing Disclosure Required under Securities and Exchange Commission rule 15c2-12.

The Ehler's agreement requires Ehlers to cause required financial information disclosures to be made timely and in compliance with the Continuing Disclosure Agreements included with Debt Sales.

# <u>Analysis</u>

The Agreement has automatic annual renewal terms effective January 1 each year, unless 60 day notice is provided by either party. The 2018 renewal option window is upon us.

In exchange for early adoption of the Agent Agreement, Ehlers provide the City of Franklin very attractive pricing related to this work. Effectively, the cost of these services would double if the agreement were terminated.

## **Options**

Take no action which causes the agreement to renew for another year.

OR

Direct staff to send timely termination notice to Ehlers.

OR

Take such other action as the Council deems appropriate.

# <u>Recommendation</u>

Staff recommends permitting the Agreement to renew.

	-
Fiscal Impact	
The \$1,400 cost of the Service Agreement is included in the 2017 budget request, and was guaranteed until Dec 31, 2019.	
COUNCIL ACTION REQUESTED	
Such action as the Common Council deems appropriate.	



January 5, 2015

Paul Rotzenberg Finance Director/Treasurer City of Franklin 9229 West Loomis Road Franklin, Wisconsin 53132

Re: Letter of Engagement to Retain Ehlers as Dissemination Agent for Issuer Continuing Disclosure Required Under Securities and Exchange Commission (SEC) Rule 15c2-12 (the "Rule")

As an issuer of municipal securities, the City ("Issuer") is required to comply with all continuing disclosure obligations enumerated in the Continuing Disclosure Agreement/Certificate/Undertaking (CDU) associated with each issue of securities subject to the Rule. Many Issuers have CDU's that vary significantly from one CDU to another. Ehlers & Associates, Inc. ("Ehlers") has been helping you comply with all CDU obligations as Issuer's Dissemination Agent. Fulfilling this obligation requires research, preparation and filing of disclosure reports within specific time frames.

This Letter of Engagement ("Letter") is being presented to memorialize and clarify the terms of the Issuer's engagement of Ehlers as the Issuer's Dissemination Agent. In this regard, Ehlers agrees to provide Issuer with those services described in Appendix A ("Services"). Ehlers shall be entitled to compensation by the Issuer also as described in Appendix A.

This Letter shall be effective as of the date of its execution by the Issuer and shall remain in effect for a period of one (1) year (the "Initial Term"). This Letter shall renew automatically on each anniversary of the effective date of this Letter (each an "Additional Term"). Notwithstanding the foregoing, this Letter may be terminated by either party upon sixty (60) days prior written notice. The Initial Term and each Additional Term shall collectively be referred to herein as the "Term".

In order to perform the engagement, Issuer agrees to provide Ehlers all documents and information as are deemed necessary to fulfill the Issuer's reporting requirements under each respective CDU, and within the applicable timeframe(s) ("Disclosure Information"). With respect to Issuer's obligation to report the occurrence of any event for which a material event notice ("Event Notice") is to be filed, Issuer shall provide Disclosure Information related to the event to Ehlers within five (5) days of its occurrence. All other Disclosure Information must be provided to Ehlers within fourteen (14) days of Issuer's receipt of any such request from Ehlers. If Issuer fails to provide any Disclosure Information to Ehlers in accordance with the foregoing, Ehlers shall not be held liable for any reason in the event that any necessary disclosure filing is



not disseminated to the appropriate party within the applicable timeframe(s). Further, if for any reason Issuer fails to provide required Disclosure Information to Ehlers in accordance with the foregoing and Issuer's delay results in any disclosure filing being after a stated deadline, Ehlers shall, without further direction or instruction from Issuer, file a notice(s) with the applicable recipient submitting information provided by Issuer, if any, and/or describing the failure and providing any other information as Ehlers deems appropriate.

Ehlers shall deem all Disclosure Information provided to it by the Issuer to be accurate and free of defect, as well as not containing any material misstatements, falsehoods, or omissions of fact. Issuer acknowledges that Ehlers shall be entitled to rely on all Disclosure Information provided by the Issuer without further investigation as to its completeness or accuracy.

Ehlers shall maintain professional liability insurance at a minimum coverage level of \$2,000,000 per claim, and \$2,000,000 annual aggregate. Upon request of the Client, Ehlers shall provide a certificate of insurance to the Client. To the fullest extent permitted by applicable law, the total aggregate liability of Ehlers under this Agreement for any actions or omissions taken by Ehlers in the performance of this Agreement shall not exceed \$2,000,000 per claim, and \$2,000,000 annual aggregate during the Term then in effect notwithstanding anything contained herein. In addition, Issuer acknowledges that Ehlers shall not be responsible and/or liable for any errors, misstatements or omissions associated with any continuing disclosure report or filing, or for the correction thereof, that was prepared or disseminated by anyone other than Ehlers.

This Letter constitutes the entire agreement between the parties and is intended to supersede any and all agreements, whether oral or written, between the parties that were entered into relative to the subject matter hereof prior to the effective date of this Letter. No amendment or modification of this Letter shall be deemed valid unless made in writing and signed by both parties.

Our records show that Issuer is subject to Full CDU's. Ehlers will continue to act as Issuer's Dissemination Agent for the CDU's we have been handling.

This Letter covers these securities and any subsequent securities for which Ehlers has acted as the Municipal Advisor. The Issuer may request in writing that Ehlers act as the Dissemination Agent on any future securities subject to the Rule not involving Ehlers.

If our engagement under the terms of this Letter is acceptable, please sign this Letter in the appropriate signature block below and return a signed copy to us for our records. If, however, you do not wish to engage our services, please note that election and return a copy of this Letter to us.

Please contact me if you have any questions or would like to discuss our engagement further.

Sincerely,

Ehlers

Dawn Gunderson, CIPFA Senior Financial Advisor

# SO ACCEPTED BY ISSUER

Issuer hereby accepts this Letter and engages Ehlers to of the date noted below:	provide	the services noted herein and	executes this fletter as
By: Stoph Ndie-	Title:	MAYOR	SEAL SEAL
Name: STEPHEN R. OLSON	Date:	February 5, 2015	
By: Janara J. Mesolowski		DIR. OF CLERK SERVICE	S/CITY CLERK
Name: SANDRA L. WESOLOWSKI	Date:	February 5, 2015	
By: 10 08 0 fight	Title:	DIR. OF FINANCE & TRE	ASURER
Name: PAUL A. ROTZENBERG	Date:	February 5, 2015	
Approved as to form:  By:  Name: JESSE A. WESOLOWSKI	Title: Date:	CITY ATTORNEY February 5, 2015	
SO <u>DECLINED</u> BY ISSUER			
Issuer hereby acknowledges that it will be responsite disclosure reports and filings as may be required acknowledges and agrees that Ehlers assumes no responsitioning disclosure reports or filings.	of Issuer	without the assistance of E	Chlers. Issuer further
Ву:	Title:_		
	<b>.</b>		

#### APPENDIX A

# EHLERS DISSEMINATION AGENT SERVICES AND FEES

Ehlers' continuing disclosure services are designed to assist the Issuer in meeting its continuing disclosure obligations. Depending on the size of a transaction and the total amount of debt outstanding at the time of issuance, different debt issues may be subject to different reporting requirements. Ehlers will provide the services identified below, which are reflective of the Issuer's requirements under its respective Continuing Disclosure Undertaking (CDU). In no event will Ehlers assist Issuer with assessing whether information provided or omitted as part of an annual filing is "material" or whether an event is "material" under the federal securities laws requiring the filing of an event notice pursuant to a CDU. If the Issuer accepts this letter and engages Ehlers as the Dissemination Agent, Ehlers shall provide the following services and charge the following fees:

#### Full Disclosure Services.

#### Background

Since 1995, Securities and Exchange Commission (SEC) rule 15c2-12 (the "Rule") has required underwriters of municipal securities to ensure that issuers are obligated to provide periodic reporting of specific information with respect to certain issues of municipal securities. An issuer is classified as a "full disclosure" reporting entity when it issues securities subject to the Rule in an amount of \$1 million or more, and further provided that total securities subject to the Rule and currently outstanding exceed \$10 million. Full disclosure reporting entities must:

- File reports consisting of specific information at least annually with the Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access (EMMA) system (<a href="http://emma.msrb.org">http://emma.msrb.org</a>).
- File "Event Notices" regarding enumerated events specified in SEC rules and CDUs within 10 business days of occurrence. Event Notices are filed through the same EMMA system.

# **Description of Services**

Issuer engages Ehlers to provide the following services in connection with the preparation and dissemination of Issuer's continuing disclosure reports and Event Notice filings in connection with all outstanding debt issues of Issuer subject to the Rule and for which continuing disclosure reports or filings are required. During the Term of the engagement, Ehlers shall provide the services hereinafter described with respect to all existing and future securities of the Issuer subject to the Rule and having continuing disclosure requirements. Ehlers shall provide these services for any other securities of the Issuer when requested in writing by the Issuer.

# Annual Filings, or More Frequently, if Required

- a. Review and catalog of all Continuing Disclosure Agreement/Certificate/Undertaking (CDU)'s of Issuer relative to current and future issues of securities subject to the Rule.
- b. Creation of a timetable for the anticipated schedule of events relating to the preparation of Issuer's annual (or more frequently, if required) continuing disclosure report.
- c. Collection of information from third parties and Issuer, as applicable, to the extent necessary to prepare the annual (or more frequently, if required) continuing disclosure report.
- d. Preparing the annual (or more frequently, if required) continuing disclosure report in a standardized format acceptable for submission to the EMMA system, or any future industry standard.
- e. Submission of the annual (or more frequently, if required) continuing disclosure report and any Event Notices to the designated recipient based on the applicable CDU's of Issuer and all laws, rules and regulations relative thereto.

- f. Delivering a copy of any report or notice submitted in accordance with (e. above) to Issuer for its records, as well as confirmations of receipt of filing(s).
- g. Respond to Underwriter/Investor inquiries and requests.
- h. Providing recommendations to Issuer relating to future continuing disclosure related matters.

#### **Event Notices**

- a. Informing Issuer of the types of events that may require the filing of an "Event Notice" and the required reporting period for such notices.
- b. Notifying Issuer of any information Ehlers discovers that may require the filing of an Event Notice, and preparation and filing of the required Event Notice.
- c. Upon notification by Issuer of any circumstances that may require the filing of an Event Notice, preparing, filing, and providing confirmation of filing the required Event Notice.

### Description of Fees

Full Disclosure Services fees shall be assessed as follows:

Number of Issuer Continuing Disclosure Undertakings	Annual Fee
One (1) to three (3) CDU's	\$2,800
Four (4) to six (6) CDU's	\$3,300
Seven (7) or more CDU's	\$3,800

Plus any out of pocket expenses.

## Special Circumstances

If an Issuer's CDU requires periodic filings (quarterly or semiannually) in addition to the annual filings, a fee of \$500 per required CDU filing shall be assessed.

# Limited Disclosure Services.

#### Background

In 2009, the Securities and Exchange Commission put into place revised rules regarding a limited scope of continuing disclosure requirements for certain municipal securities issuers. These rules apply to any securities issued on or after July 1, 2009 in amounts of \$1 million or more and where the Issuer's total amount of principal outstanding and subject to the Rule is less than \$10 million upon issuance. Any issuer meeting the aforementioned parameters must comply with a limited disclosure undertaking and file annual reports. Issuers subject to limited disclosure requirements must file audited financial statements (or unaudited financial statements if allowed under a CDU) on an annual basis, rather than both financial statements and operating and statistical data.

## **Description of Services**

Ehlers shall provide the following services in connection with the preparation and dissemination of Issuer's continuing disclosure reports and Event Notice filings for all current and future outstanding securities of Issuer subject to the Rule and for which continuing disclosure reports or filings are required. During the Term of the engagement, Ehlers shall provide the services hereinafter described with respect to all future issuances for which Ehlers provides municipal advisory services and that have continuing disclosure requirements. Ehlers will also provide these services for any other issues when requested in writing by the Issuer.

Services to be provided are as follows:

Annual Filings

- a. Review of all Continuing Disclosure Agreement/Certificate/Undertaking (CDU)'s of Issuer relative to currently outstanding issuances.
- b. Creation of a timetable for the anticipated schedule of events relating to the dissemination of Issuer's annual updated financial information and operating data.
- c. Submitting the Issuer's annual financial statements to the designated recipient thereof based on the applicable CDU's of Issuer and all laws, rules and regulations relative thereto.
- d. Delivering a copy of any report or notice submitted in accordance with (c above) to Issuer for its records.
- e. Respond to Underwriter/Investor inquires and requests.
- f. Providing recommendations to Issuer relating to future continuing disclosure related matters.

#### **Event Notices**

- a. Informing Issuer of the types of events that may require the filing of an "Event Notice".
- b. Notifying Issuer of any information Ehlers discovers that may require the filing of an Event Notice, and preparation and filing of the required Event Notice.
- c. Upon notification by Issuer of any circumstances that may require the filing of an Event Notice, prepare and file the required Event Notice.

**Description of Fees** 

Limited Disclosure Services shall be provided annually for a fee of \$750.

Future Fee Changes

Ehlers reserves the right to adjust fees during the Term of the engagement without prior consent of the Issuer, but not more than annually. Prior to any fee adjustments, the Issuer will be notified in writing of the revised fees and their effective date.

## APPENDIX A AMENDMENT

The City of Franklin has contracted with Ehlers to be the dissemination agent for disclosure filings through December 31, 2019. The base annual fee will be \$1400 plus a miscellaneous office expense for the first revenue source. If Ehlers prepares an Official Statement on behalf of the City in the same revenue year, there will be no charge for disclosure filings. As dissemination agent, Ehlers will provide dissemination services as described in this agreement. Any other dissemination agreement executed between both parties is replaced by this agreement.

At the end of the term of the aforementioned agreement and for any dissemination services provided January 1, 2020 and thereafter, the fees for this service will be those charged by Ehlers for services provided as outlined in Appendix A.

## APPENDIX B

#### **EVENT NOTICES**

If any one of the listed events occurs in relation to the Issuer and/or any of the Issuer's securities subject to this agreement, you must notify Ehlers at the earliest possible time to discuss the applicability and the need for any filing of an Event Notice. The Issuer may also wish to discuss the matter with its legal counsel to gauge materiality of any occurrence.

### **Mandatory Event Notices**

- · Principal and interest payment delinquencies
- Non-payment related defaults, if material
- Unscheduled draws on debt service reserves reflecting financial difficulties
- Unscheduled draws on credit enhancements reflecting financial difficulties
- Substitution of credit or liquidity providers or their failure to perform
- · Adverse tax opinions, IRS notices or material events affecting the tax status of the security
- · Modifications to rights of security holders, if material
- · Bond calls, if material
- Defeasances
- Release, substitution or sale of property securing repayment of the securities, if material
- Rating changes
- Tender offers
- Bankruptcy, insolvency, receivership or similar event of the obligated person
- · Merger, consolidation, or acquisition of the obligated person, if material
- Appointment of a successor or additional trustee, or the change of name of a trustee, if material

## Additional / Voluntary Event-Based Disclosures

- · Amendment to continuing disclosure undertaking
- Change in obligated person
- · Notice to investors pursuant to bond documents
- Certain communications from the Internal Revenue Service
- · Secondary market purchases
- Bid for auction rate or other securities
- · Capital or other financing plan
- Litigation / enforcement action
- · Change of tender agent, remarketing agent, or other on-going party
- Derivative or other similar transaction
- · Other event-based disclosures

APPROVAL
Show MEETING
DATE
COUNCIL ACTION

REPORTS & Presentation of the Mayor's 2018
RECOMMENDATIONS

RECOMMENDATIONS

REQUEST FOR
DATE
DATE
OF THE MEETING
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The Mayor's 2018 Recommended Budget will be presented to the Common Council for it to forward to the Committee of the Whole in accordance with Section 13-2, "Preparation of Budget" of the City of Franklin Municipal Code.

The Director of Administration will present an "overview of [the] budget and major budget initiatives" as set forth in the 2018 Budget Preparation Timetable as adopted by the Common Council. The presentation will primarily consist of a PowerPoint presentation on the budget and review of the budget timetable.

Note that the budget timetable indicates that following the presentation, Aldermen will "determine or identify additional materials or information needed for 10/2 budget discussions." This will enable staff to prepare advance information as may be requested and also inform department heads as to who is expected to be in attendance. A copy of the budget timetable is attached for your convenience.

A copy of the Mayor's 2018 Recommended Budget document will be provided at the meeting.

# COUNCIL ACTION REQUESTED

Motion to forward consideration of the Mayor's 2018 Recommended Budget to the Committee of the Whole.

Provide other direction to staff, as appropriate, relative to additional materials or information needed for the October 2nd budget discussions.

# City of Franklin 2018 Annual Budget BUDGET PREPARATION TIMETABLE April 3, 2017

# Schedule

Tuesday, September 19	Common Council Meeting Agenda Item: Presentation on overview of budget and major budget initiatives. Aldermen determine or identify additional materials or information needed for 10/2 budget discussions.
Wednesday September 20 To Monday, October 2	Aldermen may contact department heads with budget questions.
Monday, October 2	Committee of the Whole Agenda Item: Review of Mayor's Recommended Budget.
Tuesday, October 3	Alternate day for additional Committee of the Whole meeting and budget discussion in conjunction with regular Common Council meeting.
Friday, October 13	Last regular work day for budget changes to be included in the Public Hearing notice.
Monday, October 16 To Thursday, October 19	Preparation and Submission of Public Hearing Notice.
Tuesday, October 17	Regular Common Council Meeting, available for discussion of any budget topic as may be needed.
Thursday, October 26	Publication of Preliminary Budget and Hearing Notice.
Monday, November 6 & Tuesday, November 7	Regular Committee of the Whole & Common Council meetings available for discussion of any budget topics as may be needed.
Tuesday, November 14	<u>Special Common Council Meeting:</u> Public Hearing on the Proposed Annual Budget AND Adoption of Annual Budget [Note: The late date does not provide opportunity for delay].

Note: Subsequent actions that may affect the Common Council's regular meeting schedule may impact this calendar.

APPROVAL	REQUEST FOR	MEETING DATE
Slw	COUNCIL ACTION	9/19/17
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM NUMBER H.1.

See attached list from meeting of September 19, 2017.

COUNCIL ACTION REQUESTED

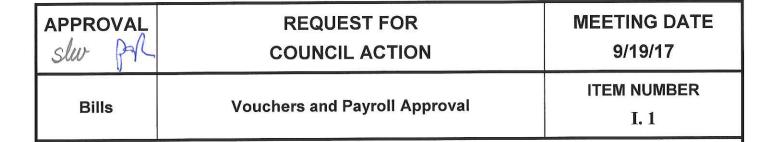


414-425-7500

# License Committee Agenda\* Aldermen's Room September 19, 2017 – 5:50 p.m.

1.	Call to Order & Roll Call		II Call Time:	
2.	Applicant Interviews & Decisions	Applicant Interviews & Decisions		
	License Applications Reviewed	Recommendations		
Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Adria R Bollendorf			
5.55 p.m.	4025 S Packard Ave., #7			
	St Francis, WI 53235			
	Rock Sports Complex	į		
Operator	Danielle L Hight			
6:00 p.m.	5604 Apricot Ct			
	Greendale, WI 53129			
	Irish Cottage			
Operator	Nicole N Lester			
6:05 p.m.	3513 Pierce Blvd			
	Racine, WI 53405			
	Midtown Gas & Liquor			
Operator	Chad M Cuellar			
	14180 Ranch Rd			
	Brookfield, WI 53005			
	Polonia Sports Club			
Operator	Debra A Reichart			
	25304 Windsong Ct			
	Wind Lake, WI 53185			
	Rawson Pub			
Operator	Candice Mae Sibila			
	4362 S Nicholson Ave			
	St Francis, WI 53235			
	Point After Pub & Grille			
Operator	Kenneth J Young			
	11401 W Swiss St			
	Franklin, WI 53132			
	Landmark			
Temporary	Faith Community Church			
Entertainment &	Person in Charge: Rev. Stuart R Merkel			
Amusement	Event: Pumpkin Festival			
	Location: 7700 W Faith Dr			
	Event Date: Saturday, October 7, 2017			
	Adjournment			
		Time		

<sup>\*</sup>Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.



Attached are vouchers dated September 2, 2017 through September 14, 2017 Nos. 166132 through Nos. 166282 in the amount of \$ 908,792.01. Included in this listing are EFT's Nos. 3581 through Nos. 3587 and Library vouchers totaling \$ 8,687.74.

Early release disbursements dated September 2, 2017 through September 13, 2017 in the amount of \$ 509,288.28 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolution 2013-6920.

The net payroll dated September 15, 2017 is \$ 377,766.96, previously estimated at \$ 368,000.00. Payroll deductions dated September 15, 2017 are \$ 236,848.47, previously estimated at \$ 420,000.00.

The estimated payroll for September 29, 2017 is \$ 404,000.00 with estimated deductions and matching payments of \$ 412,000.00.

There were no Property Tax refunds.

### **COUNCIL ACTION REQUESTED**

Motion approving the following:

- City vouchers with an ending date of September 14, 2017 in the amount of \$ 908,792.01 and
- Payroll dated September 15, 2017 in the amount of \$ 377,766.96 and payments of the various payroll deductions in the amount of \$ 236,848.47 plus City matching payments and
- Estimated payroll dated September 29, 2017 in the amount of \$ 404,000.00 and payments of the various payroll deductions in the amount of \$ 412,000.00, plus City matching payments.

**ROLL CALL VOTE NEEDED**