

City of Franklin
Tourism Commission (TC)
Franklin City Hall — Lower Level Conference Room
9229 W. Loomis Road, Franklin, Wisconsin
Wednesday, November 29, 2017 – 6:00 p.m.
MEETING AGENDA

- I. Call to Order, Roll Call and Pledge of Allegiance
- II. Citizen Comment Period
- III. Consideration of Minutes from the October 18, 2017 meeting
- IV. Announcements relating to tourism (No action to be taken):
- V. Business Matters (Action may be taken as determined by the TC)
 - A. Reports on tourism related conversations.
 - Gateway to Milwaukee (Hertzberg)
 - South Suburban Chamber of Commerce (Marefka)
 - Tourism Resources (Schaefer)
 - Visit Milwaukee (Schemetzler)
 - Other opportunities
 - B. Direction to staff regarding further information gathering or pursuit of tourism related actions
 - C.
- VI. Next Meeting Date: Decision regarding hosting a December meeting
- VII. Adjournment

Notice is given that a majority of members of the Franklin Common Council may attend this meeting to gather information about an agenda item over which it has decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Bd., though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's Office at 414-425-7500.

City of Franklin

Tourism Commission (TC)

Franklin City Hall — Hearing Room
9229 W. Loomis Road, Franklin, Wisconsin

Wednesday, October 18, 2017 – 6:00 p.m.

MEETING MINUTES

- I. Call to Order, Roll Call and Pledge of Allegiance: The meeting of the Franklin Tourism Commission (TC) was called to order at 6:00 PM by Mr. Hertzberg serving as the Chair Pro tem. Commissioners present were Grass, Marefka, Schaefer, Schermetzler and Wylie. Also present was Economic Development Director, Aaron Hertzberg.
- II. Citizen Comment Period: The Floor was open to citizen comment at 6:02 and closed at 6:02.
- III. Consideration of Minutes from the September 27, 2017 meeting: Motion made (Schermetzler) and seconded (Grass) to approve the minutes. Motion carried: 5 ayes, 0 noes.
- IV. Announcements relating to tourism (No action to be taken): Introduction of Commission members. Discussion among members. No action taken.
- V. Business Matters (Action may be taken as determined by the TC)
 - A. Review and address any questions related to the rules and procedures of the Tourism Commission: Discussion among members. No action taken.
 - B. Consideration of the proposed 2018 Tourism Commission Budget: Discussion among members. Motion carried: 5 ayes, 0 noes.
 - C. Discussion of Franklin Hotel Market & Demand Drivers (Commissioner Schaefer): Discussion among members. No action taken.
 - D. Tourism Commission Brainstorming Session (Commissioner Schermetzler): Discussion occurred among members. Commissioner Marefka agreed to gather information from the South Suburban Chamber of Commerce. Commissioner Schermetzler agreed to gather information from Visit Milwaukee. Commissioner Schaefer agreed to gather information regarding resources related to tourism. Mr. Hertzberg agreed to gather information from the Gateway to Milwaukee. All will report back their findings to the Commission. No action taken.
 - E. Election of a Chair, Vice-Chair, and Secretary: Discussion occurred among members.
 - Chair: Motion made (Marefka) and seconded (Wylie) to elect Schermetzler Chair of the Tourism Commission. Motion carried: 4 ayes, 0 noes, 1 abstention.
 - Vice-Chair: Motion made (Schermetzler) and seconded (Grass) to elect Marefka Vice-Chair of the Tourism Commission. Motion carried: 5 ayes, 0 noes.

- Secretary: Motion made (Grass) and seconded (Marefka) to elect Wylie Secretary of the Tourism Commission. Motion carried: 4 ayes, 0 noes, 1 abstention.

VI. Next Meeting Date: Members agreed to move the next meeting to November 29, 2017.

VII. Adjournment: A motion was made (Schaefer) and seconded (Wylie) to adjourn the meeting at 7:57 PM. Motion approved: Motion approved: 5 ayes, 0 noes.