APPROVAL	REQUEST FOR	MEETING DATE
Slw	COUNCIL ACTION	May 15, 2018
REPORTS & RECOMMENDATIONS	AN ORDINANCE TO AMEND ORDINANCE 2017- 2301, AN ORDINANCE ADOPTING THE 2018 ANNUAL BUDGETS FOR CAPITAL IMPROVEMENT FUND FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2018 TO PROVIDE ADDITIONAL APPROPRIATIONS FOR A STORM SEWER PROJECT IN RAWSON HOMES	ITEM NUMBER

### **Background**

Rawson Homes area has dealt with storm water drainage issues for some time. The City, working with Milwaukee Metropolitan Sewerage District, is proposing to address the drainage issues using resources that MMSD can provide.

On October 3, 2017, the Common Council accepted a grant from MMSD for the project, and adopted a budget amendment providing \$638,000 in appropriations in the Capital Improvement Fund. On October 19, 2017, the Common Council awarded an engineering contract to aid planning. To date \$6,293 has been completed and invoiced against that engineering component. \$56,633 of that appropriation was encumbered to 2018. The balance of the 2017 appropriation (\$575,075) expired on December 31, 2017 when no additional contracts were awarded.

Bidding for the project is currently in process, and a new appropriation is required to award a contract should the Common Council be so inclined.

### Fiscal Impact

The Budget Amendment would re-establish the Grant income and the remaining expenditure appropriation for consideration of the bidding process.

The attached proposed 2018 budget amendment will accomplish that task.

### Recommendation

The Finance Committee reviewed the proposed Budget Amendment at the May 8, 2018 Finance Committee meeting and recommends it adoption.

#### **COUNCIL ACTION REQUESTED**

Motion adopting an Ordinance to amend Ordinance 2018-xxxx, an ordinance adopting the 2018 annual budgets for Capital Improvement Fund for the City of Franklin for fiscal year 2018 to provide additional appropriations for a storm sewer project in Rawson Homes

### Roll call vote required

### STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

ORDINANCE NO.	2018
OMBHULICE NO.	2010

AN ORDINANCE TO AMEND ORDINANCE 2017-2301, AN ORDINANCE ADOPTING
THE 2018 ANNUAL BUDGETS FOR CAPITAL IMPROVEMENT FUND FOR THE CITY
OF FRANKLIN FOR FISCAL YEAR 2018, TO PROVIDE APPROPRIATIONS FOR A
STORM SEWER PROJECT IN RAWSON HOMES

WHEREAS, the Common Council adopted the 2018 Budget for the City of Franklin providing resources and appropriations for 2018; and

WHEREAS, the City of Franklin is cooperating with Milwaukee Metropolitan Sewerage District to address the storm water drainage issues in the subdivision; and

WHEREAS, Metropolitan Milwaukee Sewerage District has grant funding available to provide all the resources for the project that were awarded by the District awaiting the City of Franklin's acceptance of the grants; and

WHEREAS, the Common Council accepted the MMSD grant with Resolution 2017-7306 on October 3, 2017, and

WHEREAS, the Common Council awarded an engineering contract October 3, 2017 with Resolution 2017-7307 to Ruekert Mielke, and

WHEREAS, no further commitments were made in 2017 causing the appropriations to expire as of December 31, 2017, and

WHEREAS, the Common Council believes it is in the best interests of the City to complete the restoration project, and

WHEREAS, the Common Council of the City of Franklin believes these expenditures provide for the well being of the Community.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Section 1 That the 2018 Budget of the Capital Improvement Fund be adjusted as follows:

Revenues Grants Increase 638,000 Highway Storm Sewers – Rawson Homes Increase 575,075

Section 2 Pursuant to §65.90(5)(a), Wis. Stats., the City Clerk is directed to publish a Class 1 notice of this budget amendment within ten days of adoption of this ordinance.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this \_\_\_\_\_ day of \_\_\_\_\_\_, 2018.

ATTES	Γ:		Stephen R Olson, Mayor
Sandra I	Wesolow	ski, City Clerk	
AYES	NOES	ABSENT	

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APPROVAL Slur	REQUEST FOR COUNCIL ACTION	MTG. DATE 05/15/2018
Reports & Recommendations	UPDATE FOR RAWSON HOMES DRAINAGE AND WATERMAIN RELAY PROJECT	ITEM NO.  G. 7.

### **BACKGROUND**

From the April 17, 2018, Common Council Meeting

Alderwoman Wilhelm moved to direct staff to move forward with the bid for the Rawson Homes drainage and water relay projects only, returning to the May 15, 2018, meeting of the Common Council with the bid results, and also to provide an engineering update on the project changes to the Rawson Homes drainage project. Seconded by Alderman Barber. All voted Aye; motion carried.

At the next meeting, Alderwoman Wilhelm questioned invoices regarding the project. This Council Action addresses the desired update and gives details on the invoicing.

Note that bids were received on May 10, 2018, and the apparent low bidder was above budget so Staff will bring the award recommendation to the June 5, 2018 meeting after discussion with Milwaukee Metropolitan Sewer District (MMSD) and the Board of Water Commissioners.

### **ANALYSIS**

Initially, MMSD stated that they would not fund a traditional storm sewer project for the neighborhood. The project was designed as a trench under drain system where the existing front yard ditches are currently located (see Exhibit 1 for locations of ditch improvements and Exhibit 3 for details on the shallow ditch with perforated under drain). The purpose of the project was to prevent any water from standing in the front-yard ditches. The under drains would move the water to a biofilter to be constructed in park land next to Glen Meadows park. The Parks Commission has been updated on these improvements.

In the initial concept, the ditches would be re-sloped for positive drainage. Otherwise, the ditches would remain relatively unchanged and all driveway culverts would be replaced with same size culvert pipes. During the design, R-M presented to MMSD that there was relatively no change in cost to remove the culverts, upsize the under drain system, and add small yard inlets to each yard. This change was approved by MMSD and as a benefit, it allows the ditches to be mostly filled- i.e. a flatter front yard.

The biofilter design includes a paved walking path that will act as a stabilization for the biofilter border. The City may add park benches and dog waste stations as shown on Exhibit 2.

The R-M design is finalized and bids were received on May 10, 2018, and anticipated to be awarded at the May 15, 2018 Common Council Meeting.

In October 2017, Common Council signed an agreement with Ruekert-Mielke to design the drainage improvements for a lump sum cost of \$62,925.00. In December 2017, the Board of Water Commissioners signed another agreement with Ruekert-Mielke' to design a watermain project in conjunction with the drainage project for a lump sum cost of \$45,300.00.

The voucher report provided to Common Council at each meeting lists each account involved on invoices, all separated by the fund that is involved, beginning with the General Fund. From the

May 1, 2018, meeting, the Ruekert Mielke check involved the General Fund (inspection services), Capital Improvement Fund (storm sewer & water projects), Sewer Fund (software), and Water (storage software). The attached voucher report includes lines first by Fund, then by Date and lastly sorted by Vendor.

The first page of the attached report is a copy of the Ruekert-Mielke check, listing their invoices and amounts. Notice that invoice 122896 was listed two separate times. That is caused by a limitation of the software. Only one purchase order can be matched to any given invoice. When a supplier bills costs involving multiple purchase orders / projects, separate invoices must be processed to match those costs up.

The following pages of the financial report are the transactions involving the separate invoices processed. Highlighted are the Purchase Orders and the Account numbers charged which tracks the costs by project over time. The first invoice related to the Drainage Improvement project in Rawson Homes and was charged to account 46.0331.5829.3529 (that being the Capital Improvement Fund, Public Works, storm sewer, in Rawson Homes).

The next invoice was related to the water main improvement project — and was charged to account 46.0331.5830.3529 (Capital Improvement Fund, Public Works, Water Mains, Rawson Homes). The third invoice was some minor costs associated with Software. The fourth invoice was inspection services, billed back to the property owner, for a water main project. All the invoices used individual account numbers, which permits reporting out costs by project.

### **OPTIONS**

For information purposes only. No action needed.

### **FISCAL NOTE**

The 2017 Storm Sewer project budget appropriations expired on December 31, 2017, and will need to be re-established via a 2018 budget amendment. The Finance Committee considered and recommended a proposed 2018 Budget Amendment to re-establish a construction appropriation.

The water main relay project has a 2018 appropriation in the Capital Improvement Fund. The resources for this appropriation will come from the Water Utility.

#### RECOMMENDATION

Place on file.

Engineering: GEM

### Ruekert • Mielke Your Infrastructure Ally

Mr. Glen Mon•ow City of Franklin Rawson Homes Drainage Improvements and Water Main Relay December 12, 2017 Page 2

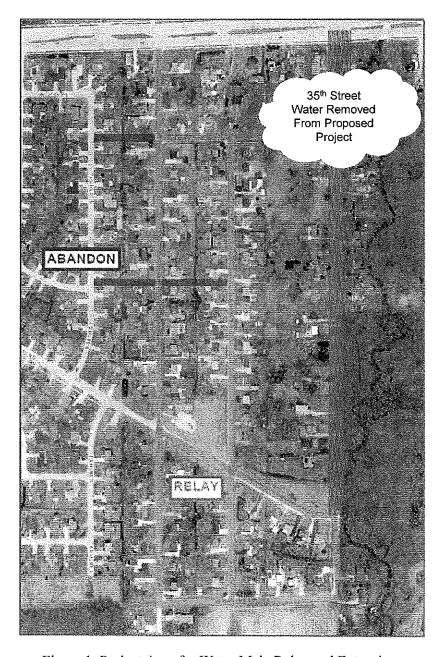


Figure 1: Project Area for Water Main Relay and Extension.

### **EXHIBIT 1**

#### PROPOSED LOCATIONS FOR DITCH IMPROVEMENTS

CITY OF FRANKLIN MILWAUKEE COUNTY, WISCONSIN



### LEGEND

UNDERDRAIN YARD DRAIN

100 200 600 SCALE IN FEET

DATE: APRIL, 2018

© 2018 Copyright Ruekert & Mielke, Inc.

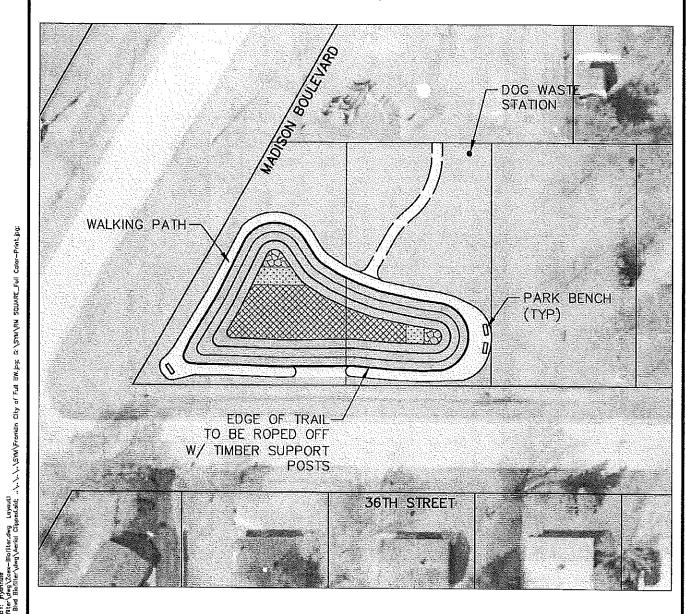
Ruekert Mielke

SOURCE: BASEMAP SOURCE:

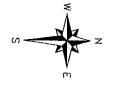
### **EXHIBIT 2**

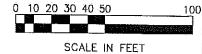
#### PROPOSED BIOFILTER AND WALKING PATH

CITY OF FRANKLIN
MILWAUKEE COUNTY, WISCONSIN









DATE: APRIL, 2018

© 2018 Copyright Ruekert & Mielke, Inc.

**BASEMAP SOURCE:** 





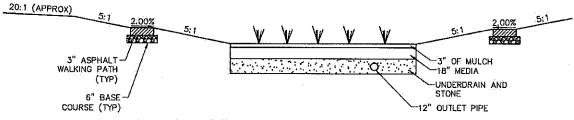
### EXHIBIT 3

#### **DETAILS**

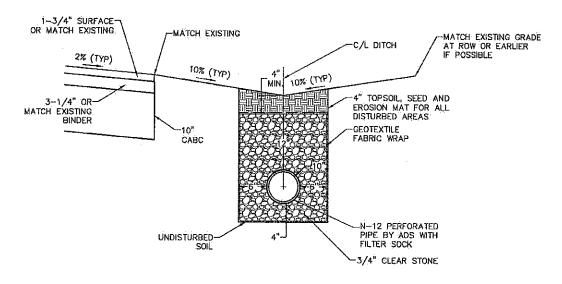
### CITY OF FRANKLIN MILWAUKEE COUNTY, WISCONSIN

TO PARK

TO 36TH STREET-



BIOFILTER CROSS SECTION NO SCALE



SHALLOW DITCH WITH PERFORATED UNDER DRAIN - TYPICAL SECTION

STO-DRAIN-DI 3

NO SCALE



DATE: APRIL, 2018

© 2018 Copyright Ruckert & Mielke, Inc.

SAVED, BY: Inventuls

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SR-POND SCCTION A.—A. dwg

RA-POND SCCTION A.—A. dwg

05/01/18

168715

\$69,482.02

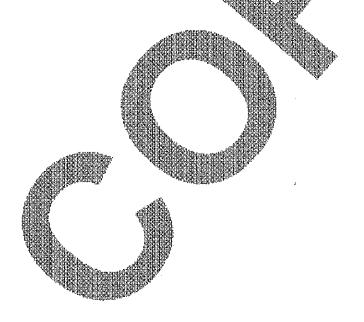
\*\*\*Sixty-Nine Thousand Four Hundred Eighty-Two and 2/100 Dollars\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

RUEKERT & MIELKE INC W233 N2080 RIDGEVIEW PKWY

WAUKESHA, WI 53188-1020

Vendor: 018035 RUEKERT & MIELKE INC

04/17/18	122896	DRAINAGE TEPROVININTS RAWSON HOMES - NOR	32,715.05
04/17/18	122896A	WATER MATTY IMPROVINENTS	23,690.20
04/17/18	122893	WATER MATTY IMPROTORING INTS 58-1401 SCADA SETVICE Work	1,785.00
04/17/18	122897	Project 18-1002 Facred Heart Water Main	11,291.77
04/11/10	142071		11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1



Total: 69,482.02

PAGE: 1

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WARRANT NO. DATE ALLOWED IN THE SUM OF \$ 1785.00 VOUCHER NO. Mo. Day Yr. CITY OF FRANKLIN **RUEKERT & MIEL** Payee **VENDOR #** 018035 Purchase Order No. **RUEKERT & MIELKE INC** W233 N2080 RIDGEVIEW PKWY Terms **Due Date** 05/17/2018 WAUKESHA, WI 53188-1020 PROJECT DESCRIPTION AMOUNT INVOICE DATE INVOICE NUMBER APPROP NUMBER STORAGE SOFTWARE MAINT 04/17/2018 1,105.00 122893 65-0754-5257 04/17/2018 122893 61-0731-5257 SOFTWARE MAINTENANCE 680.00 VOUCHER RECORD ACCT# CITY OF FRANKLIN Favor Of **RUEKERT & MIELKE INC** Total Amount of Voucher Deductions **Total Amount of Warrant** Month of Total I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except Mo. Day Yr. Signature Officer/Title I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6. Mo. Day Yr. Signature Officer/Title

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# APPROVAL Slev Council ACTION REPORTS & March, 2018 Monthly Financial Report RECOMMENDATIONS REQUEST FOR MEETING DATE May 15, 2018 ITEM NUMBER 6.8.

### **Background**

The March, 2018 Financial Report is attached.

The Finance Committee has not reviewed this report.

Highlights of the report are contained in the transmittal memo.

The Finance Director will be on hand to answer any questions.

### **COUNCIL ACTION REQUESTED**

Motion to Receive and place on file

# City of Franklin

Date:

May 1, 2018

To:

Mayor Olson, Common Council and Finance Committee Members

From:

Paul Rotzenberg, Director of Finance & Treasurer

Subject:

March 2018 Financial Report

The March, 2018 financial reports for the General Fund, Debt Service Fund, Library, Solid Waste Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund, Capital Improvement Fund, Development Fund, Utility Development, Sanitary Sewer Fund, Water Utility Fund, Self Insurance Fund, Employee Retirement Insurance Fund and Other Non-Major Funds are attached.

The budget allocation is completed using an average of the last five years actual spending against the Original Budget, amendments to the 2018 budget are excluded from the Year To Date budget allocation. Caution is advised in that spending patterns may have changed. Comments on specific and trending results are provided below to aid the reader in understanding or explaining current year financial results.

Cash & Investments Summary – is provided to aid in understanding the resources available to meet current activities. Cash & investments are positions with safety and liquidity as primary objectives as stated in the City's Investment policy. Investment returns are secondary in the investment decisions, while return potential is not ignored. The overdraft in the Retiree Health Fund relates to funds advanced by the General Fund to the Trust in excess of the Annually Required Contributions.

Cash & Investments in the General Governmental Funds increased \$7,040,178 since December, 2017. Tax settlements in January and February provided most of the increases. Three payrolls in March required cash balances in March. The Tax Fund collected the second installment and is preparing the April settlement.

**GENERAL FUND** revenues of \$13,102,437 are \$382,547 less than budget. Tax collections are slightly slower than prior years. None of the cable TV franchise fees have been received for the first quarter. Ambulance fees are rather strong to historical patterns. Rising interest rates has depressed the market value of 3-5 year investments.

March's expenditures of \$6,535,131 are \$513,393 greater than budget. Three pay dates in March is the principal reason. Expenditure items of note are:

- General Government expenditures of \$878,858 are \$22,767 over spent. The bulk of this
  centered in Information Services non-personnel and Property insurance premium
  payments. A \$27,000 December 2017 encumbrance for the App/Edit project is driving
  an overage in the Information Systems dept.
- Public Safety costs are \$4,633,656, \$374,228 (8.8%) greater than budget, with the third pay date in March causing much of the overage. In addition, Police building maintenance issues is also a factor.
- Public Works expenditures of \$733,306 are \$41,054 (5.3%) underspent.
- Culture and Recreation is overspent related to efforts in the parks.
- Conservation & Development is over spent \$29,842 related to recruitment costs for the Economic Development Director and professional fees related to Area G analysis.

A \$6,567,306 surplus is \$562,940 less than budget. This is caused by both revenue shortfalls and expenditure overages. This surplus will disappear as revenue collections slow, but personnel costs continue.

**DEBT SERVICE** – Debt payments were made March 1 as required.

#### TIF Districts -

TID 3 – the remaining 2014 debt balance was retired March 1. The Dept of Transportation has not yet billed the S 27<sup>th</sup> Street project costs, approximating \$1.3 million.

TID4 – The 2018 increment was collected. No project costs have been incurred.

TID5 – The Developer's Agreement was signed in late February 2018. \$4.6 million was placed on deposit with the Title Company, pending project cost submissions by the Developer. A \$23.4 million debt offering is scheduled for April 2018.

**LIBRARY** – Tax collections have been credited to the fund. Expenditures are \$31,426 in excess of budget, representing subscriptions and ebook expenditures.

**SOLID WASTE FUND** – Activity is occurring as budgeted.

**CAPITAL OUTLAY FUND** – revenues are in line with budget. The Police have ordered three Ford Explorers, one Tauras, one F-150 and a Chevy Tahoe and nine squad tablets.

**EQUIPMENT REPLACEMENT FUND** – Revenues are in line with budget.

Both of the Highway replacement vehicles (Tandem axle dump truck and Flat bed truck) have been ordered.

**STREET IMPROVEMENT FUND** – Revenues are in line with budget. No contract has been placed for the 2018 program as yet.

CAPITAL IMPROVEMENT FUND - Most of the 2018 resources were received in prior years.

Three Public Safety projects are in process, the Squad Car, radio system dispatch console and Drug Vault ventilation system.

The Highway Salt storage barn is nearly complete, and several other projects are in various state of progress.

A contract has been let for the River Park trail/bridge.

**DEVELOPMENT FUND** – Impact fee collections are nearly double 2017 first quarter levels.

Transfers to the Debt Service Fund have been minimal as receipts are not sufficient to pay the 2018 debt service for these programs.

UTILITY DEVELOPMENT FUND - Activity is infrequent in this fund.

**SANITARY SEWER FUND -** \$908,483 of revenues are 4.8% behind budget but nearly \$100,000 greater than 2017. The 11% MMSD rate increase is the primary reason.

\$890,414 of expenditures are \$50,000 less than budget. Lower than expected MMSD charges is the primary reason.

A \$19,949 surplus before depreciation on contributed capital is slightly better than expected.

Payment for the camera truck, purchased in December 2017, drew down cash balances.

**WATER UTILITY** – Revenues of \$1,361,000 are slightly behind budget, and nearly flat to last year. Operating costs of \$1,266,000 are \$118,000 less than budget (lower wholesale water purchases). Operating surplus of \$95,300 is more than double the budget, but only 65% of 2017 operating surplus.

SELF INSURANCE FUND - Revenues are 95.5% of budget.

Claims costs are rather strong so far in 2018, at \$881,496. This is comparable to 2017, but 152% of budget. The \$53,000 January Stop Loss premium was charged to December 2017 by mistake, which would have further increased 2018 costs.

Results thru March are a \$142,112 deficit, worse than expected.

**RETIREE HEALTH FUND** – Insurance results are much worse than 2017, with claim costs 222% of the prior year.

Investment results are mirroring the markets for the first quarter, reflecting a loss of \$36,100. The fund is invested in passive index investments..

Caution is advised, as equity market returns can be volatile.

OTHER NON-MAJOR FUNDS – are presented in summary fashion. The Fire Grants will be impacted by future grant receipts. The Donations deficit is using prior fund balance as budgeted.

### City of Franklin Cash & Investments Summary March 31, 2018

	Cash	American Deposit Management	Institutional Capital Management	Local Government Invest Pool	Fidelity Investments	Total	December Total
General Fund	\$ (6,869	9) \$ 3,219,997	\$ 5,826,494	\$ 146,391	\$ -	\$ 9,186,013	\$ 7,099,291
Debt Service Funds	(27,020	)) 146,005	512,882	-	-	631,867	702,877
TIF Districts	(570	3,886,844	1,223,127	-	-	5,109,401	3,696,479
Nonmajor Governmental Funds	770,134	8,004,133	8,700,372	-	-	17,474,639	13,863,094
Total Governmental Funds	735,674	15,256,979	16,262,875	146,391	_	32,401,920	25,361,742
Sewer Fund	209,243	584,963	727,884	-	-	1,522,090	1,686,781
Water Utility	406,694	1,807,474		-	-	2,214,168	1,900,126
Self Insurance Fund	46,25	201,436	1,842,219	-	-	2,089,910	2,015,065
Other Designated Funds	11,839	) <del>.</del>	-	-	-	11,839	11,693
Total Other Funds	674,03	2,593,873	2,570,103		-	5,838,007	5,613,665
Total Pooled Cash & Investments	1,409,70	17,850,853	18,832,978	146,391		38,239,926	30,975,406
Retiree Health Fund	(88,303	3) -	-	-	5,608,039	5,519,736	5,609,085
Property Tax Fund	436,459	5,074,520	_	-	-	5,510,979	58,018,807
Total Trust Funds	348,156	5,074,520			5,608,039	11,030,715	63,627,892
Grand Total Cash & Investments	1,757,861	22,925,372	18,832,978	146,391	5,608,039	49,270,641	94,603,298
Average Rate of Return		1.35%	1,36%	1.55%			
Maturities: Demand Fixed Income & Equities 2018 - Q1	1,757,86 <sup>-</sup>	1 21,925,372 	41,371 - -	146,391 - -	33,457 4,148,563	23,904,451 4,148,563	72,131,905 4,184,422 1,089,561
2018 - Q2 2018 - Q3 2018 - Q4 2019 - Q1		1,000,000	1,001,196 2,012,943 994,657	- -	- - -	2,001,196 2,012,943	2,004,202 2,017,173
2019 2020 2021 2022 2023			2,944,914 5,424,043 3,921,355 2,492,500	- - - -	150,023 172,141 173,640 168,642 171,574	3,094,937 5,596,184 4,094,995 2,661,142 171,574	4,101,073 5,637,904 1,147,687 1,709,044 174,860
2024 2025 2026		- - -	- -	- -	197,064 198,291 194,645	197,064 198,291 194,645	201,814 203,654 -
	1,757,86	22,925,372	18,832,978	146,391	5,608,039	48,275,984	94,603,298

### City of Franklin General Fund

### Comparative Statement of Revenue, Expenses and Fund Balance For the 3 months ended March 31, 2018

Revenue	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
Property Taxes Other Taxes Intergovernmental Revenue Licenses & Permits Law and Ordinance Violations Public Charges for Services Intergovernmental Charges Investment Income Sale of Capital Assets	\$ 16,918,049 725,100 2,432,926 1,043,490 500,000 1,805,350 196,500 205,000	\$ 16,918,049 725,100 2,432,926 1,043,490 500,000 1,805,350 196,500 205,000	\$ 12,008,600 131,600 343,629 140,925 149,000 358,610	\$ 11,629,725 2,878 314,293 191,534 161,268 465,574 47,237	\$ (378,875) (128,722) (29,336) 50,609 12,268 106,964 (18,763)
Miscellanous Revenue Transfers from Other Funds	117,850 1,050,000	117,850 1,050,000	24,120 262,500	27,428 262,500	3,308
Total Revenue	\$ 24,994,265	\$ 24,994,265	\$ 13,484,984	\$ 13,102,437 97.16%	\$ (382,547)
Expenditures	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
General Government Public Safety Public Works Health & Human Services Culture & Recreation Conservation and Development Contingency & Unclassified Anticipated Underexpenditures Transfers to Other Funds Encumbrances	\$ 3,107,447 17,296,241 3,437,593 710,345 173,914 595,345 1,487,500 (413,320) 24,000	\$ 3,135,162 17,348,342 3,456,493 710,345 177,874 610,045 1,487,500 (413,320) 57,138	A 4,259,430 A 774,360 160,719 A 25,303 A 127,731 16,153 (103,329)	4,633,658 733,306 157,656 39,070 157,573	41,054 3,063
Total Expenditures	\$ 26,419,065	\$ 26,569,579	\$ 6,161,992	\$ 6,535,131 106.06%	\$ (513,393)
Excess of revenue over (under) expenditures	(1,424,800)	(1,575,314)	7,322,992	6,567,306	\$ (895,940)
Fund Balance, beginning of year	6,587,511	6,587,511		6,587,511	
Fund Balance, end of period	\$ 5,162,711	\$ 5,012,197		\$ 13,154,817	

A Represents an amendment to Adopted Budget

E Represents an ecumbrance for current year from prior year

### City of Franklin General Fund Comparative Statement of Revenue For the 3 months ended March 31, 2018

Other Taxes:       Cable television franchise fees     510,000     510,000     120,000     1,082       Mobile Home     23,500     23,500     11,600     1,796       Room tax     191,600     191,600     -     -	Revenue	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
Cable television franchise fees   510,000   510,000   120,000   1,082   Mobile Home   23,500   23,500   11,600   1,796   Room tax   191,500   191,600   11,600   2,878   Room tax   191,500   191,600   13,800   2,878   Room tax   191,500   191,600   131,600   2,878   Room tax   Room ta	Property Taxes	\$ 16,918,049	\$ 16,918,049	\$ 12,008,600	\$ 11,629,725	\$ (378,875)
Mobile Home   23,500   23,500   11,600   1,796   Room tax   191,500   191,600   1-   -   -	Other Taxes:					
Room tax	Cable television franchise fees	510,000	510,000		•	(118,918)
Intergovernmental Revenue	Mobile Home	23,500	23,500	11,600	1,7 <del>9</del> 6	(9,804)
State shared revenue	Room tax	191,600	191,600		-	-
State shared revenue	Total Other taxes	725,100	725,100	131,600	2,878	(128,722)
State shared revenue	Intergovernmental Revenue:			•		
Expenditure restraint revenue	•	418.934	418.934	_	_	
State computer aid   220,000   220,000   -   -			· ·	_	Pro	_
State transportation aids	•				_	-
Fire insurance dues	•	•	•	304 909	305 267	358
Other grants         274,600         274,600         38,720         9,026           Total Intergovernmental Revenue         2,432,926         2,432,926         343,629         314,293           Licenses & Permits:         Licenses         164,190         164,190         13,825         20,356           Permits         879,300         879,300         127,100         171,178           Law & Ordinance Violations:           Fines, Forfeitures & Penalties         500,000         500,000         149,000         161,268           Public Charges for Services:           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508	•	· · ·	· · ·	-	555,251	-
Licenses & Permits:         Licenses         164,190         13,825         20,356           Permits         879,300         879,300         127,100         171,178           1,043,490         1,043,490         140,925         191,534           Law & Ordinance Violations:           Fines, Forfeitures & Penalties         500,000         500,000         149,000         161,268           Public Charges for Services:           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         <		· · · · · · · · · · · · · · · · · · ·	•	38,720	9,026	(29,694)
Licenses         164,190         164,190         13,825         20,356           Permits         879,300         879,300         127,100         171,178           1,043,490         1,043,490         140,925         191,534           Law & Ordinance Violations:           Fines, Forfeitures & Penalties         500,000         500,000         149,000         161,268           Public Charges for Services:           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000 <td>Total intergovernmental Revenue</td> <td>2,432,926</td> <td>2,432,926</td> <td>343,629</td> <td>314,293</td> <td>(29,336)</td>	Total intergovernmental Revenue	2,432,926	2,432,926	343,629	314,293	(29,336)
Licenses   164,190   164,190   13,825   20,356   Permits   879,300   879,300   127,100   171,178	Liannas & Barmita:					
Permits		164 100	164 100	12 825	20.256	6,531
Law & Ordinance Violations:         Fines, Forfeitures & Penalties         500,000         500,000         149,000         161,268           Public Charges for Services:           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reimbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,1			,	·		
Finestant   Fine	Permits					44,078
Public Charges for Services:         500,000         500,000         149,000         161,268           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reimbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         7,6		1,043,490	1,043,490	140,925	191,534	50,609
Public Charges for Services:           Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reimbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         7,600         -         -           Landfill Op						
Planning Related Fees         53,500         53,500         10,000         42,003           General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reimbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         7,600         -         -           Landfill Operations - Siting         189,000         189,000	Fines, Forfeitures & Penalties	500,000	500,000	149,000	161,268	12,268
General Government         9,200         9,200         2,020         1,678           Architectural Board Review         5,200         5,200         1,290         1,650           Police & Related         8,600         8,600         1,800         446           Ambulance Services - ALS         775,000         775,000         190,000         262,158           Ambulance Services - BLS         400,000         400,000         99,000         107,281           Fire Safety Training         1,000         1,000         300         2,508           Fire Sprinkler Plan Review         65,000         65,000         15,000         12,767           Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reirmbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         7,600         -         -           Landfill Operations - Siting         189,000         189,000         -         11,500           Landfill Operations - Emerald Park         67,500         67,500<	Public Charges for Services:					
Architectural Board Review 5,200 5,200 1,290 1,650 Police & Related 8,600 8,600 1,800 446 Ambulance Services - ALS 775,000 775,000 190,000 262,158 Ambulance Services - BLS 400,000 400,000 99,000 107,281 Fire Safety Training 1,000 1,000 300 2,508 Fire Sprinkler Plan Review 65,000 65,000 15,000 12,767 Fire Inspections 23,000 23,000 5,700 2,580 Quarry Reimbursement 44,600 44,600 Weed Cutting 9,000 9,000 Engineering Fees 14,000 14,000 1,100 1,064 Public Works Fees 15,000 15,000 2,000 7,144 Weights & Measures 7,600 7,600 Landfill Operations - Siting 189,000 189,000 Landfill Operations - Emerald Park 67,500 67,500 13,500 9,620	Planning Related Fees	53,500	53,500	10,000	42,003	32,003
Police & Related       8,600       8,600       1,800       446         Ambulance Services - ALS       775,000       775,000       190,000       262,158         Ambulance Services - BLS       400,000       400,000       99,000       107,281         Fire Safety Training       1,000       1,000       300       2,508         Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	General Government	9,200	9,200	2,020	1,678	(342)
Ambulance Services - ALS       775,000       775,000       190,000       262,158         Ambulance Services - BLS       400,000       400,000       99,000       107,281         Fire Safety Training       1,000       1,000       300       2,508         Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	Architectural Board Review	5,200	5,200	1,290	1,650	360
Ambulance Services - BLS       400,000       400,000       99,000       107,281         Fire Safety Training       1,000       1,000       300       2,508         Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	Police & Related	8,600	8,600	1,800	446	(1,354)
Fire Safety Training       1,000       1,000       300       2,508         Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	Ambulance Services - ALS	775,000	775,000	190,000	262,158	72,158
Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	Ambulance Services - BLS	400,000	400,000	99,000	107,281	8,281
Fire Sprinkler Plan Review       65,000       65,000       15,000       12,767         Fire Inspections       23,000       23,000       5,700       2,580         Quarry Reimbursement       44,600       44,600       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620		,	1,000	300		2,208
Fire Inspections         23,000         23,000         5,700         2,580           Quarry Reimbursement         44,600         44,600         -         -           Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         15,000         2,000         7,144           Weights & Measures         7,600         7,600         -         -           Landfill Operations - Siting         189,000         189,000         -         11,500           Landfill Operations - Emerald Park         67,500         67,500         13,500         9,620	, -		65,000	15,000		(2,233)
Quarry Reimbursement       44,600       -       -       -         Weed Cutting       9,000       9,000       -       -         Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	•			5.700		(3,120)
Weed Cutting         9,000         9,000         -         -           Engineering Fees         14,000         14,000         1,100         1,064           Public Works Fees         15,000         15,000         2,000         7,144           Weights & Measures         7,600         7,600         -         -           Landfill Operations - Siting         189,000         189,000         -         11,500           Landfill Operations - Emerald Park         67,500         67,500         13,500         9,620		•		-,	_,	(-1/
Engineering Fees       14,000       14,000       1,100       1,064         Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620		,	,	_	<b>-</b>	_
Public Works Fees       15,000       15,000       2,000       7,144         Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620	ū	•		1,100	1,064	(36)
Weights & Measures       7,600       7,600       -       -         Landfill Operations - Siting       189,000       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620		•	•	•	,	5,144
Landfill Operations - Siting       189,000       -       11,500         Landfill Operations - Emerald Park       67,500       67,500       13,500       9,620			,	_,,,,,	.,,,,	9,,,,,
Landfill Operations - Emerald Park 67,500 67,500 13,500 9,620				-	11 500	11,500
		· ·		13.500		(3,880)
			,	,	•	(13,725)
Total Public Charges for Services \$ 1,805,350 \$ 1,805,350 \$ 358,610 \$ 465,574 \$	Total Public Charges for Services	\$ 1,805,350	\$ 1.805.350	\$ 358.610	\$ 465.574	\$ 106,964

A Represents an amendment to Adopted Budget

E Represents an ecumbrance for current year from prior year

### City of Franklin General Fund Comparative Statement of Revenue For the 3 months ended March 31, 2018

Revenue		2018 Original Budget		2018 Amended Budget		2018 Year-to-Date Budget	 2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)	
Intergovernmental Charges: Milwaukee County - Paramedics School Liaison Officer	\$	118,000 78,500	\$	118,000 78,500	\$		\$ - · "	\$	-
Total Intergovernmental Charges		196,500		196,500			 44"		-
Investment Income: Interest on Investments Market Value Change on Investments Interest - Tax Roll Other Interest		120,000 - 85,000		120,000 - 85,000		30,000 36,000	37,847 (30,725) 40,048 67		7,847 (30,725) 4,048 67
Total Investment Income		205,000	_	205,000		66,000	 47,237		(18,763)
Sale of Capital Assets						i-	 -		<b>4-7</b>
Miscellaneous Revenue: Rental of Property Refunds/Reimbursements Insurance Dividend Other Revenue		50,000 15,000 40,000 12,850		50,000 15,000 40,000 12,850		20,000 2,000 - 2,120	16,829 10,047 - 552		(3,171) 8,047 - (1,568)
Total Miscellaneous Revenue		117,850		117,850	-	24,120	 27,428		3,308
Transfer from Other Funds: Capital Outlay Fund Water Utility-Tax Equivalent Total Transfers from Other Funds		1,050,000 1,050,000		1,050,000		262,500 262,500	 262,500 262,500		-
Total Revenue	\$	24,994,265	\$	24,994,265	\$	13,484,984_	\$ 13,102,437 97.16%	\$	(382,547)

A Represents an amendment to Adopted Budget

E Represents an ecumbrance for current year from prior year

### City of Franklin General Fund Comparative Statement of Expenditures For the 3 months ended March 31, 2018

Expenditures	2018 Original Budget		2018 Amended Budget				2018 ar-to-Date Budget	2018 Year-to-Date Actual			١	/ar to Budget Surplus (Deficiency)
General Government:												
Mayor & Aldermen - Labor	\$	65,891	\$	65.891		\$	17.740	\$	16,473		\$	1,267
Mayor & Aldermen - Non-Personnel	•	31,241	*	31,241		•	17,038	Ψ	15,018		Ψ	2,020
Municipal Court - Labor		193,929		193,929			52,212		49,159			3,053
Municipal Court - Non-Personnel		56,900		56,900			21,636		19,494			2,142
City Clerk Labor		320,183		320,183			86,448		79,457			6,991
City Clerk - Non-Personnel		27,200		27,200			5,440		4,407			1,033
Elections - Labor		58,480		58,480			14,164		9,874			
Elections - Non-Personnel		10,700		10,700			3.887		1,531			4,290
Information Services - Labor		122,397		122,397			32.719		32,417			2,356
Information Services - Non-Personnel		361,489		388,439	٨		95,865		119,663			302
Administration - Labor		297,298		297,298	^		71,150			E		(23,798)
Administration - Non-Personne)		137,415		-			•		78,745			(7,595)
Finance - Labor				137,415			34,297		19,503			14,794
Finance - Non-Personnel		432,136		432,136			103,609		117,052			(13,443)
independent Audit		102,285		102,285			39,555		35,141			4,414
Assessor - Non-Personnel		30,000		30,000			7,936		-			7,936
Legal Services		226,150		226,150			56,487		21,299			35,188
		342,450		342,450			83,343		75,004			8,339
Municipal Buildings - Labor		90,543		90,543			20,375		26,624			(6,249)
Municipal Buildings - Non-Personnel		119,015		119,780	Α		25,596		14,242	Е		11,354
Property/liability insurance		81,745		81,745			112,128		143,755			(31,627)
Total General Government	1	3,107,447		3,135,162			901,625		878,858	_		22,767
Public Safety:										Ξ		
Police Department - Labor		8,729,467		8,729,467			2.090.545		2.204.250			(400.040)
Police Department - Non-Personnel		1,145,420		1,197,497			333,542		2,281,358 388,345	_		(190,813)
Fire Department - Labor		5,808,682		5,808,682	А		1,387,103			ᆮ		(54,803)
Fire Department - Non-Personnel		461,560		, ,					1,523,636			(136,533)
Public Fire Protection				461,560			119,045		107,400			11,645
Building Inspection - Labor		283,300		283,300			71,419		69,917			1,502
Building Inspection - Non-Personnel		830,662		830,662			250,044		258,096			(8,052)
<del>.</del> •		29,550		29,574	Α		7,732		4,906	E		2,826
Weights and Measures		7,600		7,600	_				-			-
Total Public Safety	1	7,296,241		17,348,342			4,259,430		4,633,658			(374,228)
Public Works:												1 1 1 1 1
Engineering - Labor		533,967		533,967			131,039		127,386			3,653
Engineering - Non-Personnel		28,700		28,700			4,737		6,946			(2,209)
Highway - Labor		1,732,456		1,732,456			437,631		451,880			(14,249)
Highway - Non-Personnel		788,620		807,520			131,653		121,311			10,342
Street Lighting		344,800		344,800			69,300		25,783			43,517
Weed Control		9,050		9,050			-		20,763			40,011
Total Public Works	\$	3,437,593	\$	3,456,493		\$	774,360	\$	733,306	- \$	}	41,054

A Represents an amendment to Adopted Budget E Represents an ecumbrance for current year from prior year

### City of Franklin General Fund

### Comparative Statement of Revenue, Expenses and Fund Balance For the 3 months ended March 31, 2018

Expenditures	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	Var to Budget Surplus (Deficiency)		
Health & Human Services: Public Health - Labor Public Health - Non-Personnel Animal Control	\$ 596,495 73,250 40,600	\$ 596,495 73,250 40,600	\$ 142,349 6,810 11,560	\$ 146,269 5,293 6,094	\$ (3,920) 1,517 5,466		
Total Health & Human Services	710,345	710,345	160,719	157,656	3,063		
Culture & Recreation: Senior Travel & Activities Parks - Labor Parks - Non-Personnel	22,000 108,989 42,925	22,000 108,989 46,885	4,805 12,418 A 8,079	2,819 24,131 12,120 E	1,987 (11,713) (4,041)		
Total Culture & Recreation	173,914	177,874	25,303	39,070	(13,767)		
Conservation & Development: Planning - Labor Planning - Non-Personnel Economic Dev - Labor Economic Dev - Non-Personnel	345,230 60,550 105,365 84,200	345,230 60,550 105,365 98,900	82,861 5,776 25,069 A 14,025	87,960 4,622 35,955 E 29,036 E			
Total Conservation & Development	595,345	610,045	127,731	157,573	(29,842)		
Contingency & Unclassified: Restricted - other Unrestricted Unclassified	1,280,000 125,000 82,500	1,280,000 125,000 82,500	15,719 434	75,138 E 126	- : (59,419) 308		
Total Contingency & Unclassified	1,487,500	1,487,500	16,153	75,264	(59,111)		
Anticipated Underexpenditures	(413,320)	(413,320)	(103,329)		(103,329)		
Transfers to Other Funds: Capital Improvement Fund Other Funds	24,000	57,138	- A -	-	-		
Total Transfers to Other Funds	24,000	57,138	-		_		
Total Expenditures	\$ 26,419,065	\$ 26,569,579	\$ 6,161,992	\$ 6,675,385	\$ (513,393)		
Less Encumbrances Net Expenditures % of YTD Budget				(140,254) \$ 6,535,131 106.06%			

A Represents an amendment to Adopted Budget

E Represents an ecumbrance for current year from prior year

### City of Franklin General Fund Balance Sheet

ASSETS 3/	31/2018
Cash & Investments \$	9,193,810
Accounts & Taxes Receivable	5,766,535
Due from/Advances to Other Funds	4,999,548
Due from Other Governments	79,113
Prepaid Expenditures & Inventories	43,047
Total Assets \$	20,082,053
LIABILITIES	
Accounts Payable \$	578,102
Accrued Liabilities	770,274
Due to Other Funds & Governments	144,168
Special Deposits	98,518
Unearned Revenue	5,336,174
Total Liabilities	6,927,236
FUND BALANCES	
Nonspendable - Inventories, Prepaids, Advances, Assigned	5,042,595
Unassigned	8,112,222
Total Fund Balances	13,154,817
Total Liabilities & Fund Balances \$	20,082,053

### City of Franklin Debt Service Funds Balance Sheet March 31, 2018 and 2017

Assets	2018 Special Assessment	2018 Debt Service	2018 Total	2017 Special Assessment	2017 Debt Service	2017 Total
Cash and investments	\$ 623,104	\$ 8,763	\$ 631,867	\$ 568,925	\$ (197)	\$ 568,728
Taxes receivable	-	-	-	-	_	-
Special assessment receivable	89,463		<u>89,463</u>	86,356_		86,356
Total Assets	\$ 712,567	\$ 8,763	\$ 721,330	\$ 655,281	\$ (197)	\$ 655,084
Liabilities and Fund Balance						
Unearned & unavailable revenue	\$ 89,463	\$ -	\$ 89,463	\$ 86,356	\$ -	\$ 86,356
Unassigned fund balance	623,104	8,763	631,867	568,925	(197)	568,728
Total Liabilities and Fund Balance	\$ 712,567	\$ 8,763	\$ 721,330	\$ 655,281	<u>\$ (197)</u>	\$ 655,084

	2018	2018	2018	2018	2017	2017	2017
	Special	Debt	Year-to-Date	Amended	Special	Debt	Year-to-Date
Revenue	Assessment	Service	Actual	Budget	Assessment	Service	Actual
Property Taxes	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ -	\$ 1,300,000	\$ 1,300,000
Special Assessments	241	-	241	-	-	-	-
Investment Income	(1,088)	2,334	1,246		2,135	735	2,870
Total Revenue	(847)	1,302,334	1,301,487	1,300,000	2,135	1,300,735	1,302,870
Expenditures:							
Debt Service:							
Principal	-	1,339,008	1,339,008	1,355,000	-	1,355,000	1,355,000
Interest		65,634	<u>65,634</u> .	272,463		79,444	79,444
Total expenditures		1,404,642	1,404,642	1,627,463		1,434,444	1,434,444
Transfers in	_	60,000	60,000	327,113	<u></u>	49,004	49,004
Transfers out	(60,000)	-	(60,000)	•	-		-
Net change in fund balances	(60,847)	(42,308)	(103,155)	(350)	2,135	(84,705)	(82,570)
Fund balance, beginning of year	683,951	51,071	735,022	735,022	566,790	84,508	651,298
Fund balance, end of period	\$ 623,104	\$ 8,763	\$ 631,867	\$ 734,672	\$ 568,925	\$ (197)	\$ 568,728

# City of Franklin Tax Increment Financing District #3 Balance Sheet March 31, 2018 and 2017

Assets	2018	2017		
Cash & investments	\$ 1,490,288	\$ 1,432,338		
Total Assets	\$ 1,490,288	\$ 1,432,338		
Liabilities and Fund Balance				
Accounts payable	\$ 386	\$ 1,392		
Accrued liabilities	1,323,600	· –		
Interfund advance from Development Fund		550,000		
Total Liabilities	1,323,986	551,392		
Assigned fund balance	166,302	880,946		
Total Liabilities and Fund Balance	\$ 1,490,288	\$ 1,432,338		

	2018 Annual Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual		
Revenue				* 1001101	A 4050 575		
General property tax levy	\$ 1,384,100	\$ 1,384,100	\$ 1,384,100	\$ 1,381,191	\$ 1,253,575		
State exempt computer aid	584,400	584,400	<b>-</b>				
Investment income	5,000	5,000	2,422	6,563	11,051		
Bond proceeds	5,100,000	5,100,000	1,275,000	-	-		
Transfer from other funds					-		
Total revenue	7,073,500	7,073,500	2,661,522	1,387,754	1,264,626		
Expenditures							
Transfer to other funds	_	-	-	-	-		
Debt service principal	985,000	985,000	985,000	985,000	1,675,000		
Debt service interest & fees	182,575	182,575	94,619	15,010	40,127		
Administrative expenses	12,870	38,370	2,987	27,171	2,959		
Interfund interest	1,634	1,634	451	148	4,746		
Capital outlays	· -	1,353,313	_	1,353,313	1,382,573		
Development incentive & obligation payments	5,000,000	5,000,000	1,250,000	109,000			
Encumbrances	- · · · · -	· / -	-	(1,353,313)	(1,380,320)		
Total expenditures	6,182,079	7,560,892	2,333,057	1,136,329	1,725,085		
Revenue over (under) expenditures	891,421	(487,392)	\$ 328,465	251,425	(460,459)		
Fund balance, beginning of year	(85,123)	(85,123)		(85,123)	1,341,405		
Fund balance, end of period	\$ 806,298	\$ (572,515)		\$ 166,302	\$ 880,946		

# City of Franklin Tax Increment Financing District #4 Balance Sheet March 31, 2018 and 2017

Assets Cash & investments Taxes receivable	\$	<b>2018</b> 3,599,013	\$ <b>2017</b> 2,370,938 -
Total Assets	\$	3,599,013	\$ 2,370,938
Liabilities and Fund Balance			
Accounts payable	\$	5,372	\$ 164
Unearned revenue			 
Total Liabilities	•	5,372	164
Assigned fund balance		3,593,641	2,370,774
Total Liabilities and Fund Balance	\$	3,599,013	\$ 2,370,938

	2018 Annual		2018 Amended		2018 Year-to-Date		2018 ear-to-Date	Υe	2017 ear-to-Date
	Budget		Budget	-	Budget	Actual			Actual
Revenue	 								
General property tax levy	\$ 1,061,600	\$	1,061,600	\$	1,061,600	\$	1,059,413	\$	1,013,892
Payment in Lieu of Taxes	90,000		90,000		72,000		132,872		111,130
State exempt computer aid	14,700		14,700		-				
Investment income	15,000		15,000		3,750		2,165		5,439
Bond proceeds	 10,000,000		10,000,000		2,500,000		_		-
Total revenue	 11,181,300		11,181,300		3,637,350		1,194,450		1,130,461
Expenditures									
Debt service interest & fees	125,350		125,350	-	31,337		-		-
Administrative expenses	15,150		30,150		3,788		16,822		1,969
Engineering services	100,000		136,193		25,000		50,460		-
Capital outlay	12,000,000		12,000,000		3,000,000		-		-
Development incentive/grant	980,000		980,000		245,000		-		-
Encumbrances							(60,474)		
Total expenditures	 13,220,500		13,271,693		3,305,125		6,808		1,969
Revenue over (under) expenditures	(2,039,200)		(2,090,393)	\$	332,225		1,187,642		1,128,492
Fund balance, beginning of year	 2,405,999		2,405,999				2,405,999		1,242,282
Fund balance, end of period	 366,799	_\$	315,606			\$	3,593,641	\$	2,370,774

# City of Franklin Tax Increment Financing District #5 Balance Sheet March 31, 2018 and 2017

Assets		2018	2017
Cash & investments	\$	20,099	\$ 22,849
Taxes receivable			 
Total Assets	<u>\$</u>	20,099	\$ 22,849
Liabilities and Fund Ba <u>lance</u>			
Accounts payable	\$	25,327	\$ 
Due to other funds		4,649,695	74,695
Advances from other funds		75,000	-
Unearned revenue		_	 
Total Liabilities		4,750,022	74,695
Fund balance		(4,729,923)	(51,846)
Total Liabilities and Fund Balance	\$	20,099	\$ 22,849

	A	2018 nnual ludget	2018 Amended Budget		2018 Year-to-Date Budget		2018 Year-to-Date Actual			2017 ar-to-Date Actual
Revenue	•	20.400	œ.	20.400	\$	7 505	\$	30,500	\$	
General property tax levy	\$	30,100 300	\$	30,100 300	Þ	7,525 75	Ф	30,500	Φ	<u>-</u>
State exempt computer aid		300		300		75		24		_
Investment income	4.0	-	4	9 600 000		4,650,000		24		_
Bond proceeds	10	3,600,000	1	8,600,000	•	4,030,000		_		_
Transfer from other funds		-				4 CE7 COO		30,524		-
Total revenue		3,630,400	1	8,630,400		4,657,600		30,524	-	
Expenditures										
Transfer to other funds		-		-		_		-		-
Debt service interest & fees		534,163		534,163		133,54 <b>1</b>		-		-
Administrative expenses		22,050		22,050		5,513		11,895		_
Professional services		50,000		78,741		12,500		58,868		10,148
Capital outlay	9	9,342,875		9,342,875	:	2,335,719		4,620,000		-
Land improvements	(	3,010,000		3,010,000		752,500		-		-
Contingency		5,160,507		5,160,507		1,290,126		-		-
Encumbrances		-		5_				(29,191)		(10,148)
Total expenditures	18	8,119,595	1	8,148,336		4,529,899		4,661,572		-
Revenue over (under) expenditures		510,805		482,064	\$	127,701		(4,631,048)		-
Fund balance, beginning of year		(98,875)		(98,875)				(98,875)		(51,846)
Fund balance, end of period	\$	411,930	\$	383,189			\$	(4,729,923)	\$	(51,846)

### City of Franklin Library Fund Balance Sheet March 31, 2018 and 2017

	Operating			Restricted					
Assets	2018			2017		2018		2017	
Cash and investments	\$	1,420,549	\$	1,369,279	\$	141,378	\$	125,789	
Total Assets	\$	1,420,549	\$	1,369,279	\$	141,378	\$	125,789	
Liabilities and Fund Balance Accounts payable Accrued salaries & wages Assigned fund balance	\$	11,470 22,352 1,386,727	\$	56,419 23,020 1,289,840	\$	(938) - 142,316	\$	896 - 124,893	
Total Liabilities and Fund Balance	\$	1,420,549	\$	1,369,279	\$	141,378	\$	125,789	

Revenue	2018 Annual Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual	2017 Year-to-Date Actual
Property taxes	\$ 1,303,200	\$ 1,303,200	\$ 1,303,200	\$ 1,303,200	\$ 1,296,600
Reciprocal borrowing (restricted)	75,000	75,000	9,832	458	-
Investment income	8,500	8,500	2,125	1,5 <del>4</del> 7	2,111
Transfers in	-	-	-	-	-
Total Revenue	1,386,700	1,386,700	1,315,157	1,305,205	1,298,711
Expenditures:					
Salaries and benefits	933,295	933,295	224,017	229,556	229,718
Contractual services	15,500	15,500	9,726	9,977	10,58 <b>4</b>
Supplies	27,775	27,775	6,887	11,791	14,147
Services and charges	65,260	65,260	20,983	48,534	46,964
Contingency	_	10,000	-	-	53,657
Facility charges	252,088	263,088	53,162	43,912	25,172
Capital outlay	92,782	96,782	22,577	25,008	, <b>-</b>
Capital outlay (restricted)	-	-		-	-
Total Library Costs	1,386,700	1,411,700	337,352	- 368,778	380,242
Total expenditures	1,386,700	1,411,700	337,352	368,778	380,242
Revenue over (under) expenditures	-	(25,000)	977,805	936,427	918,469
Fund balance, beginning of year	450,300	450,300		450,300	371,371
Fund balance, end of period	\$ 450,300	\$ 425,300_		\$ 1,386,727	\$ 1,289,840

### City of Franklin Solid Waste Collection Fund Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 1,435,286	\$ 1,383,160
Accrued Receivables	116	89
Total Assets	\$ 1,435,402	\$ 1,383,249
Liabilities and Fund Balance		
Accounts payable	\$ 120,647	\$ 118,101
Accrued salaries & wages	430	
Restricted fund balance	1,314,325	1,265,148
Total Liabilities and Fund Balance	<u>\$ 1,435,402</u>	\$ 1,383,249

	2018 Adopted	2017 YTD	2018 Year-to-Date	2017 Year-to-Date
Revenue	Budget	Budget	Actual	Actual
Grants	\$ 68,800	-	\$ -	\$ -
User Fees	1,211,000	1,210,084	1,208,107	1,208,793
Landfill Operations-tippage	350,000	51,682	54,089	51,550
Investment Income	7,500	2,546	1,399	2,382
Sale of Recyclables	-	-	88	-
Total Revenue	1,637,300	1,264,312	1,263,683	1,262,725
Expenditures:				
Personal Services	14,783	3,518	3,670	2,875
Refuse Collection	679,500	160,989	173,338	166,419
Recycling Collection	362,800	86,147	95,734	91,522
Leaf & Brush Pickups	60,000	15,000		-
Tippage Fees	455,300	113,825	69,713	67,035
Miscellaneous	3,500	875	580	609
Printing	1,800	450	-	<del>-</del>
Total expenditures	1,577,683	380,804	343,035	328,460
Revenue over (under) expenditures	59,617	883,508	920,648	934,265
Fund balance, beginning of year	395,677		395,677	330,883
Fund balance, end of period	\$ 455,294		\$ 1,316,325	\$ 1,265,148

### City of Franklin Capital Outlay Fund Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 723,290	\$ 617,891
Total Assets	\$ 723,290	\$ 617,891
Liabilities and Fund Balance Accounts payable Encumbrance Assigned fund balance	\$ 70,781 236,505 416,004	\$ 12,919 149,948 455,024
Total Liabilities and Fund Balance	\$ 723,290	\$ 617,891

Revenue	2017 Original Budget	2018 Amended Budget	2018 Year-to-Date Budget	2018 Year-to-Date Actual *	2017 Year-to-Date Actual
Property Taxes	\$ 450,500	\$ 450,500	\$ 450,500	\$ 450,500	\$ 444,300
Grants	~	-	-	-	2,865
Landfill Siting	147,000	147,000	34,927	26,900	28,200
Investment Income	6,000	6,000	1,500	642	2,056
Miscellanous Revenue	39,000	39,000	3,136	323	5,883
Transfers from Other Funds	-	134,138	-	-	-
Total Revenue	642,500	776,638	490,063	478,365	483,304
Expenditures:					
General Government	132,762	241,247	21,872	13,791	3,041
Public Safety	431,508	582,841	117,984	368,774	305,334
Public Works	55,062	68,752	12,811	3,118	20,982
Health and Human Services	6,582	6,582	1,646	-	-
Culture and Recreation	4,000	400	1,000	-	10,776
Conservation and Development	1,682	1,682	420	-	119
Contingency	50,000	50,000	12,500	29,718	-
Transfers to Other Funds	-	-	-	<b>-</b>	26,950
Total expenditures	681,596	951,504	168,233	415,401	367,202
Revenue over (under) expenditures	(39,096)	(174,866)	321,830	62,964	116,102
Fund balance, beginning of year	353,040	353,040		353,040	338,922
Fund balance, end of period	\$ 313,944	\$ 178,174		\$ 416,004	\$ 455,024

<sup>\*</sup> Amount shown is actual expenditures plus encumbrance

### City of Franklin **Equipment Replacement Fund** Comparative Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 2,699,898	\$ 2,744,717
Total Assets	\$ 2,699,898	\$ 2,744,717
Liabilities and Fund Balance		<b>#</b> 500
Accounts payable	\$ - 253,610	•
Encumbrance Assigned fund balance	2,446,288	· <b>,</b> ·
Total Liabilities and Fund Balance	\$ 2,699,898	\$ 2,744,717

	2017 Original	2018 Amended	2018 Year-to-Date	2018 Year-to-Date	2017 Year-to-Date
Revenue:	Budget	Budget	Budget	Actual *	Actual
Property Taxes	\$ 350,000	\$ 350,000	\$350,000	\$ 350,000	\$ 348,300
Landfill	200,000	200,000	45,856	36,500	38,300
Investment Income	29,000	29,000	7,250	(6,155)	9,247
Property Sales	7,500	7,500	1,297	7,738	
Total revenue	586,500	586,500	404,403	388,083	395,847
Expenditures:					
Public Safety	44,754	48,754	11,189	4,000	68,195
Public Works	251,000	251,000	4,945	249,610	416,889
Total expenditures	295,754	299,754	16,134	253,610	485,084
Revenue over (under) expenditures	290,746	286,746	388,269	134,473	(89,237)
Fund balance, beginning of year	2,311,815	2,311,815		2,311,815	2,371,003
Fund balance, end of period	\$ 2,602,561	\$ 2,598,561		\$ 2,446,288	\$ 2,281,766

<sup>\*</sup> Amount shown is actual expenditures plus emcumbrance

### City of Franklin Street Improvement Fund Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 1,025,967	\$ 989,073
Total Assets	\$ 1,025,967	\$ 989,073
Liabilities and Fund Balance Accounts payable Assigned fund balance Total Liabilities and Fund Balance	\$ 1,025,967 1,025,967	\$ 251 988,822 989,073

Revenue:	2018 Original Budget	2018 Year-to-Date Totals	2017 Year-to-Date Totals
Property Taxes Landfill Siting Investment Income Local Road Improvement Aids Refunds and Reimbursements	\$ 714,700 133,000 2,500 75,000	\$ 714,700 24,200 801	\$ 704,900 25,500 1,345 -
Total revenue	925,200	739,701	731,745
Expenditures: Street Reconstruction Program - Current Year	920,000	-	251
Revenue over (under) expenditures	5,200	739,701	731,494
Fund balance, beginning of year	286,266	286,266	257,328
Fund balance, end of period	\$ 291,466	\$ 1,025,967	\$ 988,822

#### City of Franklin Capital Improvement Fund Balance Sheet March 31, 2018 and 2017

Assets Cash and investments Accrued receivables Total Assets	\$ 3	2018 ,705,319 <u>847</u> ,706,166	2017 \$ 2,779,505 847 \$ 2,780,352
Liabilities and Fund Balance Accounts payable Contracts Payable Accrued payables Fund Balance - Encumbrance Assigned fund balance		32,649 20,010 78,915 681,804 ,892,788	\$ 7,456 6,531 52,000 1,134,128 1,580,237
Total Liabilities and Fund Balance	\$ 3	,706,166	\$ 2,780,352

### Statement of Revenue, Expenses and Fund Balance For the Three months ended March 31, 2018 and 2017

Revenue:	2018 Original Budget	2018 Amended Budget	2018 Year-to-Date Totals	2017 Year-to-Date Totals
Block Grants	\$ -	\$ -	\$ -	\$ -
Landfill Siting	276,000	276,000	17,723	29,473
Transfers from Other Funds	15,529,251	15,529,251	-	-
Transfers from Impact Fees	1,552,928	1,552,928	<del></del>	-
Transfers from Connection Fees	1,000,000	1,000,000	-	-
Bond Proceeds	5,600,000	5,600,000	-	-
Donations	150,000	150,000	11,085	-
Investment Income	5,000	5,000	(313)	11,260_
Total revenue	24,113,179	24,113,179	28,495	40,733
Expenditures:				
General Government	1,925,000	1,925,000	-	29,412
Public Safety	291,250	429,946	113,696	192,387
Public Works	14,928,746	15,524,695	481,468	931,494
Culture and Recreation	1,443,445	1,443,445	318,787	24,475
Sewer & Water	4,869,500	4,869,500	-	-
Contingency	2,296,376	2,296,376	17,2 <b>4</b> 9	-
Bond/Note Issuance Cost	98,000	98,000	-	-
Transfers to Other Funds		101,000	-	
Total expenditures	25,852,317	26,687,962	931,200	1,177,768
Revenue over (under) expenditures	(1,739,138)	(2,574,783)	(902,705)	(1,137,035)
Fund balance, beginning of year	3,795,493	3,795,493	3,795,493	2,717,272
Fund balance, end of period	\$ 2,056,355	\$ 1,220,710	\$ 2,892,788	\$ 1,580,237

#### City of Franklin **Development Fund Comparative Balance Sheet** March 31, 2018 and 2017

Assets	2018	2017
Cash and investments  Due From TID 3	\$ 4,300,28	4 \$ 3,815,815 - 275,000
Total Assets	\$ 4,300,28	\$ 4,090,815
Liabilities and Fund Balance	<b>r</b>	<b>c</b>
Accounts payable Payable to Developers- Oversizing	\$ 59,79	- \$ <i>-</i> 9 15.527
Non-Spendable Fund Balance - Advances	00,10	- 275,000
Encumberance	3,32	•
Assigned fund balance	4,237,16	4 3,796,967
Total Fund Balance	4,237,16	4 4,071,967
Total Liabilities and Fund Balance	\$ 4,300,28	4 \$ 4,090,815

#### Comparative Statement of Revenue, Expenses and Fund Balance For the Three months ended March 31, 2018 and 2017

		2017		2018		2018		2017
		Original	Yea	ır-to-Date	Ye	ar-to-Date	Yea	ar-to-Date
Revenue:		Budget	E	3udget		Actual		Actual
Impact Fee: Parks	\$	192,000	\$	23,461	\$	30,303	\$	12,684
Impact Fee: Southwest Sewer Serv		122,440		6,802		-		-
Impact Fee: Administration		4,125		414		495		385
Impact Fee: Water		185,000		29,411		29,481		22,156
Impact Fee: Transportation		8,400		906		820		2,027
Impact Fee: Fire Protection		32,250		3,714		4,229		2,618
Impact Fee: Law Enforcement		55,930		6,461		7,854		4,868
Impact Fee: Library		43,950		5,413		8,629		3,692
Total Impact Fees		644,095		76,582		81,811		48,430
Investment Income		43,750		10,938		(7,899)		14,928
Interfund Interest Income		817		204		74		2,373
Total revenue		688,662		87,724		73,986		65,731
Expenditures:								
Other Professional Services		10,000		-		3,321		3,321
Transfer to Debt Service:								
Law Enforcement		205,000		69,052		-		12,000
Fire		43,100		35,259		-		28,220
Transportation		73,250		13,455		•		-
Library		133,100		53,424		-		8,785
Total Transfers to Debt Service		454,450		171,190		-		49,005
Transfer to Capital Improvement Fund	d:							
Park		1,572,350		115,513		_		<u></u>
Total Transfers to Capital Improveme		1,572,350		115,513		-		-
Sewer Fees		500,000		125,000		_		-
Water Fees		500,000		125,000				-
VVIII 1 000			•			-		
Total expenditures		3,036,800		536,703		3,321		52,326
Revenue over (under) expenditures		(2,348,138)		(448,979)		70,665		13,405
Fund balance, beginning of year		4,166,499				4,166,499		4,058,562
Fund balance, end of period	\$	1,818,361			\$	4,237,164	\$	4,071,967

## City of Franklin Development Fund Financial Report For the three months ended March 31, 2018

Effective with all permits applied for after May 31, 2002, in accordance with our Impact Fee Ordinance 2002-1712 new impact fees were adopted. The fees are automatically increased 5% in January of each year. The components of the fees for 2018 are as follows.

			Multi
	Single	Two	Family
	Family	Family	per Unit
Park and Playground Facilities	\$ 3,423.00	\$ 6,846.00	\$ 2,361.00
Fire Protection Facilities	475.00	950.00	329.00
Law Enforcement Facilities	882.00	1,764.00	603.00
Water system <sup>1</sup> per every 169 gallons of daily use	2,395.00	4,790.00	2,395.00 1
Transportation Facilities	92.00	184.00	65.00
Administrative Fee	55.00	110.00	55.00
Library Facilities	969.00	1,938.00	647.00
Sanitary Sewer - Ryan Creek	2,928.00	5,856.00	see note 2
	\$11,219.00	\$22,438.00	\$ 6,455.00

In addition to the above, there is an established commercial impact fee of \$.523 psf, an industrial impact fee of \$.136 psf and an institutional impact fee of \$.738 psf. There is also a charge on each commercial, industrial or institutional building for water of \$2,069 per REC (residential equivalency) and an administrative fee of \$55 for the first 10,000 sq. ft. plus \$55 for each additional 10,000 sq. ft.

The funds generated are available for capital projects or related debt service of those municipal activities. Interest revenue is credited to each account balance.

On May 21, 2013, the Common Council adopted Ordinance 2013-2105 to provide for the extension of and cost recovery of public sanitary sewer within the southwest sanitary sewer service area served by the Ryan Creek Interceptor public sanitary sewer. The fee for a single family dwelling with a 0.75" meter is \$2,928.00. For a multi family dwelling the fee is \$2,928.00 for the first unit and \$1,464.00 for each additional unit.

# **Development Fund**

Summary of Impact Fee Activity For the three months ended March 31, 2018

Cash Acct Revenue Acct Evrenditure Acct	ı	4292	4293	4294	4295	4296	4297	4299 <sup>]</sup>	27.1100.1111 -27.2000.2117 <b>Net</b>
ייייי אייייייייייייייייייייייייייייייי	Parks Recreation	SW Sewer	Admin * Fee	Water	Transportation	Fire	Law	Library	Cash Balance
Beginning Bal, 01/01/18	3,383,608.07	34,142.03	70,277.92	647,927.30	11,418.13	2,219.39	8,140.51	8,766.02	4,166,499.37
Ist duarer Impact Fees	30,303.00	0.00	495.00	29,481.00	820.00	4,229.00	7,854.00	8,629.00	81,811.00
Expenditures subtotal	3,413,911.07	34,142.03	70,772.92	677,408.30	12,238.13	6,448.39	15,994.51	17,395.02	4,248,310.37
Transfers Income	(6,321.07)	(63.50)	(131.16)	(1,232.44)	(22.00)	(8.06)	(22.44)	(24.33)	0.00 (7,825.00)
Ending balance 3/31/2018	3,407,590.00	34,078.53	70,641.76	676,175.86	12,216.13	6,440.33	15,972.07	17,370.69	4,240,485.37
2018 Impact Fees	30,303.00	0.00	495.00	29,481.00	820.00	4,229.00	7,854.00	8,629.00	81,811.00
2017 Impact Fees	66,591.00	0.00	2,695.00	122,539.00	19,218.00	17,970.00	33,017.00	19,383.00	281,413.00
2016 Impact Fees	203,953.00	0.00	4,950.00	206,237.00	8,570.00	30,198.00	56,096.00	57,725.00	394,079.00
2015 Impact Fees	137,670.00	2,928.00	3,630.00	133,352.00	20,533.00	27,116.00	50,222.00	38,526.00	413,977.00
2014 Impact Fees	184,592.00	17,568.00	5,830.00	235,415.00	51,436.00	48,134.00	88,431.00	51,821.00	683,227.00
2013 Impact Fees	317,206.00	11,712.00	6,160.00	427,429.00	31,829.00	45,110.00	82,280.00	66,179.00	987,905.00
* Frinded by an Administrative Fee not an imnact fee	e Fee not an impar	tpp							

Funded by an Administrative Fee not an impact fee

134,103.83 1,039,029.73

205,021.90 1,821,400.00

42,974.50 304,500.00

**scneduled** 73,635.62 Unpaid Balance @ 12/31/2017 840,799.74

<sup>&</sup>lt;sup>1</sup> Debt service payments

<sup>&</sup>lt;sup>2</sup> Oversizing payments made

<sup>79,732.00</sup> Oversizing payments due in future periods

#### City of Franklin Utility Development Fund Comparative Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments - Water	\$ 628,227	\$ 524,242
Cash and investments - Sewer	794,841	707,902
Special Assessment - Water Current	146,187	212,883
Special Assessment - Water Deferred	332,962	332,962
Special Assessment - Sewer Current	241,026	297,705
Special Assessment - Sewer Deferred	76,728	76,728
Reserve for Uncollectible	(40,982)	(40,982)
Total Assets	\$ 2,178,989	\$ 2,111,440
Liabilities and Fund Balance		
Accounts payable	\$ -	\$ -
Unearned Revenue	755,921	879,297
Total Fund Balance	1,423,068	1,232,143
Total Liabilities and Fund Balance	\$ 2,178,989	\$ 2,111,440

#### Comparative Statement of Revenue, Expenses and Fund Balance For the Three months ended March 31, 2018 and 2017

		2018 Original	Year	2018 r-to-Date	Year	2018 r-to-Date	Year	2017 r-to-Date
Revenue:	ļ	Budget	B	udget		ctual		ctual
Special Assessments			_		_		•	
Water	\$	81,600	\$	8,316	\$	-	\$	_
Sewer		82,000		3,106		-		-
Connection Fees								
Water		-		-		-		-
Sewer		18,000		2,225		5,400		1,800
Total Impact Fees		181,600		13,647		5,400		1,800
Special Assessment Interest		34,000		19		_		_
Investment Income						4,290		6,153
Total revenue		215,600		13,666		9,690		7,953
Towards to Capital Improvement Eu	nd.							,
Transfer to Capital Improvement Fu	HIG.	500,000				_		_
Water		500,000		_		_		-
Sewer								
Total Transfers to Capital Improven	•	1,000,000		-		-		-
Revenue over (under) expenditures		(784,400)		13,666		9,690		7,953
Fund balance, beginning of year					1	,413,378	1	,224,190
Fund balance, end of period					<u>\$ 1</u>	,423,068_	\$ 1	,232,143

#### City of Franklin Sanitary Sewer Fund Comparative Balance Sheet March 31, 2018 and 2017

Assets           Current assets:         \$1,522,089         \$1,470,556         878,385         878,835         878,734,816         872,514,660         2,372,310         872,514,660         2,372,310         872,514,660         2,372,310         878,754,451         872,55,54         878,834         878,894         8		2018	2017
Cash and investments         \$1,522,089         \$1,470,566           Accounts receivable         973,345         878,839           Due from Franklin Water Utility         12,495         14,450           Miscellaneous receivable         2,514,660         2,372,310           Total current assets         20,014,692         21,200,227           Non current assets:         20,014,692         21,200,227           Due from MMSD         20,014,692         21,200,227           Sanitary Sewer plant in service:         725,594         725,594           Land         3,298,163         3,292,878           Improvements other than buildings         78,754,461         78,725,672           Machinery and equipment         1,056,095         817,894           Construction in progress         83,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Total Assets         85,610,920         \$83,291,246           Liabilities and Net Assets         28,094         27,937           Current liabilities         28,094         27,937			
Accounts receivable         973,345         878,839           Due from Franklin Water Utility         12,495         14,450           Miscellaneous receivable         6,731         8,465           Total current assets         2,514,660         2,372,310           Non current assets         20,014,692         21,200,227           Sanitary Sewer plant in service:         20,014,692         725,594           Land         725,594         725,594           Buildings and improvements         3,298,163         3,292,878           Improvements other than buildings         78,754,451         772,594           Machinery and equipment         1,056,095         817,894           Construction in progress         33,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Pension assets         386,276         168,109           Total Assets         28,004         \$38,291,246           Current liabilities         28,004         \$2,556,600           Accrued liabilities         28,004         \$2,004,600           Accrued liabil		ф. 4 E00 000	e 4.470 EEC
Due from Franklin Water Utility   12,495   14,450   Miscellaneous receivable   0,731   0,3456   0,731   0,3456   0,731   0,3456   0,731   0,3456   0,731   0,3456   0,731   0,3456   0,3731   0,3456   0,3731   0,3456   0,3731   0,3456   0,350   0			
Miscellaneous receivable         6,731         8,485           Total current assets         2,514,660         2,372,310           Non current assets:         20,014,692         21,200,227           Sanitary Sewer plant in service:         725,594         725,594           Land         725,594         725,594           Buildings and improvements         3,298,163         3,292,878           Improvements other than buildings         78,754,451         78,725,672           Machinery and equipment         1,056,095         817,894           Construction in progress         83,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Pension assets         386,276         168,109           Total Assets         \$590,400         \$88,291,246           Liabilities and Net Assets         \$590,400         \$88,291,246           Current liabilities         \$590,400         \$88,291,246           Liabilities and Net Assets         \$590,400         \$88,291,246           Current liabilities         \$28,084         27,937           <		,	•
Non current assets	<del>-</del>		•
Non current assets:         20,014,692         21,200,227           Sanitary Sewer plant in service:         725,594         725,594           Land         3,298,163         3,292,878           Buildings and improvements         78,754,451         78,725,672           Machinery and equipment         1,056,095         817,894           Construction in progress         83,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Pension assets         385,610,920         \$88,291,246           Liabilities         386,276         168,109           Accounts payable         \$90,400         \$36,888           Accounts payable         \$90,400         \$70,826           Accounts payable         \$90,400         \$70,826           Accounts payable         \$90,400         \$70,8			
Due from MMSD   20,014,692   21,200,227	Total current assets	2,514,000	2,372,010
Sanitary Sewer plant in service:         725,594         725,594           Land         3,298,163         3,292,878           Buildings and improvements         78,754,451         78,725,672           Machinery and equipment         1,056,095         817,894           Construction in progress         -         485           Construction in progress         -         485           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         88,610,920         \$88,291,246           Pension assets         386,276         168,109           Total Assets         \$85,610,920         \$88,291,246           Liabilities and Net Assets         \$85,610,920         \$88,291,246           Liabilities and Net Assets         \$80,000         \$36,588           Current liabilities:         28,084         27,937           Accrued liabilities         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to Franklin Water Utility         215         22,554           Non current liabilities         75,021         74,066           Accrued compensated absences <td></td> <td>00 044 600</td> <td>24 200 227</td>		00 044 600	24 200 227
Land         725,594         725,594           Buildings and improvements         3,298,163         3,292,878           Improvements other than buildings         78,754,451         78,725,672           Machinery and equipment         1,056,095         817,884           Construction in progress         33,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Pension assets         386,276         168,109           Total Assets         \$5,610,920         \$88,291,246           Liabilities and Net Assets         \$8,610,920         \$88,291,246           Current liabilities         \$5,90,400         \$536,588           Accounts payable         \$590,400         \$536,588           Accounts payable accounts payable to the trankin Water Utility         215         22,554           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,626         674,018           Non current liabilities         20,014,692 <td< td=""><td>Due from MMSD</td><td>20,014,692</td><td>21,200,227</td></td<>	Due from MMSD	20,014,692	21,200,227
Land         725,594         725,594           Buildings and improvements         3,298,163         3,292,878           Improvements other than buildings         78,754,451         78,725,672           Machinery and equipment         1,056,095         817,884           Construction in progress         33,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:         386,276         168,109           Pension assets         386,276         168,109           Total Assets         \$5,610,920         \$88,291,246           Liabilities and Net Assets         \$8,610,920         \$88,291,246           Current liabilities         \$5,90,400         \$536,588           Accounts payable         \$590,400         \$536,588           Accounts payable accounts payable to the trankin Water Utility         215         22,554           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,626         674,018           Non current liabilities         20,014,692 <td< td=""><td>Sanitary Sewer plant in service:</td><td></td><td></td></td<>	Sanitary Sewer plant in service:		
Improvements other than buildings	·	·	•
Machinery and equipment Construction in progress         1,056,095 485         817,894 485           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets: Pension assets         386,276         168,109           Total Assets         \$85,610,920         \$83,291,246           Liabilities and Net Assets         \$85,610,920         \$83,291,246           Current liabilities: Accounts payable Accrued liabilities         \$590,400         \$536,588           Accrued liabilities         28,084         27,937           Due to Franklin Water Utility Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,826         674,018           Non current liabilities         75,021         74,066           Pension liability (GASB 68) General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         \$52,282         51,939           Net Assets: Invested in capital assets, net of related debt Restricted balances - LT receivable         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         64,406,768         66,249,152	Buildings and improvements	· · · · · · · · · · · · · · · · · · ·	
Construction in progress         485           Construction in progress         83,834,303         83,562,523           Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:	Improvements other than buildings		
Constitution in progress         83,834,303 (21,139,011) (19,011,923)           Less accumulated depreciation         (21,139,011) (19,011,923)           Net sanitary sewer plant in service         62,695,292 (64,550,600)           Deferred assets:	Machinery and equipment	1,056,095	
Less accumulated depreciation         (21,139,011)         (19,011,923)           Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:             Pension assets         386,276         168,109           Total Assets         \$85,610,920         \$88,291,246           Liabilities and Net Assets         Sex 5,610,920         \$88,291,246           Current liabilities:	Construction in progress		
Net sanitary sewer plant in service         62,695,292         64,550,600           Deferred assets:             Pension assets         386,276         168,109           Total Assets         \$85,610,920         \$88,291,246           Liabilities and Net Assets         S           Current liabilities:             Accounts payable             Accrued liabilities             Accrued liabilities             Pue to Franklin Water Utility             Due to Franklin Water Utility             Due to General Fund - non-interest bearing             Total current liabilities              Accrued compensated absences                   Accrued compensated absences                   Pension liability (GASB 68)                   General Obligation Notes payable - CWF			
Deferred assets	Less accumulated depreciation	(21,139,011)	(19,011,923)
Pension assets         386,276         168,109           Total Assets         \$ 85,610,920         \$ 88,291,246           Liabilities and Net Assets         Current liabilities:           Accounts payable         \$ 590,400         \$ 536,588           Accrued liabilities         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         22,282         51,939           Pension liabilities         52,282         51,939           Net Assets:         1nvested in capital assets, net of related debt Restricted balances - LT receivable Restricted balances - LT receivable Retained earnings         42,680,600         43,350,373           Total net assets         66,249,152	Net sanitary sewer plant in service	62,695,292	64,550,600
Pension assets         386,276         168,109           Total Assets         \$ 85,610,920         \$ 88,291,246           Liabilities and Net Assets         Current liabilities:           Accounts payable         \$ 590,400         \$ 536,588           Accrued liabilities         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         22,282         51,939           Pension liabilities         52,282         51,939           Net Assets:         1nvested in capital assets, net of related debt Restricted balances - LT receivable Restricted balances - LT receivable Retained earnings         42,680,600         43,350,373           Total net assets         66,249,152	Deferred assets:		
Liabilities and Net Assets           Current liabilities:         \$590,400         \$536,588           Accounts payable         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities:         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         52,282         51,939           Net Assets:         1nvested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152	Pension assets	386,276	168,109
Current liabilities:         \$590,400         \$536,588           Accounts payable         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities:         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         22,282         51,939           Net Assets:         Invested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152	Total Assets	\$ 85,610,920	\$ 88,291,246
Current liabilities:         \$590,400         \$536,588           Accounts payable         28,084         27,937           Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities:         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         22,282         51,939           Net Assets:         Invested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152	Linbilities and Not Assats		
Accounts payable       \$ 590,400       \$ 536,588         Accrued liabilities       28,084       27,937         Due to Franklin Water Utility       215       22,554         Due to General Fund - non-interest bearing       82,127       86,939         Total current liabilities       700,826       674,018         Non current liabilities:       75,021       74,066         Accrued compensated absences       75,021       74,066         Pension liability (GASB 68)       361,331       41,843         General Obligation Notes payable - CWF       20,014,692       21,200,228         Total liabilities       21,151,870       21,990,155         Deferred inflows:       52,282       51,939         Net Assets:       Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152			
Accrued liabilities 28,084 27,937 Due to Franklin Water Utility 215 22,554 Due to General Fund - non-interest bearing 82,127 86,939  Total current liabilities 700,826 674,018  Non current liabilities: Accrued compensated absences 75,021 74,066 Pension liability (GASB 68) 361,331 41,843 General Obligation Notes payable - CWF 20,014,692 21,200,228  Total liabilities 21,151,870 21,990,155  Deferred inflows: Pension liabilities 52,282 51,939  Net Assets: Invested in capital assets, net of related debt 42,680,600 43,350,373 Restricted balances - LT receivable 20,193,282 21,594,454 Retained earnings 1,532,886 1,304,325  Total net assets 64,406,768 66,249,152		\$ 590,400	\$ 536,588
Due to Franklin Water Utility         215         22,554           Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,826         674,018           Non current liabilities:         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         52,282         51,939           Net Assets:         1nvested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152			
Due to General Fund - non-interest bearing         82,127         86,939           Total current liabilities         700,826         674,018           Non current liabilities:		215	22,554
Total current liabilities         700,826         674,018           Non current liabilities:         75,021         74,066           Accrued compensated absences         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         52,282         51,939           Net Assets:         1nvested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152		82,127	86,939
Non current liabilities:         75,021         74,066           Accrued compensated absences         75,021         74,066           Pension liability (GASB 68)         361,331         41,843           General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows:         52,282         51,939           Net Assets:         Invested in capital assets, net of related debt         42,680,600         43,350,373           Restricted balances - LT receivable         20,193,282         21,594,454           Retained earnings         1,532,886         1,304,325           Total net assets         64,406,768         66,249,152		700.826	674.018
Accrued compensated absences       75,021       74,066         Pension liability (GASB 68)       361,331       41,843         General Obligation Notes payable - CWF       20,014,692       21,200,228         Total liabilities       21,151,870       21,990,155         Deferred inflows:       52,282       51,939         Net Assets:       Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152	rotal current liabilities		
Activated with person liability (GASB 68)       361,331       41,843         General Obligation Notes payable - CWF       20,014,692       21,200,228         Total liabilities       21,151,870       21,990,155         Deferred inflows:		75.001	74.066
General Obligation Notes payable - CWF         20,014,692         21,200,228           Total liabilities         21,151,870         21,990,155           Deferred inflows: Pension liabilities         52,282         51,939           Net Assets: Invested in capital assets, net of related debt Restricted balances - LT receivable Retained earnings         42,680,600 20,193,282 1,594,454 1,532,886 1,304,325         43,350,373 21,594,454 1,304,325           Total net assets         64,406,768         66,249,152			
Total liabilities         21,151,870         21,990,155           Deferred inflows: Pension liabilities         52,282         51,939           Net Assets: Invested in capital assets, net of related debt Restricted balances - LT receivable Retained earnings         42,680,600 20,193,282 21,594,454 1,532,886 1,304,325         43,350,373 21,594,454 1,304,325           Total net assets         64,406,768         66,249,152	Pension liability (GASB 68)	,	·
Deferred inflows:       52,282       51,939         Net Assets:       Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152	General Obligation Notes payable - CVVr	20,014,092	21,200,228
Pension liabilities       52,282       51,939         Net Assets:       Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152	Total liabilities	21,151,870	21,990,155
Pension liabilities       52,282       51,939         Net Assets:       Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152	Deferred inflows:		
Invested in capital assets, net of related debt       42,680,600       43,350,373         Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152		52,282	51,939
Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152			
Restricted balances - LT receivable       20,193,282       21,594,454         Retained earnings       1,532,886       1,304,325         Total net assets       64,406,768       66,249,152			
Total net assets 64,406,768 66,249,152		, ,	
Total fiet assets			
Total Liabilities and Net Assets \$85,610,920 \$88,291,246	Total net assets	64,406,768	66,249,152
	Total Liabilities and Net Assets	\$ 85,610,920	\$ 88,291,246

## City of Franklin Sanitary Sewer Fund Statement of Revenue, Expenditures, and Changes in Net Assets For the Three months ended March 31, 2018 and 2017

	2018 Amended	2018 Year-to-Date	Current Year-to-Date	Prior Year-to-Date
	Budget	Budget	Totals	Totals
C. Alman Barraman	Daagot			
Operating Revenue	\$ 2,003,100	\$ 532,508	\$ 504,528	\$ 449,812
Residential		135,518	132,732	113,731
Commercial	546,120	· ·	106,988	97,376
Industrial	451,770	112,317	36,284	34,983
Public Authority	168,720	44,477	5,064	4,266
Penalties/Other	37,000	5,268	122,887	109,064
Multi Family	494,280	123,570	908,483	809,232
Total Operating Revenue	3,700,990	953,658	900,403	000,202
Operating Expenditures				
Salaries and benefits	\$ 462,283	\$ 117,149	\$ 119,809	\$ 146,758
Contractual services	106,000	63,965	56,918	64,708
Supplies	86,200	21,550	11,458	10,711
Facility charges	64,825	17,333	6,674	10,782
Shared meter costs	7,000	1,750	-	-
Sewer service - MMSD	2,518,100	629,525	587,596	524,014
Other operating costs	27,200	7,512	3,511	3,919
Allocated expenses	116,500	29,126	30,102	31,368
Sewer improvements	194,750	9,041	30,666	1,222
Retirement - GASB 68	-	-	-	=
Depreciation	174,700	43,675	43,680	25,095
Total operating expenditures	3,757,558	940,626	890,414	818,577
Operating Income (Loss)	(56,568)	13,032	18,069	(9,345)
Non-Operating Revenue (Expenditures)				450
Miscellaneous income	-	-	1,475	450
Investment income	485,308	121,327	405	3,859
Interest expense	(477,808)	(119,452)		
Total non-operating revenue (expenditures)	7,500	1,875	1,880	4,309
Income (Loss) before Capital Contributions	(49,068)	14,907	19,949	(5,036)
Retained Earnings- Beginning	1,647,847	1,647,847	1,647,847	1,685,002
Transfer (to) from Invested in Capital Assets	(615,350)	(153,838)	43,680	18,586
Retained Earnings- Ending	983,429	1,508,917	1,711,476	1,698,552
O wite I Constail bustians	1,856,000	464,000	-	_
Capital Contributions	(2,012,000)	(503,000)	(503,010)	(502,701)
Depreciation - CIAC	271,000	67,750	(43,680)	(18,586)
Transfer (to) from Retained Earnings Change in Net Investment in Capital Assets	115,000	28,750	(546,690)	(521,287)
Net Investment in Capital Assets-Beginning	63,241,982	63,241,982	63,241,982	65,071,887
Net Investment in Capital Assets-Ending	63,356,982	63,270,732	62,695,292	64,550,600
Total net assets	\$ 64,340,411	\$ 64,779,649	\$ 64,406,768	\$ 66,249,152

#### City of Franklin Sanitary Sewer Fund

#### Statement of Cash Flows

#### For the Three months ended March 31, 2018 and 2017

	2018	2017
Cash Flows from Operating Activities Operating income (loss)	\$ 18,069	\$ (9,345)
Adjustments to reconcile operating income to		
net cash provided by operating activities:		
Depreciation	43,680	25,095
(Increase) decrease in assets:		
Accounts receivable	(126,939)	(20,565)
Taxes receivable	97,015	121,939
Due from other funds	32,084	41,721
Miscellaneous receivable	300	<b>+</b>
Prepaid expenses	-	2,214
Increase (decrease) in liabilities:		
Accounts payable	(210,088)	(21,497)
Accrued expenses	-	-
Due to other funds	(20,693)	2,062
GASB 68 pension	-	(138,600)
Total Adjustments	(184,641)	12,369
Net Cash Provided by Operating Activities	\$ (166,572)	\$ 3,024
Cash Flows From Capital & Related Financing Activities		
Due from MMSD & Other Governments	<u></u>	2,754,872
Due to general fund	-	(2,198,668)
Acquisition of capital assets	-	(6,509)
Net Cash Provided (Used) in Capital		(0,000)
and Financing Activities	<u></u>	549,695
and Financing Activities		
Cash Flows from Investing Activities		
Interest and other income	1,880	4,309
Interest exepense	-	
Net Change in Cash and Cash Equivalents	(164,692)	557,028
Cash and Cash Equivalents, beginning of period	1,686,781	913,528
Cash and Cash Equivalents, end of period	\$ 1,522,089	\$ 1,470,556

## Franklin Municipal Water Utility Notes to the Financial Statements For the period ended March 31, 2018 and 2017

1	Operating revenues are less than budget by \$65,590 for the first quarte	ì۲.
	Actual first quarter billings were used for the statements.	

2	Operating expenditures are also less than budget for the first	quarter, \$	121,191.
	The cost of wholesale water purchased from Oak Creek was	estimated	based on
	consumption billed to Frankin customers.	,	

#### **Water Connection Fee**

Prior to May 31, 2002, the City collected a water connection fee on new construction and connections to existing properties, to be used to fund water main construction projects. The water connection fees on hand on March 31, 2018 total \$628,227.

#### Water Impact Fee

Since May 31, 2002 a water impact fee on residential and commercial construction replaced the water connection fee. Water Impact Fees collected in 2018 total \$29,481. Water Impact fees on hand at March 31, 2018 are approximately \$677,400.

#### Franklin Municipal Water Utility Comparative Balance Sheet March 31, 2018 & 2017

Current Assets:         \$ 2,214,168         \$ 1,455,216           Cash and investments         \$ 2,214,168         \$ 1,442,253         1,428,563           Taxes receivable         -         (106)           Due from City of Franklin         2,632         5,282           Prepaid expenses         -         -           Total current assets         3,659,053         2,888,955           Utility plant in service:         -         -           Land         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           A63,675,352         63,544,578           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total Assets         \$ 48,420,325         \$48,472,651      <	Assets	2018	2017
Accounts receivable         1,442,253         1,428,563           Taxes receivable         -         (106)           Due from City of Franklin         2,632         5,282           Prepaid expenses         -         -           Total current assets         3,659,053         2,888,955           Utility plant in service:         -         -           Land         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,997,782           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accound payable         \$16,835		0.044.400	<b>A</b> 4 455 040
Taxes receivable         . (106)           Due from City of Franklin         2,632         5,282           Prepaid expenses		. , ,	
Due from City of Franklin         2,632         5,282           Prepaid expenses         -         -           Total current assets         3,659,053         2,888,955           Utility plant in service:         -         -           Land         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           63,675,352         63,544,578           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total Assets         \$48,420,325         \$45,9574           Total Assets         \$16,835         \$13,223           Liabilities         \$631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liabilities<		1,442,253	•
Prepaid expenses         3,659,053         2,888,955           Utility plant in service:         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         485           Improvements other than buildings         55,613,608         55,99,147           Machinery and equipment         4,514,580         4,397,782           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         \$73,225         459,674           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserv	•	2 632	` '
Total current assets         3,659,053         2,888,955           Utility plant in service:         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         Liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pe	•	2,032	5,262
Citility plant in service:   Land	·	3 659 053	2 888 955
Land         162,885         162,885           Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets         -         -           Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066 <td>Total Current assets</td> <td>0,000,000</td> <td>2,000,000</td>	Total Current assets	0,000,000	2,000,000
Buildings and improvements         3,384,279         3,384,279           Construction in Progress         -         485           Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           63,675,352         63,544,678           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         Liabilities         51,223           Accounts payable         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accounts payable         \$15,700         155,700           Pension liability         \$155,700         155,700           Pension liability         \$155,700         155,700           Bond Payable         \$1,059,575         \$1,113,466           Compensated absences reserve         \$7,021         74,066 </td <td>• •</td> <td></td> <td></td>	• •		
Construction in Progress Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           Machinery and equipment         63,675,352         63,544,578           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         16,835         \$13,223           Liabilities:         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         2,444,301         2,114,388		· ·	·
Improvements other than buildings         55,613,608         55,599,147           Machinery and equipment         4,514,580         4,397,782           63,675,352         63,544,578           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Ceferred Liabilities:         2,386,879         2,056,041           Deferred Liabilities         2,444,301         2,114,388	<del>-</del> ,	3,384,279	•
Machinery and equipment         4,514,580         4,397,782           Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         \$13,223           Liabilities:         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt Retained earnings         43,199,430         45,394,846           Retained earnings<	•	-	
Less accumulated depreciation         63,675,352 19,501,405         63,544,578 18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:	·		
Less accumulated depreciation         19,501,405         18,420,456           Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           2,386,879         2,056,041           Deferred Liabilities         57,422         58,347           Total liabilities         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,396,024         46,358,263 </td <td>Machinery and equipment</td> <td></td> <td></td>	Machinery and equipment		
Net utility plant in service         44,173,947         45,124,122           Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$48,420,325         \$48,472,651           Liabilities and Net Assets         \$16,835         \$13,223           Accounts payable         \$16,835         \$13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Deferred Liabilities:         2,386,879         2,056,041           Deferred Liabilities         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets           Invested in capital assets, net of related debt Retained earnings         43,199,430         45,394,846           Retained earnings         2,776,594         963,417 <tr< td=""><td>Less assumulated depresention</td><td></td><td>· · ·</td></tr<>	Less assumulated depresention		· · ·
Deferred Assets:         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$ 48,420,325         \$48,472,651           Liabilities and Net Assets         \$ 16,835         \$ 13,223           Accounts payable         \$ 16,835         \$ 13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Deferred Liabilities:         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Less accumulated depreciation	19,501,405	10,420,430
Pension Assets         447,267         188,850           Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$ 48,420,325         \$48,472,651           Liabilities and Net Assets         \$ 16,835         \$ 13,223           Accounts payable         \$ 16,835         \$ 13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets           Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Net utility plant in service	44,173,947	45,124,122
Deferred Costs         140,058         270,724           Total deferred assets         587,325         459,574           Total Assets         \$ 48,420,325         \$48,472,651           Liabilities and Net Assets         Liabilities:           Accounts payable         \$ 16,835         \$ 13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Deferred Assets:		
Total deferred assets         587,325         459,574           Total Assets         \$ 48,420,325         \$48,472,651           Liabilities and Net Assets         Liabilities:           Accounts payable         \$ 16,835         \$ 13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Pension Assets	447,267	188,850
Total Assets         \$ 48,420,325         \$48,472,651           Liabilities and Net Assets         Liabilities:           Accounts payable         \$ 16,835         \$ 13,223           Accrued liabilities         631,518         634,585           Due to City of Franklin         29,847         17,996           Advance from municipality         155,700         155,700           Pension liability         418,383         47,005           Compensated absences reserve         75,021         74,066           Bond Payable         1,059,575         1,113,466           Bond Payable         2,386,879         2,056,041           Deferred Liabilities:         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Deferred Costs		<del></del>
Liabilities and Net Assets         Liabilities:       3       16,835       \$ 13,223         Accounts payable       \$ 16,835       \$ 13,223         Accrued liabilities       631,518       634,585         Due to City of Franklin       29,847       17,996         Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         Pension & OPEB Liabilities       2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Total deferred assets	587,325	459,574
Liabilities:       Accounts payable       \$ 16,835       \$ 13,223         Accrued liabilities       631,518       634,585         Due to City of Franklin       29,847       17,996         Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         Pension & OPEB Liabilities       2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Total Assets	\$ 48,420,325	\$48,472,651
Liabilities:       Accounts payable       \$ 16,835       \$ 13,223         Accrued liabilities       631,518       634,585         Due to City of Franklin       29,847       17,996         Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         Pension & OPEB Liabilities       2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Liabilities and Net Assets		
Accrued liabilities       631,518       634,585         Due to City of Franklin       29,847       17,996         Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         Pension & OPEB Liabilities:       2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       1nvested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263			
Accrued liabilities       631,518       634,585         Due to City of Franklin       29,847       17,996         Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263		\$ 16,835	\$ 13,223
Advance from municipality       155,700       155,700         Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         Deferred Liabilities:       2,386,879       2,056,041         Pension & OPEB Liabilities       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	· ·	631,518	634,585
Pension liability       418,383       47,005         Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Due to City of Franklin	29,847	17,996
Compensated absences reserve       75,021       74,066         Bond Payable       1,059,575       1,113,466         2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt Retained earnings       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Advance from municipality	155,700	155,700
Bond Payable       1,059,575       1,113,466         2,386,879       2,056,041         Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt Retained earnings       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Pension liability	418,383	47,005
Deferred Liabilities:       2,386,879       2,056,041         Pension & OPEB Liabilities       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt Retained earnings       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Compensated absences reserve	· · · · · · · · · · · · · · · · · · ·	•
Deferred Liabilities:       57,422       58,347         Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt Retained earnings       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Bond Payable		
Pension & OPEB Liabilities         57,422         58,347           Total liabilities         2,444,301         2,114,388           Net Assets         Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263		2,386,879	2,056,041
Total liabilities       2,444,301       2,114,388         Net Assets       Invested in capital assets, net of related debt Retained earnings       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263		== 400	50.047
Net Assets           Invested in capital assets, net of related debt         43,199,430         45,394,846           Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Pension & OPEB Liabilities	<u> </u>	
Invested in capital assets, net of related debt       43,199,430       45,394,846         Retained earnings       2,776,594       963,417         Total net assets       45,976,024       46,358,263	Total liabilities	2,444,301	2,114,388
Retained earnings         2,776,594         963,417           Total net assets         45,976,024         46,358,263	Net Assets		
Total net assets 45,976,024 46,358,263	•	•	·
	<del>-</del>		
Total Liabilities and Net Assets \$48,420,325 \$48,472,651	Total net assets	45,976,024	46,358,263
	Total Liabilities and Net Assets	\$ 48,420,325	\$48,472,651

## Franklin Municipal Water Utility Comparative Statement of Cash Flows For the period ended March 31, 2018 and 2017

	2018	2017
Cash Flows from Operating Activities		
Operating income (loss)	\$ 95,28	9 \$ 145,027
Adjustments to reconcile operating income to		
net cash provided by operating activities:		
Depreciation & Amortization	135,56	7 129,417
(Increase) decrease in assets:		
Accounts receivable	31,83	• • •
Due from other funds	36,62	· ·
Taxes receivable	161,85	
Prepaid expenses		- 2,304
Increase (decrease) in liabilities:		
Accounts payable	(694,46	
Accrued expenses	620,00	· ·
Due to other funds	(25,16	
Advance from municipality		- 155,700
GASB 68 pension		- (155,700)
Total Adjustments	266,25	4 176,254
Net Cash Provided (Used) by Operating Activities	361,54	
Cash Flows From Capital & Related Financing Activit	ios	
	.ies (74:	2) (5,150)
Acquisition of capital assets Interest paid on long term debt	(16,59	,
Principal on long term debt	(55,00	· · · · · · · · · · · · · · · · · · ·
Net Cash Provided (Used) in Capital	(00,00	(00,000)
and Financing Activities	(72,33	6) (77,294)
Cash Flows from Investing Activities		
Interest, property rental & other income	24,83	5 22,225
Net Change in Cash and Cash Equivalents	314,04	2 266,212
Cash and Cash Equivalents, beginning of period	1,900,12	6 1,189,004
Cash and Cash Equivalents, end of period	\$ 2,214,16	8 \$ 1,455,216

## Franklin Municipal Water Utility Comparative Statement of Revenue, Expenditures, and Changes in Net Assets For the period ended March 31, 2018 and 2017

Operating Revenue	2018	2017
Total metered sales	1,182,225	1,169,450
Fire protection	166,362	165,714
Forfeited discounts, penalties and other	12,738	7,369
Total Operating Revenue	1,361,325	1,342,533
Operating Expenditures		
Operation and maintenance expenses:		
Source of supply	620,937	624,404
Pumping	38,618	29,878
Water treatment	1,07 <del>4</del>	690
Transmission and distribution	93,857	48,090
Customers' accounts	10,835	10,685
Administrative and general	95,869	86,821
Total operation and maintenance expenses	861,190	800,568
Depreciation	102,900	96,750
Amortization and Pension Expenses	32,667	32,667
Taxes	269,279	267,521
Total Operating Expenditures	1,266,036	1,197,506
Operating Income (Loss)	95,289	145,027
Non-Operating Revenue (Expenses)		
Sundry	19,795	21,014
Interest on investments	5,040	1,211
Interest on long term debt	(16,594)	(17,144)
Interest-Debt to Municipality	-	(454)
Depreciation - CIAC	(194,790)	(195,345)
Total Non-Operating Revenue (Expenses)	(186,549)	(190,718)
Income before Capital Contributions	(91,260)	(45,691)
Capital Contributions-Developer & Municipality	<b>Ja</b>	
Net change in net assets	(91,260)	(45,691)
Net Assets, beginning of period	46,067,284	46,403,954
Net Assets, end of period	\$ 45,976,024	\$46,358,263

## Franklin Municipal Water Utility Comparative Statement of Revenue, Expenditures, and Changes in Net Assets For the period ended March 31, 2018 and 2017

For the period end	ied Marcii 31, 20	10 anu 2017	Fav (Unf)	
Operating Revenue	2018	YTD Budget	Variance	2017
Total metered sales	1,182,225	1,243,286	(61,061)	1,169,450
Fire protection	166,362	175,962	(9,600)	165,714
Forfeited discounts, penalties and other	12,738	7,667	`5,071 <sup>°</sup>	7,369
Total Operating Revenue	1,361,325	1,426,915	(65,590)	1,342,533
Operating Expenditures				
Operation and maintenance expenses:				
Source of supply	620,937	748,973	128,036	624,404
Pumping	38,618	34,286	(4,332)	29,878
Water treatment	1,074	3,573	2,499	690
Transmission and distribution	93,857	100,638	6,781	48,090
Customers' accounts	10,835	9,851	(984)	10,685
Administrative and general	95,869	84,783	(11,086)	86,821
Total operation and maintenance expenses	861,190	982,104	120,914	800,568
Depreciation	102,900	96,381	(6,519)	96,750
Amortization and Pension Expenses	32,667	32,667	-	32,667
Taxes	269,279	272,906	3,627	267,521
Total Operating Expenditures	1,266,036	1,384,058	118,022	1,197,506
Operating Income (Loss)	95,289	42,857	52,432	145,027
Non-Operating Revenue (Expenses)				
Sundry	19,795	24,093	(4,298)	21,014
Interest on investments	5,040	375	4,665	1,211
Interest on long term debt	(16,594)	(8,372)	(8,222)	(17,144)
Interest-Debt to Municipality	<del>-</del>	-	-	(454)
Depreciation - CIAC	(194,790)	(194,800)	10	(195,345)
Total Non-Operating Revenue (Expenses)	(186,549)	(178,704)	(7,845)	(190,718)
Income before Capital Contributions	(91,260)	(135,847)	44,587	(45,691)
Capital Contributions-Developer & Municipality	-			<b>La</b>
Net change in net assets	(91,260)	(135,847)	44,587	(45,691)
Net Assets, beginning of period	46,403,954			45,924,817
Net Assets, end of period	\$ 46,312,694		52743	\$45,879,126

#### City of Franklin Self Insurance Fund - Actives Balance Sheet March 31, 2018 and 2017

Assets	2018	2017
Cash and investments	\$ 2,177,710	\$ 2,665,021
Accounts receivable	-	576
Interfund advance receivable	(71,771)	275,000
Prepaid expenses	1,500	57,500
Total Assets	\$ 2,107,439	\$ 2,998,097
Liabilities and Net Assets		
Accounts payable	\$ 72,655	\$ 147,932
Claims payable	290,700	270,500
Unrestricted net assets	1,744,084_	2,579,665
Total Liabilities and Fund Balance	<u>\$ 2,107,439</u>	\$ 2,998,097

#### City of Franklin Self Insurance Fund - Actives Statement of Revenue, Expenses and Fund Balance For the Three months ended March 31, 2018 and 2017

	2018	2018 Year-to-Date	2018 Year-to-Date	2017 Year-to-Date
Revenue	Budget	Budget	Actual	* 620,835
Medical Premiums-City	\$ 2,585,500	673,429	\$ 627,231	
Medical Premiums-Employee	428,900	110,301	115,621	108,970
Other - Investment Income, etc.	18,300	4,575	9,271	11,776
Medical Revenue	3,032,700	788,305	752,123	741,581
Dental Premiums-City	118,300	26,072	27,259	27,536
Dental Premiums-Retirees	6,000	3,114	1,800	1,728
Dental Premiums-Employee	57,000	14,728_	13,870	14,064
Dental Revenue	181,300	43,914	42,929	43,328
Total Revenue	3,214,000	832,219	795,052	784,909
Expenditures:				
Active Employees-Medical				
Medical claims - Current Year	2,376,800	340,694	414,042	372,067
Medical claims - Prior Year	-	-	223,136	228,548
Prescription drug claims	-	=	90,588	59,496
Refunds-Stop Loss Coverage	_			(13,989)
Total Claims-Actives	2,376,800	340,694	727,766	646,122
Medical Claim Fees	145,000	48,215	40,285	78,330
Memberships	-	-	3,075	3,180
Miscellaneous Wellness	77,000	5,794	3,776	10,061
Section 125 administration Fee	4,500	658	661	1,062
Stop Loss Premiums	664,000	179,902	105,933	159,976
ACA Fees	25,000	4,760	_	
Total Medical Costs-Actives	3,292,300	580,023	881,496	898,731
Active Employees-Dental				
Dental Claims	165,300	34,091	51,606	41,019
Dental Claim Fees	12,000	3,720	3,523	8,087
Total Dental Costs-Actives	177,300	37,811	55,129	49,106
Retirees-Dental				***
Dental Claims	6,000	1,584	483	3,358
Dental Claim Fees	200	68	56	124
Total Dental Costs-Retirees	6,200	1,652	539	3,482
Total Dental Costs	183,500	39,463	55,668	52,588
Claims contingency	528,000	132,000	No.	-
Total Expenditures	4,003,800	<u>751,486</u>	937,164	951,319
Revenue over (under) expenditures	(789,800)	\$ 80,733	(142,112)	(166,410)
Net assets, beginning of year	1,886,196		1,886,196	2,746,075
Net assets, end of period	\$ 1,096,396		\$ 1,744,084	\$ 2,579,665

## City of Franklin City of Franklin Post Employment Benefits Trust Balance Sheet March 31, 2018 and 2017

<u>Assets</u>	2018	 2017
Cash and investments	\$ -	\$ -
Investments held in trust - Fixed Inc	1,950,921	1,711,828
Investments held in trust - Equities	3,657,118	3,432,031
Accounts receivable	26,374	15,158
Due from Water Utility	 550	 403
Total Assets	\$ 5,634,963	\$ 5,159,420
Liabilities and Net Assets		
Accounts payable	\$ 8,881	\$ 17,380
Claims payable	131,100	45,000
Due to City	33,762	18,913
Net assets held in trust for post emp	 5,461,220	 5,078,127
Total Liabilities and Fund Balance	\$ 5,634,963	\$ 5,159,420

#### City of Franklin Post Employment Benefits Trust Statement of Revenue, Expenses and Fund Balance For the Three months ended March 31, 2018 and 2017

Revenue	2018 Year-to-Date Actual	2017 Year-to-Date Actual
ARC Medical Charges - City	\$ 74,103	\$ 61,221
Medical Charges - Retirees	61,864	43,351
Implicit Rate Subsidy	113,392	7,415
Medical Revenue	249,359	111,987
Expenditures: Retirees-Medical		
Medical claims - Current Year	85,057	45,224
Medical claims - Prior Year	109,540	19,711
Prescription drug claims	33,286	20,317
Refunds-Stop Loss Coverage		-
Total Claims-Retirees	227,883	85,252
Medical Claim Fees	4,971	7,891
Stop Loss Premiums	16,175	18,544
Miscellaneous Expense	330	300
ACA Fees		
Total Medical Costs-Retirees	249,359	111,987
Revenue over (under) expenditures	-	
Annual Required Contribution-Net	(76,402)	18,988
Other - Investment Income, etc.	(36,141)	173,303
Total Revenues	(112,543)	192,291
Net Revenues (Expenditures)	(112,543)	192,291
Net assets, beginning of year	5,573,763	4,885,836
Net assets, end of period	\$ 5,461,220	\$ 5,078,127

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR GOVERNMENTAL FUNDS FOR CITY OF FRANKLIN Period Ending 03/31/2018

Contractual Services	179 - 18,270 2,415 22,296 488
IEAL ESTATE TAXES	- 18,270 2,415 22,296 488
PECIAL ASSESSMENTS	18,270 2,415 22,296 488
NTERGOVERNMENTAL         -         -         15,420         -         2,850         - <td>18,270 2,415 22,296 488</td>	18,270 2,415 22,296 488
HARGES FOR SERVICES	2,415 22,296 488
NISCELLANEOUS REVENUE	22,296 488
VVESTMENT EARNINGS         25         463         -	488
Otal Revenues       15,970       642       15,420       -       3,650       -       7,965       -       4         EXPENDITURES       -       -       -       -       15,106       -       -       -       1         IMPLOYEE BENEFITS       -       -       -       -       -       4,379       - <td></td>	
EXPENDITURES	
ERSONAL SERVICES	43,647
ERSONAL SERVICES	
:MPLOYEE BENEFITS       -       -       -       4,379       -       -       -         :ONTRACTUAL SERVICES       2,089       -       -       -       4,900       -       -       -         :UPPLIES       3,804       -       867       -       5,574       -       1,829       -       1         :ERVICES & CHARGES       933       -       -       -       11,874       -       -       -       1         :ACILITY CHARGES       15       -	15,106
CONTRACTUAL SERVICES       2,089       -       -       -       4,900       -       -       -         SUPPLIES       3,804       -       867       -       5,574       -       1,829       -       1         SERVICES & CHARGES       933       -       -       -       11,874       -       -       -       1         ACILITY CHARGES       15       -	4,379
BUPPLIES     3,804     -     867     -     5,574     -     1,829     -     1       SERVICES & CHARGES     933     -     -     -     11,874     -     -     -     1       ACILITY CHARGES     15     -     -     -     -     -     -     -     -       'otal Expenditures     6,840     -     867     -     41,833     -     1,829     -     5	6,989
SERVICES & CHARGES     933     -     -     -     11,874     -     -     -     1       'ACILITY CHARGES     15     -	12,074
ACILITY CHARGES 15	12,807
otal Expenditures 6,840 - 867 - 41,833 - 1,829 - 5	15
	51,370
Excess (deficiency) of Revenues vs. Expenditures 9,130 642 14,553 - (38,183) - 6,136 - 6	(7,723)
OTHER FINANCING SOURCES UND TRANSFERS	•
THER FINANCING USES         CAPITAL OUTLAY       (2,406)       -       21,324       -       -       -       19,995       -       3	38,912
Vet Change in Fund Balance 11,536 642 (6,771) - (38,183) - (13,859) - (4	(46,635)
	493,109
und Balance - Ending: 135,826 642 8,098 (18,470) 108,204 315 163,474 48,386 44	446,473

#### **APPROVAL**



#### REQUEST FOR COUNCIL ACTION

MEETING DATE

5/15/2018

REPORTS &

RECOMMENDATIONS

Approval of the Job Description for Director of Health & Human Services

ITEM NUMBER

G. 9.

Bill Wucherer, Director of Health and Human Services, will be retiring June 1, 2018. As we prepare to begin to fill the position, staff recommends a few modifications to the existing job description. Attached you will find a red-lined version of the current job description. Requested changes include:

- 1. Salary Level reference. We are not requesting a change in the approved range; however, the job description still referenced old historical ranges prior to our new Classification and Compensation Study. The Study, when approved in December 2015, placed the position in Salary Range 11.
- 2. A duty was added referencing the position's responsibility to locate, write, and manage grants. This would not preclude the individual from delegating this duty to staff or using other outside services.
- 3. The Education and Experience requirement was updated to meet the State statutes for the position. The City's job description required a Bachelor's degree in Nursing along with 3 years experience. State requirements also allow for a Bachelor's degree in several other public health and science related fields in addition to the 3 years experience. Following the broader State statutes could open the door to a larger applicant pool and is more reflective of the full scope of the duties of the position.
- 4. The requirement to have a driver's license was added.

At their May 9, 2018 meeting, the Personnel Committee recommended to send the Director of Health and Human Services job description to Common Council for approval.

#### COUNCIL ACTION REQUESTED

A motion to approve the job description for Director of Health & Human Services as recommended by the Personnel Committee.

#### CITY OF FRANKLIN Job Description

Job Title:

Director of Health & Human Services

Department:

Health

Reports To:

Mayor

**Appointing** 

**Authority:** 

Mayor

Salary Level:

Management/Administrative/Supervisory Level

VIIRange 11

**FLSA Status:** 

Exempt

Prepared By:

Dana Zahn, Human Resources Coordinator

**Prepared Date:** 

March 9, 2006May 4, 2018

Approved By:

Resolution 2006-6062 Common Council

**Approved Date:** 

March 21, 2006

#### Summary:

Perform administrative and professional nursing work to fulfill the mission of the Franklin Health Department and to ensure an environment in which the public health personnel can conduct activities that provide quality public health services.

#### **Essential Duties and Responsibilities:**

Responsible for the design of a high quality and cost effective system that complements various health services available in the community to prevent disease and promote wellness of individuals, families, and groups.

Responsible for control of communicable diseases.

Enforce municipal code, state statutes, and rules and regulations of the Wisconsin Division of Health.

Manage departmental resources, prepare budgets, approve purchases, and maintain records of expenditures for accountability.

Locate, write, and manage County, State, and Federal health related grants.

Represent the Health Department as official spokesperson to community agencies, professionals, and the general public.

Prepare agenda for and regular participation in Board of Health meetings.

Construct community assessment database reflective of health needs in the City of Franklin.

Analyze community assessment data to identify the health needs of the City of Franklin in the context of federal and state public health priorities and local resources.

Establish short and long term goals to meet identified public health needs of the City of Franklin.

Develop programs to be implemented by Public Health personnel to meet established goals.

Develop and interpret department policies and procedures based on recognized standards of practice.

Orient new employees upon hire to the position and the organization's policies and procedures.

Promote professional growth of Health Department personnel by providing continuing educational opportunities.

Implement and maintain Quality Assurance program for evaluation, by measuring process and outcome of services offered.

Attend meetings as required by the Mayor and Common Council. This may include meetings outside of normal business hours.

#### **Peripheral Duties:**

Act as a public health nurse, clinic nurse, and secretary as needed.

Participate in committees when necessary.

Membership in professional organizations.

Assemble materials and equipment in preparation for clinic sessions and maintains adequate supplies.

#### Minimum Qualifications:

#### **Education and Experience:**

Graduation from an accredited college or university with a Bachelor's degree in Nursingnursing, public health, environmental health, physical or biological sciences, or a related field. Three (3) years of progressively responsible full time employment with a public health agency, including responsibility for communicable disease prevention and control.

#### Necessary Knowledge, Skills, and Abilities:

Knowledge and skills required for the position of Public Health Nurse.

Knowledge of principles, practices, and methods of public health nursing, department supervision, and administration.

Knowledge of health and safety codes, and rules and regulations of City, County, and State.

Knowledge of information regarding detection, evaluation and planning to meet public health needs.

Ability to establish and maintain effective professional relationships with community leaders, professionals, staff, citizens, and others.

Knowledge of the social, political, and economic influences affecting health care delivery systems.

Knowledge of educational trends as they relate to the health care field.

Ability to effectively communicate, both verbally and in writing.

Ability to utilize initiative, responsibility, and integrity.

Ability to recruit, train, and utilize volunteers.

Ability to make independent judgments which have highly significant impacts on the organization.

**Supervision Received:** 

Works under broad general guidance and direction of the Mayor.

**Supervision Exercised:** 

Exercises supervision over Health Department personnel.

**Responsibility for Public Contact:** 

Frequent contact requiring courtesy, discretion, and sound judgment.

Licensing and Certification:

Licensed by State of Wisconsin as a registered professional nurse or sanitarian, if applicable.

Valid driver's license.

**Tools and Equipment Used:** 

Copy machine; telephone; blood pressure cuff; stethoscope; scale; audiometer; visual charts; syringes; thermometer; computer terminal; personal computer including word processing software; automobile; and fax machine.

**Physical Demands:** 

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to operate, handle or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

#### Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, outdoor settings, private residences, and commercial buildings. Work can be performed in emergency and stressful situations. Individual is exposed to hazards associated with rendering emergency medical assistance, including blood-borne pathogens in body fluids. The noise level in the work environment is quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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#### **APPROVAL**



#### REQUEST FOR COUNCIL ACTION

MEETING DATE

5/15/2018

REPORTS &

RECOMMENDATIONS

Approval of a Revised Anti-Harassment Policy and Related Applications within the Employee Handbook ITEM NUMBER

G.10,

The Employee Handbook has an Anti-Harassment Policy included. Although it has always been important, today's social culture has highlighted and emphasized anti-harassment expectations. As such, it is the intent of the Director of Administration to provide training to employees on the topic. The expectation is that outside legal counsel will be used to provide the training as is currently funded within the Administration budget.

Prior to beginning such training, it was worth having the policy reviewed by independent counsel to ensure that it is most up-to-date with recent laws and case law, etc. Attorney Claire Hartley of Buelow Vetter Buikema Olson & Vliet, LLC was chosen based upon how well she provided a seminar on the topic. Although she was given the opportunity to "start from scratch," she concluded that our policy was very well done and only proposed a few changes, which were then addressed with Human Resources staff.

Attached is a red-lined copy of the proposed policy. If approved the final version will, of course, accept all of the proposed changes.

The primary changes address the following:

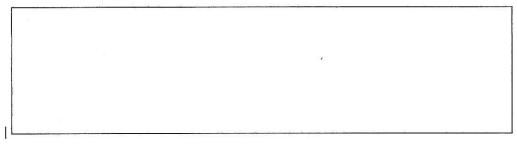
- 1. Clarifying that although imposing disciplinary actions is not harassment, it can be if applied in a discriminatory manner.
- 2. Clarifying that although elected officials are not "employees" of the City under the applicable state and federal laws, they still cannot engage in harassing or discriminatory activities toward employees.
- 3. Clarifying that the policy is intended to protect not only employees but, also, vendors or customers that engage with City employees and officials.
- 4. Clarify that the City may take both disciplinary or remedial actions to address violations. (A remedial action is any remedy or solution which may not be disciplinary in nature but that helps address the issue, such as changing a person's shift.)
- 5. Added a few additional specific examples of actions that would be a violation.
- 6. The reporting procedure was adjusted to further encourage reporting and clarify the ability to maintain confidentiality.

Because of those changes, two minor changes were also made to the Orientation Program and Acceptable Use of the Internet and E-Mail sections to enhance some of the same anti-harassment concepts. (Note: this technology policy will, itself, be revised in greater detail in the coming months to update it for technology-related updates; nonetheless, these harassment-related corrections are being made at this time.)

The Personnel Committee, Director of Administration, and the Human Resources Coordinator recommend approval.

#### COUNCIL ACTION REQUESTED

Motion to approve the revised Anti-Harassment Policy and related applications within the Employee Handbook.



#### Anti-Harassment Policy

The City of Franklin is committed to maintaining a work environment that is free from discrimination. In keeping with this commitment, the City will not tolerate harassment of City employees by anyone, including any supervisor, co-worker, elected or appointed official, vendor, citizen, or customer of the City.

Harassment does not include the conduct or actions of supervisors intended to provide employee discipline, such as deficiency notices, performance evaluations, oral warnings, reprimands, or other supervisory actions intended to promote positive performance.

Conduct or actions of supervisors intended to provide employee discipline, such as deficiency notices, performance evaluations, oral warnings, reprimands, or other supervisory actions intended to promote positive performance, do not, on their own, constitute harassment. It is, however, important to note that if such disciplinary actions are based on gender or other protected characteristics, such disciplinary actions could be evidence of harassment.

Because it is the City of Franklin's policy to foster an environment of respect for the dignity and worth of all its employees, and because incidents of harassment are demeaning to all persons involved and impair the ability of the City to function properly, harassment of any nature will not be tolerated. All employees, (including as well as elected and appointed officials,) are prohibited from engaging in the harassment of any employee, vendor, or customerperson in the course of or in connection with City employment. The desired standard of employee behavior is one of cooperation and respect for each other, despite any differences.

Harassment consists of unwelcome conduct, whether verbal, physical, or visual, that is based on a person's protected status, such as sex, color, race, ancestry, religion, national origin, age, citizenship status, sexual orientation, arrest record, conviction record, pregnancy, marital status, or veterans status or on the basis of any other status or characteristic prohibited by state, federal or local law. The City will not tolerate harassing conduct that affects tangible job benefits, that unreasonably interferes with an individual's work performance, or that creates an intimidating, hostile, or offensive working environment. The City has developed the following guidelines prohibiting harassment for the benefit of all of its employees. It is essential that all employees, elected officials, and appointed officials be aware of and comply with these guidelines. The City strongly disapproves of sexual or other forms of harassment of employees, and will take appropriate disciplinary remedial and/or disciplinary action against any employee who violates this Policy.

**Comment [1]:** Removed because if the actions are based on gender or other protected characteristic, such actions could be harassment

Comment [ML2]: Rework the paragraph above to keep the idea that valid disciplinary action is not harassment, but add the clarification from "Comment 1" above.

**Comment [ML3]:** Helps to clarify elected official employment status relative to applicability of related laws.

Comment [ML4]: Throughout the policy it was clarified that disciplinary AND/OR remedial actions can be taken. A remedial action, for example, may be having somebody switch shifts or take a class. Those actions aren't disciplinary, but still help address a needed solution.

Harassing conduct includes, but is not limited to: slurs or negative stereotyping; <u>bullying</u>, threatening, intimidating or hostile acts; degrading jokes and display or circulation in the workplace of written or graphic material that degrades or shows hostility or aversion toward an individual or group (including through e-mail); or physical touching.

Sexual harassment deserves special mention. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature in situations where:

- Submission to such conduct is an explicit or implicit term or condition of employment;
- An individual's submission to or rejection of such conduct becomes the basis for employment decisions affecting that individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess, or sexual deficiencies; leering, catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal, or visual conduct of a sexual nature. SexGender-based harassment—that is, harassment not involving sexual activity or language (e.g., male manager yells only at female employees and not males, referring to employees as "honey," "sweetie," other pet names, etc.)—may also constitute discrimination if it is severe or pervasive and directed at employees because of their sex.

The City prohibits its employees from any actions or words which can be construed as harassment or harassing conduct. Violations of this Policy will not be tolerated by the City and may result in discipline up to and including immediate termination and/or removal from office and/or other remedial action as appropriate.

#### Reporting Procedure

The City of Franklin strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Individuals who believe they have experienced conduct that they believe is contrary to the City's policy or who have concerns about such matters should file their complaints with their immediate supervisor, the Manager of Human Resources Coordinator, the Director of Administration, or any Department Head before the conduct becomes severe or pervasive. Individuals should not feel obligated to file their complaints with their immediate supervisor first before bringing the matter to the attention of one of the other City of Franklin designated representatives identified above. The City encourages

Comment [5]: Such pet names tend to give the impression that a person is not taken as seriously, not given proper respect and not an equal because of their gender. We are seeing complaints more and more based on this type of conduct.

Comment [6]: Any incidents should be reported to help lessen liability. You do not want employees making the determination about when it is time to

reporting incidents of discrimination, harassment, retaliation, or other policy violations.

Employees who register complaints or make reports of harassment may request that their complaints or reports be made in confidence, and such requests will be honored to the extent possible. The City will maintain confidentiality of any complaint or investigation to the extent reasonably possible. No information regarding the initial report or the investigation will be released by the City unless required by law or if necessary for the purpose of taking disciplinary or remedial action.

Supervisors are required to report harassment cases to their Department Head, who, in turn, is required to report the matter to the Director of Administration. Reports to superiors and the Director of Administration are to be made no matter how the knowledge of the case was acquired.

All employees, including as well as elected or appointed officials, are required to cooperate with the investigation of sexual and other harassment complaints. Failure to cooperate in an investigation of a harassment complaint, or making a false statement in a harassment complaint or investigation, could subject an employee to discipline, up to and including termination and/or removal from office.

No employee will be subject to discipline, harassment, intimidation, or coercion for filing a charge or complaint alleging unlawful harassment; for assisting or participating in the investigation, hearing or review by a court or government agency; or for being opposed to unlawful harassment.

#### Responsive Action

Misconduct constituting harassment, discrimination, or retaliation will be dealt with promptly and appropriately. Responsive action may include, but is not limited to, training, referral to counseling, monitoring of the offender, and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reduction of wages, demotion, reassignment, temporary suspension without pay, or termination, as the City of Franklin believes appropriate under the circumstances.

#### Orientation Program

During the employees first few days of employment, they will participate in an orientation program conducted by the Human Resource department and, potentially, various members of their department, including their supervisor. During this program, they will receive important information regarding the performance requirements of their position, basic City of Franklin policies, their compensation, and benefit programs, plus other information necessary to acquaint them with their job and the City of Franklin. They will be asked to complete all necessary paperwork at this time, such as medical benefits plan enrollment forms, beneficiary designation forms, and appropriate federal, state and local tax forms. At this time, they will be required to

Comment [7]: All should be kept confidential even if an employee does not request it because of privacy concerns for the accused, as well. However, you cannot promise a person that reports complete confidentiality.

#### **Prohibited Acts**

Employees using the City of Franklin's Internet and E-mail accounts are acting as representatives of the City of Franklin. As such, employees should act accordingly so as not to damage the reputation of the City.

The Internet should not be used for personal gain or advancement of individual views. Solicitation of non-City business, or any use of the Internet for personal gain is strictly prohibited. Use of the Internet must not disrupt the operation of the City network or the networks of other users. It must not interfere with your productivity.

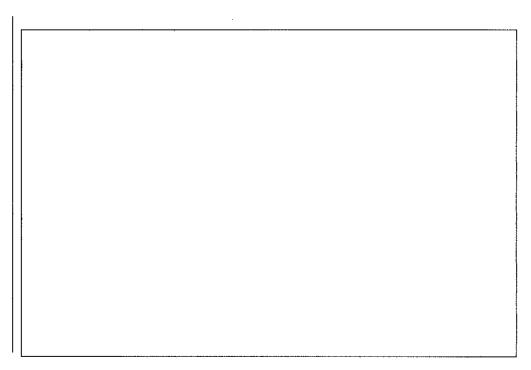
E-mail authors should recognize that as a form of "instantaneous" written communication, E-mail messages have a tendency to invite "chat," as such E-mail communications should be treated as are telephone calls, being potentially subject to the Wisconsin Open Meetings Law. Likewise, a series of E-mail messages, with tacit or explicit intent to reach sufficient number of members of a committee or group (walking quorum) is prohibited (to-wit: 3 members of the Common Council; 2 members of a 3-person committee; etc.)

The following actions involving E-Mail and/or the Internet may be grounds for disciplinary action, up to and including termination:

- The introduction of viruses, or malicious tampering with any computer system.
- Sending messages of a threatening, <u>bullying</u> harassing, obscene or profane nature, or that would reasonably be considered offensive and disruptive or to infringe on the personal privacy of others.
- ♦ Sending comments that offensively address a person's age, sexual orientation, religious beliefs, political beliefs, national origin, or disability, gender, or other protected class.
- Sending any comment, which in any way defames, slanders or libels another person.
- Gambling or engaging in any other activity in violation of local state or federal law or use for any other purpose which is illegal.
- Sending unsolicited "junk mail," "for profit" messages, or chain letters.
- ♦ The use of the "All Employees" E-mail group is to be used by Department Heads only.
- Viewing of offensive, disruptive, or harmful data is prohibited. This includes, but is not limited to, the following:
  - > pornographic or erotic images.

- > comments that offensively address a person's age, sexual orientation, religious beliefs, political beliefs, national origin, disability or other protected class.
- > sexual implications, racial slurs, or derogatory gender-specific comments.
- Unauthorized access to another's information, materials, E-mail, systems or equipment is prohibited.
- Excessive use of internet or E-mail for personal use.
- These systems should not be used for personal on-line stock tracking and/or trading.

If an employee finds that he/she is connected to a site that contains any of the above material, he/she must disconnect from that site immediately, regardless of whether that site has been previously deemed acceptable by any screening or rating program, and inform the Director of Administration of the incident. Similarly, an employee must inform the Director of Administration and/or his or her supervisor, as appropriate, if he or she becomes aware that a fellow employee is accessing or has accessed material prohibited above. The City's goal in creating the above standards and reporting requirement is not to create an environment of fear and apprehensiveness for users accessing the Internet and internal networks, but to affirmatively set forth content standards for users to be mindful of when accessing these resources on their own.



APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Juli		05/15/2018
REPORTS &	Notice of Claim from Greg Modlinski for Damages	ITEM NUMBER
RECOMMENDATIONS	Sustained to his Garage Service Door During a Welfare Check Conducted by the Franklin Police	6.11,
	Department. The Common Council may enter closed session pursuant to §19.85(1)(e) and (g), Stats., to	
	consider a notice of claim from Greg Modlinski for damages sustained to his garage service door during	
Au ail A	a welfare check conducted by the Franklin Police Department on February 12, 2018, and may reenter	
₩ <i></i>	open session at the same place thereafter to act on such matters discussed therein as it deems	
[	appropriate.	

Notice of claim received April 16, 2018 from Claimant Greg Modlinski for damages sustained to his garage service door during a welfare check conducted by the Franklin Police Department on February 12, 2018. The Common Council may enter closed session pursuant to §19.85(1)(e) and (g), Stats., to consider a notice of claim from Greg Modlinski for damages sustained to his garage service door during a welfare check conducted by the Franklin Police Department on February 12, 2018, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Staff recommends denial of the claim pursuant to Wisconsin Statute 893.80(1g) for disallowance of the claim, based upon and in concurrence with the insurance adjuster that the investigation revealed that the City of Franklin was not negligent for this incident. After being alerted by the claimant's concerned neighbor that she had not seen the claimant for several days, the Franklin Police Department decided to conduct a welfare check. After attempting to gain access to the home via a garage door opener in a vehicle parked in the driveway that did not work, the officers decided to break through the garage service door to gain access to the home which was damaged in the process. There is no evidence that the responding Police Officer failed to adhere to a ministerial duty – or written mandate – by their actions; and absent a ministerial duty, Wisconsin Statute 893.80 affords the Officer and the City discretionary immunity for their "governmental" actions on behalf of the public welfare. Therefore, we recommend that the City disallow the claim.

The Director of Administration requests that the Common Council enter into closed session.

#### COUNCIL ACTION REQUESTED

The Common Council may enter closed session pursuant to §19.85(1)(e) and (g), Stats., to consider a notice of claim from Greg Modlinski for damages sustained to his garage service door during a welfare check conducted by the Franklin Police Department on February 12, 2018, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion to deny the claim of Greg Modlinski pursuant to Wisconsin Statute 893.80(1g), based upon and in concurrence with the insurance adjuster that the investigation revealed that the City of Franklin was not negligent for this incident as discussed in the Council Action Sheet.

OR

Motion to layover and refer to staff for additional information.

#### Statewide Services, Inc.

Claim Division

1241 John Q Hammons Dr. P.O. Box 5555 Madison, WI 53705-0555

#### VIA E-MAIL ONLY

May 9, 2018

City of Franklin

Attn: Ms. Lisa Huening, Administrative Project Assistant

9229 W. Loomis Rd. Franklin, WI 53132

RE:

Our Claim #: WM000402260219

Date of Loss: 02/12/2018

Claimant:

Greg Modlinski

4202 W. Minnesota Ct. Franklin, WI 53132

Loss location: 4202 W. Minnesota Ct.,

Franklin, WI 53132

#### Dear Ms. Huening:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Franklin. We are in receipt of the abovecaptioned claim involving damage to the garage service door of the claimant's home during a welfare check conducted by the City Police.

Our investigation has revealed that the City was not negligent for this incident. Therefore, we recommend that the City disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

The City Police Department was alerted by the claimant's concerned neighbor that she had not seen the claimant for several days, and there was no outside evidence of his existence; thus, the Police Officers decided to go to the claimant's home to conduct a welfare check on his status. After exhausting methods of trying to communicate with the claimant via phone and/or gain an understanding of his status via neighbors, the Officers decided it best to enter his home to check on his wellbeing. Officer Branndyn Mullilin attempted to gain access to the home via the garage when a garage door opener was noticed in a claimant vehicle parked in the driveway, but the Officer Mullikin asserts the garage opener "did not work"; thus, the Officers decided to break through the garage service door which was damaged in the process. There is no evidence that the responding Police Officer failed to adhere to a ministerial duty—or written mandate—by their actions; and absent a ministerial duty WI Statute 893.80 affords the Officers and the City discretionary immunity for their "governmental" actions on behalf of the public welfare. Therefore, we recommend that the City disallow the claim.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address. These should be sent certified or registered (restricted) mail, and it must be received by the claimant within 120 days after you received the claim. Please send me copies of the letters for our file.

Thank you for your attention to the above, Lisa, and please do not hesitate to contact me with any questions.

Best regards,

Douglass A. Detlie Casualty Claims Specialist Office: 608-828-5503

Fax: 800-720-3512

E-mail: <u>ddetlie@statewidesvcs.com</u>

Cc: Scott Huibregtse, Agent

#### Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr. P.O. Box 5555 Madison, WI 53705-0555 877-204-9712

May 9, 2018

Mr. Greg Modlinski 4202 W. Minnesota Ct. Franklin, WI 53132

Our insured:

City of Franklin

Claim No:

WM000402260219

Date/Loss:

02/12/2018

Dear Mr. Modlinski:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Franklin. As discussed, we are in receipt of your claim involving damage to the garage service door of your home as City police performed a "welfare check" on your personal status.

After review of your 04/02/2018 letter to the City establishing the claim, along with our discussion, I believe you agree that City police responded to your home to check on your welfare when your neighbor called the Police Department concerned for your status having not seen you nor seen evidence of your existence for several days. Having been unable to determine your status by knocking on the front door, making contact with you via phone nor from any information supplied by neighbors, the officers decided it best to enter your home to affirm your status. After gaining access to the garage door opener left in your vehicle parked in the driveway which Officer Branndyn Mullikin reported "did not work", the Officers decided to enter your home via the locked rear garage service door and damage to the door frame, dead bold and handle mechanism unfortunately occurred as the Officers acted to get through the locked door to check on your status. There is no evidence that the City Police Officers failed to adhere to any ministerial duty-or mandate-regarding the handling of the situation; and absent a ministerial duty, WI statute 893.80 affords the Officers and the City discretionary immunity for their "governmental" action or decisions for the public welfare. Therefore, we recommend the City of Franklin disallow your claim, and Statewide Services, Inc. will be unable to pay for your damages.

I am sorry that we cannot be of assistance to you, Mr. Modlinski, and please do not hesitate to contact me with any questions

Sincerely,

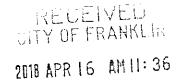
Douglass A. Detlie

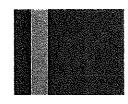
Casualty Claims Specialist Statewide Services, Inc

PO Box 5555

Madison, WI 53705-0555

Office: 608-828-5503 Cc: City of Franklin Greg Modlinski 4202 W. Minnesota Ct. Franklin, WI 53132 414-403-2419 gmodlinski@hotmail.com





4/2/18

Franklin Common Council

9229 W. Loomis Road Franklin, WI 53132 414-425-7500, 414-425-6428 (Fax)

Subject: Filing a claim for \$363.83

Dear Franklin Common Council,

I am writing to file a claim for \$363.83. Here's the background. I was on vacation Feb 9 – Feb 13, 2018. My neighbor called the police on Feb 12 because my driveway wasn't shoveled and she was concerned. The police responded and did a welfare check. They gained entry to my home by expanding the garage service door frame and breaking the door jamb of the dead-bolted door inside my garage to get into my house. This caused damage to the door frames, jamb and door hardware.

When I returned from vacation, I found a big mess and note taped to by door explaining what happened. I called the station as instructed and was told to get quotes to fix the damage. The captain gave me his cell number and we exchanged texts. In one of his texts he stated to submit a claim to the Common Council (see note and texts in this packet).

I certainly appreciate my neighbor and the police looking out for my welfare. However, I wish they would have tried to call me before breaking into my home.

I am including the police report, some pictures of the damage, a few quotes (I received one for \$1,370, a \$600 quote over the phone, and a \$370 one via text). I am also including my Lowe's receipt for new door hardware, jamb and other related items. My request for \$363.83 includes \$50 that I paid my brother-in-law for helping with the repairs.

Please let me know if you require any additional information. If not, please send me a check for \$363.83 at your earliest convenience.

Thanks,

eg Modlinski



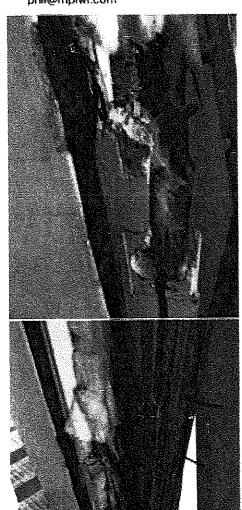


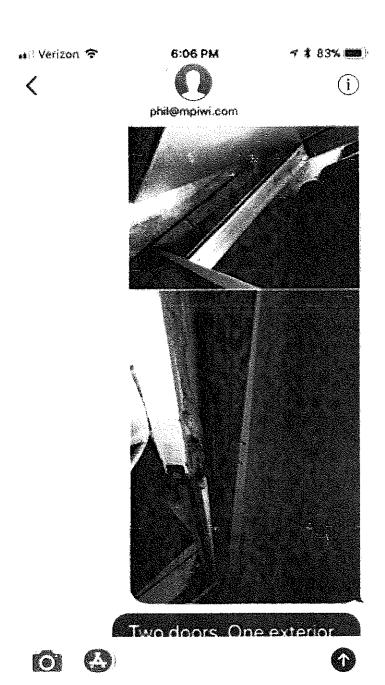
Transaction Summary Tran Date Post Date Reference Number/ Invoice Number Description of Transaction 02/15 02/15 12353 STORE 2554 FRANKLIN WI \$228.68 -, KWIKSET SIGNATURES HARDWARE - DOOR (LOCKS SCHLAGE) HARDWARE - DOOR (LOCKS SCHLAGE) PROMOTIONAL DISCOUNT WEATHERSTRIP SOFT GOODS - THERMWELL INSULATION-FIBERGLASSKWIKSET SIGNATURES 02/16 02/16 11927 STORE 2554 FRANKLIN WI \$25.63 -, KEYS - AXXESS SPORTS KEYS & ACCESSORIES SPORTS KEYS & ACCESSORIES 02/16 02/16 11849 STORE 2554 FRANKLIN WI \$59.52 -, DOORS - COMPONENTS WEATHERSTRIP SOFT GOODS - THERMWELL PVC BOARDS SPRAY FOAM INSULATION INSULATION-FIBERGLASS SHIMS/LATH

Sub Total \$313.83

\$50.00 Paid my Brother-in-Law

Total \$363.83







Franklin Police Departm	Supplementary Repor		
cident Report Number: Incident Location:			Incident Date:
ew Incident:	Orginal Offense - 1:	New Offense - 1:	02/12/2018 New Offense - 2:
	9010		
ARRATIVE			
On Monday, 02/12/18, at ispatched to heck. The caller, BARBARA A heck because she noticed the nyone at the home in the parallel her neighbors. I complete in the parallel how covered and there was not all (No foot steps or tire of all of mail. Every door to the feer I rang the door bell are hicle parked in the drivewal I asked dispatch to attached the parked in the home to ade entrance to the home to ade entry to the vehicle in bener. I did this with my very opener did not work. We arough the rear locked garage atterior service door to gain the interior door for the ley arrived home. The home will ditional information. See parallel home interior see parallel home.	CLAUS, F/W, DOB:  e driveway was not st few days. She st leted a neighborhood home owners within d on scene. The drive sign of activity is marks on the proper the home was secured at the driveway in attached and knocked on the day that was snow contempt contact with a contact numerous to the driveway in attached how welfare of the driveway in attached lock out tool re-secured the vehicle lock out tool re-secured the vehicle service door. We in entry into the hold located inside the residence to contact was re-secured. See	in, Wisconsin, request plowed and she ated this was well at the past few of the past few of the past few of the home sinty/driveway). It does not numerous tivered. The home with negations and the home own tempt to use the from squad 1 icle then had to make the Franklin supplemental resupplemental respectives.	for a welfare sted the welfare has not seen rery unusual and GOERS. Not one lays.  The was completed the door mes. There was a swered the door mes. There was a sed residence viative results. The garage door 27. The garage we entered the entry to the mag entry, the cation was left police after enorts for

Payroll Number:

0988

Payroll Number:

0421

Report Date:

1 Of 1

Page:

Bnox Sn9

02/12/2018

Reporting Officer(s):

Reviewed by:

Mullikin, Branndyn A.

Bath, Joseph J.

0421

Bath, Joseph J.

#### Franklin Police Department

Continuation

Incident Report Number

Incident Location:

Incident Date: 02/12/2018

to the residence,

the decision was made to force entry.

Myself, along with PO B. MULLIKIN, PO GOERS and SGT BATH, entered via the garage service rear door. I used a small crowbar inserted between the doorknob and frame and with minimal force was able to create separation for the door latch to come free of the frame causing very minimal damage. The door to the residence from inside the garage, the "HALLIGAN" entry assistance tool was used to defeat the deadbolt. This caused damage to the door frame, deadbolt, and handle mechanism to the door. Officers conducted a sweep of the home for anyone inside, no person was located. PO GOERS took photographs of the damage and PO MULLIKIN left a note for the residents on the door.

Please see PO MULLIKIN's supplementary report regarding the investigation prior to making entry at the location.

Reporting Officer(s): Suminski, Shayne S. Payroll Number:

0766

Pages:

2 Of 3

### Franklin Police Department

Continuation

Incident Report Number 18-003447

Incident Date:

02/12/2018

NAMES

Contact

Modlinski, Julie A W/F

DOB:

HT: 509

WT: 155

Owner/Vehicle

Modlinski, Julie A W/F

DOB:

HT: 509

WT: 155

Reporting Officer(s):

Suminski, Shayne S.

Payroll Number :

0766

3 Of 3

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 5/15/2018
REPORTS & RECOMMENDATIONS	Discussion on Director of Economic Development Position Candidates The Common Council may enter closed session pursuant to Wis. Stats. §19.85(1)(c) and (f), to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the Common Council has jurisdiction or exercises responsibility and to consider financial, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and may re-enter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.	ITEM NUMBER

In order to better understand and put into context the results of the hiring process for the position of Director of Economic Development, the Mayor has offered to discuss with the Common Council the personal histories and background of candidates for the position, including those that were not successful.

The Common Council may enter closed session pursuant to Wis. Stats. §19.85(1)(c) and (f), to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the Common Council has jurisdiction or exercises responsibility and to consider financial, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and may re-enter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

#### COUNCIL ACTION REQUESTED

The Common Council may enter closed session pursuant to Wis. Stats. §19.85(1)(c) and (f), to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the Common Council has jurisdiction or exercises responsibility and to consider financial, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and may re-enter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

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APPROVAL	REQUEST FOR	MEETING DATE
Slu	COUNCIL ACTION	5/15/18
LICENSES AND	MISCELLANEOUS LICENSES	ITEM NUMBER
PERMITS		H.1.

See attached listing from meeting of May 15, 2018 along with minutes from Special License Committee of May 4, 2018.

COUNCIL ACTION REQUESTED



414-425-7500

#### License Committee Agenda\* Aldermen's Room May 15, 2018 – 4:30 pm

1.	Call to Order & Roll Call	Time:		
2.	Applicant Interviews & Decisions			
	icense Applications Reviewed	Reco	mmend	ations
Type/ Time	Applicant Information	Approve	Hold	Deny
Class A Combination	Spirit Dreams LLC			
2018-19	Dba Discount Cigarettes & Liquor			
4:35 p.m.	6507A S 27 <sup>th</sup> St			
	Scott Haese, Agent			
Class A Combination	Kwik Trip Inc			
2018-19 4:40 p.m.	Dba Kwik Trip #857			
	10750 W Speedway Dr			
	Andrew P Wichmann, Agent			
Class A Combination	Ultra Mart Foods, LLC			
2018-19 4:45 p.m.	Dba Pick N Save #6360			
4.45 piilli	7201 S 76 <sup>th</sup> St			
	Ricky Kloth, Agent			
Class A Combination 2018-19	Walgreen Co.			
4:50 p.m.	Dba Walgreens #05884			
p	9527 S 27 St			
	Jason Marinello, Agent			
Class A Combination	Walgreen Co.			
2018-19 4:55 p.m.	Dba Walgreens #5459			
	9909 W Loomis Rd			
	Jessica Marin, Agent			
Class B Combination, Entertainment &	Alley Kats Pub and Grill LLC			
Amusement	Swiss Street Pub & Grill			
2018-19	11430 W Swiss St			
5:00 p.m.	John Trudeau, Agent			
Extraordinary Entertainment & Special	The Rock Sports Complex –Make-A-Wish Big Bash			
Event	for Kids			
5:05 p.m.	Person in Charge: Scot Johnson			
	Location: 7900 W Crystal Ridge Dr.			
	Date/Time of Event: Saturday, 06/16/18 10 am - 2 pm			
Entertainment & Amusement	Milwaukee County Parks			
2018-19	Milwaukee County Sports Complex			
	6000 W Ryan Rd			
F-44-i	Andrea Wallace, Agent			
Entertainment & Amusement	Milwaukee County Parks			
2018-19	Oakwood Park Golf Course			
	3600 W Oakwood Rd			
Tuberdalin was at 0	Andrea Wallace, Agent			
Entertainment & Amusement	Milwaukee County Parks			
2018-19	Whitnall Park Golf Course		-	
	6751 S 92 <sup>nd</sup> St			
<b>-</b>	Andrea Wallace, Agent			
Temporary Entertainment &	Rainbow Valley Rides, Inc – Fourth of July			
Amusement	Festivities			
	Person in Charge: Ronald Kedrowicz			
	Location: 9229 W Loomis Rd			
	Dates of Event: 7/2/2018 thru 7/4/2018	]		

Type/ Time	Applicant Information	Approve	Hold	Deny
Amendment to	VFW Post 10394 (Franklin/Hales Corners) – St			
People Uniting for the	Martins Fair			
Betterment of Life and Investment in the	Fee Waivers: Temporary Entertainment & Amusement,			
Community (PUBLIC)	Temporary Class B Beer, St Martin's Fair Permit			
Grant	Amend to include additional dates of: 06/04, 07/02, 08/06,			
	10/01/2018			
	Location: Post Property, 11300 W Church St			
Temporary Class B	Post 10394 Hales Corners-Franklin VFW – St			
Beer	Martins First Monday Market Fair & Labor Day		1	
	Weekend			
	Person in Charge: Andrew Hushek			
	Location: 11300 W Church St			
	Dates of Event: 6/4, 7/2, 8/6, 9/2, 9/3 & 10/1/2018			
Operator	Joseph M Ligocki			
2017-2018 New	10400 S Redwood Ln			
IAGAA	Oak Creek, WI 53154			
	Sendik's Food Market			
Operator	Shyanna N Her			
2017-2018 New	1548 Phillips Ave			
IAGAA	Racine, WI 53403	[		
	On the Border			
Operator	Shyanna N Her			
2018-2019	1548 Phillips Ave	;		
Renewal	Racine, WI 53403			
	On the Border			
Operator	Kenneth J Grochowski			
2018-2019	7521 S Nottingham Way			
New	Franklin, WI 53132			
	Franklin Civic Celebration			
Operator	Brian K Sawinski			
2018-2019	3551 S 11 <sup>th</sup> St			
New	Milwaukee, WI 53221			
	Franklin Civic Celebration			
Operator	Brittany L Sula			
2018-2019	133 W Pittsburgh Ave., #404			
New	Milwaukee, WI 53204			
	Chili's Bar & Grill			
Operator	Michael D Dach			
2018-2019	109 N 3 <sup>rd</sup> St Upper			
Renewal	Waterford, WI 53185			
	Andy's on Ryan			
Operator	Isaac K Krikorian			
2018-2019	2502A S Wentworth Ave			
Renewal	Milwaukee, WI 53207			
	On the Border			
Operator	Kristen A Menzel			
2018-2019	6938A S Howell Ave			
Renewal	Oak Creek, WI 53154			
	Rawson Pub			
Operator	Judy A Schneider			
2018-2019	1088 Quail Ct., #226			
Renewal	Pewaukee, WI 53072			
	Michaelangelo's Pizza			

License Committee Agenda Alderman's Room May 15, 2018 Page 3 of 3

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2018-2019 Renewal	Meredith M Yanke 7030 Lindner Dr Franklin, WI 53132 Polonia Sport Club			
3.	Adjournment			
		Time		

<sup>\*</sup>Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.



414-425-7500

#### **Special License Committee Minutes Aldermen's Room** May 04, 2018 - 2:00 pm

1.	Call to Order & Roll Call	Time:		
2.	Applicant Interviews & Decisions			
Li	icense Applications Reviewed	Rec	commenda	ations
Type/ Time	Applicant Information	Appro ve	Hold	Deny
Extraordinary Entertainment & Special Event 3 p.m.	Rock Sports Complex – Summer Concert Series Person in Charge: Scot Johnson Location: 7900 Crystal Ridge Rd Dates of Event: Every Saturday from 6/2/2018 through	<b>√</b>	Contingent of related to par update on the conducting an light stu	king and an e status of y noise &/or
Class A Combination 2018-19	9/22/2018 and Wednesday 7/4/2018  Jujhar LLC  Dba Midtown Gas & Liquor  11123 W Forest Home Ave  Hardip Singh Bhatti, Agent	<b>√</b> *		
Class B Combination 2018-19	M&W Lueng, LLC Dba Green Tea Garden 7236 S 76 <sup>th</sup> St May Lueng, Agent	√*		
Class B Combination, Entertainment & Amusement 2018-19	Irish Cottage of Franklin LLC Dba Irish Cottage 11433 W Ryan Rd Jenny Jennings, Agent	√*		
Class B Combination, Entertainment & Amusement 2018-19	The Landmark of Franklin LLC  Dba Landmark  11401 W Swiss St  Lorie Beth Knaack-Helm, Agent	√** WDFI		
Class B Combination, Coin Operator 2018-19	Pantheon of Wisconsin Inc Dba Pantheon Family Restaurant 7621 W Rawson Ave Debbie Koutromanos, Agent	√**		
Class B Combination, Entertainment & Amusement 2018-19	Franklin Hotel Company LLC  Dba Staybridge Suites Milwaukee Airport South 9575 S 27 <sup>th</sup> St  Eric Bates, Agent	√**		
Class B Combination, Entertainment & Amusement 2018-19	Alley Kats Pub and Grill LLC Swiss Street Pub & Grill 11430 W Swiss St John Trudeau, Agent		√ for appearance	
Class B Beer 2017-18	<b>Top Prize Dog Restaurants, LLC</b> DBA Top Prize Dog 7178 S 76 <sup>th</sup> St John O'Malley, Agent/Owner	√*		
Class B Beer 2018-19	Top Prize Dog Restaurants, LLC  DBA Top Prize Dog  7178 S 76 <sup>th</sup> St  John O'Malley, Agent/Owner	√*		
Class B Beer Class C Wine 2018-19	Pandori LLC Dba India Palace 7107 S 76 <sup>th</sup> St Harjinder Singh Braich, Agent	<b>√</b> *		

<sup>\*</sup>subject to compliance with City Ordinance and approval of inspections
\*\*subject to payment & compliance with City Ordinance and approval of inspections

Type/ Time	Applicant Information	Approve	Hold	De
Daycare 2018-19	Ingenious, Inc			
2010-19	7260 S 76 St	√**		
	Franklin, WI 53132	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		
	Robin R Staniszewski, Manager			
Entertainment &	Prime Timez, LLC			
Amusement 2018-19	Dba Fun Timez	√**		
2010-19	6544 S Lovers Lane Rd	V		
	Mohammed Nowman, Agent			
Amusement Device	Reggie's Amusements, LLC			
Operator	4918 S Packard Ave	,		
2018-19	Cudahy, WI 53110	√		
	Reginald Zeniecki, Owner			
Temporary	Civic Celebration – Fourth of July Festivities			-
Entertainment &	Person in Charge: John Bergner	√		
Amusement	Location: 9229 W Loomis Rd	<b>v</b>		
	Dates of Event: 7/2/2018 thru 7/4/2018			
Temporary Class B	Civic Celebration – Fourth of July Festivities			+
Beer	Person in Charge: John Bergner			
		√		
	Location: 9229 W Loomis Rd			
Onoveter	Dates of Event: 7/2/2018 thru 7/4/2018			-
Operator 2017-2018	Jennie L Acevedo			
New	833 S 56 <sup>th</sup> St	√		
	West Allis, WI 53214			
	Walgreen #05459			
Operator	Jennie L Acevedo			
2018-2019 Renewal	833 S 56 <sup>th</sup> St	√		
Kellewal	West Allis, WI 53214			
	Walgreen #05459			1
Operator	Abigail E Blomquist			
2017-2018	8866 W Puetz Rd	√		
New	Franklin, WI 53132	'		
	Walgreen #05459			
Operator	Abigail E Blomquist			<del> </del>
2018-2019	8866 W Puetz Rd	√		
Renewai	Franklin, WI 53132	v		
	Walgreen #05459			
Operator	Angela M Damask			-
2017-2018	3260 S 7 <sup>th</sup> St		15	
New			√ for	
	Milwaukee, WI 53215		appearance	
Ongratar	Mulligan's Irish Pub & Grill			ļ
Operator 2018-2019	Angela M Damask		_	
Renewal	3260 S 7 <sup>th</sup> St		√ for	
troile44ai	Milwaukee, WI 53215		appearance	
	Mulligan's Irish Pub & Grill			
Operator	Jessica A Davis			
2017-2018 New	5591 Basswood St	,		
14GM	Greendale, WI 53129	\[  \]		
	Walgreen #05459			
Operator	Jessica A Davis			
2018-2019	5591 Basswood St			
Renewal				1
Renewal	Greendale, WI 53129	√		

<sup>\*</sup>subject to compliance with City Ordinance and approval of inspections
\*\*subject to payment & compliance with City Ordinance and approval of inspections

Type/ Time	Applicant Information	Approve	Hold	De
Operator 2017-2018	Ethan R Fisher	-		
New	8221 Fairmont Ln	√		
,	Greendale, WI 53129			
	Sendik's Food Market			
Operator	Ethan R Fisher			
2018-2019	8221 Fairmont Ln	,		
Renewal	Greendale, WI 53129	√		
	Sendik's Food Market			
Operator	Amy L Haase			
2017-2018	8829 W Olive St	,		
New	Milwaukee, WI 53222	√		
	Walgreen #05884			
Operator	Amy L Haase			<b>-</b>
2018-2019	8829 W Olive St			
Renewal		√		
	Milwaukee, WI 53222			
	Walgreen #05884			_
Operator 2017-2018	Grant J Halser			+
2017-2018 New	3535 W Forest Hill Ave	√		
,,,,,,,	Franklin, WI 53132	<b>v</b>		
	Rock Sports Complex			
Operator	Grant J Halser			1
2018-2019	3535 W Forest Hill Ave	,		
Renewal	Franklin, WI 53132	√		
	Rock Sports Complex			
Operator	Shyanna N Her			-
2017-2018	"	,		
New	New 1340 Pillilips Ave V	<b>V</b>		
	Racine, WI 53403	background		
	On the Border			_
Operator	Shyanna N Her			
2018-2019 Renewal	1548 Phillips Ave	√		
izei le Akat	Racine, WI 53403	backararind		
	On the Border	background		
Operator	Shawn M Hinkel			1
2017-2018	2023 S 96 <sup>th</sup> St		√ for	
New	West Allis, WI 53227		appearance	
	West Allis, W1 33227 Walgreen #05459		appearance	
Operator	Shawn M Hinkel			-
2018-2019	2023 S 96 <sup>th</sup> St		1.5-	
Renewal			√ for	
	West Allis, WI 53227		appearance	
One	Walgreen #05459			-
Operator 2017-2018	Diane M Holytz			
2017-2018	7325 W Holt Ct	√		1
. 1011	Milwaukee, WI 53219	V		
<u>,</u>	Polish Center of Wisconsin			
Operator	Diane M Holytz			<b>†</b>
2018-2019	7325 W Holt Ct			
Renewal	Milwaukee, WI 53219	√		
	Polish Center of Wisconsin			
Operator	Oscar A Sastre Colon			+
2017-2018 New				
	3221 S 36 <sup>th</sup> St		√ for	
	Milwaukee, WI 53215		appearance	
	Walgreen #05459			<u> </u>
Operator	Oscar A Sastre Colon			
2018-2019 Renewal	3221 S 36 <sup>th</sup> St		√ for	
Reilewal	Milwaukee, WI 53215		appearance	
	Walgreen #05459			1

Type/ Time	Applicant Information	Approve	Hold	De
Operator 2017-2018	Joseph B Sosalla			
2017=2016 New	1626 N Prospect Ave., #1707	√		
	Milwaukee, WI 53202	"		
	Walgreen #05884			
Operator	Joseph B Sosalla			
2018-201 <del>9</del> Renewal	1626 N Prospect Ave., #1707	/		
Kenewai	Milwaukee, WI 53202	√		
	Walgreen #05884			
Operator	Linda M Steeves			
2017-2018 New	9265 S 92 <sup>nd</sup> St	-/		İ
14644	Franklin, WI 53132	√		
	Walgreen #05459			
Operator	Linda M Steeves			
2018-2019	9265 S 92 <sup>nd</sup> St	,		
Renewal	Franklin, WI 53132	√		
	Walgreen #05459			
Operator	Alissa A Zetzman			+
2017-2018	40 E Feldstone Cir., #5		√ for	
New	Oak Creek, WI 53154		appearance	
	Tuckaway Country Club		appearance	
Operator	Alissa A Zetzman			
2018-2019	40 E Feldstone Cir., #5		. / <b>.</b>	
Renewal	Oak Creek, WI 53154		√ for	
			appearance	
Operator	Tuckaway Country Club			-
2017-2018	Nicole M Zignego			
New	W304N2358 N Westwind Dr., #5A		√ for	
	Pewaukee, WI 53072	[	appearance	
On a	Rock Snow Park			
Operator 2018-2019	Nicole M Zignego			
Renewal	W304N2358 N Westwind Dr., #5A		√ for	
	Pewaukee, WI 53072		appearance	
	Rock Snow Park			
Operator	John E Bergner			
2018-2019 New	8501 Parkland Dr			
HEAA	Franklin, WI 53132	√		
	Franklin Civic Celebration			İ
Operator	Randy F Grass			1
2018-2019	9056 W Elm Ct, Unit F			
New	Franklin, WI 53132	1		
	Franklin Civic Celebration			
Operator	Veronica S Hilgart			+
2018-2019	10560 W Cortez Cir, #19		√ for	
New	Franklin, WI 53132		y for appearance	
	Rock Sports Complex		appearance	
Operator	Anthony M Megna			+
2018-2019		[		
New	10321 W Church St	√		1
	Franklin, WI 53132			
Oncesto	Franklin Civic Celebration			<u> </u>
Operator 2018-2019	Joseph M Pollack			
2018-2019	10165 W Coldspring Rd, #106			
	Greenfield, WI 53228	V		
	On the Border			
Operator	Kyle Rodenkirch			
2018-2019	7144 S 47 <sup>th</sup> Pl	√copy		
New	Franklin, WI 53132	of DL		
	Sendik's Food Market			1

Type/ Time	Applicant Information	Approve	Hold	Der
Operator 2018-2019	Cassie J Schuster			
2016-2019 New	2616 S Chicago Ave	√		
	South Milwaukee, WI 53172			
	Walgreen #05884			
Operator	Stacie L Trippler			
2018-2019 New	5331 N 37 <sup>th</sup> St		√ for	
MEM	Milwaukee, WI 53209		appearance	
	On the Border			
Operator	Ashley R Allen			
2018-2019	5000 S 107 <sup>th</sup> St	√		
Renewal	Milwaukee, WI 53228			
	Walgreen #15020			
Operator	Jared C Anderson			
2018-2019	3808 S 102 <sup>nd</sup> St			
Renewal	Greenfield, WI 53228	√		
	Walgreen #05884			
Operator	Michael J Bartolone			<b>-</b>
2018-2019	8041 W Tripoli Ave			İ
Renewal	•	√		
	Milwaukee, WI 53220			
Operator	On the Border			-
2018-2019	Alicia E Bellanger			
Renewal	9315 S Orchard Park Cir, #3A	√		1
	Oak Creek, WI 53154	'		
	Tuckaway Country Club			ļ
Operator 2018-2019	Tanya J Bielinski			
Renewal	enewal 10508 W Cortez Cir, #28	√		
110/104/41	Franklin, WI 53132	V [		
	Swiss Street Pub & Grill			
Operator	Megan A Bieringer			
2018-2019	8136 W Coventry Dr	,		
Renewal	Franklin, WI 53132	\[ \sqrt{ } \]		
	Walgreen #05459			
Operator	Darrell J Bostwick			
2018-2019	7308 Lakeshore Dr			
Renewal	Racine, WI 53402	\ \		
	On the Border			
Operator	Phoebe N Botros			
2018-2019	10350 S Justin Dr			
Renewal	<b>1</b>	√		
	Oak Creek, WI 53154	'		
Operator	Walgreen #05459			<u> </u>
Operator 2018-2019	William J Canales			
Renewal	809 Lakeview Ave	√		
	South Milwaukee, WI 53172	Y		
	On the Border			ļ
Operator 2018-2019	Scott J Christofferson			
2018-2019 Renewal	S76W17145 Deer Creek Ct			
1201101141	Muskego, WI 53150	V		
	Walgreen #05459			
Operator	Joel B Clifford			
2018-2019	21554A S Kinnickinnic Ave			
Renewal	Milwaukee, WI 53207	√		
	On the Border			
Operator	Kayla M Corona			-
2018-2019				
Renewal	623 Manistique Ave	√		
	South Milwaukee, WI 53172	'		
	Chili's Bar & Grill			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Nicole M Del Valle			
2018-2019 Renewal	4380 S Burrell St	√		
TOTAL TOTAL	Milwaukee, WI 53207	· ·		
	Mulligan's Irish Pub & Grill			
Operator	Sarah Kay Deshambo			
2018-2019 Renewal	1912 E Eden Pl	√		
Kenewai	St Francis, WI 53235	V	:	
	Romey's Place			
Operator	Richard G Elliott			
2018-2019	9461 S 27 <sup>th</sup> St, #3	,		
Renewal	Franklin, WI 53132	\[  \]		
	Buckhorn Bar & Grill			
Operator	Lori A Falkowski			
2018-2019	10227 Parklane Ct			
Renewal	Hales Corners, WI 53130	√		
	Sendik's Food Market			
Operator				
2018-2019	Kristen N Fenninger 9750 S 31 <sup>st</sup> St			
Renewal		√		
	Franklin, WI 53132			
A	Bowery Bar & Grill			
Operator 2018-2019	Jennifer M Francis			
Renewal	4380 S Burrell St	√		
***************************************	Milwaukee, WI 53207	•		
	Mulligan's Irish Pub & Grill			
Operator	Kamille 3 Fritz			
2018-2019 Renewal	915 N 15 <sup>th</sup> St, #302			
Kenewai	Milwaukee, WI 53233	√		
	Romey's Place			
Operator	Eric M Gagliano			
2018-2019	3723 Meadow Rose Ct			
Renewal	Franksville, WI 53126	√		
	Bowery Bar & Grill	İ		
Operator	Nicole L Gaus			
2018-2019	6247 S Howell Ave			
Renewal	Milwaukee, WI 53207	√		
	Bowery Bar & Grill			
Operator				
2018-2019	Patti S Hartung			
Renewal	664 Shirley Dr	√		
	Franksville, WI 53126	'		
	Walgreen #05459			
Operator 2018-2019	Dale G Hasenstein			
Renewal	3033 S 91 <sup>st</sup> St			
Renewal	West Allis, WI 53217	'		
	Polish Center of Wisconsin			
Operator	Bambi D Hatfield			
2018-2019 Renewal	3352 S 20 <sup>th</sup> St	,		
renewai	Milwaukee, WI 53215	√		
	Romey's Place			
Operator	Cathryn A Hintz			
2018-2019	5225 S Brennan Dr			
Renewal	New Berlin, WI 53146	notary		
	Romey's Place	Hotaly		
Operator	Ozzie L Jackson Jr			
2018-2019				
Renewal	1045 E Meadowview Dr	√		
	Oak Creek, WI 53154	'		
	On the Border			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Lori A Jones		,	
2018-2019	2247 S 68 <sup>th</sup> St			
Renewal	West Allis, WI 53219	√	:	
	Iron Mike's			
Operator	Adam J Jubeck			
2018-2019	2430 W Briar Lake Way, #2B	,		
Renewal	Oak Creek, WI 53154	√		
	Bowery Bar & Grill			
Operator	Jill H Lake			
2018-2019	W135S7013 Hale Park Dr			
Renewal	Muskego, WI 53150	1		
	Wegner's St Martins Inn			
Operator	Marek A Larson			
2018-2019	512 Rawson Ct			
Renewal	South Milwaukee, WI 53172	√		
	Walgreen #05884			
Operator	John B Lehman			
2018-2019	1301 S 76 <sup>th</sup> St			
Renewal	West Allis, WI 53214	√		
	Polish Center of Wisconsin			
Operator				
2018-2019	Rebecca R Lehmann			
Renewal	3651 E Pulaski Ave	√		
	Cudahy, WI 53110			
	Walgreen #05459			
Operator 2018-2019	Steven G Lippel			
Renewal	3922 70 <sup>th</sup> St	√		
	Kenosha, WI 53142	j *		
	Walgreen #15020			
Operator	Marcia G Lonzaga			
2018-2019 Renewal	753 N 116 <sup>th</sup> St	√		
Kellewal	Wauwatosa, WI 53226	V		
	Walgreen #05884			
Operator	Jon P Mankowski			
2018-2019	5917 W Edgerton Ave	,		
Renewal	Greenfield, WI 53220	√		
	Root River Center			
Operator	Judith A Mantey			
2018-2019	2815 W Hilltop Ln			
Renewal	Franklin, WI 53132	√		
	Sendik's Food Market			
Operator	Laura A Martinez			
2018-2019	3742 E OBrien Rd			
Renewal	Oak Creek, WI 53154	√		
	· ·			
Operator	Mulligan's Irish Pub & Grill  Mark J Matecki			
2018-2019				
Renewal	1007 W Morgan Ave	√		
	Milwaukee, WI 53221			
Onoveter	Buckhorn Bar & Grill			
Operator 2018-2019	Lauren J Mather	√		
Renewal	12400 Mac Alister Way			
	New Berlin, WI 53151	v	-	
	Tuckaway Country Club			
Operator	Michelle R McDonald			
2018-2019	718 S 112 <sup>th</sup> St	,		
Renewal	West Allis, WI 53214	√		
	Pantheon Family Restaurant			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2018-2019	Beau AG Mitchell			
Renewal	5314 Robin Dr	√		
	Greendale, WI 53129			
-	Walgreen #15020			
Operator	Ann C Moehlenpah			
2018-2019 Renewal	3573 W Hilltop Ln	√		
Kellewai	Franklin, WI 53132	V		
	Walgreen #05884			
Operator	Reman S Mustafa			
2018-2019 Renewal	8210 S 88 <sup>th</sup> St	√		
KCIKCWAI	Franklin, WI 53132	V		
	Walgreen #05459			
Operator	Sherry L Orchel			
2018-2019	2120 S 58 <sup>th</sup> St	,		
Renewal	West Allis, WI 53219	\[  \]		
	Sendik's Food Market			
Operator	Lorene A Ornelas			
2018-2019	2955 W Drexel Ave, #412			
Renewal	Franklin, WI 53132	√		
	Iron Mike's			
Operator	Andrew M Page			
2018-2019	4642 W Crawford Ave			
Renewal		√		
	Greenfield, WI 53220			
Operator	Tuckaway Country Club			
2018-2019	Christine L Platzer			
Renewal	8650 S Ventana Dr, #3811	√		
	Oak Creek, WI 53154	'		
	Iron Mike's			
Operator 2018-2019	Denise K Popp			
Z018-Z019 Renewal	W182S7715 Valley Dr	√		
	Muskego, WI 53150	V		
	Romey's Place			
Operator	Alicia S Prindle			
2018-2019 Renewal	8741 S Country Dr, #203			
Kellewdi	Oak Creek, WI 53154	√		
	Walgreen #05459			
Operator	Derrick M Pucek			
2018-2019	2501 Pendleton Pl			
Renewal	Waukesha, WI 53188			
	Chili's Bar & Grill			
Operator	Debra A Reichart			
2018-2019	25304 Windsong Ct			
Renewal	Wind Lake, WI 53185	√		
	Rawson Pub			
Operator	James D Richter			
2018-2019				
Renewal	2165 W Greenbriar Ct, #28	√	√	
	Oak Creek, WI 53154			
Onorator	Walgreen #15020			
Operator 2018-2019 Renewal	Megan L Rongholt		j	
	3344 Marina Rd, #220			
	South Milwaukee, WI 53172	*	ļ	
	Walgreen #05884			
Operator	Toni M Ruyle		T	
2018-2019 Renewal	1835 Ellis Ave			
IZGII G VYQI	Racine, WI 53402	√		
	Swiss Street Pub & Grill			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Daniel L Sajdowitz			
2018-2019 Renewal	3674 S 5 <sup>th</sup> Pl	√		
Kellewal	Milwaukee, WI 53207	V		
	Iron Mike's			
Operator	Bobette A Sakiewicz			
2018-2019 Renewal	9205 S Orchard Park Cir, #2A	_/	√	
Kellettal	Oak Creek, WI 53154	V		
	Walgreen #05884			
Operator 2018-2019	Amanda J Schaefer			
2016-2019 Renewal	10324 W Bunzel Ave	√		
***************************************	Hales Corners, WI 53130	V		
	Tuckaway Country Club			
Operator 2018-2019	Lisa K Schaefer			
Renewai	2905 N Newhall St, #501	√		
1127127141	Milwaukee, WI 53211	V		
	Tuckaway Country Club			
Operator 2018-2019	Jason M Schepker		T	
Renewal	4461 S 49 <sup>th</sup> St	√		
	Greenfield, WI 53220	, <b>v</b>	ĺ	
	Polish Center of Wisconsin			
Operator 2018-2019	Jason C Schnell			
Renewal	12165 224 <sup>th</sup> Ave	✓		
	Bristol, WI 53104	V		
	On the Border			
Operator 2018-2019	Kerry J Schoemann			
2018-2019 Renewal	5749 Cambridge Cir, #1	1 7/	_,	
Relicator	Mount Pleasant, WI 53406	√	İ	
	Polish Center of Wisconsin			
Operator				
2018-2019 Renewal	6160 S 6 <sup>th</sup> St, Lot #W53	√		
T.C.I.C.F.C.	Milwaukee, WI 53221	V		
	Iron Mike's			
Operator	Amanda M Snieg			
2018-2019 Renewal	2133 S 75 <sup>th</sup> St			
recitorial	West Allis, WI 53219	\[ \sqrt{ } \]		
	Root River Center			
Operator	Daniel V Stadler			
2018-2019 Renewal	S73W14901 Candlewood Ln	√	İ	
Kenonai	Muskego, WI 53150	V		
	Polonia Sports Club			
Operator	Alicia L Steinmetz			
2018-2019 Renewal	12921 6 1/2 Mile Rd		√	
Keneval	Caledonia, WI 53108	V		
	Walgreen #05459			
Operator	James A Steuck			
2018-2019 Renewal	3119 S 122 <sup>nd</sup> St, #19	_,		
ACHEVAI	West Allis, WI 53227	√		
	Rock Sports Complex			
Operator	Terry J Tornow			
2018-2019 Renewal	713 13 <sup>th</sup> Ave	,		
KelleWal	Union Grove, WI 53182	√		
	Chili's Bar & Grill			

Special License Committee Agenda Alderman's Room May 4, 2018 Page 10 of 10

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2018-2019 Renewal	Jared M Zakszewski 2924 W Hilltop Ln Franklin, WI 53132 Walgreen #05459	√		
3.	Adjournment			
		Time		

<sup>\*</sup>Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

# APPROVAL Slw COUNCIL ACTION Bills Vouchers and Payroll Approval REQUEST FOR 5/15/18 ITEM NUMBER I. 1

Attached are vouchers dated May 2, 2018 through May 10, 2018 Nos. 168741 through Nos. 168892 in the amount of \$ 1,177,438.37. Included in this listing are EFT's Nos. 3765 through Nos. 3771 and Library vouchers totaling \$ 5,733.34. Voided checks in the amount of (\$ 1,014.58) are separately listed.

Vouchers approved at the Council meeting dated May 1, 2018 that are included in this distribution.

Mueller Communications	7,350.00
SKE Communications	16,956.67
Total	\$24,306.67

Early release disbursements dated May 2, 2018 through May 9, 2018 in the amount of \$ 265,382.27 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolution 2013-6920.

The net payroll dated May 11, 2018 is \$ 388,790.28 previously estimated at \$ 402,000.00. Payroll deductions dated May 11, 2018 are \$ 222,076.80 previously estimated at \$ 229,000.00.

The estimated payroll for May 25, 2018 is \$ 380,000.00 with estimated deductions and matching payments of \$ 402,000.00.

Approval to release payment to Sharp Electronics Corp for Fire and Inspection prior period copier lease payments, not to exceed \$1,000.00.

There were no Property Tax refunds.

#### **COUNCIL ACTION REQUESTED**

Motion approving the following:

- City vouchers with an ending date of May 10, 2018 in the amount of \$ 1,177,438.37 and
- Payroll dated May 11, 2018 in the amount of \$ 388,790.28 and payments of the various payroll deductions in the amount of \$ 222,076.80 plus City matching payments and
- Estimated payroll dated May 25, 2018 in the amount of \$ 380,000.00 and payments of the various payroll deductions in the amount of \$ 402,000.00, plus City matching payments and
- The release of payment to Sharp Electronics Corp not to exceed \$1,000.00.

#### **ROLL CALL VOTE NEEDED**