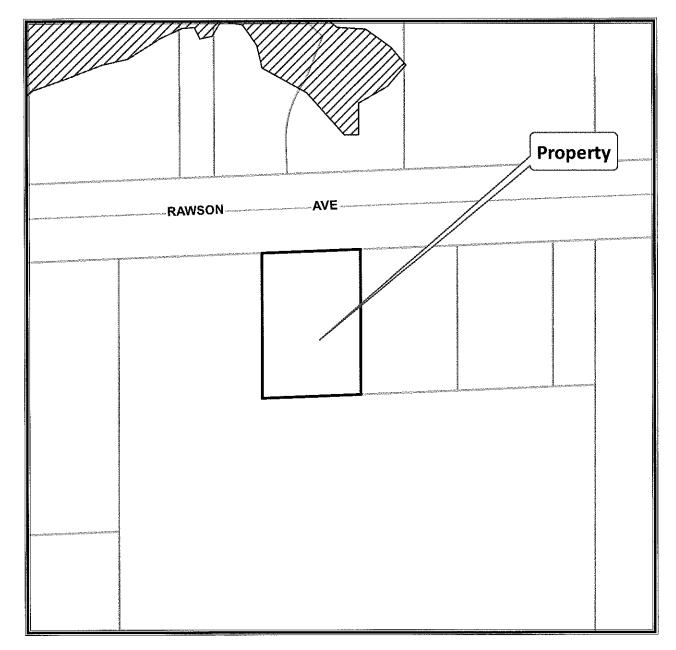
APPROVAL Slee	REQUEST FOR COUNCIL ACTION	MEETING DATE 06/06/17
REPORTS & RECOMMENDATIONS	RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR A FOOD TRUCK BUSINESS USE UPON THE RAWSON PUB PROPERTY LOCATED AT 5621 WEST RAWSON AVENUE (SUSAN C. VAN ERDEN, OWNER/OPERATOR OF DOWN-N-CHEESY LLC, APPLICANT)	ITEM NUMBER

At its May 18, 2017, meeting, the Plan Commission recommended approval of a resolution imposing conditions and restrictions for the approval of a Special Use for a food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue (Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, Applicant).

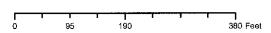
COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. 2017-_____, a resolution imposing conditions and restrictions for the approval of a special use for a food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue (Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, Applicant)

5621 W. Rawson Avenue TKN 758 9990 000



Planning Department (414) 425-4024



NORTH 2017 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.

RESOLUTION NO. 2017-

A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR A FOOD TRUCK BUSINESS USE UPON THE RAWSON PUB PROPERTY LOCATED AT 5621 WEST RAWSON AVENUE (SUSAN C. VAN ERDEN, OWNER/OPERATOR OF DOWN-N-CHEESY LLC, APPLICANT)

WHEREAS, Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, having petitioned the City of Franklin for the approval of a Special Use within a B-2 General Business District under Standard Industrial Classification Title No. 5963 "Direct Selling Establishments", to allow for a food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue, bearing Tax Key No. 758-9990-000, more particularly described as follows:

THAT PART OF THE NORTHWEST ONE-QUARTER (¼) OF SECTION ELEVEN (11), TOWNSHIP FIVE (5) NORTH, RANGE TWENTY-ONE (21) EAST, IN THE CITY OF FRANKLIN, COUNTY OF MILWAUKEE, STATE OF WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS, TO WIT: COMMENCING AT A POINT IN THE NORTH LINE OF SAID ¼ SECTION, 739.39 FEET EAST OF THE NORTHWEST CORNER OF SAID ¼ SECTION; CONTINUING THENCE EAST ALONG THE NORTH LINE OF SAID ¼ SECTION, 170 FEET TO A POINT; THENCE SOUTH AND PARALLEL TO THE EAST LINE OF THE WEST ½ OF SAID ¼ SECTION, 323.75 FEET TO A POINT; THENCE WEST AND PARALLEL TO THE NORTH LINE OF SAID ¼ SECTION, 170.00 FEET TO A POINT; THENCE NORTH AND PARALLEL TO THE EAST LINE OF THE WEST ½ OF SAID ¼ SECTION 323.75 FEET TO THE PLACE OF COMMENCEMENT, EXCEPT THE NORTH 75 FEET THEREOF FOR HIGHWAY PURPOSES.

FURTHER EXCEPTING THOSE LANDS CONVEYED IN WARRANTY DEED RECORDED ON FEBRUARY 16, 1999 IN REEL 4500, IMAGE 3044, AS DOCUMENT NO. 7688286.

WHEREAS, such petition having been duly referred to the Plan Commission of the City of Franklin for a public hearing, pursuant to the requirements of §15-9.0103D. of the Unified Development Ordinance, and a public hearing having been held before the Plan Commission on the 18th day of May, 2017, and the Plan Commission thereafter having determined to recommend that the proposed Special Use be approved, subject to certain conditions, and the Plan Commission further finding that the proposed Special Use upon such conditions, pursuant to §15-3.0701 of the Unified Development Ordinance, will be in

SUSAN C. VAN ERDEN, OWNER/OPERATOR OF DOWN-N-CHEESY LLC – SPECIAL USE RESOLUTION NO. 2017-____ Page 2

harmony with the purposes of the Unified Development Ordinance and the Comprehensive Master Plan; that it will not have an undue adverse impact upon adjoining property; that it will not interfere with the development of neighboring property; that it will be served adequately by essential public facilities and services; that it will not cause undue traffic congestion; and that it will not result in damage to property of significant importance to nature, history or the like; and

WHEREAS, the Common Council having received such Plan Commission recommendation and also having found that the proposed Special Use, subject to conditions, meets the standards set forth under §15-3.0701 of the Unified Development Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the petition of Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, for the approval of a Special Use for the property particularly described in the preamble to this Resolution, be and the same is hereby approved, subject to the following conditions and restrictions:

- 1. That this Special Use is approved only for the use of the subject property by Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, successors and assigns, as a food truck business use, which shall be developed in substantial compliance with, and operated and maintained by Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, pursuant to those plans City file-stamped May 10, 2017 and annexed hereto and incorporated herein as Exhibit A.
- 2. Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, successors and assigns, shall pay to the City of Franklin the amount of all development compliance, inspection and review fees incurred by the City of Franklin, including fees of consults to the City of Franklin, for the Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC food truck, within 30 days of invoice for same. Any violation of this provision shall be a violation of the Unified Development Ordinance, and subject to §15-9.0502 thereof and §1-19. of the Municipal Code, the general penalties and remedies provisions, as amended from time to time.
- 3. The approval granted hereunder is conditional upon Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC and the food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue: (i) being in compliance with all applicable governmental laws, statutes, rules, codes, orders and ordinances; and (ii) obtaining all other governmental approvals, permits, licenses and the like, required for and applicable to the project to be developed and as presented for this approval.

SUSAN C. VAN ERDEN, OWNER/OPERATOR OF DOWN-N-CHEESY LLC	C -
SPECIAL USE	
RESOLUTION NO. 2017	
Page 3	

BE IT FURTHER RESOLVED, that in the event Susan C. Van Erden, owner/operator of Down-N-Cheesy LLC, successors or assigns, or any owner of the subject property, does not comply with one or any of the conditions and restrictions of this Special Use Resolution, following a ten (10) day notice to cure, and failure to comply within such time period, the Common Council, upon notice and hearing, may revoke the Special Use permission granted under this Resolution.

BE IT FURTHER RESOLVED, that any violation of any term, condition or restriction of this Resolution is hereby deemed to be, and therefore shall be, a violation of the Unified Development Ordinance, and pursuant to §15-9.0502 thereof and §1-19. of the Municipal Code, the penalty for such violation shall be a forfeiture of no more than \$2,500.00, or such other maximum amount and together with such other costs and terms as may be specified therein from time to time. Each day that such violation continues shall be a separate violation. Failure of the City to enforce any such violation shall not be a waiver of that or any other violation.

BE IT FURTHER RESOLVED, that this Resolution shall be construed to be such Special Use Permit as is contemplated by §15-9.0103 of the Unified Development Ordinance.

BE IT FURTHER RESOLVED, pursuant to §15-9.0103G. of the Unified Development Ordinance, that the Special Use permission granted under this Resolution shall be null and void upon the expiration of one year from the date of adoption of this Resolution, unless the Special Use has been established by way of the issuance of an occupancy permit for such use.

BE IT FINALLY RESOLVED, that the City Clerk be and is hereby directed to obtain the recording of a certified copy of this Resolution in the Office of the Register of Deeds for Milwaukee County, Wisconsin.

Introduced at	a regular meeting	of the Common	Council of the	ne City of	Franklin	this
day of		_, 2017.				

SUSAN C. V SPECIAL US RESOLUTIC Page 4	SE		OR OF DOWN-N-CHEESY LLC –
	~	gular meeting of the , 2017	Common Council of the City of Franklin this
			APPROVED:
ATTEST:			Stephen R. Olson, Mayor
Sandra L. We	esolowski, Cit	y Clerk	
AYES	_NOES	ABSENT	

🥵 CITY OF FRANKLIN 🥩

REPORT TO THE PLAN COMMISSION

Meeting of May 18, 2017

Special Use

RECOMMENDATION: City Development Staff recommends approval of the Special Use application for Down-N-Cheesy, LLC, to operate a food truck business use upon the Rawson Pub property located at 5621 West Rawson Ave, subject to the conditions of approval in the attached draft resolution.

Project Name:

Special Use

Project Address:

5621 West Rawson Avenue

Property Owner:

Steven D. Schweitzer

Applicant:

Susan C. Van Erden

Zoning:

B-2 General Business District

Use of Surrounding Properties:

Verdure Park commercial development to the north, ABRA Auto Body and Glass to the east, the Payne & Dolan quarry to the south and a parking lot for the bar on land owned by Payne &

Dolan to the west

Comprehensive Plan:

Commercial

Applicant Action Requested:

Recommendation of approval to the Common Council for the

proposed Special Use for Down-N-Cheesy, LLC.

INTRODUCTION/BACKGROUND:

On April 6, 2017, Susan Van Erden submitted a Special Use application on behalf of Down-N-Cheesy, LLC requesting approval for a food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue. The proposed use corresponds to Standard Industrial Classification (SIC) Title No. 5963, Direct Selling Establishments which is allowed within the B-2 General Business District as a Special Use.

On August 20, 2015, the Common Council granted Special Use approval to Mr. Steven D. Schweitzer via Resolution No. 2015-7129 to allow for a bar/restaurant business use. The Special Use included approval for the addition of a kitchen to the southeast corner of the bar building.

PROJECT DESCRIPTION/ANALYSIS:

The applicant is requesting Special Use approval to operate a food truck business use upon the Rawson Pub property located at 5621 West Rawson Avenue. Down-N-Cheesy, LLC is a food truck serving gourmet grilled cheese sandwiches, French fries, small desserts and non-alcoholic beverages. The business currently has three employees. Food sales will take place off-site at various locations in southeastern Wisconsin. However, Staff has no objection to future food sales taking place at the Rawson Pub, subject to review and approval of a Minor Site Plan Amendment Application by Staff. The applicant is not proposing any signage on the property at this time. Any future signage for this use

will be subject to the review and approval of the Architectural Review Board and issuance of a Sign Permit from the Inspection Department.

The applicant is a Certified Food Manager and has a Mobile Food Establishment License with the State of Wisconsin. Down-N-Cheesy, LLC is currently using Emerald City Catering in South Milwaukee as a home base and storage location for the food truck business. As soon as Mr. Schweitzer has completed his kitchen addition, Mrs. Van Erden will transfer home base operations and storage from Emerald City Catering to the Rawson Pub. However, the food truck will be parked in the Rawson Pub parking lot immediately after obtaining Special Use approval. No other outdoor storage is allowed on the property without an amendment to the Special Use approval.

According to Section 15-5.0202G.3. of the City of Franklin Unified Development Ordinance any overnight parking for a vehicle over 8,000 pounds rated Gross Vehicle Weight may be allowed only with a Special Use. The Down-N-Cheesy, LLC food truck has a rated Gross Vehicle Weight of approximately 11,100 pounds. Therefore, the overnight parking of the food truck at the Rawson Pub is part of the applicant's Special Use request.

Parking:

Table 15-5.0203 of the City of Franklin Unified Development Ordinance (UDO) defines requirements for off-street parking. According to this section, bars require 10 spaces per 1,000 square feet of gross floor area (GFA). As part of restaurant use, a kitchen area requires 6.5 spaces per 1,000 square feet of GFA. The Rawson Pub is approximately 3,400 square feet, which requires 34 off-street parking spaces. The proposed kitchen addition is only approximately 351 square feet, which requires 1 additional parking space. Therefore, the property is required to have a minimum of 35 off-street parking spaces.

The Rawson Pub has 48 off-street parking spaces on site and another 66 off-street spaces in an adjacent parking lot leased from Payne and Dolan, Inc. for a total of 114 off-street parking spaces. This far exceeds the City's minimum requirement of 35 off-street parking spaces. The applicant is proposing to park the Down-N-Cheesy, LLC food truck overnight in the southeast corner of the Rawson Pub parking lot (see Site Plan). The food truck will be partially screened by the adjacent storage shed.

Special Use Standards:

Section 15-3.0701(A) and (C) of the UDO contains the General Standards and Considerations that must be examined for each proposed Special Use prior to granting approval. The applicant has provided a written response to these standards, which is included in your packet.

STAFF RECOMMENDATION:

City Development Staff recommends approval of the Special Use application for Down-N-Cheesy, LLC, to operate a food truck business use upon the Rawson Pub property located at 5621 West Rawson Ave., subject to the conditions of approval in the attached draft resolution.

Exhibit A

I, Susan C Van Erden, owner/operator of Down 'n Cheesy LLC, respectfully request permission to park Down 'n Cheesy food truck (mobile kitchen) in the parking lot of Rawson Pub, 5621 W Rawson Ave. The vehicle will be parked in the southeast corner of the parking lot located directly west of Rawson pub.

Down 'n Cheesy is currently utilizing Emerald City Catering (1645 W Rawson Ave, South Milwaukee) for a mobile kitchen base and storage. The owner of Rawson Pub, Mr. Steven D Schweitzer, not only has given Down 'n Cheesy permission to park on his property, but has also agreed for Down 'n Cheesy to transfer operations and storage from Emerald City Catering to Rawson Pub-as soon as Mr. Schweitzer kitchen is complete and approved by the City of Franklin.

Respectfully,

Susan C Van Erden

Franklin

MAY 1 0 2017

City Development

City of Franklin Department of City Development

Date: April 20, 2017 To: Suzy Van Erden From: City Development Staff RE: Down' n Cheesy, LLC Special Use – Staff Comments

Please be advised that City Staff has reviewed the above application. Department comments are as follows for the Down' n Cheesy, LLC Special Use Application submitted by Suzy Van Erden and date stamped by the City of Franklin on April 6, 2017.

Staff Recommendations Parking

1. Please note according to §210-10 of the City of Franklin Municipal Code, "Signs placed or affixed to vehicles and/or trailers, which are parked on a public right-of- way, public property, or private property so as to be visible from a public right-of- way, where the apparent purpose is to advertise a product or direct people to a business or activity located on the same or nearby property, are prohibited. This provision shall not prohibit signs placed on or affixed to vehicles and/or trailers, such as lettering on motor vehicles, where the sign is incidental to the primary use of the vehicle or trailer".

Sign Plan

2. At this time, any proposed signage would be subject to review and approval by City of Franklin Architectural Review Board. Please contact the Building Inspection Department at 414-425-0084 for approval process and any required applications, if signage is proposed.

Franklin

MAY 1 0 2017

Project Narrative

3. If it's available from Steve Schweitzer, please provide an estimated timetable for the completion of the Rawson Pub Kitchen addition.

A: N/A

4. What type of food you will be selling from your food truck?

A: Gourmet Grilled Cheese, French Fries, Small Deserts, Non-Alcoholic Beverages

5. How many employees does Down' n Cheesy, LLC have?

A: Three (3)

6. Where will your truck primarily operate?

A: Various Locations Examples:

- 1) Town of Raymond Fourth of July Celebration
- 2) The Rock Sports Complex Food Truck Nights
- 3) Franklin, Oak Creek, and Milwaukee Industrial Areas
- 7. Will you provide food sales from your truck at the Rawson Pub? If so, then please provide details about the operation such as; hours of operation, how often food sales will occur, and where your vehicle will be parked when actively open for business vs. parking for storage as shown on the Site Plan.

A: No sales at Rawson Pub, Storage only

8. Please explain the approvals you have received or are working on with the State of Wisconsin for your food truck business.

A: Certified as a Food Manager, Mobile Food Establishment License

9. Please state the approvals you have received or are working on with the Franklin Health Department for your food truck business.

A: Vendor License

10. Please state the rated Gross Vehicle Weight (in pounds) of your truck.

A: 11,100 lbs

Other

11. Please provide a color picture of your food truck in your submittal.

Engineering Staff Comments

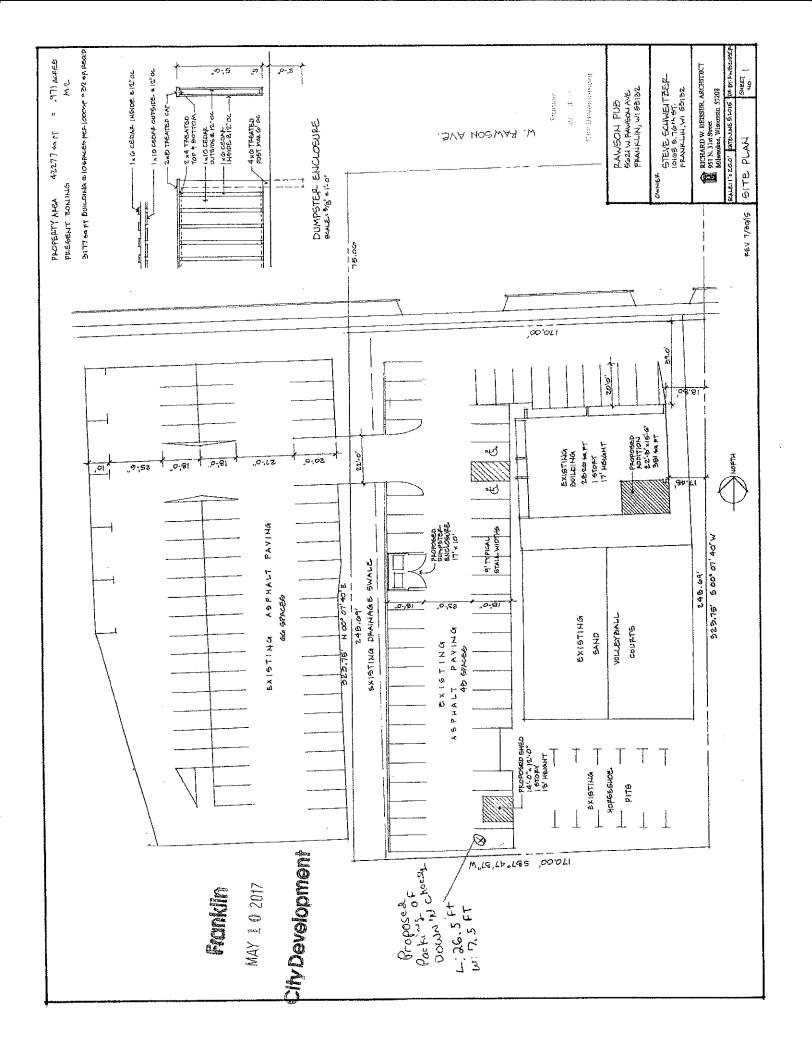
12. No Comments

Police Department Staff Comments

13. The Franklin Police Department has reviewed the application for 5621 W. Rawson Ave. The Police Department has no police services issues with this request.

Fire Department Staff Comments

14. The Fire Department has no comments or concerns regarding the proposed special use at this location.







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MAY 1 0 2017

City Development

approval Slur	REQUEST FOR COUNCIL ACTION	MEETING DATE 06/06/17
REPORTS & RECOMMENDATIONS	AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE	ITEM NUMBER
	TEXT WITHIN SECTION 15-8.0607: PERFORMANCE STANDARDS, TO	G.7,
14 1	UPDATE ITS PROVISIONS AND RESOLVE CONFLICTS BETWEEN	
	WISCONSIN DEPARTMENT OF NATURAL RESOURCES WISCONSIN ADMINISTRATIVE CODE STANDARDS	
	AND REGULATIONS AS THEY PERTAIN TO STORM WATER MANAGEMENT	
	WITHIN THE CITY OF FRANKLIN (City of Franklin, Applicant)	

INTRODUCTION

On Tuesday, June 7, 2016, the revised Unified Development Ordinance (UDO) Part 8: Improvements and Construction was presented to the City of Franklin Common Council and the Council passed and adopted the revisions.

BACKGROUND

Staff based the majority of the 2016 UDO Part 8 revisions on the Wisconsin Department of Natural Resources (WDNR) Model Ordinance, a guidance document published to assist municipal separate storm sewer system permit holders with meeting permit requirements. Further discussions with WDNR have clarified that one item should have been municipality-specific. Also, two items have been revised to add clarification of the requirements.

ANALYSIS

The proposed changes are clarifications and corrections to the current ordinance. A copy of Staff's recommended changes was distributed to Aldermen for advanced review time. Those changes are:

- 1. 15-8.0607(4) Clarifies that the required plan addresses both quality and quantity requirements. Note that the requirements already included both and this is just to avoid confusion,
- 2. 15-8.0607(4)(b)(5) and 15-8.0607(4)(b)(7) Specify that materials demonstrating compliance with both requirements must be submitted. Note that the ordinance already required compliance with both and this is just to ensure documentation is submitted for both.
- 3. 15-8.0607(4)(b)(10)(b) Removes the re-development exemption, as this was specifically meant for WDNR requirements and not specific municipality requirements.

Page 2

FISCAL NOTES

No fiscal impact.

RECOMMENDATIONS

Staff recommends that the Common Council accept the revisions to Part 8 of the Unified Development Ordinance as set forth in the attached Ordinance.

COUNCIL ACTION REQUESTED

A motion to adopt An Ordinance to Amend the Unified Development Ordinance Text within Section 15-8.0607: Performance Standards, to Update its Provisions and Resolve Conflicts between Wisconsin Department of Natural Resources Wisconsin Administrative Code Standards and Regulations as they Pertain to Storm Water Management within the City of Franklin.

Engineering Department: SA

STATE OF WISCONSIN CITY OF FRANKLIN MILWAUKEE COUNTY

ORDINANCE NO. 17-

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE TEXT WITHIN SECTION 15-8.0607: PERFORMANCE STANDARDS, TO UPDATE ITS PROVISIONS AND RESOLVE CONFLICTS BETWEEN WISCONSIN DEPARTMENT OF NATURAL RESOURCES WISCONSIN ADMINISTRATIVE CODE STANDARDS AND REGULATIONS AS THEY PERTAIN TO STORM WATER MANAGEMENT WITHIN THE CITY OF FRANKLIN

WHEREAS, the City previously adopted an Ordinance which was required by the Wisconsin Department of Natural Resources to update and amend its Municipal Code zoning provisions pertaining to erosion control and storm water management pursuant to ch. NR 151, Wis. Adm. Code, including and to provide construction site and post-construction site performance standards; and

WHEREAS, the City Engineer has discovered conflicting provisions in the previously-adopted DNR provisions as applied within the City of Franklin; and

WHEREAS, the Common Council having considered the proposed amendments to Section 15-8.0607the Unified Development Ordinance of the Municipal Code and having concurred with the recommendation for adoption by the City Engineer and having determined that the proposed amendments will serve to protect the health, safety and welfare of the Community.

NOW, THEREFORE, the City Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1:

§15-8.0607 of the Unified Development Ordinance of Municipal Code of Franklin, Wisconsin, be and the same is hereby amended as follows: (additions in <u>double underline</u>, deletions in strikethrough).

SECTION 15-8.0607 PERFORMANCE STANDARDS

- (1) RESPONSIBLE PARTY. The responsible party shall implement a post-construction storm water management plan that incorporates the requirements of this section.
- (2) PLAN. A written storm water quality and quantity management plan in accordance with Section 15-8.0609 shall be developed and implemented for each post-construction site.
- (3) MAINTENANCE OF EFFORT. For redevelopment sites where the redevelopment will be replacing older development that was subject to post-construction performance standards of NR 151 in effect on or after October 1, 2004, the responsible party shall meet the total

suspended solids reduction, peak flow control, infiltration, and protective areas standards applicable to the older development or meet the redevelopment standards of this ordinance, whichever is more stringent.

- (4) REQUIREMENTS. The water quality <u>and quantity</u> plan required under subd. (2) shall include the following:
 - (a) TOTAL SUSPENDED SOLIDS. BMPs shall be designed, installed, and maintained to control total suspended solids carried in runoff from the post-construction site as follows:
 - 1. For new and in-fill developments, by design, reduce to the maximum extent practicable, the total suspended solids load by 80%, based on the average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed an 80% total suspended solids reduction to meet the requirements of this subdivision.
 - 2. For redevelopment, by design, reduce to the maximum extent practicable, the total suspended solids load from parking areas and roads by 40%, based on the average annual rainfall, as compared to no runoff management controls. No person shall be required to exceed a 40% total suspended solids reduction to meet the requirements of this subdivision.
 - 3. Maximum Extent Practicable. If the design cannot meet a total suspended solids reduction performance standard of subs. 1. to 2, the storm water management plan shall include a written, site-specific explanation of why the total suspended solids reduction performance standard cannot be met and why the total suspended solids load will be reduced only to the maximum extent practicable.

Note: Pollutant loading models such as DETPOND, WinSLAMM, P8, or equivalent methodology may be used to evaluate the efficiency of the design in reducing total suspended solids. Use the most recent version of the model and the rainfall files and other parameter files identified for Wisconsin users unless directed otherwise.

4. Off-Site Drainage. When designing BMPs, runoff draining to the BMP from offsite shall be taken into account in determining the treatment efficiency of the practice. Any impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.

(b) WATER QUANTITY AND MANAGEMENT OF PEAK RUNOFF

1. BMPs shall manage the volume, timing, and peak flow rate of runoff to prevent increases in the *regional flood* and stream bank erosion rates.

- 2. These BMPs may be implemented on either a watershed basis or an individual site basis.
- 3. When implemented on a watershed basis, the BMPs implemented at a particular site shall comply with the findings of the relevant local or regional storm water management plan, rather than subs. 6 and 7.
- 4. By design, BMPs shall be employed to maintain or reduce the 1-year, 24-hour post-construction peak runoff discharge rate to the 1-year, 24-hour predevelopment peak runoff discharge rate, or to the maximum extent practicable.
- 5. By design, BMPs shall be employed to meet the stricter both of the following for the 2-year, 24-hour storm:
 - a. Maintain or reduce the 2-year, 24-hour post-construction peak runoff discharge rate to the 2-year, 24-hour pre-development peak runoff discharge rate, or to the maximum extent practicable (per Wisconsin Department of Natural Resources City of Franklin), or and
 - b. Achieve a maximum runoff release rate of 0.15 cubic feet per second per acre or utilize the volumetric design procedure to limit post-development runoff volumes to existing condition runoff volumes during the critical time period (per MMSD).
- 6. By design, BMPs shall be employed to maintain or reduce the 10-year, 24-hour post-construction peak runoff discharge rate to the 10-year, 24-hour predevelopment peak runoff discharge rate, or to the maximum extent practicable.
- 7. By design, BMPs shall be employed to meet the stricter both of the following for the 100-year, 24-hour storm:
 - a. <u>Maintain or reduce the 100-year, 24-hour post-construction peak</u> runoff discharge rate to the 100-year, 24 hour pre-development peak runoff discharge rate, or to the maximum extent practicable (per City of Franklin), and
 - b. The stricter of the following (per MMSD):
 - i. Achieve a maximum runoff release rate of 0.5 cubic feet per second per acre or utilize the volumetric design procedure to limit post-development runoff volumes to existing condition runoff volumes during the critical time period (per MMSD), or

- e. Maximum hydraulic capacity of existing downstream conveyance facilities as determined by the City, or
 - ii. A rate determined for the individual site that distributes runoff over the critical time sufficient to comply with sub. 1 (per MMSD).

Note: $\S13.11(3)(b)(2)$, MMSD Rules, permits an individual site exemption from the 0.5 cfs release rate if an analysis shows that the runoff will be distributed over the critical time (a defined term) so as not to reduce the level of protection downstream.

8. The runoff curve numbers in Table 1 shall be used to represent the actual predevelopment conditions. Peak discharges shall be calculated using TR-55 runoff curve number methodology, Atlas 14 precipitation depths, and the appropriate NRCS Wisconsin MSE3 or MSE4 precipitation distribution. On a case-by-case basis, the City Engineer may allow the use of TP-40 precipitation depths and the Type II distribution.

Note: The Natural Resources Conservation Service (NRCS) – Wisconsin has calculated county-specific Atlas 14 precipitation depths and they are to be used in combination with the appropriate NRCS MSE3 or MSE4 precipitation distribution. The NRCS calculated county-specific Atlas 14 precipitation depths and MSE3 and MSE4 precipitation distributions are available at:

http://www.nrcs.usda.gov/wps/portal/nrcs/detail/wi/technical/engineering/?cid=nrcs142p2 025417.

able 1. Maximum Pre-Developn	nent Run	off Cur	ve Nu	nbers
Runoff Curve Number	Hyd	rologic	Soil G	roup
	A	В	C	D
Woodland	30	55	70	77
Grassland	39	61	71	78
Cropland	55	69	78	83

Note: Where the pre-development condition is a combination of woodland, grassland, or cropland, the runoff curve number should be pro-rated by area.

9. All storm sewers shall at a minimum be designed to carry the peak flows from a 10-year, 24-hour design storm using planned land use for the entire contributing watershed. All storm sewers shall be designed in accordance with applicable City standards and specifications. The City Engineer may require conveyance of a larger recurrence interval storm for heavily traveled

roadways and areas where the City Engineer determines that an added level of protection is needed.

	10.	This subsection of the ordinance does not apply to any of the following:
		a. A post-construction site where the discharge is directly into a lake over 5,000 acres or a stream or river segment draining more than 500 square miles.
		b. Except as provided under 15-8.0607(3), a redevelopment post-construction site.
		e. <u>b.</u> An in-fill development area less than five acres.
SECTION 2:		The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.
SECTION 3:		All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.
SECTION 4:		This ordinance shall take effect and be in force from and after its passage and publication.
		t a regular meeting of the Common Council of the City of Franklin this, 2017, by Alderman
		at a regular meeting of the Common Council of the City of Franklin this day of, 2017.
		APPROVED:
		Stephen R. Olson, Mayor
ATTEST:		
Sandra L. We	esolows	ski, City Clerk
AYES	_ NOE	S ABSENT

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APPROVAL Slur	REQUEST FOR COUNCIL ACTION	MTG. DATE 06/06/2017
Reports & Recommendations	A RESOLUTION AUTHORIZING CHANGE ORDER 2 WITH LUNDA CONSTRUCTION COMPANY TO	ITEM NO.
	EXECUTE COST REDUCTION INCENTIVE PROPOSAL FOR W. ST. MARTINS BRIDGE	

BACKGROUND

On December 20, 2016, Common Council awarded a contract to Lunda Construction Company for the construction of the W. St. Martins Bridge. Following the execution of the contract, Lunda submitted a Cost Reduction Incentive (CRI) concept to the City proposing an alternate way to construct the bridge for an estimated savings to the City of \$52,500.

On February 7, 2017, Common Council authorized Change Order 1 to develop a proposal for W. St. Martins Bridge Cost Reduction Incentive.

ANALYSIS

Staff has consulted with the design engineer the attached CRI proposal and believe that all aspects are acceptable. Staff requested that Lunda submit Corp of Engineers and Wisconsin Department of Natural Resources approval that the proposed changes are accepted. Verification from both the Corp of Engineers and DNR have been received.

The time extension of 135 days will allow the paving to occur under the City's 2017 road program.

OPTIONS:

Execute the enclosed Change Order 2; or

Table- not recommended for project under contract.

FISCAL NOTE

To award the project, additional funds had to be secured. The contract was awarded to Lunda for \$652,407.99. A CRI savings of \$60,237.95 would bring the anticipated project to \$592,170.04. Note that this project is a unit price project and final cost will be established by installed quantities.

RECOMMENDATION

A resolution authorizing Change Order 2 with Lunda Construction Company to Execute Cost Reduction Incentive Proposal as presented by Lunda construction dated April 28, 2017.

Department of Engineering GEM

L:\ENGDOCS\CA\St Martins CRI.docx

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2017 -

A RESOLUTION AUTHORIZING CHANGE ORDER 2 WITH LUNDA CONSTRUCTION COMPANY TO EXECUTE COST REDUCTION INCENTIVE PROPOSAL AS PRESENTED BY LUNDA CONSTRUCTION DATED APRIL 28, 2017.

LUNDA CONSTRUCTION DATED APRIL 28, 2017.
WHEREAS, the Common Council awarded a contract on December 20, 2016, to Lunda Construction Company for the construction of the W. St. Martins Bridge; and
WHEREAS, the Common Council authorized Lunda Construction Company to develop a Cost Reduction Incentive (CRI), which proposes an alternative way to construct the bridge; and
WHEREAS, the City has reviewed the developed CRI and accepts the proposed changes; and
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Franklin that Lunda Construction Company be authorized to execute a Cost Reduction Incentive proposal as presented by Lunda Construction dated April 28, 2017.
BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized and directed to execute Change Order 2 on behalf of the City.
Introduced at a regular meeting of the Common Council of the City of Franklin this 6th day of June 2017 by Alderman
Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 6th day of June 2017. APPROVED:
Stephen R. Olson, Mayor ATTEST:
Sandra L. Wesolowski, City Clerk
AYES NOES ABSENT Resols\Resolution authorizing change order 1 with Lunda for St. Martins Bridge CRI 2017

CHANGE ORDER CITY OF FRANKLIN DEPARTMENT OF ENGINEERING

Change Order No: U2		Dated:	
PROJECT NAME W. S	t. Martins Road, Tess Corners C	reek Bridge Replacement	
PROJECT LOCATION 12	2100 block of W. St. Martins Roa	nd	
CONTRACTOR: Lunda	Construction Company		
Contract For			·
Nature of the Changes:			
Execute Cost Reduction I	ncentive Proposal as presented t	by Lunda construction dated April 2	8, 201
Increase Project Time			
These changes result in the CONTRACT ONLY)	ne following adjustment of Contra	act Price and Contract Time: (CITY	
Original Contract Price \$	652,407.99		_
Contract price prior to this	Change Order \$ 652,407.99	<u></u>	_
Net Increase resulting from	n this Change Order \$ <u>- 60,237</u>	7.95	_
Current contract price incl	uding this Change Order \$ 592,	,170.04	_
Net (Increase/Decrease) i	n time resulting from this Change	e Order <u>135 days (October 15, 20</u> (Days)	<u>1</u> 7)
The above changes are A	pproved by:		
Mayor	City Clerk	Contractor:	
By: Stephen R. Olson	By: Sandra L. Wesolowski	Ву:	
Date:	Date:	Date:	
Director of Finance & Trea	asurer City Attorney		
By: Paul Rotzenberg	By: Jesse A. Wes	solowski	
Date:	Date:		

Glen Morrow

From:

Marcangeli, April N CIV USARMY CEMVP (US) [April N Marcangeli@usace.army.mil]

Sent:

Wednesday, May 24, 2017 2:02 PM

To:

James Forsythe

Subject:

St. Martins Road bridge replacement (2016-00873-ANM)

Attachments:

2016-00873-ANM GP2 NR1.pdf

Follow Up Flag: Flag Status:

Follow up Flagged

Hi Jim.

I just wanted to follow up to our phone conversation about some changes to the plans for the Tess Corners Creek bridge replacement project. I issued the attached letter in October and the project appears to fall under the Maintenance category of General Permit 002 in Wisconsin. This is considered a non-reporting activity and, as such, does not require an application or notification to the Corps. It's my understanding that the wetland & waterway impacts have actually been reduced, so you are far from exceeding the 1/2 acre threshold limit to waters of the U.S. that can be authorized under the Maintenance category. Therefore, you are still covered under the initial authorization.

If you need anything else, please let me know.

Thanks,

April

April Marcangeli
Project Manager
U.S. Army Corps of Engineers
Regulatory Branch
250 N. Sunnyslope Road
Brookfield, WI 53005
Phone: (651) 290-5731



DEPARTMENT OF THE ARMY ST. PAUL DISTRICT, CORPS OF ENGINEERS 180 FIFTH STREET EAST, SUITE 700 ST. PAUL MN 55101-1678

Operations Regulatory (2016-00873-ANM)

OCT 03 2016

Mr. Glen Morrow City of Franklin 9229 W. Leomis Road Franklin, Wisconsin 53132

Dear Mr. Morrow:

We have received information about your proposed project to permanently discharge fill material into 900 square feet of an unnamed tributary of the Root River and 4.10 square feet of adjacent wetlands for the purpose of bridge replacement. In addition, the project will temporarily discharge fill material into 1,200 square feet of the unnamed tributary and 4.10 square feet of the adjacent wetlands. The project site is located in the SW ¼ of the NW ¼ of Sec. 7, T. 5N., R. 21E., Milwaukee County, Wisconsin.

The work that you describe appears to fit the general activity information described in Department of the Army General Permit GP-002-WI (DA Permit) for Maintenance Activities (Category La,I). Based on the information submitted to our agency, it appears that no application or notification to the St, Paul District Corps of Engineers is required for your project.

This letter is not a verification of DA permit eligibility, but an indication that your project may meet the requirements for DA permit eligibility. It is your responsibility to ensure that the work proposed will meet all applicable terms and conditions of the DA permit before starting work. A full list of applicable terms and conditions for eligibility may be found by visiting our website at http://www.mvp.usace.army.mil/Missions/Regulatory.aspx. If you prefer we mail you a copy of the applicable terms and conditions, please contact us at 1-800-290-5847, extension 5525.

We did not determine whether the wetlands or other waters on the site are subject to Corps jurisdiction. You may request a jurisdictional determination from the Corps contact indicated below. It is not necessary to request a jurisdictional determination from the Corps if you do not object to the DA permit compliance requirements described above.

If you have any questions or, if after reviewing the DA permit terms and conditions, you believe your proposed project requires specific written authorization from our agency, please contact me in our Brookfield office at (651) 290-5731. In any correspondence or inquiries, please refer to the Regulatory number shown above.

Sincerely, April N. Marcangeli Project Manager

Electronic copy furnished: Mahmoud Malas, Malas Engineering LLC Kristina Betzold, WDNR

Glen Morrow

From:

James Forsythe [JForsythe@Lundaconstruction.com]

Sent:

Friday, June 02, 2017 6:56 AM

To:

Glen Morrow

Cc:

Sara Arnold; Daniel Kowalski

Subject:

Fwd: City of Franklin - St Martin Rd Bridge Replacement WDNR Permit

Attachments:

image001.png; image001.png

Glen,

Please see the email below from Kristina Betzold with WDNR. Let me know if anything else is needed to move forward with the project.

Thank you,

Jim Forsythe, Project Manager (262) 470-0631

Begin forwarded message:

From: "Betzold, Kristina A - DNR" < Kristina.Betzold@wisconsin.gov>

Date: June 1, 2017 at 5:30:53 PM CDT

To: James Forsythe < JForsythe@Lundaconstruction.com>

Subject: RE: City of Franklin - St Martin Rd Bridge Replacement WDNR Permit

Hi, i have no comments on this plan revision and the permit issued needs no modifications as the impacts have been reduced. No further coordination with the Department is needed. Please forward this email to the city of Franklin representative.

Thanks and let me know if you need anything during construction. I am available gor a field review if needed.

We are committed to service excellence.

Visit our survey at http://dnr.wi.gov/customersurvey to evaluate how I did.

Kristina Betzold

Environmental Analysis Specialist

Cell Phone: (414) 507-4946 kristina.betzold@wisconsin.gov

----- Original message -----

From: James Forsythe < <u>JForsythe@Lundaconstruction.com</u>>

Date: 6/1/17 4:51 PM (GMT-06:00)

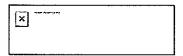
To: "Betzold, Kristina A - DNR" < Kristina.Betzold@wisconsin.gov > Subject: RE: City of Franklin - St Martin Rd Bridge Replacement WDNR Permit

Kristina,

I have attached the revised plan set for the Franklin –St Martin Rd Project. You can see on the General Plan sheet that the abutments are now further from the creek and require less excavation to install. We also eliminated the cofferdam which was in the original plan. Please let me know if you need any more information. I would appreciate it if you could send me a response by the end of the week.

Thank you,

Jim Forsythe Project Manager



ph: (262) 547-1781 fax: (262) 547-3080 cell: (262) 470-0631

http://www.lundaconstruction.com

From: James Forsythe

Sent: Tuesday, May 30, 2017 2:11 PM **To:** 'kristina.betzold@wisconsin.gov'

Subject: City of Franklin - St Martin Rd Bridge Replacement WDNR Permit

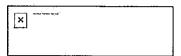
Hi Kristina,

The City of Franklin has requested written confirmation from the WDNR that the permit issued for the St Martins Rd Bridge Replacement Project is still acceptable. As I explained on the phone the bridge plans have changed, which will result in a less intrusive structure and a reduced impact on the surrounding wetlands. Let me know if you have any further questions on the plan changes.

Please confirm that the WDNR permit is still acceptable and that we are authorized to proceed with the project.

Thank you,

Jim Forsythe Project Manager



ph: (262) 547-1781 fax: (262) 547-3080 cell: (262) 470-0631

http://www.lundaconstruction.com



620 Gebhardt Road, P.O. Box 669 Black River Falls, WI 54615 ph: (715) 284-9491 fax: (715) 284-9146 www.lundaconstruction.com

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April 28, 2017

City of Franklin Engineering Department 9229 West Loomis Rd Franklin, WI 53132

Attn: Glen Morrow, P.E., City Engineer

REF: W. St. Martins Road, Tess Corners Creek Bridge Replacement, B-40-0927

CRI Proposal

Dear Glen,

As previously discussed and presented, Lunda Construction had requested a CRI concept to be considered to modify the existing structure from a cast-in-place rigid frame to a conventional flat-slab deck. As directed with Change Order No. 01, we have developed a proposal for implementing the conceptual changes,

Please find the attached proposed bridge plan set for B-40-927 that has been designed by Ayres & Associates. There are a several beneficial noteworthy changes with the plan set that include but are not limited to:

- 1) The piling quantity has reduced significantly From 2,980 LF to 1,100 LF.
 - The actual pile quantity is subject to change based on actual driven lengths.
- 2) The proposed pile type is a smaller HP10x42 in lieu of HP12x53.
 - The new pile type HP10x42 was considered an acceptable option in the original geotechnical report.
- 3) The requirement for cofferdams is eliminated due to a higher base of excavation grade.
 - A new item (turbidity barrier) will be required to install riprap, however the cost is significantly less.
- 4) Backfill quantities have reduced as a result of a reduced amount of excavation.
- 5) Net bar steel reinforcing amount has reduced.

The plan changes will require notable increases in concrete masonry and riprap quantities; however the net savings from multiple items significantly outweigh the increases of these few items.

As originally indicated, our proposed change actually lengthened the clear span but we were able to keep the excavation limits within the bounds of the original excavation limits. Furthermore, the design does not impose on the original channel opening. Our proposed design also includes a solid concrete barrier wall. We did explore railing options but they deemed to be more costly while satisfying pedestrian traffic as well as maintaining crash-worthiness.

Little Chute Office

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620 Gebhardt Road, P.O. Box 669 Black River Falls. Wi 54615 ph: (715) 284-9491 fax: (715) 284-9146 www.lundaconstruction.com

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We have not pursued any issues with re-permitting that may be required with WDNR or the ACOE as a result of the proposed changes. However, we believe that all of the changes we have proposed result in a reduced environmental impact so we do not anticipate that the changes would be problematic.

We have developed our costs considering a start date of approximately August 1, 2017. We would complete the project by October 15th which would allow ample time to pave the roadway prior to winter weather. We also assume that the City of Franklin will proceed with ensuring any re-permitting is taken care of prior to Lunda commencing work later this year.

I have attached a breakdown of all of the affected and new items illustrating the anticipated cost savings with this proposal. Included in this breakdown are the redevelopment costs for the structure from Ayres which has already been incurred. As a result, we believe that the total savings will be approximately \$120,475.90. The final savings would be determined once the affected items in the proposal are finalized in the field. Once the final costs are determined and the total savings are split as per Section 104.10 of the WisDOT Standard Specifications, we believe that the City of Franklin could realize a savings of \$60,237.95 with Lunda receiving an equal amount.

Please note that there would also be additional savings beyond this project that have not been considered. We estimate that there will also be a reduction of approximately 48.5 Tons of HMA pavement on the subsequent project since no paving would be required over the top of the bridge. The proposed design now provides a final concrete driving surface. This value is not captured in the above amounts. The savings from the HMA pavement reduction would entirely belong to the City of Franklin.

Please let us know if the proposed CRI is acceptable and if we should proceed. If you have any questions and would like to discuss further feel free to contact me.

Sincerely,

Daniel Kowalski Operations Manager

Cc: Jim Forsythe, Jobfile

Franklin St. Martins Rd Bid Item Quantity Revisions

		Unit		Original	Revised				\vdash		-
Item Number	BID ITEMS	Price	Unit	Quantity	Quantity	Original Price		Revised Price	eu Eu	Savings	
	Pavement										
305.0110	Base Agg. Dense 3/4"	22,00	TON	265	150	\$ 5,8	5,830.00 \$	3,300.00	\$ 00	2,530.00	8
305.0120	Base Agg. Dense 1-1/4"	19.00	TON	340	170	\$ 6,4	6,460.00 \$	3,230.00	\$ 00	3,230.00	8
601.0331	Curb and Gutter 31"	34.00	4	156	64	\$ 5,3	5,304.00 \$		\$ 00	3,128.00	8
6602.0410	Concrete Sidewalk 5"	6.25	SF	1180	462	\$ 7,3	7,375.00 \$	2,887.50	50 \$	4,487.50	ß
	Structure										
203.0600.5	Removing Old Structure over Waterway.	60000.00	J.	स्न	Т	\$ 60,0	60,000,00	60,000.00	\$ 00	·	
206.1000	Excavation for Structures	12000,00	SJ	F	-		12,000.00 \$	12,000.00	8	·	_
206.5000	Cofferdams	50000.00	S	Ħ	0	\$ 50,0	50,000.00		·S	50,000.00	00
210.0100	Backfill Structure	25.00	ᠸ	585	260	\$ 14,6	14,625.00 \$	6,500.00	\$ 00	8,125.00	8
502.0100	Concrete Masonry Bridges	600.00	Շ	295	312	\$ 177,0	\$ 00.000,771	1.87,200.00	\$ 00	(10,200.00)	(00;
502.3210	Pigmented Surface Sealer	3.00	ζŞ		260			780.00	\$ 00	(780.00)	8
502.3200	Protective Surface Treatment	2.50	λŞ		70		‹	175.00	\$ 00	(175.00)	(00
505.0400	Bar Steel Reinf. HS Bridge	0.80	B	58280	7100	\$ 46,6	46,624.00 \$	5,680.00	\$ 00	40,944.00	8
505.0600	Bar Steel Reinf. HS Coated Bridge	06.0	B	5486	38490	\$ 4,9	4,937.40 \$	34,641.00	\$ 00	(29,703.60)	.60)
515.0100	Dampproofing	10.00	λ	348	0	\$ 3,4	3,480.00 \$	•	\$	3,480.00	8
516.0500	Rubberized Membrane Waterproofing	25.00	λ	62	28	\$ 1,5	1,550.00 \$	700.00	\$ 00	850.00	8
550.0010	Pre-Boring	40.00	凸	88	09	\$ 3,5	3,520.00 \$	2,400.00	\$ 00	1,120.00	8
550.1100	Piling Steel HP 10x42	30.00	出		1100		₩.	33,000.00	\$ 00	(33,000.00)	(0.
550.1120	Piling Steel HP 12x53	33.00	'Ш	2980	Ó	\$ 98,3	98,340.00 \$!	\$\$.	98,340.00	8
606.0300	RipRap	85.00	ζ	125	160 \$		10,625.00	13,600.00	900	(2,975.00)	(0:
612.0206	Pipe Underdrain Unpreforated 6"	8.00	H	10	0	·4 / 5.	\$ 00.08		Ϋ́	80	80.00
612.0406	Pipe Underdrain Wrapped 6"	20.00	"	180	200	\$ 3,6	3,600.00	4,000.00	\$ 00	(400.00)	8
614.0150	Anchor Assemblies for Beam Guard	150.00	EACH		4		Υ.	00.009	\$ 00	(600.00	8
645.0111	Geotextile Fabric Type DF Schedule A	4.50	λS		120		የ	540.00	\$ 00	(540.00)	(0)
645.0120	Geotextile Fabric Type HR	4.00	} S.	280	315	\$ 1,1	1,120.00 \$	1,260.00	\$ 00	(140.00)	(0:
	Turbidity Barrier	3.50	SF		750		Ń	2,625.00	\$ 00	(2,625.00)	(00:
	Structure Redesign	1.00	SJ		щ	\$ (14,7	(14,700.00)		\$	(14,700.00)	8

Removed Item Added Item Estimated Quantity

Total	\$497,770.40	\$377,294.50	\$120,475.90
		dS	SPLIT 50/50
	City of	City of Franklin Savings	\$60,237.95
	Lunda Por	ortion of Savings	\$60,237.95

February 10, 2017



Mr. Daniel Kowalski, PE Lunda Construction Co. W228 N2724 Duplainville Road Waukesha, WI 53186

Re:

Structure B-40-927 Re-Design
W. St. Martins Road over Tess Corners Creek
Franklin, WI

Dear Mr. Kowalski:

Thank you for the opportunity to submit this proposal for professional services for re-design of structure B-40-927 carrying W. St. Martins Road over Tess Corners Creek in Franklin, WI. The bridge will be re-designed to be a single-span concrete flat slab bridge. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

Project Description

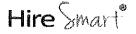
We understand from our conversations and emails that you would like to re-design structure B-40-927 to be a single-span concrete flat slab bridge instead of a rigid frame concrete structure as originally proposed.

Scope of Services

General-

Ayres Associates (CONSULTANT) proposes to design and prepare final plans for a single-span concrete flat slab bridge with raised sidewalks on sill-type (A1) abutments. The bridge layout will be based on conceptual plans provided by Lunda Construction Co. (CONTRACTOR), generally as described above and as per standard practice for bridge projects. A registered professional engineer experienced in bridge design will seal the design computations and plans. CONTRACTOR shall review and approve the plans. Proposed services are as follows:

- 1. Coordinate with the CONTRACTOR to discuss and confirm bridge layout.
- Design the bridge. It is anticipated that the bridge will be a single-span concrete flat slab bridge
 with 8.5 foot wide raised sidewalks, 17 degree skew, and sill-type (A1) abutments supported on
 steel piling. The piling design will be based on capacities shown in the existing rigid frame
 structure plans.
- 3. Prepare final bridge plans. Plans will include level of detail typical for WisDOT bridge projects including bill of bars and WisDOT standard bid items. The bridge plans will be sealed by a registered professional engineer.



Daniel Kowalski, PE Lunda Construction Co. February 10, 2017 Page 2 of 3

- 4. Provide a copy of the design computations and WisDOT rating form sealed by a registered professional engineer.
- 5. Coordinate with the CONTRACTOR during construction in order to answer construction questions that may come up.

Responsibilities of Owner and Others

CONSULTANT is not responsible for CONTRACTOR's means and methods. The contractor shall be responsible to provide to CONSULTANT the following:

- 1. Conceptual (30% plan) layout drawing of proposed bridge.
- 2. Soils report from the original design, which includes piling recommendations.
- 3. Other available pertinent information such as hydraulic analysis, desired railing type, and the like.

Additional Services

- 1. Hydraulic analysis and permit applications
- 2. Bridge plans incorporating staged construction
- 2. Construction observation services including shop drawing review
- 3. On-site meetings
- 4. Services resulting from significant changes in the general scope of the project.

Time Schedule

Ayres Associates will complete the work described in the Scope of Services to provide draft final plans for review within three weeks after authorization to proceed and receipt of the information to be provided by the CONTRACTOR as listed in the Responsibility of Contractor and Others.

If Contractor has requested significant modifications or changes in the general scope, extent or character of the project, the time of performance on CONSULTANT's services shall be adjusted equitably.

Fee

We will perform the above services for a lump sum amount of \$14,700.00.

Contract Terms and Conditions

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference. The definition of OWNER is the CONTRACTOR, Lunda Construction Co.

Daniel Kowalski, PE Lunda Construction Co. February 10, 2017 Page 3 of 3

Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

This proposal is valid until May 1, 2017 unless extended by us in writing.

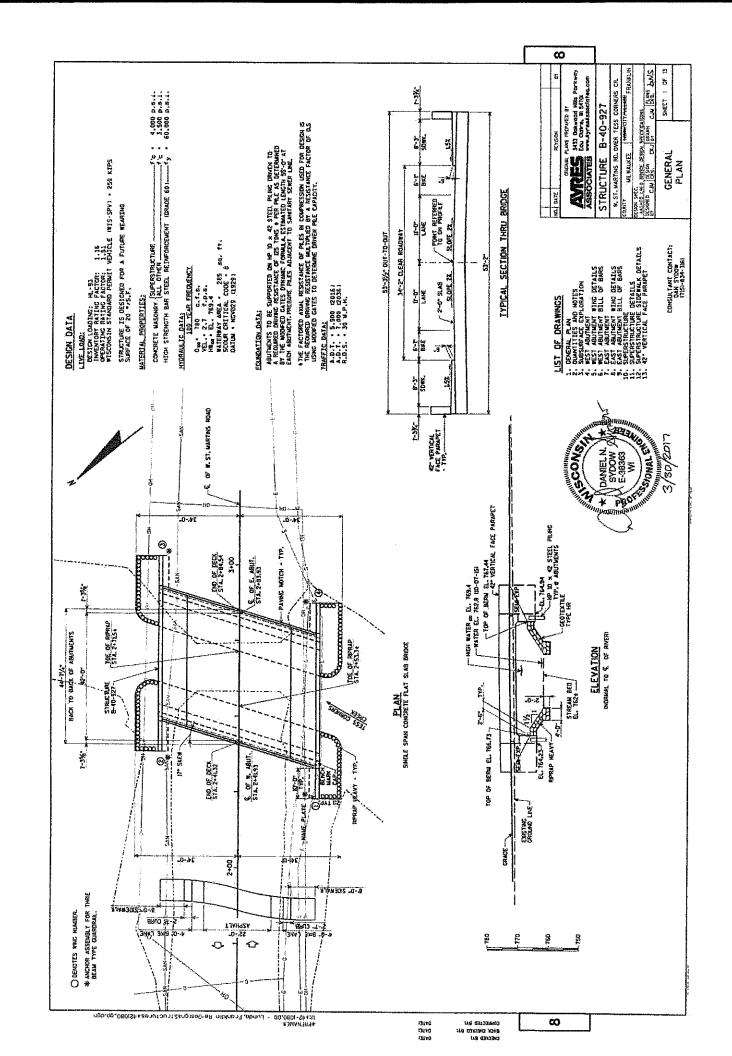
Attachments: Contract Terms and Conditions

Proposed by Consultant:	Accepted by Owner:
Ayres Associates Inc	Lunda Construction Co. Owner's Name
Daniel N. Sydow, PE	Shall be left
Project Manager – Structural Engineering	Signature
	DANIEL KOWALSKIT
Sunt Hanglaff	Name OPERATIONS MANAGER Title
David H. Pantzlaff, PE Manager – WI Structural Engineering	2 -10 - 1 7 Date
DNS:jms	

AYRES ASSOCIATES CONTRACT TERMS AND CONDITIONS

- 1. Performance of Services: Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.
- 2. Billing and Payment: Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspended or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.
- 3. Access to Site: Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.
- 4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.
- 5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.
- 6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.
- 7. Limitation of Professional Liability: Owner agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.
- 8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.
- 9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.
- 10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction alds. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.
- 11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

- 12. Ownership of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.
- 13. Electronic Files: Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern:
- 14. Financial and Legal Services: Consultant's services and expertise do not include the following services, which shall be provides by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.
- 15. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all relmbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.
- 16. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.
- 17. Assignment of Rights: Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.
- 18. Third Party Benefits: This contract does not create any benefits for any third party.
- 19. Dispute Resolution: Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.
- 20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.
- 21. Betterment: If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.
- 22. Amendments: This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



TOTAL ESTIMATED QUANTITIES

	The state of the s					
BID ITEM NUMBER	810 ITELS	LINIT	M. ABUT.	E. ABUT.	SUPER	TOTAL
203.0500,5	203.0600.5 REMOVING OLD STRUCTURE OVER MATERMAY WITH WINIMAL DEBRIS STATION 2+62,93	27				
206,1000	EXCAVATION FOR STRUCTURES BRIDGES 8-40-927	SJ	*****		****	
210.1100	BACKFILL STRUCTURE TYPE A	Š	2	130		260
502.0100	CONCRETE MASONRY BRIDGES	,	41	1.5	216	312
502.3210	PIGUENTED SURFACE SEALER	λŚ			250	260
202, 3200	PROTECTIVE SURFACE TREATMENT	Ş	1	,	52	2
505.0400	BAR SIEEL REINFORCEMENT HS STRUCTURES	. 1.8	3,610	3.490	17.14	7.100
505.0600	BAR STEEL REINFORCEMENT HS COATED STRUCTURES	23	2,020	2,010	34.460	38,490
516.0500	RUBBERIZED MEWBRANE WATERPROOFING	λS	7	34		28
550.0010	PRE-BORING UNCONSOLIDATED MATERIALS	LF.	30	ន	****	60
550.1100	PILING STEEL HP 10-INCH + 42 LB	1	550	550	· caralaia.	1.100
506.0300	RIPRAF HEAVY	CY.	90	08		160
612.0406	PIPE UNDERDRAIN WRAPPED 6-INCH	LF	700	160	1 1 1 1	200
614.0150	ANCHOR ASSEMBLIES FOR STEEL PLATE BEAN GUARD	EACH	2	2		4
545.0111	GEOTEXTILE TYPE DF SCHEDULE A	λS	20	99	111111	120
545,0120	CEDIEXILE TYPE HR	SY	155	150		315
						-
	NON-BID TIEMS					
	FILER	SIZE				1/2 4 1/2

GENERAL NOTES

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-CRIND FLUSH WELD UNDER DOUBLER PLATE

SEE HP

DOUBLER PLATE AT FLANGE



BENCH MARKI RR. SPIKE IN POWER, POLE NO. 63-6797 SOUTH SIDE OF W. RAMSON AVE. (CTH. 88) El. 784.42

PROFILE GRADE LINE

HP WELD DETAIL

HP 10 x 42 SPLICE DETAIL

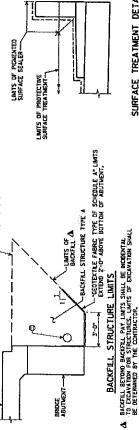
MIX SIX SI

SEE HP NELD DETAIL

F DOUBLER PLATE IS PLACED FIRST

CHUTS OF ROADWAY BASE ACCRECATE

BRIDGE SUPERSTRUCTURE



SURFACE TREATMENT DETAIL

PPE UNDERDRÁM MRAPED 6-MCH, SLOPE 0.5% MM, TO SUTABLE DRAINAGE, ATTACH RODENT SHELD AT ENDS OF PIPE LINDERDRAIN AS DETAILED ON SHEET 6.

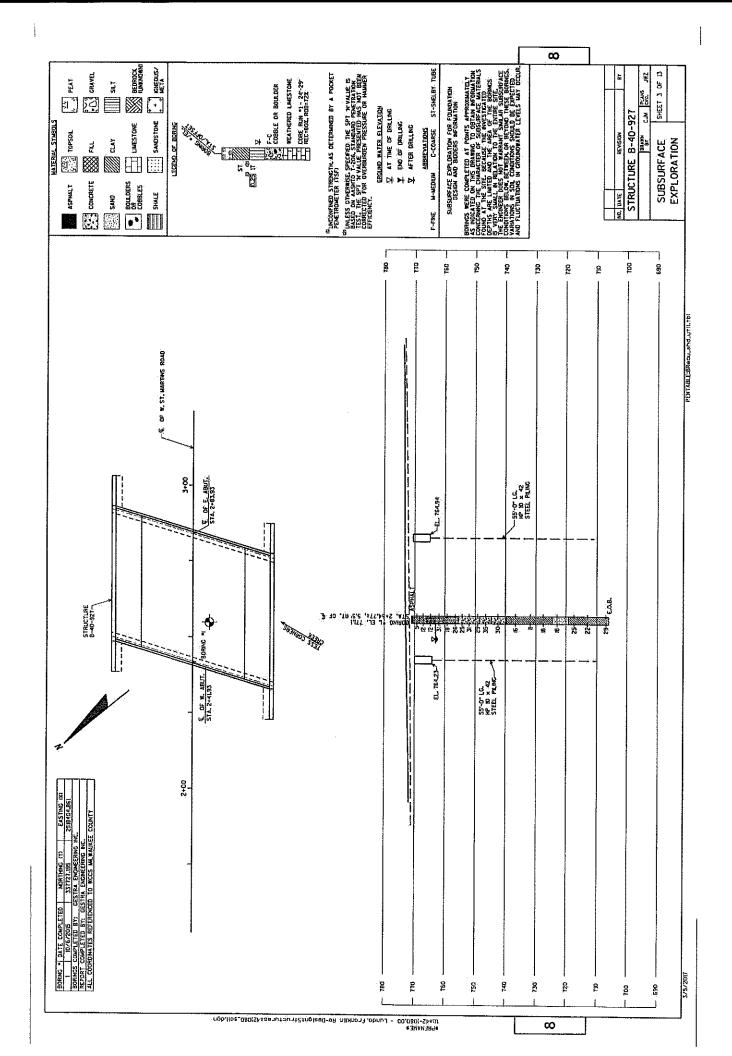
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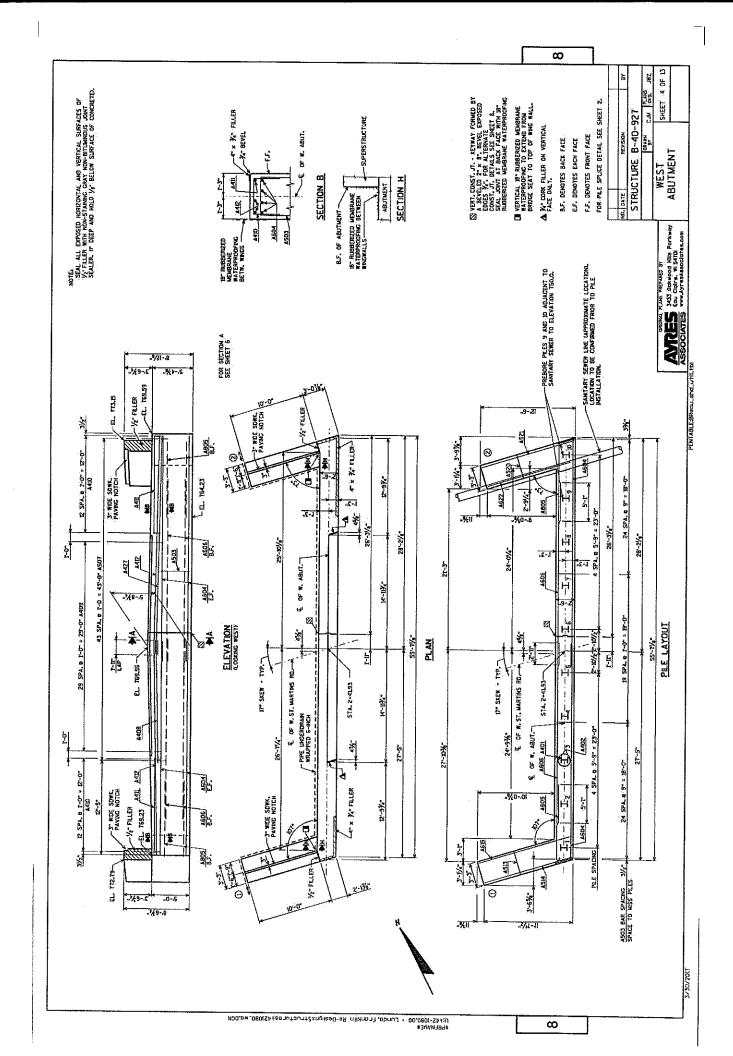
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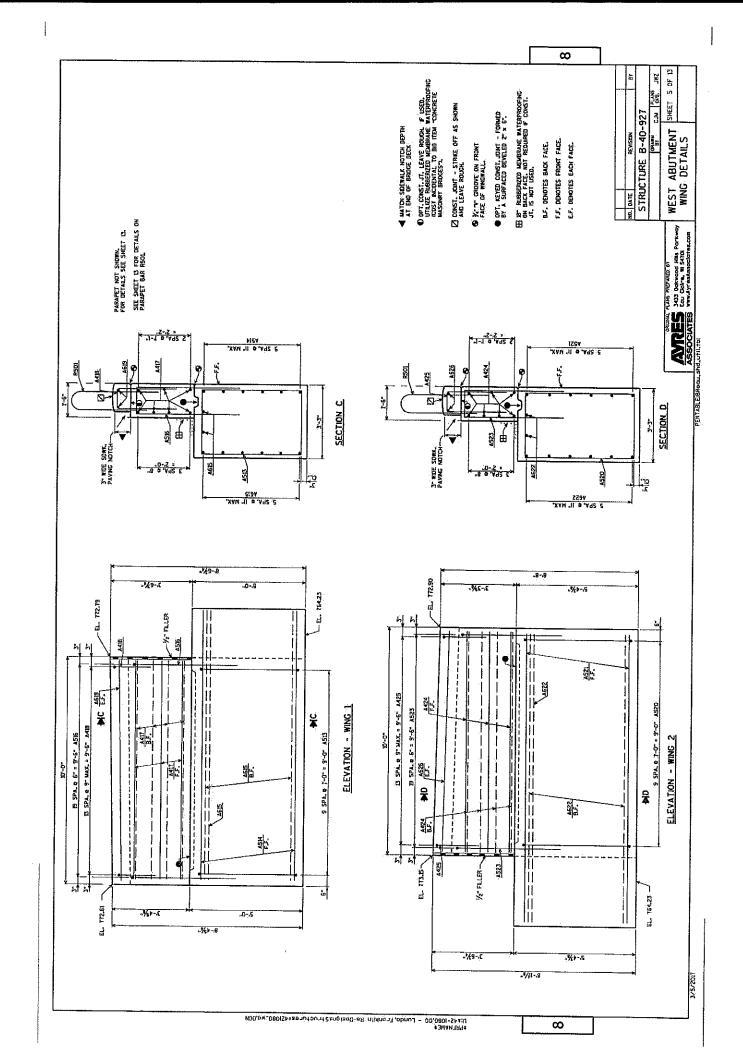
SHEET 2 OF 13

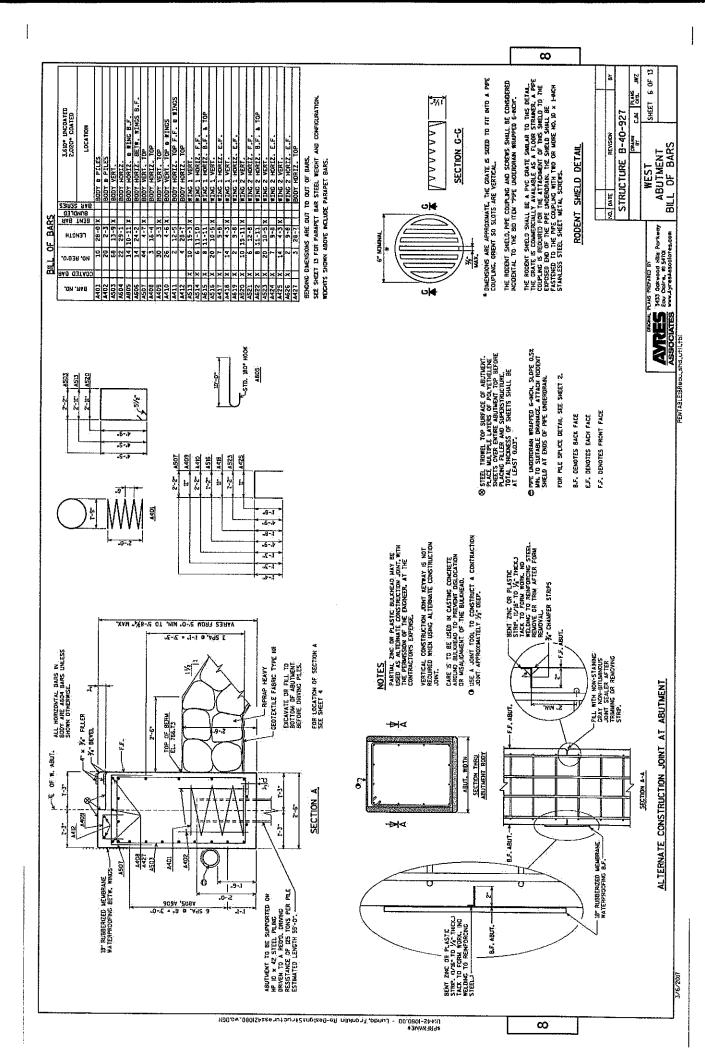
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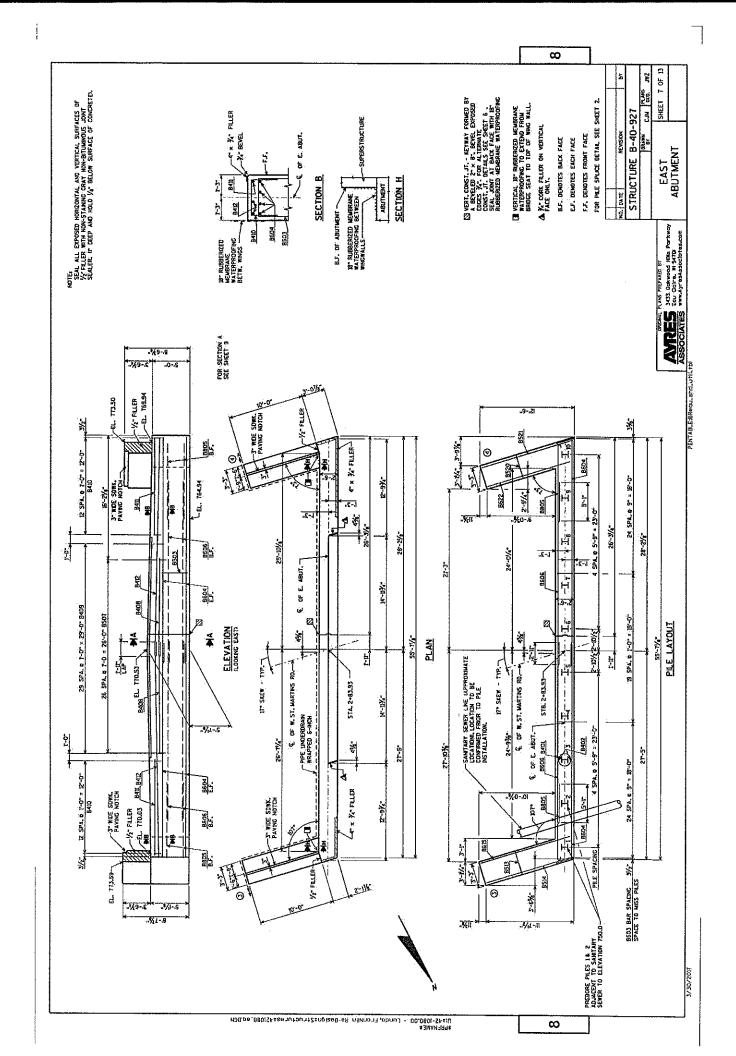
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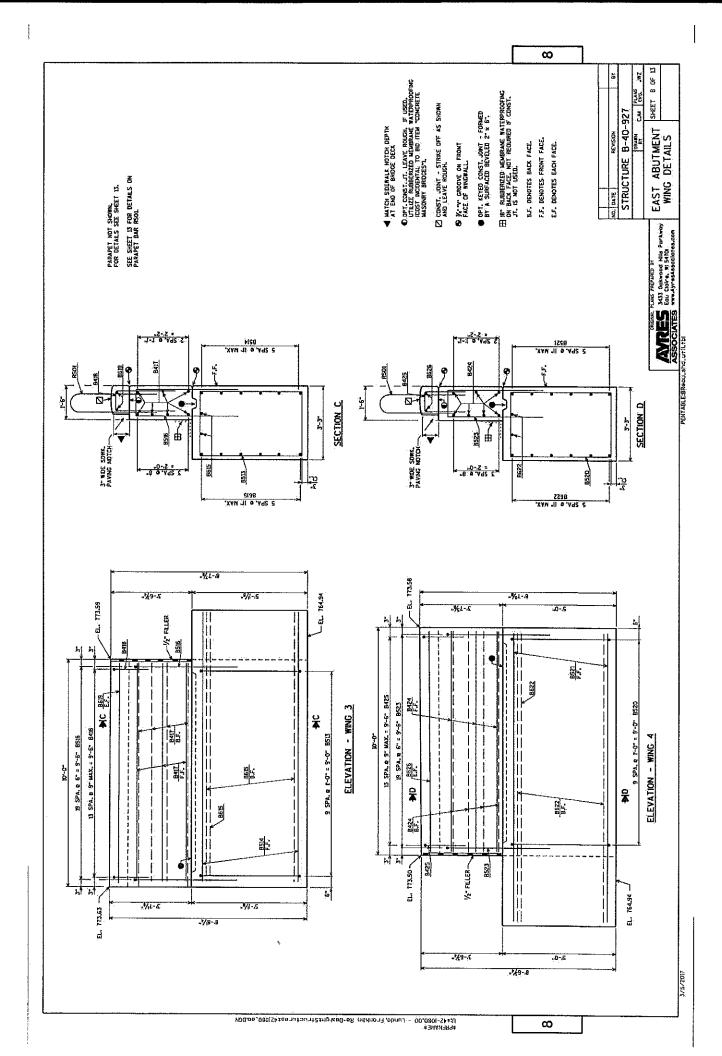


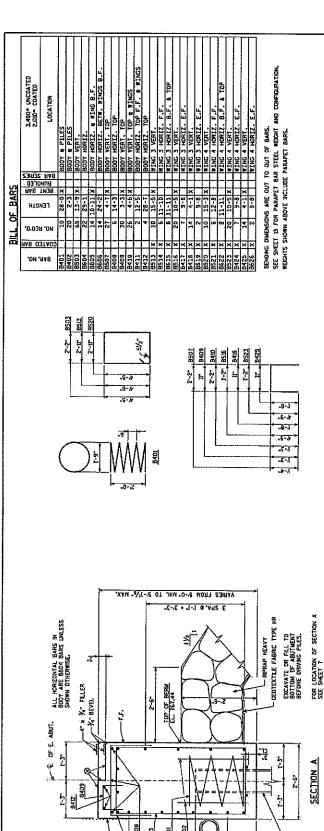




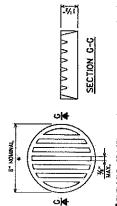








18" RUBBERIZED MEMBRANE WATERPROOFING BETW. MINGS-



DUNENSIONS ARE APPROXIMATE, THE CHATE IS SIZED TO FIT INTO A PIPE COUPLING, CRIENT SO SLOTS ARE VENTICAL.

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B.F. DENOTES BACK FACE

F.F. DENOTES FRONT FACE E.F. DENOTES EACH FACE

ANTES 1413 COKWOOD BILLS POTKWOY ASSOCIATES WWW.47/F05463900ID18.COM

EAST ABUTMENT BILL OF BARS

9 OF 13

SHEET

25

STRUCTURE B-40-927

REVISION

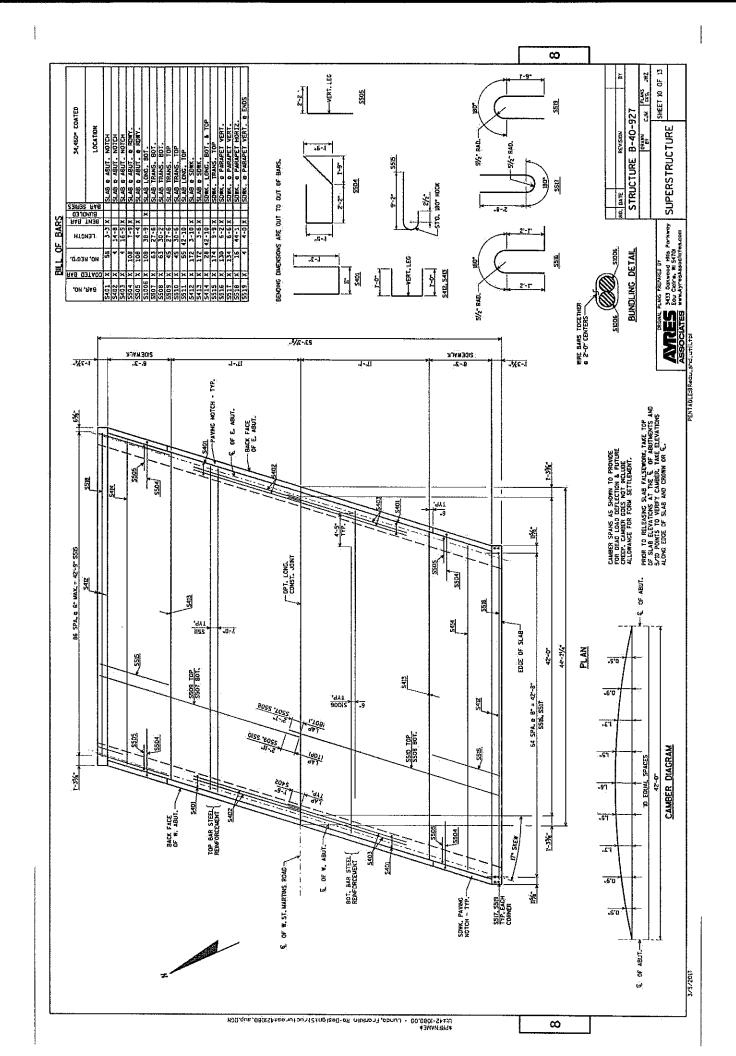
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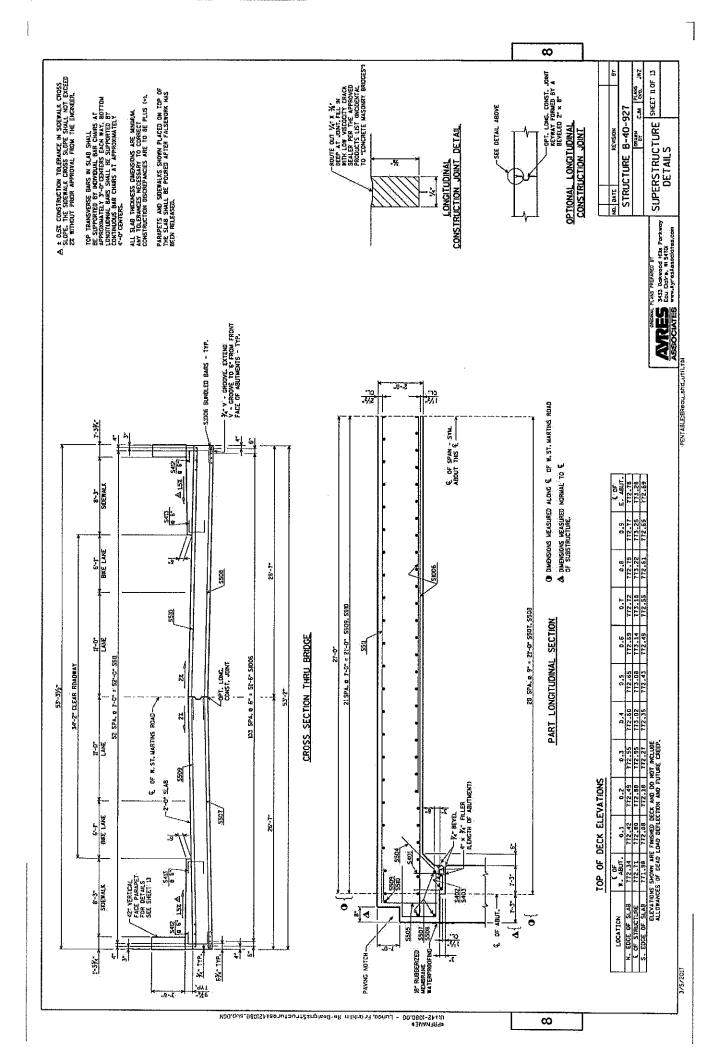
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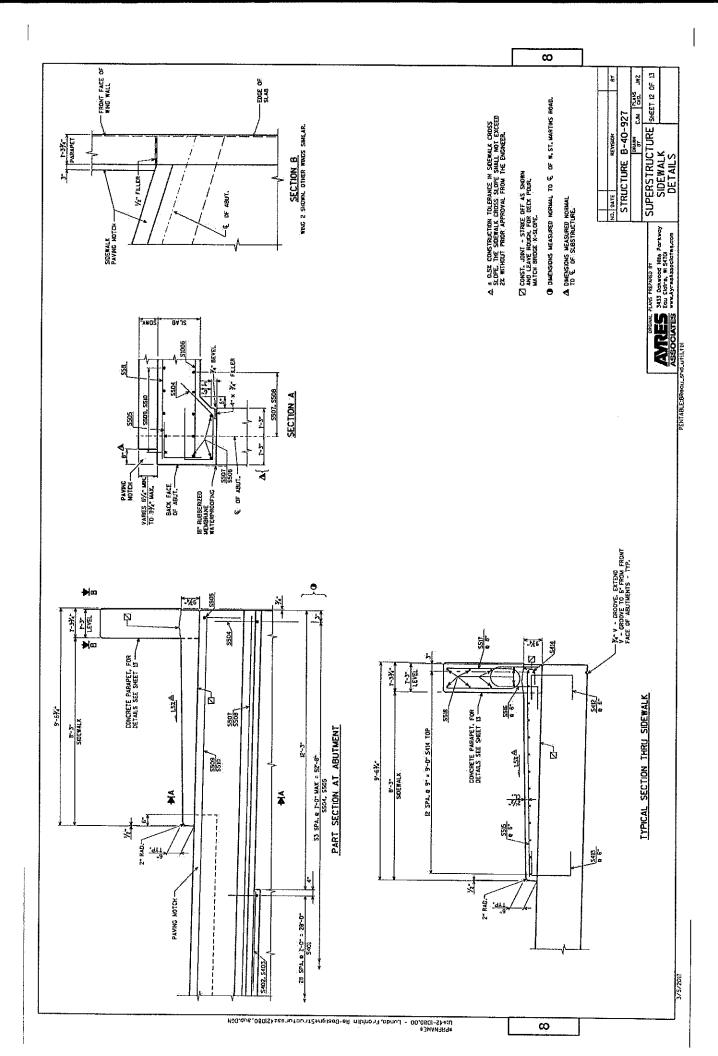
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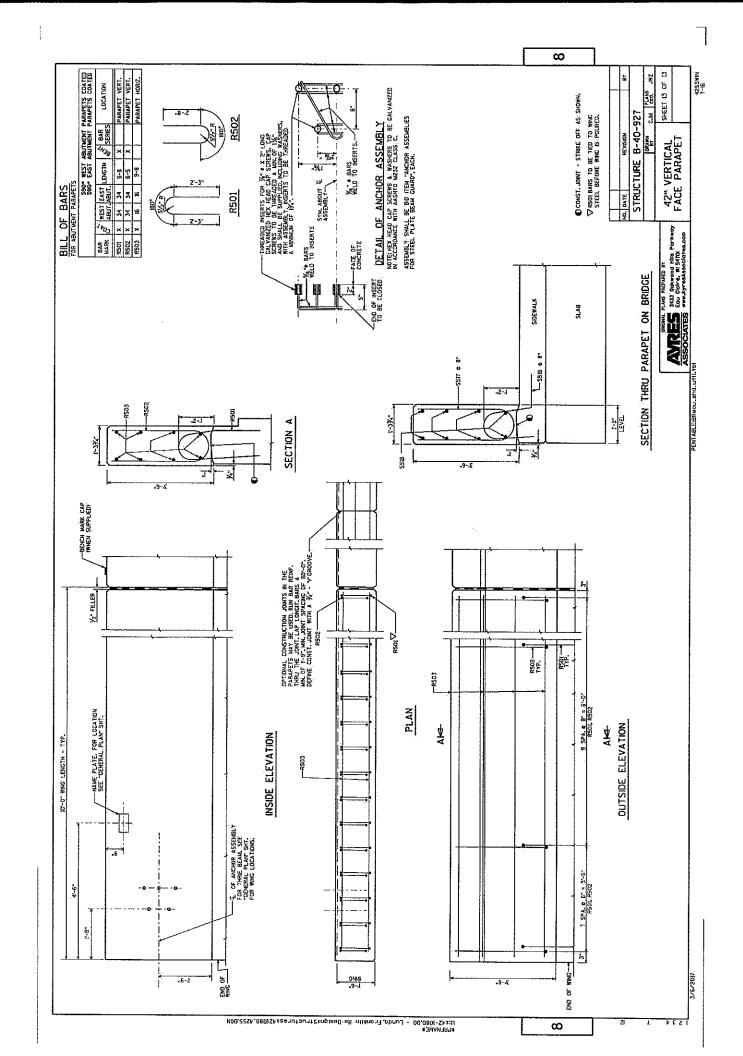
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APPROVAL Stur	REQUEST FOR COUNCIL ACTION	MEETING DATE June 6, 2017
REPORTS AND RECOMMENDATIONS	An Ordinance to Amend §169-1 Licenses Required of the Municipal Code to Create Certain License Fees as Authorized by the Contract to Administer the Retail Food and Recreational Programs for the State of Wisconsin Department of Agriculture, Trade and Consumer Protection	ITEM NUMBER

The Director of Health and Human Services for City of Franklin has determined that the license and inspection fees are necessary to properly administer retail food and recreational programs in accordance with the contract between the City of Franklin Health Department and the Wisconsin Department of Agriculture, Trade and Consumer Protection, which authorizes the City of Franklin Health Department to administer retail food and recreational programs within the City of Franklin. A draft of the proposed ordinance is attached.

COUNCIL ACTION REQUESTED

A motion to adopt An Ordinance amending section 169-1 Licenses Required of the municipal code to create certain license fees as authorized by the contract to administer the retail food and recreational programs for the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.

ORDINANCE NO. 2017-

AN ORDINANCE TO AMEND §169-1 LICENSES REQUIRED OF THE MUNICIPAL CODE TO CREATE CERTAIN LICENSE AND INSPECTION FEES AND ELIMINATE OTHER LICENSE FEES AS AUTHORIZED BY THE CONTRACT TO ADMINISTER THE RETAIL FOOD AND RECREATIONAL PROGRAMS FOR THE STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION

WHEREAS, the City of Franklin Health Department and the Wisconsin Department of Agriculture, Trade and Consumer Protection have entered into a contract for the City of Franklin Health Department to administer retail food and recreational programs within the City of Franklin; and

WHEREAS, as administrator of retail food and recreational programs within the City of Franklin, the Health Department may charge various license and inspection fees pertaining to the administration of said contract; and

WHEREAS, the Director of Health and Human Services for City of Franklin has determined that the license and inspection fees are necessary to properly administer retail food and recreational programs in accordance with said contract; and

WHEREAS, the Common Council having found and determined that the amendment to §169-1 is necessary to protect the public health, safety and welfare.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1:

§169-1. of the Municipal Code of the City of Franklin, Wisconsin, is hereby amended to read as follows:

Delete:

Temporary restaurant fee, fewer than 5 days per license year

Temporary restaurant fee, 5 or fewer than 12 days per license year \$200

Immediately following "Special condition inspections \$175", insert:

Mobile restaurant license

\$100

\$150

Page 2			
	Temporary restaurant lice	ense	\$150
	Temporary or mobile reta	ail inspection	\$75
	Temporary or mobile late	e inspection	\$50
	Temporary or mobile res	taurant inspection	\$125
	Mobile restaurant or reta	il service base inspection fee	\$150
SECTION 2:	or provision of this ord	of this ordinance are severable. Should inance be found to be invalid by a e remaining terms and provisions shall	court of
SECTION 3:	All ordinances and pa ordinance are hereby rep	rts of ordinances in contravention ealed.	n to this
SECTION 4:	This ordinance shall tal passage and publication.	xe effect and be in force from and	l after its
		Common Council of the City of Fra	
	adopted at a regular mee day of	ting of the Common Council of th, 2017.	e City of
		APPROVED:	
ATTEST:		Stephen R. Olson, Mayor	
Sandra L. Wesolow	rski, City Clerk		
AYESNOI	ES ABSENT		

ORDINANCE NO. 2017-

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Shu N

REQUEST FOR COUNCIL ACTION

MEETING DATE

6/6/2017

REPORTS &
RECOMMENDATIONS

Amendment to the Purchase Order with Building Service Incorporated for Installation of Carpeting in City Hall ITEM NUMBER

G.10.

At their meeting of December 20, 2016, the Common Council authorized the Director of Administration to execute a purchase order for new carpeting to be installed in the Planning and Development Offices and Conference Room and the Department of Administration Office. The purchase order was awarded to Building Service Incorporated (BSI) for an amount not to exceed \$18,100. That amount was comprised of \$16,052 for the Planning and Development Offices and \$2,015 for the Department of Administration Office. That project was put on hold pending completion of the Health Department remodeling.

After award of the contract, the vendor performed an RH Test (tests for moisture content in the concrete flooring) to ensure the planned primer/sealer would work effectively. The vendor noted high RH levels and is very concerned that any surface applied primer/sealer will not perform well in the long term. In order to ensure a fully warranted installation, BSI firmly believes that the entire Planning and Development and Conference Room portion of the project needs the installation of a moisture barrier underlayment (VersaShield MBX) that is designed for concrete floors and for floors with up to 99.5% RH. That installation, however, requires all of the workstations to be disassembled and removed instead of simply lifted. That process is significantly more labor intensive and a request for an amendment to the purchase order for \$6,100 was submitted to the City.

After significant discussions, BSI has proposed to enhance the project through installation of the underlayment for an additional charge of only \$898. Again, the vendor feels strongly that the project should not, based upon the subsequent RH tests, be installed in the manner bid. The change order requested still keeps BSI as the lowest price quoted. Importantly, the increase of 5.0% on the total project is well under the maximum allowable change order increase of 15% as expected by the public construction sections of Wisconsin Statutes. As such, the total amount of the purchase order would increase to \$18,965.

Staff recommends approval for the following reasons:

- The underlayment is an enhancement to the overall installation.
- The underlayment provides a breathable moisture barrier warranted for up to 99.5% RH which can reduce the risk of future carpet failure due to moisture levels.
- The underlayment provides a new, clean surface onto which the Tactile corner system can be installed (The Tactile system is the same installation method that has worked so well in the Library).

- In the distant future when the new carpet is replaced, the underlayment strategy reduces the risk of damage to the existing asbestos-containing tile underneath the current carpet.
- The price remains the lowest quoted price.
- The project remains with one vendor having full responsibility while the other quotes previously considered required separately contracting for furniture movers, which increases the complexity, the logistics, and the chance for conflict.

The Council Action Sheet from the 12/20/16 meeting noted the following:

"If the project is authorized by the Common Council, the timing of the publication of the first-class notice may prohibit the execution of the purchase order prior to the end of the year. In that instance, the project would move forward using the separate carpeting appropriation in the 2017 budget, and the 2017 planned carpet replacement (the City Clerk's Office) would be held off until a budget modification moved forward the current 2016 appropriation (thereby freeing up the approved 2017 appropriation)."

This is, in fact, what occurred as the purchase order could not be executed until 2017. As such, to move forward with this amendment, the additional \$965 would come from the existing 2017 Capital Outlay appropriations set forth for Building Maintenance pending the planned budget modification.

COUNCIL ACTION REQUESTED

Motion to authorize the Director of Administration to execute an amendment to the purchase order with Building Service Incorporated for an additional \$898 to incorporate the installation of a moisture barrier underlayment.

APPROVAL	REQUEST FOR	MEETING DATE
Slw	COMMON COUNCIL ACTION	June 6, 2017
REPORTS & RECOMMENDATIONS	AN ORDINANCE TO AMEND ORDINANCE 2016- 2240, AN ORDINANCE ADOPTING THE 2017 ANNUAL BUDGET FOR THE GRANTS FUND	ITEM NUMBER
RESOMMENDATIONS	FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2017 TO REALLOCATE APPROPRIATIONS FOR HEALTH GRANTS TO PROVIDE FOR A COPIER PURCHASE	G,11,

Background

The Director of Health & Human Services requests a replacement for a copier which has ceased working. He plans to use available resources in the Health Grants Fund, but re-purposing operating appropriations to become capital purchase appropriations

The Director has identified a copier costing \$7,250 for purchase.

Fiscal Impact

The proposed budget change transfers \$7,250 of operating appropriations in two grants to capital appropriations. No increase in the overall Health Grants budget would occur as a result of this change.

Staff recommends approval.

COMMON COUNCIL ACTION REQUESTED

Motion to adopt An ordinance to amend ordinance 2016-2240, an ordinance adopting the 2017 annual budget for the Grants Fund for the City of Franklin for Fiscal year 2017 to reallocate appropriations for Health Grants to provide for a copier purchase

ROLL CALL VOTE REQUIRED

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

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THE 2017 A	NNUAL BUD YEAR 2017,	MEND ORDINANCE 2016-2 GETS FOR THE GRANT FU TO REALLOCATE APPRO PROVIDE FOR A COPIER	UND FOR THE CITY PRIATIONS FOR H	Y OF FRANKLIN			
	•	mmon Council adopted the ropriations for 2017; and	2017 Budget for the	e City of Franklin			
WHER capital approp	•	17 Budget included operating	ng Health Grant app	ropriations but no			
WHER	REAS, existin	g Health Department copier ed	quipment has failed, a	and			
WHER replacement co	•	Health Grants will provi	ide resources for th	ne purchase of a			
WHEREAS, the Common Council of the City of Franklin believes these expenditures provide for the well being of the Community.							
NOW, follows:	THEREFOR	E, the Common Council of the	e City of Franklin doe	es hereby ordain as			
Section 1	That the 201 Grant	Budget of the Grant Fund be Maternal Child - operating Maternal Child – capital Immunization Action – cap Immunization Action – cap	Decrease Increase erating Decrease	\$2,450 2,450 4,800 4,800			
Section 2		65.90(5)(a), Wis. Stats., the dis budget amendment within					
Passed this day	_	at a regular meeting of the C , 2017.	ommon Council of the	ne City of Franklin			
		APPROVED	D :				
ATTEST:		Stephen R O	Dison, Mayor				
Sandra L. Wes	solowski, City	Clerk					
AYESNO	DESABS	ENT					

APPROVAL Slw COUNCIL ACTION REPORTS & April, 2017 Monthly Financial Report Approval REQUEST FOR COUNCIL ACTION MEETING DATE June 6, 2017 ITEM NUMBER G, /2,

Background

The April, 2017 Financial Report is attached.

The Finance Committee has not reviewed the report.

Highlights of the report are contained in the transmittal memo.

The Finance Director will be on hand to answer any questions.

COUNCIL ACTION REQUESTED

Motion to Receive and place on file



Date:

May 16, 2017

To:

Mayor Olson, Common Council and Finance Committee Members

From:

Paul Rotzenberg, Director of Finance & Treasurer

Subject:

April 2017 Financial Report

The April, 2017 financial reports for the General Fund, Debt Service Fund, TID3, TID4, TID5, Solid Waste Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund, Capital Improvement Fund, Development Fund, Utility Development, Self Insurance Fund and Employee Retirement Insurance Fund are attached.

The budget allocation is completed using an average of the last five years actual spending. Caution is advised in that spending patterns may have changed. Comments on specific and trending results are provided below to aid the reader in understanding or explaining current year financial results. Budget allocations are based upon the amended budget.

A Cash & Investments Summary – is provided to aid in understanding the resources available to meet current activities. Cash & investments are positions with safety and liquidity as primary objectives as stated in the City's Investment policy. Investment returns are secondary in the investment decisions, while return potential is not ignored.

Cash & Investments in the General Governmental Funds increased \$305,305 in the last month. The April settlement of February/March tax collections boosted balances more than April's expenditures demanded them. The \$7 million reduction in Property Tax Fund cash balances reflects the settlement noted earlier, three quarters of that settlement went to other taxing authorities.

GENERAL FUND revenues of \$15,057,884 are \$556,485 more than budget, principally on faster collection of the tax roll. As the year progresses, this will resort back to budget. Building permit revenues of \$146,619 are \$108,790 (57.4% of budget) behind budget. Development activity is even slower than a year ago. \$22,910 of Landfill Siting Revenues have been credited to the General Fund, representing 38.2% of budget. It is likely that the full budget will be achieved prior to year-end.

April's expenditures of \$8,913,268 are \$251,373 under spent to budget. Expenditure items of note are:

 General Government expenditures of \$1,107,145 are \$77,757 under spent. Information Systems is spending slower than budget by \$51,595. Administration has not required

- the labor attorney services as yet, and is underspent by \$19,984. Part-time employee costs have pushed Municipal Buildings' personnel costs temporarily ahead of budget.
- Public Safety costs are \$5,761,020, \$146,799 greater than budget, with an extra pay date in March driving the overage.
- Public Works expenditures of \$1,620,156 are \$138,553 underspent.
- Professional service costs in Economic Development are occurring faster in 2017 than prior years, driving the costs over budget.

A \$6,144,616 surplus is \$807,858 greater than budget. This surplus will disappear as revenues collections slow, but personnel costs continue.

DEBT SERVICE – Debt payments were made March 1 as required with no budget issues.

TID Funds – TID 3 has unresolved commitments on the S 27th Street reconstruction project, but otherwise is on budget. TID 4 is on budget. TID 5 is substantially inactive until the Ball Park Commons developer's agreement is concluded.

SOLID WASTE FUND – Activity is occurring as budgeted.

CAPITAL OUTLAY FUND – revenues are in line with budget.

General Government expenditures relate to upgrades to the IT systems, which are on order, but not yet installed. Public Safety purchases relate to the 2017 patrol cars, (2) K-9 units, Tasers, safety equipment, (11) Police desktop PC's and the Fire Dept Zoll defibrillator unit. Public Works has purchased \$23,889 of trees.

The \$26,950 transfer out is the reclassification of an IT expenditure that was originally budgeted as a software purchase but re-characterized as professional services in the General Fund.

EQUIPMENT REPLACEMENT FUND – Revenues are in line with budget.

The 2017 ambulance and two Jeep vehicles in Inspection are the Public Safety expenditures. In Public Works, purchase commitments on the Snow blower, Snow Plow, and Self Propelled Paver account for the expenditures.

STREET IMPROVEMENT FUND - Revenues are in line with budget.

The 2017 street improvement program contract was let in April.

CAPITAL IMPROVEMENT FUND – Few resources to this fund have been received as yet.

Expenditure wise, projects are in various state of completion:

The General Government project is the Health Wing remodeling - \$26,887 spent to date.

Public Safety is completing the 2016 Communications Center project, and the Emergency Vehicle Pre-emption system 2016 project also in the completion stage.

Within Public Works \$75,714 has been spent on the 2016 Emergency Vehicle Pre-emption system related to traffic signals, and purchase orders are outstanding on the St. Martin's Road/Tess Corners bridge project (\$652,408), and the City's share of the St Martin's Road reconstruction County project (\$139,155).

Very little has been spent on the 2017 Park projects. A \$19,041 engineering purchase order is outstanding on the River Park trail project.

None of the Ball Park Commons projects have been approved as yet.

DEVELOPMENT FUND – Impact fee collections are smaller than expected on development activity so far in 2017. Impact fee collections are about half what was expected to this point in the year, but about equal to 2016 activity. A schedule of Impact fee availability by type is included in the statements. Most of the \$4 million fund balance relates to Park Impact fees - \$3,324,755 and Water Impact fees of \$565,838.

Transfers to the Debt Service Fund we made in March to help meet debt service requirement but have been minimal as receipts are not sufficient to pay the 2017 debt service for these programs.

The St. Martin's Road water main oversizing project was approved, but not yet disbursed.

UTILITY DEVELOPMENT FUND – Activity is infrequent in this fund.

SELF INSURANCE FUND – Revenues are 95.8% of budget. The 2017 revenue budget in this fund was not adjusted when the Council reduced health premium costs in the General Fund. As a result, revenues will fall minimally behind budget all year.

Claims costs are rather strong so far in 2017, not unlike 2016. The budget includes a \$591,500 contingency for excess claims before Aggregate insurance coverage becomes available. So far, 2017 looks to require much of that contingency.

Results thru April are a \$117,120 deficit which is smaller than the \$166,000 deficit in March, but worse than expected by the budget and nearly matching the 2016 deficit at this point.

RETIREE HEALTH FUND – Insurance results on par with 2016.

Positive investment results are healthy following the market returns so far in 2017. The fund is invested in passive index investments and will mirror market returns for the mix of investment classes used in the fund.

Caution is advised, as equity market returns can be volatile, and current positive gains will be reduced or temporarily lost due to market gyrations.

City of Franklin Cash & Investments Summary April 30, 2017

		Cash		nerican Jeposit nagement	Institutional Capital Management	Local Government Invest Pool	Fidelity Investmen	ts	Total	March Total
General Fund	\$	12,555	\$	3,898,247	\$ 6,996,179	\$ 3,547,601	\$	-	\$14,454,583	\$ 13,888,160
Debt Service Funds		18,162		112,661	439,044	-		-	569,867	568,728
TIF Districts		50,752	;	2,550,119	1,225,241	-		-	3,826,112	3,826,124
Nonmajor Governmental Funds		571,253	;	5,554,904	9,026,322	-		-	15,152,479	15,414,724
Total Governmental Funds		652,722	1	2,115,931	 17,686,786	3,547,601			34,003,041	33,697,736
runus		032,122		2,110,001	 17,000,700	0,047,001			01,000,011	00,001,100
Sewer Fund		425,892		773,838	729,143	-		-	1,928,873	1,470,557
Water Utility		1,459,614		894,352	-	-		-	2,353,966	1,455,216
Self Insurance Fund		1,376		175,164	2,342,894	-		-	2,519,434	2,580,021
Retiree Health Fund		(26,200)		-	-	-	5,190,11	2	5,163,912	5,124,946
Property Tax Fund		1,379,812		(940,205)	-	0		-	439,607	7,534,445
Other Trust Funds		13,911		-	-	_		-	13,911	13,202
Total Other Funds		3,254,406		903,149	 3,072,037	 0	5,190,11	2	12,419,704	18,178,387
Grand Total Cash & Investments		3,907,128	1	3,019,081	 20,758,823	 3,547,601	5,190,11	2	46,422,745	51,876,123
Cash & investments	<u> </u>	5,307,120								
Average Rate of Return				0.61%	1.22%	0.65%				
Maturities: Demand Fixed Income & Equities	;	3,907,128	1	2,019,081	88,401	3,547,601	83,33 3,681,28		19,645,549 3,681,286	25,171,137 3,643,725
2017 - Q2		-		_	-	-	, ,	-	-	·
2017 - Q3		-		-	1,500,563	-		-	1,500,563 2,998,655	1,500,855 2,999,162
2017 - Q4				-	2,998,655 1,089,015	-	171,27	- 11	1,260,285	1,260,683
2018 - Q1 2018 - Q2		_		-	1,009,015		111,201	_	1,200,200	-
2018		_		1,000,000	3,049,551	-		_	4,049,551	4,050,874
2019		_			3,975,369	-	150,66	32	4,126,031	3,971,460
2020		-		-	5,518,849	-	174,11		5,692,959	5,829,362
2021		-		-	981,017	_	176,69		1,157,707	1,151,600
2022		-		-	1,557,404	-	172,36		1,729,772	1,721,224
2023		-		-	-	-	175,49		175,490	174,300
2024		-		-	-		202,13		202,136	200,526
2025		-		-	-	-	202,76)2	202,762	201,218
		3,907,128	1	3,019,081	20,758,823	3,547,601	5,190,11	2	46,422,745	51,876,123

City of Franklin 2016 Financial Report General Fund Summary For the Four months ended April 30, 2017 and 2016

Property Taxes \$ 16,423,500 \$ Other Taxes 726,958 Intergovernmental Revenue 2,237,400 Licenses & Permits 1,051,865	Budget		Actual	(Deficiency)	Year-to-Date Actual
!	\$ 16,423,500 726,958 2,237,400	\$ 12,407,988 63,663 508,213	\$ 13,084,041 15,625 568,248	\$ 676,053 (48,038) 60,035	\$ 12,786,587 13,232 578,556
	1,051,865	326,397	231,792	(94,605)	211,727
Law and Ordinations 500,000 Public Charges for Services 1,753,250 Internovernmental Charges 200	200,000 1,753,250 203,200	193,403 499,640	472,520	(27,120)	389,328
	220,000	73,333	73,372	39	123,843
Miscellanous Revenue 125,650 Transfer from Other Funds 1,050,000	125,650 1,076,950	38,617 384,143	42,913 376,950	4,296 (7,193)	51,627 366,800
Total Revenue \$ 24,291,823 \$	\$ 24,318,773	\$ 14,501,399	\$ 15,057,884 103.84%	\$ 556,485	\$ 14,705,242
2017 Original Expenditures Budget	2017 Amended Budget	2017 Year-to-Date Budget	2017 Year-to-Date Actual	Var to Budget Surplus (Deficiency)	2016 Year-to-Date Actual
General Government \$ 3,039,257 \$ Public Safety Public Works Public Works Public Works Health and Human Services Other Culture and Recreation Conservation and Development Conservation and Development Contingency and Unclassified Anticipated underexpenditures Transfers to Other Funds Encumbrances Total Expenditures Total Expenditures Excess of revenue over (under) expenditures Fund balance, beginning of year Fund balance, beginning of year Fund balance, and of pariod S 6 198 194 S 6 198 194 S 6 198 194 S 6 198 194	\$ 3,066,207 A 16,773,897 A 4,232,123 A 684,797 201,168 A 631,177 A 715,150 A	\$ 1,184,902 5,614,221 1,758,709 218,417 52,215 172,729 315,388 (151,940) \$ 9,164,641 \$ 5,336,758	\$ 1,107,145 5,761,020 1,620,156 213,642 45,311 194,408 9,180 - - (37,594) \$ 8,913,268 97.26% 6,144,616 6,144,616	E \$ 77,757 E (146,799) E (138,553 4,775 E (21,679) 306,208 (151,940) 37,594 \$ 251,373 \$ 807,858	\$ 1,056,864 5,493,281 1,085,542 207,228 30,983 234,135 14 400,000 (100,724) \$ 8,407,323 \$ 9,049,908 \$ 15,347,827

A Represents an amendment to Adopted Budget

E Represents an ecumbrance for current year from prior year

City of Franklin Debt Service Funds Balance Sheet April 30, 2017 and 2016

	2017 Special	2017 Debt	2017 Year-to-Date	2017 Annual	Variance to Budget	2016 Special	2016 Debt	2016 Year-to-Date	2016 Annual	Variance to Budget
Revenue	Assessment	Service	Actual	Budget	•	Assessment	Service	Actual	Budget	ı
Property Taxes		\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	4	٠ ج	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$
Special Assessments Investment Income	3,274	735	4,009	•	4,009	4,215	1,601	5,816		5,816
Total Revenue	3,274	1,300,735	1,304,009	1,300,000	4,009	4,215	7,425,803	7,430,018	1,500,000	5,930,018
Expenditures: Debt Service: Principal	1	1,355,000	1,355,000	1,355,000		1	1,300,000	1,300,000	1,300,000	- <u> </u>
Interest	ŧ	79,444	79,444	272,463	193,019	-	157,549	157,549	291,298	133,749
Total expenditures	1	1,434,444	1,434,444	1,627,463	193,019	*	1,511,469	1,511,469	1,591,298	79,829
Transfers in Transfers out	ı	49,004	49,004	327,113	(278,109)	1 1	69,799	66,799	205,000	(135,201)
Net change in fund balances	3,274	(84,705)	(81,431)	(350)	(467,119)	4,215	5,984,133	5,988,348	113,702	5,874,646
Fund balance, beginning of year	266,790	84,508	651,298	651,298		506,026	1,257	507,283	507,283	
Fund balance, end of period	\$ 570,064	\$ (197)	\$ 569,867	\$ 650,948		\$ 510,241	\$ 5,985,390	\$ 6,495,631	\$ 620,985	

City of Franklin Tax Increment Financing District #3 Balance Sheet April 30, 2017 and 2016

Assets Cash & investments Total Assets	2017 \$ 1,430,044 \$ 1,430,044	2016 \$ 2,570,196 \$ 2,570,196
Liabilities and Fund Balance		
Accounts payable Interfund advance from Development Fund Total Liabilities	\$ 540 550,000 550,540	\$ 3,940 550,000 553,940
Assigned fund balance Total Liabilities and Fund Balance	879,504 \$ 1,430,044	2,016,256 \$ 2,570,196

	2017 Annual Budget	2017 Amended Budget	2017 Year-to-Date Budget	2017 Year-to-Date Actual	2016 Year-to-Date Actual
Revenue		*****			
General property tax levy	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,253,575	\$ 1,730,642
State exempt computer aid	464,300	464,300	-	-	-
Investment income	3,000	3,000	1,682	11,443	5,333
Transfer from other funds	_			-	
Total revenue	1,767,300	1,767,300	1,301,682	1,265,018	1,735,975
Expenditures					
Debt service principal	1,675,000	1,675,000	1,675,000	1,675,000	650,000
Debt service interest & fees	55,325	55,325	55,325	40,127	46,619
Administrative expenses	12,720	12,720	3,127	4,356	7,375
Interfund interest	19,250	19,250	19,250	4,746	8,166
Capital outlays	_	1,421,608	446,314	1,382,960	2,334,308
Encumbrances	_	-	-	(1,380,270)	(2,330,289)
Total expenditures	1,762,295	3,183,903	2,199,016	1,726,919	716,179
Revenue over (under) expenditures	5,005	(1,416,603)	\$ (897,334)	(461,901)	1,019,796
Fund balance, beginning of year	1,341,405	1,341,405		1,341,405	996,460
Fund balance, end of period	\$ 1,346,410	\$ (75,198)		\$ 879,504	\$ 2,016,256

City of Franklin Tax Increment Financing District #4 Balance Sheet April 30, 2017 and 2016

Assets Cash & investments	\$	2017 2,373,220	_\$_	2016 1,215,548
Total Assets	\$	2,373,220	\$	1,215,548
<u>Liabilities and Fund Balance</u> Accounts payable Total Liabilities		103 103	\$	<u>-</u>
Assigned Fund Balance-Restricted Total Fund Balance		2,373,117 2,373,117		1,215,548 1,215,548
Total Liabilities and Fund Balance	<u>\$</u>	2,373,220	\$	1,215,548

	2017 Annual Budget	2017 Amended Budget	Ye	2017 ear-to-Date Budget	Ye	2017 ear-to-Date Actual	Υ •	2016 ear-to-Date Actual
Revenue								
General property tax levy	\$ 994,000	\$ 994,000	\$	994,000	\$	1,013,892	\$	1,289,709
State exempt computer aid	16,200	16,200		-		_		-
Payment in Lieu of Taxes	85,000	85,000		69,062		111,130		68,404
Investment income	19,200	19,200		6,400		8,849		1,271
Total revenue	 1,114,400	1,114,400		1,069,462		1,133,871		1,359,384
Expenditures								
Debt service/interfund interest	=	-		-		-		920
Administrative expenses	9,075	89,075		3,025		76,536		16,800
Encumbrances	· <u>-</u>	_		-		(73,500)		(12,100)
Total expenditures	9,075	 89,075		3,025		3,036		5,620
Revenue over (under) expenditures	1,105,325	1,025,325	\$	1,066,437		1,130,835		1,353,764
Fund balance, beginning of year	 1,242,282	 1,242,282				1,242,282		(138,216)
Fund balance, end of period	\$ 2,347,607	\$ 2,267,607			\$	2,373,117	\$	1,215,548

City of Franklin Tax Increment Financing District #5 Balance Sheet April 30, 2017 and 2016

Assets		2017	20	16
Cash & investments	\$	22,849	\$	-
Total Assets	\$	22,849	\$	-
Liabilities and Fund Balance				
Interfund advance from General Fund	\$	74,695	\$	-
Total Liabilities		74,695		-
Unassigned fund balance		(51,846)		_
Total Liabilities and Fund Balance	\$	22,849	\$	-

	2017 Annual Budget	2017 Amended Budget	201 Year-to Budg	-Date	Year-	017 to-Date :tual	20 Year-to Act	o-Date
Revenue								
Bond proceeds	\$ 11,430,312	\$ 11,430,312	\$	-	\$	-	\$	-
Transfer from other funds	-	-		-		-		-
Total revenue	11,430,312	11,430,312		-				-
Expenditures								
Transfer to other funds	10,949,250	10,949,250		-		-		-
Debt service interest & fees	206,700	206,700		_		-		-
Administrative expenses	61,270	71,418		-		10,148		-
Encumbrances	<u>.</u>	-		-		(10,148)		
Total expenditures	11,217,220	11,227,368		-		-		
Revenue over (under) expenditures	213,092	202,944	\$			-		-
Fund balance, beginning of year	(51,846)	(51,846)				(51,846)		
Fund balance, end of period	\$ 161,2 4 6	\$ 151,098			\$	(51,846)	\$	

City of Franklin Solid Waste Collection Fund Balance Sheet April 30, 2017 and 2016

<u>Assets</u>	2017	2016
Cash and investments	\$ 1,291,121	\$ 1,214,476
Accrued Receivables	80	-
Total Assets	\$ 1,291,201	\$ 1,214,476
Liabilities and Fund Balance Accounts payable Accrued salaries & wages Restricted fund balance Total Liabilities and Fund Balance	\$ 121,795 - 1,169,406 \$ 1,291,201	\$ 121,521 292 1,092,663 \$ 1,214,476

	2017	2017	2016
Revenue	Adopted Budget	Year-to-Date Actual	Year-to-Date Actual
			
Grants	\$ 69,200	\$ -	\$ -
User Fees	1,203,200	1,208,954	1,198,161
Landfill Operations-tippage	346,000	77,771	77,656
Investment Income	2,500	3,551	5,846
Sale of Recyclables	500		905
Total Revenue	1,621,400	1,290,276	1,282,568
Expenditures:			
Personal Services	13,215	3,742	6,738
Refuse Collection	666,751	223,026	219,623
Recycling Collection	355,650	122,743	121,443
Leaf & Brush Pickups	54,300	<u>-</u>	-
Tippage Fees	455,000	101,138	101,348
Miscellaneous	3,500	1,104	1,697
Printing	1,800	-	, -
Total expenditures	1,550,216	451,753	450,849
Revenue over (under) expenditures	71,184	838,523	831,719
Fund balance, beginning of year	330,883	330,883	260,944
Fund balance, end of period	\$ 402,067	\$ 1,169,406	\$ 1,092,663

City of Franklin Capital Outlay Fund Balance Sheet April 30, 2017 and 2016

Assets	2017	2016
Cash and investments	\$ 579,238	\$ 876,084
Total Assets	\$ 579,238	\$ 876,084
Liabilities and Fund Balance		
Accounts payable	\$ 38,600	\$ 97,367
Miscellaneous claims payable	-	6,422
Encumbrance	144,553	107,056
Assigned fund balance	396,085	665,239
Total Liabilities and Fund Balance	\$ 579,238	\$ 876,084

Revenue	2017 Original Budget	2017 Amended Budget	2017 Year-to-Date Budget	2017 Year-to-Date Actual *	2016 Year-to-Date Actual
Property Taxes	\$ 444,300	\$ 444,300	\$ 444,300	\$ 444,300	\$ 437,100
Grants	ψ , : : ; σ σ σ	. , .	4,	2,865	2,000
Landfill Siting	148,000	148,000	59,500	39,900	27,700
Investment Income	6,000	6,000	2,000	2,679	6,706
Miscellanous Revenue	25,000	58,470	4,879	39,353	7,076
Transfers from Other Funds	3,500	3,500	1,750	-	.,
Total Revenue	626,800	660,270	512,429	529,097	480,582
Expenditures:					
General Government	217,379	254,918	49,590	3,339	16,887
Public Safety	389,589	525,012	228,713	407,280	378,621
Public Works	51,000	51,000	24,088	21,147	67,988
Health and Human Services	-	_	-	-	-
Culture and Recreation	7,000	17,776	1,488	12,199	2,617
Conservation and Development	1,900	1,900	633	1,019	-
Contingency	30,000	20,470	10,000	-	15,390
Transfers to Other Funds	-	26,950	-	26,950	-
Total expenditures	696,868	898,026	314,512	471,934	481,503
Revenue over (under) expenditures	(70,068)	(237,756)	197,917	57,163	(921)
Fund balance, beginning of year	338,922	338,922		338,922	666,160
Fund balance, end of period	\$ 268,854	\$ 101,166		\$ 396,085	\$ 665,239

^{*} Amount shown is actual expenditures plus encumbrance

City of Franklin Equipment Replacement Fund Comparative Balance Sheet April 30, 2017 and 2016

Assets	2017	2016
Cash and investments	\$ 2,765,502	\$ 2,695,954
Total Assets	\$ 2,765,502	\$ 2,695,954
Liabilities and Fund Balance Accounts payable Encumbrance Assigned fund balance	\$ 235,867 389,219 2,140,416	\$ - 515,004 2,180,950
Total Liabilities and Fund Balance	\$ 2,765,502	\$ 2,695,954

	2017			2017	2017		2017		2016
	Origina	al	ıΑ	nended	Year-to-Dat	te Y	ear-to-Date	Ye	ar-to-Date
Revenue:	Budge		E	Budget	Budget		Actual *		Actual
Property Taxes	\$ 348,3	300	\$	348,300	\$348,30	-	348,300	\$	342,600
Landfill	200,0			200,000	77,85		54,200		76,800
Investment Income	25,0	000		25,000	8,33	3	15,304		16,366
Transfers from Other Funds		-		-		-	-		-
Property Sales	15,0	000		15,000	2,67	7	-		14,954
Total revenue	588,3	300		588,300	437,16	0	417,804		450,720
Expenditures:									
Public Safety	250,0	000		250,000	178,86	5	230,830		-
Public Works	400,0	000		436,891	8,60	7	417,561		574,413
Total expenditures	650,0	000		686,891	187,47	2	648,391		574,413
Revenue over (under) expenditures	(61,7	700)		(98,591)	249,68	8	(230,587)		(123,693)
Fund balance, beginning of year	2,371,0	003	2	2,371,003			2,371,003		2,304,643
Fund balance, end of period	\$ 2,309,3	303	\$ 2	2,272,412		\$	2,140,416	\$	2,180,950

^{*} Amount shown is actual expenditures plus emcumbrance

City of Franklin Street Improvement Fund Balance Sheet April 30, 2017 and 2016

Assets	2017	2016		
Cash and investments	\$ 1,000,214	\$	992,574	
Total Assets	\$ 1,000,214	\$	992,574	
Liabilities and Fund Balance Accounts payable Encumbrances Assigned fund balance Total Liabilities and Fund Balance	\$ 1,490 837,433 161,291 \$ 1,000,214	\$ 	1,555 786,068 204,951 992,574	

Revenue:	2017 Original Budget	2017 Year-to-Date Totals	2016 Year-to-Date Totals
Property Taxes Landfill Siting Investment Income	\$ 704,900 133,000 5,500	\$ 704,900 36,100 2,137	\$ 693,500 50,600 2,903
Total revenue	843,400	743,137	747,003
Expenditures: Street Reconstruction Program - Current Year Street Reconstruction Program - Prior Year(s)	940,000	839,174	788,007
Total expenditures	940,000	839,174	788,007
Revenue over (under) expenditures	(96,600)	(96,037)	(41,004)
Fund balance, beginning of year	257,328	257,328	245,955
Fund balance, end of period	\$ 160,728	\$ 161,291	\$ 204,951

City of Franklin Capital Improvement Fund Balance Sheet April 30, 2017 and 2016

Assets Cash and investments Accrued receivables Total Assets	2017 \$ 2,734,406 847 \$ 2,735,253	2016 \$ 1,955,303 22,596 \$ 1,977,899
Liabilities and Fund Balance		
Accounts payable	\$ 23,592	\$ 59,298
Contracts Payable	6,531	28,974
Accrued payables	52,000	-
Fund Balance - Encumbrance	1,046,319	486,778
Assigned fund balance	1,609,811	1,402,849
Total Liabilities and Fund Balance	\$ 2,738,253	\$ 1,977,899

Statement of Revenue, Expenses and Fund Balance For the Four months ended April 30, 2017 and 2016

Revenue:	2017 Original Budget	2017 Amended Budget	2017 Year-to-Date Totals	2016 Year-to-Date Totals
Block Grants	\$ -	\$ -	\$ -	\$ -
Landfill Siting	389,500	389,500	39,141	49,736
Transfers from Other Funds	390,000	390,000	-	
Transfers from General Funds	10,949,250	10,949,250	-	400,000
Transfers from Impact Fees	2,779,725	2,779,725	-	108,698
Transfers from Connection Fees	900,000	900,000	-	-
Bond Proceeds	8,500,000	8,500,000	-	-
Refunds & Reimbursements	-	-	-	-
Investment Income	5,000	5,000	16,891	2,520
Total revenue	23,913,475	23,913,475	56,032	560,954
Expenditures:				
General Government	1,800,000	1,800,000	35,137	_
Public Safety	102,800	291,857	172,387	94,033
Public Works	11,653,000	12,723,298	931,494	216,173
Culture and Recreation	4,824,326	4,848,801	24,475	424,078
Sewer & Water	4,059,500	4,059,500	-	113,657
Contingency	2,196,375	2,196,375	-	-
Bond/Note Issuance Cost	170,000	170,000		
Total expenditures	24,806,001	26,089,831	1,163,493	847,941
Revenue over (under) expenditures	(892,526)	(2,176,356)	(1,107,461)	(286,987)
Fund balance, beginning of year	2,717,272	2,717,272	2,717,272	1,689,836
Fund balance, end of period	\$ 1,824,746	\$ 540,916	\$ 1,609,811	\$ 1,402,849

City of Franklin **Development Fund Comparative Balance Sheet** April 30, 2017 and 2016

<u>Assets</u>	2017	2016
Cash and investments	\$ 3,856,133	\$ 3,510,176
Due From TID 3	275,000	275,000
Total Assets	\$ 4,131,133	\$ 3,785,176
Liabilities and Fund Balance		
Accounts payable	\$ -	\$ -
Payable to Developers- Oversizing	115,192	-
Non-Spendable Fund Balance - Advances	275,000	275,000
Encumberance	3,321	3,321
Assigned fund balance	3,737,620	3,506,855
Total Fund Balance	4,012,620	3,781,855
Total Liabilities and Fund Balance	\$ 4,131,133	\$ 3,785,176

Comparative Statement of Revenue, Expenses and Fund Balance For the Four months ended April 30, 2017 and 2016

	2017 Original	2017 Year-to-Date	2017 Year-to-Date	2016 Year-to-Date
Revenue:	Budget	Budget	Actual	Actual
Impact Fee: Parks	\$ 300,000	\$ 72,032	\$ 19,026	\$ 27,077
Impact Fee: Southwest Sewer Serv		-	-	-
Impact Fee: Administration	6,000	1,297	495	660
Impact Fee: Water	275,000	60,865	42,685	29,219
Impact Fee: Transportation	37,000	5,727	2,203	2,011
Impact Fee: Fire Protection	40,000	7,572	3,522	4,461
Impact Fee: Law Enforcement	73,000	13,868	6,548	8,257
Impact Fee: Library	60,000	14,437_	5,538	7,869
Total Impact Fees	791,000	175,798	80,017	79,554
Investment Income	35,000	111,667	23,659	28,383
Interfund Interest Income	1,618	539	2,373	4,083
Total revenue	827,618	288,004	106,049	112,020
Expenditures: Other Professional Services Transfer to Debt Service:	5,000	-	3,321	3,321
Law Enforcement	205,000	54,854	12,000	21,681
Fire	43,100	29,603	28,220	37,637
Transportation	73,250	13,455	20,220	01,001
Library	133,100	44,187	8,785	10,481
Total Transfers to Debt Service	454,450	142,099	49,005	69,799
	,	1 12,000	10,000	30,.00
Transfer to Capital Improvement Fund				
Park	2,891,185	270,887	-	108,698
Total Transfers to Capital Improveme	2,891,185	270,887	-	108,698
Water Fees	500,000	166,667	99,665	
Total expenditures	3,850,635	579,653	151,991	181,818
Revenue over (under) expenditures	(3,023,017)	(291,649)	(45,942)	(69,798)
Fund balance, beginning of year	4,058,562		4,058,562	3,851,653
Fund balance, end of period	\$ 1,035,545		\$ 4,012,620	\$ 3,781,855

Development Fund

For the six months ended June 30, 2017 Summary of Impact Fee Activity

			For the SIX	months ende	For the six months ended June 30, 201	,			
Cash Acct	1								27.1100,1111
Revenue Acct	!	4292	4293	4294	4295	4296	4297	4299	-27.2000.2117
Expenditure Acct									Net
	Parks		Admin *			Fire	Law		Cash
	Recreation	SW Sewer	Fee	Water	Transportation	Protection	Enforcement	Library	Balance
		1			1	1	0	1	0 0 1 0
Beginning Bal, 12/31/16 1st Quarter	3,284,554.91	33,803.63	66,900.24	618,917.95	3,103.76	27,087.61	9,634.92	14,558.81	4,058,561.63
Impact Fees	12,684.00	00.00	385.00	22,156.00	2,027.00	2,618.00	4,868.00	3,692.00	48,430.00
Expenditures	0.00		0.00	00:00	2 00.00	00.0	0.00	0.00	0.00
subtotal	3,297,238.91	33,803.63	67,285.24	641,073.95	5,130.76	29,705.61	14,502.92	18,250.81	4,106,991.83
Transfers						(28,220.25)	(12,000.00)	(8,784.26)	(49,004.51)
Investment Income	13,945.37	143.24	284.31	2,669.64	17.45	120.33	51.14	69.52	17,301.00
Ending balance 3/31/2017	3,311,184.28	33,946.87	67,569.55	643,743.59	5,148.21	1,605.69	2,554.06	9,536.07	4,075,288.32
2nd Quarter	0	ć	000	00 000	46	200	70000	70 878	34 587 00
IIIIpaci rees	0,242.00	0.00	10.00	20,529.00	00.07	904.00	00.000,1	00.00	00.700,000
Expenditures	0.00		0.00	(99,665.00)		0.00	00:00	0.00	(99,665,00)
subtotal	3,317,526.28	33,946.87	67,679.55	564,607.59	5,324.21	2,509.69	4,234.06	11,382.07	4,007,210.32
Transfers	1	1	(1	0	7	1	ć	200	0.00
Investment Income	7,228.30	/3.96	147.46	1,230.18	11.60	5.47	9.23	24.80	8,731.00
Ending balance 6/30/2017	3,324,754.58	34,020.83	67,827.01	565,837.77	5,335.81	2,515.16	4,243.29	11,406.87	4,015,941.32
Ending balance 12/31/2017	3,324,754.58	34,020.83	67,827.01	565,837.77	5,335.81	2,515.16	4,243.29	11,406.87	4,015,941.32
Number of Months	216.14	23.24	139.61	28.84	1.24	0.63	0.58	2,64	
2017 Impact Fees	19,026.00	00.00	495.00	42,685.00	2,203.00	3,522.00	6,548.00	5,538.00	80,017.00
2016 Impact Fees	203,953.00	0.00	4,950.00	206,237.00	8,570.00	30,198.00	56,096.00	57,725.00	382,802.00
2015 Impact Fees	137,670.00	2,928.00	3,630.00	133,352.00	20,533.00	27,116.00	50,222.00	38,526.00	413,977.00
2014 Impact Fees	184,592.00	17,568.00	5,830.00	235,415.00	51,436.00	48,134.00	88,431.00	51,821.00	683,227.00
2013 Impact Fees	317,206.00	11,712.00	6,160.00	427,429.00	31,829.00	45,110.00	82,280.00	66,179.00	987,905.00
* Funded by an Administrative Fee not an impact fee	e Fee not an impac	ot fee							
					73,635.62	42,974.50	205,021.90	134,103.83	
Debt service payments					899,899.74	359,200.00	1,863,400.00	1,099,029.73	
2 Constitute and the second									

¹ Debt service payments

Oversizing payments made
 Transfer to Water Utility for Puetz Road Water Tower Project

Oversizing payments due in future periods 120,367.40

City of Franklin Utility Development Fund Comparative Balance Sheet April 30, 2017 and 2016

<u>Assets</u>	2017	2016
Cash and investments - Water	\$ 527,264	\$ 369,970
Cash and investments - Sewer	708,695	557,184
Special Assessment - Water Current	212,883	316,797
Special Assessment - Water Deferred	332,962	355,716
Special Assessment - Sewer Current	297,705	393,369
Special Assessment - Sewer Deferred	76,728	108,128
Reserve for Uncollectable	(40,982)	(95,136)
Total Assets	\$ 2,115,255	\$ 2,006,028
Liabilities and Fund Balance		
Accounts payable	\$ -	\$ -
Unearned Revenue	879,297	1,078,875
Total Fund Balance	1,235,958	927,153
Total Liabilities and Fund Balance	\$ 2,115,255	\$ 2,006,028

Comparative Statement of Revenue, Expenses and Fund Balance For the Four months ended April 30, 2017 and 2016

Revenue:		2017 Original Budget	Yea	2017 r-to-Date Sudget	Yea	2017 r-to-Date ctual		2016 ar-to-Date Actual
Special Assessments	٠	70.000	Φ.	40.004	•		ø	40.000
Water	\$	73,000	\$	16,084	\$	-	\$	13,880
Sewer		50,000		9,728		-		-
Connection Fees		4.400						
Water		4,100		2,050		2,281		-
Sewer		35,000		9,103		3,000		5,100
Total Impact Fees		162,100		36,965		5,281		18,980
•				•		-,;		
Special Assessment Interest		44,400		6,617		- 407		81
Investment Income					,	6,487		1,089
Total revenue		206,500		43,582		11,768		20,150
Transfer to Capital Improvement Fu Water Sewer	ınd:	450,000 450,000		- -		· -		- -
Total Transfers to Capital Improven		900,000		-		-		-
Revenue over (under) expenditures		(693,500)		43,582		11,768		20,150
Fund balance, beginning of year					1	,224,190		907,003
Fund balance, end of period					\$ 1	,235,958	\$	927,153

City of Franklin Self Insurance Fund - Actives Balance Sheet April 30, 2017 and 2016

<u>Assets</u>	2017	 2016
Cash and investments	\$ 2,604,434	\$ 3,315,163
Accounts receivable	576	576
Interfund advance receivable	275,000	275,000
Prepaid expenses	23,500	 57,500
Total Assets	\$ 2,903,510	\$ 3,648,239
Liabilities and Net Assets		
Accounts payable	\$ 4,055	\$ 20,998
Claims payable	270,500	270,500
Unrestricted net assets	2,628,955	 3,356,741
Total Liabilities and Fund Balance	<u>\$ 2,903,510</u>	\$ 3,648,239

City of Franklin Self Insurance Fund - Actives Statement of Revenue, Expenses and Fund Balance For the Four months ended April 30, 2017 and 2016

		2017	2017	2016
	2017	Year-to-Date	Year-to-Date	Year-to-Date
Revenue	Budget	Budget	Actual	Actual
Medical Premiums-City	\$ 2,573,850	877,453	\$ 823,146	\$ 828,352
Medical Premiums-Employee	426,800	142,730	143,935	137,216
Other - Investment Income, etc.	35,000	11,667	17,753	29,164
Medical Revenue	3,035,650	1,031,850	984,834	994,732
Dental Premiums-City	115,400	33,119	36,527	35,664
Dental Premiums-Retirees	5,850	3,045	1,728	1,728
Dental Premiums-Employee	56,100	19,048	18,582	18,450
Dental Revenue	177,350	55,212	56,837	55,842
Total Revenue	3,213,000	1,087,062	1,041,671	1,050,574
Expenditures:				
Active Employees-Medical				
Medical claims - Current Year	2,119,200	472,083	466,200	463,210
Excess claims	591,500	197,167	-	· -
Medical claims - Prior Year	· -	, <u>-</u>	249,156	218,958
Prescription drug claims	335,000	103,337	76,085	92,646
Refunds-Stop Loss Coverage	, -	· -	(13,989)	3,376
Total Claims-Actives	3,045,700	772,587	777,452	778,190
Medical Claim Fees	224,300	84,036	90,348	64,782
Memberships	-	-	3,180	3,120
Miscellaneous Wellness	75,000	5,994	11,295	7,091
Section 125 administration Fee	6,200	2,112	261	(227)
Stop Loss Premiums	635,900	217,441	212,447	216,204
ACA Fees	25,000	11,404		24,762
Total Medical Costs-Actives	4,012,100	1,093,574	1,094,983	1,093,922
Active Employees-Dental				
Dental Claims	152,000	47,207	50,719	56,236
Dental Claim Fees	12,000	4,098	9,272	4,089
Total Dental Costs-Actives	164,000	51,305	59,991_	60,325
Retirees-Dental				
Dental Claims	6,100	2,286	3,675	1,406
Dental Claim Fees	200	75	142	62
Total Dental Costs-Retirees	6,300	2,361	3,817	1,468
Total Dental Costs	170,300	53,666	63,808	61,793
Total Expenditures	4,182,400	1,147,240	1,158,791	1,155,715
Revenue over (under) expenditures	(969,400)	\$ (60,178)	(117,120)	(105,141)
Net assets, beginning of year	2,746,075		2,746,075	3,461,882
Net assets, end of period	\$ 1,776,675		\$ 2,628,955	\$ 3,356,741

City of Franklin City of Franklin Post Employment Benefits Trust Balance Sheet April 30, 2017 and 2016

Assets	2017	2016
Cash and investments	\$ _	\$ -
Investments held in trust - Fixed Inc	1,721,343	1,272,980
Investments held in trust - Equities	3,468,769	3,519,888
Accounts receivable	9,692	6,534
Due from Water Utility	811	178
Total Assets	\$ 5,200,615	\$ 4,799,580
Liabilities and Net Assets		
Accounts payable	\$ 353	\$ 2,295
Claims payable	45,000	45,000
Due to City	26,200	139,045
Net assets held in trust for post emp	5,129,062	 4,613,240
Total Liabilities and Fund Balance	\$ 5,200,615	\$ 4,799,580
1.3 imes 1.0 imes 1.0		

City of Franklin Post Employment Benefits Trust Statement of Revenue, Expenses and Fund Balance For the Four months ended April 30, 2017 and 2016

* *	2017	2016
.	Year-to-Date	Year-to-Date
Revenue	Actual	Actual
ARC Medical Charges - City	\$ 61,221	\$ 58,329
Medical Charges - Retirees	44,032	42,143
Implicit Rate Subsidy	31,952	27,850
Medical Revenue	137,205	128,322
Expenditures:		
Retirees-Medical		
Medical claims - Current Year	60,872	36,721
Medical claims - Prior Year	19,214	33,053
Prescription drug claims	22,845	25,760
Refunds-Stop Loss Coverage		20_
Total Claims-Retirees	102,931	95,554
Medical Claim Fees	9,185	5,525
Stop Loss Premiums	24,789	24,974
Miscellaneous Expense	300	255
ACA Fees		2,014
Total Medical Costs-Retirees	137,205	128,322
Revenue over (under) expenditures	-	. "
Annual Required Contribution-Net	23,671	11,276
Other - Investment Income, etc.	219,555	83,979
Total Revenues	243,226	95,255
Net Revenues (Expenditures)	243,226	95,255
Net assets, beginning of year	4,885,836	4,517,985
Net assets, end of period	\$ 5,129,062	\$ 4,613,240

APPROVAL	REQUEST FOR	MEETING DATE
Slw	COUNCIL ACTION	6/6/17
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM NUMBER H.1.

See attached list from meeting of June 6, 2017.

COUNCIL ACTION REQUESTED



414-425-7500

License Committee Agenda* Aldermen's Room June 6, 2017 – 4:00 pm

1.	Call to Order & Roll Call	Time:		
	Applicant Interviews & Decisions	, , , , , , , , , , , , , , , , , , , ,		
	License Applications Reviewed Rec		ommendations	
Type/ Time	Applicant Information	Approve	Hold	Deny
Class B Beer	Top Dog Restaurants LLC			
2016-17	DBA Top Dog			
4:05 p.m.	7178 S 76 th St			
	John O'Malley, Agent/Owner			
Class B Beer	Top Dog Restaurants LLC			
2017-18	DBA Top Dog			
4:05 p.m.	7178 S 76 th St			
	John O'Malley, Agent/Owner			
Operator	Molly R Baron			
2016-17	206 W Jefferson St., Apt A			
New 4:15 p.m.	Oconomowoc, WI 53066			
7.15 p.m.	Hampton Inn & Suites			
Operator	Molly R Baron			
2017-18	206 W Jefferson St., Apt A			
Renewal	Oconomowoc, WI 53066			
4:15 p.m.	Hampton Inn & Suites			
Operator	Peter J Mundschau			
2016-17	213 Fountain Ave			
New	Waukesha, WI 53186			
4:20 p.m.	On the Border			
Operator	Peter J Mundschau			
2017-18	213 Fountain Ave			
Renewal	Waukesha, WI 53186			
4:20 p.m.	On the Border			
Operator	Matthew C Johnson			
2016-17	11200 W Cleveland Ave., #G12			
New	West Allis, WI 53227			
4:25 p.m.	Root River Center			
Operator	Jason R Johnson			
2016-17	1533 S Green Bay Rd., #203			
New	Mount Pleasant, WI 53406			
4:45 p.m.	Hideaway Pub & Eatery			
Operator	Jason R Johnson			
2017-18	1533 S Green Bay Rd., #203			
Renewal	Mount Pleasant, WI 53406			
4:45 p.m.	Hideaway Pub & Eatery			
Class B Combination	La Toscana Restaurant LLC			
2017-18	Dba La Toscana			
	8405 S 27 th St			
	Mirela Sopiqoti, Agent			
Entertainment &	Prime Timez, LLC			
Amusement	Dba Fun Timez			
2017-18	6544 S Lovers Lane Rd			
	Mohammed Nowman, Agent			
	I monamined Nowman, Agent			<u></u>

Type/ Time	Applicant Information	Approve	Hold	Deny
Amusement Device	American Entertainment			
Operator	W337 S5059 Hwy GG			
2017-18	Dousman, WI 53118			
	Ken Grothman, Owner			
Amusement Device	Games R Us Inc			
Operator	W144 S6315 College Ct			
2017-18	Muskego, WI 53150			
	Steven Murphy, Owner			
Amusement Device	National Amusements			
Operator	2740 S 9 th Pl			
2017-18				
	Milwaukee, WI 53215			
Aurorana Barrian	Janis Thein, Owner			
Amusement Device Operator	Reggie's Amusements, LLC			
2017-18	4918 S Packard Ave			
	Cudahy, WI 53110			
	Reginald Zeniecki, Owner			
Daycare	Discovery Days Childcare III, Inc.			
2016-17	DBA Discovery Days Childcare			
	9758 S Airways Ct			
	Tina Kraussel, Manager			
Daycare	Discovery Days Childcare III, Inc.			
2017-18	DBA Discovery Days Childcare			
	9758 S Airways Ct			
	Tina Kraussel, Manager			ĺ
Auto Salvage	Al's Auto Salvage			
2017-18	10942 S 124 th St			
Auto Calumas	Albert Schill, Owner			
Auto Salvage 2017-18	Durham Auto Salvage & Sales Inc			
2017 10	10528 S 124 th St	†		
	Couillard, Gilbert, Manager			
Operator 2016-17	Katelyn M Edwards			
2016-17 New	1241 E Sommers Dr			
1404	Oak Creek, WI 53154			
	Rock Sports Complex			i
Operator	Katelyn M Edwards			
2017-18	1241 E Sommers Dr			İ
Renewal	Oak Creek, WI 53154			
	Rock Sports Complex			
Operator	Alicia B Kontowski			
2016-17	5626 Middle Rd			1
New	Caledonia, WI 53402			
	Rock Sports Complex			
Operator	Alicia B Kontowski			
2017-18				
Renewal	5626 Middle Rd]
	Caledonia, WI 53402			
A	Rock Sports Complex			
Operator	Kelsey E Lonergan			
2016-17 New	7456 W Brunn Dr			
14044	Franklin, WI 53132			
	Rock Sports Complex			
Operator	Kelsey E Lonergan			
				I
2017-18	7456 W Brunn Dr			
	7456 W Brunn Dr Franklin, WI 53132			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Megan Wlodarski			
2016-17 New	5629 S Berkshire Ct			
IAGAA	New Berlin, WI 53151			
	Rock Sports Complex			
Operator	Megan Wlodarski			
2017-18	5629 S Berkshire Ct			
Renewal	New Berlin, WI 53151			
	Rock Sports Complex			
Operator	Karen M Ban			
2017-18	5629 S Berkshire Ct	!	4	
Renewal	New Berlin, WI 53151			
	Kwik Trip - Rawson Ave			
Operator	Alicia E Bellanger			
2017-18	9315 S Orchard Park Cir., #3A			1
New	New Berlin, WI 53151			
	Tuckaway Country Club			
Operator	Breanna R Chacon		• • •	
2017-18	3446 Links Dr			
New				
	Franklin, WI 53132 Pick n Save – S 76 th St			
Operator				
2017-18	Megan K Dietrich			
New	828 S 101 st St			
	West Allis, WI 53214			
	Kwik Trip – Speedway Dr			
Operator 2017-18	Whitney N Dohr	1		
2017-16 New	8550 River Terrace Dr			
	Franklin, WI 53132			
	Sendik's Food Market			
Operator	Sophia H Dreyer			
2017-18 New	8180 S 20 th St	:		
IACAA	Oak Creek, WI 53154			
	Sendik's Food Market			
Operator	Dale G Hasenstein			
2017-18	3033 S 91 st St			
Renewal	West Allis, WI 53227			
	Polish Center of Wisconsin			
Operator	Katie A Hertel			
2017-18	10512 W Cortez Cir., #23			
Renewal	Franklin, WI 53132			
	Rock Sports Complex			
Operator	Jerime W Hetzel			
2017-18	24214 Burmeister Rd			
New	Union Grove, WI 53182			
	Kwik Trip – Speedway Dr			
Operator	Marie E Idzikowski			
2017-18	5348 S 8 th St			
Renewal	Milwaukee, WI 53221			
	Polish Center of Wisconsin			
Operator				
Operator 2017-18	Barbara M Jakubczak			
Renewal	5003 S 26 th St			
	Milwaukee, WI 53221			
	Polonia Sport Club			
Operator	John B Lehman			
2017-18 Renewal	1301 S 76 th St			
Keilewal	West Allis, WI 53214			
	Polish Center of Wisconsin	1		

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Michael J Lloyd			
2017-18	8908 W Vernon Ct			
Renewal	Milwaukee, WI 53227			
	Rock Sports Complex			
Operator	Michelle A Lucchesi			
2017-18	2050 W Van Beck Ave			
Renewal	Milwaukee, WI 53221			
	Tuckaway Country Club			
Operator	Michael J Magolan			
2017-18				
Renewal	W125 S8583 Countryview Ct			
	Muskego, WI 53150	<u> </u>		
	Tuckaway Country Club			
Operator 2017~18	Judith A Mantey			
2017×18 New	2815 W Hilltop Ln			
14617	Franklin, WI 53132			
	Sendik's Food Market			
Operator	Lauren J Mather			
2017-18	8948 S Barn Owl Ct		,	
New	Franklin, WI 53132			
·	Tuckaway Country Club			
Operator	Michelle R McDonald			
2017-18	718 S 112 th St			
Renewal				
	West Allis, WI 53214			
····	Pantheon Family Restaurant	<u> </u>		
Operator 2017-18	Martha E Norman			
2017-16 New	9741 S Deerpath Dr			
	Oak Creek, WI 53154			
	Polish Center of Wisconsin			
Operator	Andrew M Page			
2017-18	4642 W Crawford Ave			
Renewal	Greenfield, WI 53220			
	Tuckaway Country Club			
Operator	Tiffany C Plowman			
2017-18	6559 S Whitnall Edge Rd			
Renewal		•		
	Franklin, WI 53132			
·	Milwaukee Burger Company			
Operator 2017-18	Theresa Przybylski			
Renewal	1334 Mackinac Ave			
	South Milwaukee, WI 53172			
	Polonia Sport Club			
Operator	Taylor L Purdy			
2017-18	938 S 75 th St			
New	West Allis, WI 53214			
	Tuckaway Country Club			
Operator	Syed F Rizvi			
2017-18	7164 S Madison Ct			
Renewal	Franklin, WI 53132			
	· ·			
Ongrafor	Andy's on Ryan			
Operator 2017-18	Megan L Rongolt			
Renewal	3344 Marina Rd, #220			
	South Milwaukee, WI 53172			
	Walgreen – S 27 th St			
Operator	Christine A Rozewicz			
2017-18	8123 S Legend Dr, Unit A	Į		
Renewal	Franklin, WI 53132			
	Rawson Pub			1

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator	Amanda J Schaefer			
2017-18	10324 W Bunzel Ave			
Renewal	Hales Corners, WI 53130			
	Tuckaway Country Club			
Operator	Lisa K Schaefer			
2017-18	2905 N Newhall St., Unit 501		ļ	
Renewal	Milwaukee, WI 53211		!	
	Tuckaway Country Club	!		
Operator	Sanjeev K Sharma			
2017-18	2445 W Briar Lake Way, #2B			
Renewal	Oak Creek, WI 53154			
	Andy's on Ryan			
Operator	Daniel V Stadler			
2017-18	S73 W14901 Candlewood Ln			
Renewal				
	Muskego, WI 53150			
Oncentor	Polonia Sport Club			
Operator 2017-18	Rafal R Szot			
New	4618 S 50 th St			
	Greenfield, WI 53220			
	Polonia Sport Club			
Operator 2017-18	Denise M Thompson			
2017-18 New	4601 S Ahmedi Ave			
11011	St Francis, WI 53235			
	Sendik's Food Market			
Operator	Caroline P Toberna			
2017-18	8240 Fairmont Ln			
Renewal	Greendale, WI 53129			
	Rock Sports Complex			
Operator	Maxwell T Van Egeren			
2017-18	2752 N Bartlett Ave., #4			
Renewal	Milwaukee, WI 53211			
	Milwaukee Burger Company			
Operator	Meredith M Yanke	-		
2017-18	7030 Lindner Dr	1		
Renewal	Franklin, WI 53132			
	Polonia Sport Club			
Operator	Roger A Young			
2017-18	5600 Mockingbird Ln, #C102			
Renewal	1			
	Greendale, WI 53129			
Ft	Xaverian Missionaries		***	
Extraordinary Entertainment & Special	American Diabetes Assoc – Tour De Cure			
Event	Person in charge: American Diabetes Assoc (Bonnie Aman)			-
	Location: Bike ride through Franklin (Drexel, Oak Leaf Trail,	-		
	Loomis Rd)			
	Dates of Event: July 22, 2017, 8 am – 3pm			
	Adjournment			

^{*}Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

APPROVAL	REQUEST FOR	MEETING DATE
Sla pr	COUNCIL ACTION	6/6/17
Bills	Vouchers and Payroll Approval	ITEM NUMBER I. 1

Attached are vouchers dated May 12, 2017 through June 1, 2017 Nos. 164893 through Nos. 165102 in the amount of \$ 1,191,508.05. Included in this listing are EFT's Nos. 3484 through Nos. 3505 and Library vouchers totaling \$ 15,648.63. Voided checks in the amount of \$ (1,832.70) are separately listed.

Early release disbursements dated May 12, 2017 through May 31, 2017 in the amount of \$814,970.91 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolution 2013-6920.

The net payroll dated May 26, 2017 is \$ 365,399.64 previously estimated at \$ 428,500.00. Payroll deductions dated May 26, 2017 are \$ 389,455.41 previously estimated at \$ 495,800.00.

The estimated payroll for June 9, 2017 is \$ 365,000.00 with estimated deductions and matching payments of \$ 212,000.00.

Attached is a list of property tax investments and refunds dated May 12, 2017 through June 1, 2017 Nos. 17185 through Nos. 17188 and EFT Nos. 157 in the amount of \$ 2,803,246.35 These payments have been released as authorized under Resolution 2013-6920. Voided checks in the amount of \$ (1,943.95) are separately listed.

Vouchers in the amount of \$98,266.03 were not included in the attached listing. Payments to be issued and released upon Council approval.

Avaya	\$12,244.92
James Imaging Systems	\$7,224.00
Sun Life Financial	58,388.53
Victory of the Lamb Church	15,526.80
Wesolowski, Reidenbach & Sajdak, SC	630.00
World Fuel Service	16,496.70
TOTAL	\$110,510.95

Listed below are deposits and prepayments for the 2017 Franklin Civic Celebrations event as authorized on November 1, 2016. Payments will be required prior to the next Common Council meeting, but are not yet known.

Entertainment	\$30,500.00
Fireworks	\$15,000.00
Rentals	\$17,000.00
Parade	\$12,000.00
Ice Cream	\$2,600.00
Printing	\$1,500.00
Supplies	\$2,400.00
Misc	\$1,300.00
TOTAL	\$82,300.00

COUNCIL ACTION REQUESTED

Motion approving the following:

- City vouchers with an ending date of June 1, 2017 in the amount of \$ 1,191,508.05 and
- Payroll dated May 26, 2017 in the amount of \$ 365,399.64 and payments of the various payroll deductions in the amount of \$ 389,455.41 plus City matching payments and
- Estimated payroll dated June 9, 2017 in the amount of \$ 365,000.00 and payments of the various payroll deductions in the amount of \$ 212,000.00, plus City matching payments and
- Property tax investments and refunds with an ending date of June 1, 2017 in the amount of \$2,803,246.35
 and
- The release of various vendor payments not to exceed \$ 110,510.95 and
- Release of 2017 Franklin Civic Celebration deposits and prepayments not to exceed \$82,300.

Finance Dept - KM