



9151 West Loomis Road  
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[www.FranklinPublicLibrary.org](http://www.FranklinPublicLibrary.org)

**Franklin Public Library Board of Trustees Meeting**  
**6:00 p.m., February 24, 2014**  
Sievert Family Community Room  
Franklin Public Library, 9151 West Loomis Road, Franklin, Wisconsin

**AGENDA**

- I. Call to Order and Roll Call – D. McKnight
- II. Correspondence
- III. Approval of the Minutes
  - a. Board of Trustees Meeting, January 27, 2014 (Attachment A)
- IV. Finance Committee – D. Adam
  - a. Approval of Vouchers and Invoices
  - b. Treasurer’s Report (Attachments B, C)
  - c. Petty Cash Account (Attachment D) (to be reported quarterly from this point on)
- V. Report from Alderman D. Schmidt on City of Franklin Matters
- VI. Report of the President – D. McKnight
- VII. Report of the Director – R. Muchin Young
  - a. Monthly Activity of Director & Library, including Upcoming Events (Attachment E)
  - b. Circulation Report (Attachment F)
- VIII. Report of the Friends of Franklin Public Library – D. Oleson
- IX. Report of the Franklin Public Library Foundation – D. McKnight
- X. Building and Grounds Committee – D. McKnight
- XI. Personnel Committee-R. Donohoo
- XII. Other Business
  - a. Approval of 2013 Purchase Order for Materials (Attachment G)
  - b. Policy Review
    - i. Mission Statement (Attachment H)
    - ii. Material Selection Policy (discussion, possible action) (Attachment I)
    - iii. Challenged Materials Policy (discussion, possible action) (Attachment J)
    - iv. Reconsideration of Library Materials Form (discussion, possible action) (Attachment K)
    - v. Challenged Materials (An Interpretation of the Library Bill of Rights) (discussion, possible action)
    - vi. iPad Policy and Agreement (discussion, possible action) (Attachment L)
  - c. Wish List Items (discussion)
    - i. Study Rooms
      1. Repurpose Quiet Study

- 2. Build One or Two New Study Rooms
        - ii. Security Gates
        - iii. Automated Materials Handler
      - d. Website (discussion)
      - e. End of Probationary Period Evaluation of Library Director Rachel Muchin Young.  
The Library Board Of Trustees may enter closed session pursuant to sec. 19.85(1)(c) to consider performance evaluation data of an employee over which the board exercises responsibilities-Rachel Muchin Young. The Board may then reconvene into open session at the same place thereafter to act on such matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.
      - f. Other
- XIII. New Business
  - a. Approval of State Annual Report (discussion, action requested) (Attachment M)
  - b. Committee Appointments – D. McKnight
  - c. Other
- XIV. Future Meeting Date(s) and Agenda Item(s)
  - a. Next Regular Trustees Meeting: Monday, March 24, 2014, 6:00 p.m.
  - b. Other
- XV. Adjourn

Agenda dated 2/17/2014

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Council per State ex. Re. Badke v. Greendale Village Bd. even though the Council will not take formal action at this meeting.