CITY OF FRANKLIN
COMMON COUNCIL MEETING*
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA**
MONDAY, APRIL 2, 2018 AT 6:30 P.M.

A. Call to Order and Roll Call.

B. Citizen Comment Period.

C. Approval of Minutes:
Regular Common Council Meeting of March 20, 2018.

D. Hearings.

E. Organizational Business.

F. Letters and Petitions.

G. Reports and Recommendations:

1. Donation from St. Martin of Tours in the Amount of $250 to be Used for the Drug Abuse Resistance Education (D.A.R.E) Program.
2. Adopt the Proposed New Logo for the City of Franklin and Authorize Execution of a $4,500 Development Package with the Zychowicz Design Agency for a New City of Franklin Logo as the Initial Step in the Budgeted Rebranding Project.
3. A Resolution Authorizing the Issuance of $2,000,000 Taxable Tax Increment Project Municipal Special, Limited Revenue Obligation Bond to TI Investors of Franklin Apartments LLC.
4. A Resolution Authorizing the Issuance of $3,500,000 Taxable Tax Increment Project Municipal, Special, Limited Revenue Obligation Bond to BPC Master Developer Manager, Inc. Dated April 2, 2018.
5. Authorize Payment of the Invoice From and Release of the Check to Quarles & Brady, LLP, in the Amount of $25,176.58, for Their Services as Special Counsel in the Negotiations of a Development Agreement for Ballpark Commons.
6. Request for Approval to Accept a $1,000 No-Match Grant from Wal-Mart Community Grants (Franklin Store #1551) for the Purchase of Tools, Equipment and Training for the Franklin Fire Department Dive Team.
7. An Ordinance to Amend §169-1. of the Municipal Code, "Licenses Required" to Update the Health Department License Categories and Fees as Referred to by § 138-28 of the Municipal Code, "Fees."
8. Request for Acceptance of a Communicable Disease Prevention Grant from the Wisconsin Department of Health Services Division of Public Health.

9. Request to Vacate Approximately 0.1664 Acre of Right-of-Way Which Extends South of West Ryan Road to West Loomis Road Between Properties Located at 11607 West Ryan Road and 11533 West Ryan Road Bearing Tax Key Nos. 891-9989-004 and 892-9997-000, Respectively.
10. A Resolution Authorizing Certain Officials to Accept a Conservation Easement for and as Part of the Review and Approval of a Condominium Plat, Certified Survey Map and Special Use for a Condominiums Development Use Upon Property Located at Approximately 9733 South 76th Street (Park Circle, LLC, Applicant).
11. An Ordinance to Amend the Unified Development Ordinance Text to Comply with 2017 Wisconsin Act 67 Requirements, and Wis. Stat. §62.23, Pertaining in Part to the Standards for the Issuance of a Special Use Permit, the Regulation of Substandard Lots and the Standards for Granting Certain Zoning Variances (City of Franklin, Application).
12. Request for Authorization to Sign Professional Services Contract with Ruekert & Mielke for Evaluation Phase of Ryan Creek Interceptor Odor Reduction Study and Design in the Amount of $10,700.
13. Request to Authorize Hiring Frederick M. Baumgart as a Limited-Term, Part-Time Employee in the Building Inspection Department.
14. A Resolution for a Change Order No. 2 to Dome Corporation for a Savings of $4,275 for Construction of Salt Storage Barn.
15. Request for Direction to Staff Regarding Parking on S. 35th Street between W. Puetz Road and W. Crest Court.
16. Request to Authorize up to $20,000 in General Fund Contingency Appropriations for the Purpose of Limited-Term, Part-Time Staff or Contractual Services to Support Planning Department Services.
17. Request for Authorization to Sign Professional Services Contract with RA Smith in the Amount of $4,300 to Perform a Wetland Determination for Ernie Lake Park.
18. A Resolution for the Purchase of a Bridge and Boardwalk from Custom Manufacturing, Inc. in the Amount of $21,300 for Ernie Lake Park.
19. Pleasant View Park Pavilion Project (4901 West Evergreen Street) (Ald. Wilhelm).
20. Request for Authorization for the Director of Administration to Execute a Proposal and Licensing Agreement with Titan Public Safety Solutions, LLC, for Installation ($3,750) and Maintenance ($1,375 Annually) of the TiPSSSDC Interface Software Module for Use Within the Franklin Municipal Court.
21. An Ordinance to Amend the Municipal Code to Establish the St. Martins First Monday of the Month Market Fair.

H. Licenses and Permits.

Miscellaneous Licenses from License Committee Meeting of April 2, 2018.

I. Bills.

Request for Approval of Vouchers and Payroll.

J. Adjournment.

*Notice is given that a majority of the Parks Commission may attend this meeting to gather information about an agenda item over which the Parks Commission has decision-making responsibility. This may constitute a meeting of the Parks Commission, per State ex rel. Badke v. Greendale Village Board, even though the Parks Commission will not take formal action at this meeting.

**Supporting documentation and details of these agenda items are available at City Hall during normal business hours.

[Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, contact the City Clerk's office at (414) 425-7500.]

REMINDERS:

April 3	Spring Election	7:00 a.m.-8:00 p.m.
April 5	Plan Commission Meeting	7:00 p.m.
April 17	Common Council Meeting	6:30 p.m.
April 19	Plan Commission Meeting	7:00 p.m.

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CITY OF FRANKLIN
COMMON COUNCIL MEETING
MARCH 20, 2018
MINUTES

ROLL CALL	A.	The regular meeting of the Common Council was held on March 20, 2018 and called to order at 6:30 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderwoman Kristen Wilhelm, Alderman Steve F. Taylor, Alderman Mike Barber and Alderman John R. Nelson. Excused was Alderman Dan Mayer. Also present were City Engineer Glen Morrow, Dir. of Administration Mark Luberda, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.
CITIZEN COMMENT	B.1.	Citizen comment period was opened at 6:31 p.m. and closed at 6:37 p.m.
TELECOMMUNICATORS WEEK	B.2.a.	Mayor Olson noted a Proclamation to designate the week of April 8-14, 2018 as National Public Safety Telecomunicators Week.
911 EDUCATION MONTH	B.2.b.	Mayor Olson noted a Proclamation to designate the month of April, 2018 as National 911 Education Month.
EMERGENCY MEDICAL SERVICES WEEK	B.2.c.	Mayor Olson noted a Proclamation to designate the week of May 20-26, 2018 as Emergency Medical Services Week.
MINUTES MARCH 6, 2018	C.1.	Alderman Taylor moved to approve the minutes of the regular Common Council Meeting of March 6, 2018 as presented at this meeting. Seconded by Alderman Nelson. All voted Aye; motion carried.
MINUTES MARCH 8, 2018	C.2.	Alderman Dandrea moved to approve the minutes of the Special Common Council Meeting of March 8, 2018 as presented at this meeting. Seconded by Alderman Barber. All voted Aye; motion carried.
MINUTES MARCH 13, 2018	C.2.	Alderman Barber moved to approve the minutes of the Special Common Council Meeting of March 13, 2018 as presented at this meeting. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.
DONATION TO FRANKLIN FOOD PANTRIES	G.1.	Alderwoman Wilhelm moved to approve the donation from Toastmasters International in the amount of $30 to the Franklin Food Pantries. Seconded by Alderman Dandrea. All voted Aye; motion carried

STATUS REPORT BALLPARK COMMONS DEVELOPMENT PROJECT	G.2	Alderman Taylor moved to receive and file the status report for the Ballpark Commons development as presented by Principal Planner Nick Fuchs. Seconded by Alderman Barber. All voted Aye; motion carried.
RES. 2018-7355 AGREEMENT WITH MILW. COUNTY FOR NEW TRAFFIC SIGNALS AT S. 76TH AND W. RAWSON AND OLD LOOMIS RD.	G.3.	Alderman Taylor moved to adopt Resolution No. 2018-7355, RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO APPROVE AN AGREEMENT WITH MILWAUKEE COUNTY FOR THE MAINTENANCE OF NEW TRAFFIC SIGNALS RESULTING FROM THE DEVELOPMENT OF BALL PARK COMMONS AT THE INTERSECTIONS OF SOUTH 76TH STREET (CTH "U") AND WEST HIGHVIEW DRIVE AND WEST RAWSON AVENUE (CTH "BB") AND OLD LOOMIS ROAD. Seconded by Alderman Dandrea. All voted Aye; motion carried.
RES. 2018-7356 SPECIAL USE AT 11113 W. FOREST HOME AVE., SUITE 200 (MOLLY MAID, APPLICANT)	G.4.	Alderman Nelson moved to adopt Resolution No. 2018-7356, A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR A PROFESSIONAL HOME CLEANING SERVICE BUSINESS USE UPON PROPERTY LOCATED AT 11113 WEST FOREST HOME AVENUE, SUITE 200 (R&R SWAN INVESTMENTS, LLC, D/B/A MOLLY MAID, APPLICANT). Seconded by Alderman Dandrea. All voted Aye; motion carried.
RES. 2018-7357 SPECIAL USE FOR FABU EYES, LLC AT 11113 W. FOREST HOME AVE., SUITE 240	G.5.	Alderman Nelson moved to adopt Resolution No. 2018-7357, A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR AN EYELASH EXTENSION SERVICE BUSINESS USE UPON PROPERTY LOCATED AT 11113 WEST FOREST HOME AVENUE, SUITE 240 (YULIA DA SILVA, OWNER, FABU, LLC, D/B/A FABÚ EYES, APPLICANT). Seconded by Alderman Barber. All voted Aye; motion carried.
RES. 2018-7358 HISTORICAL BARN RECONSTRUCTION IN LIONS LEGEND PARK	G.6.	Alderman Taylor moved to adopt Resolution No. 2018-7358, A RESOLUTION APPROVING A FUNDING AUTHORIZATION FOR THE HISTORICAL BARN RECONSTRUCTION IN LIONS LEGEND PARK PROJECT TO INCLUDE AN ADDITIONAL $40,000 IN CITY RESOURCES (ALDERMAN TAYLOR). Seconded by Alderman Nelson. All voted Aye; motion carried.
BUS STOP ON S. 27TH ST. SOUTH OF	G.7.	Alderman Barber moved to approve Milwaukee County Transit System request to place a bus stop on S. 27th Street south of

NORTHWESTERN MUTUAL WAY		Northwestern Mutual Way and direct staff to inform Milwaukee County Transit System of the City's concerns regarding a future bus stop pad and shelter, and with the understanding that the route would be eliminated on S. Riverwood Boulevard. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.
ORD. 2018-2319 AMEND ORD 2017-2301 TO PROVIDE APPROPRIATIONS FOR A POLICE DRONE	G.8.	Alderman Taylor moved to adopt Ordinance No. 2018-2319, AN ORDINANCE TO AMEND ORDINANCE 2017-2301, AN ORDINANCE ADOPTING THE 2018 ANNUAL BUDGETS FOR THE DONATION FUND FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2018 TO PROVIDE APPROPRIATIONS FOR A POLICE DRONE. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.
PURCHASE OF CAPITAL EQUIPMENT FOR THE POLICE DEPT.	G.9.	Alderwoman Wilhelm moved the request of the Police Department to purchase the following capital items in the 2018 Budget as requested: Personal protection equipment kits for the squads, $2,700; radio console indicator lights, $3,500; uninterruptible power supply battery replacement, $3,100; 7 Remington R870 Shotguns, $7,575; and 6 Taser X-2s with 4-year extended warranty, $11,187. Seconded by Alderman Dandrea. All voted Aye; motion carried.
INTERSECTION EVALUATION W. DREXEL AVE. AND S. 51ST ST.	G.10.	Alderman Dandrea moved to direct staff to negotiate and develop a scope and fee for professional design services related to the improvement of the intersection of S. 51st Street and W. Drexel Avenue with R.A. Smith. Seconded by Alderman Barber. All voted Aye; motion carried.
PURCHASE REPLACEMENT PLAYGROUND EQUIPMENT FOR GLEN MEADOWS PARK	G.11.	Alderwoman Wilhelm moved to approve purchase of three pieces of replacement playground equipment from GameTime for Glen Meadows Park, in the amount of $9,228.11 from the Capital Outlay Contingency appropriations. Seconded by Alderman Barber. All voted Aye; motion carried.
NEW JOB DESCRIPTION FOR LEAD DISPATCHER	G.12.	Alderman Taylor moved to approve the job description for Lead Dispatcher. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.
CONTRACT RENEWAL FOR EMERGENCY NOTIFICATION SYSTEM	G.13.	Alderwoman Wilhelm moved to authorize the Mayor and City Clerk to execute the contract renewing WENS Service Agreement with Inspiron Logistics for the Emergency Notification System for the same annual rate of $9,600 and to authorize release of payment for the first year period of 4/22/2018 through 4/21/2019. Seconded by Alderman Dandrea. All voted

Aye; motion carried.

AMEND MUN. CODE TO ESTABLISH THE FIRST MONDAY OF THE MONTH ST. MARTINS FAIRS FROM 3:00 P.M. TO 7:00 P.M.

G.14. Alderman Nelson moved to direct staff to prepare an ordinance for the April 2, 2018 Common Council meeting amending Municipal Code Chapter 203 to establish the First Monday of the Month St. Martins Fairs from 3:00 p.m. to 7:00 p.m. Seconded by Alderman Barber. All voted Aye; motion carried.

LICENSES AND PERMITS

H. Alderman Taylor moved to approve the following:
Grant Operator license with warning letter from the City Clerk to Tiffany Zebrasky, 230 N. Milwaukee St., Waterford; Christina Elliott-Pipp, 2100 W. Pierce St., Loft 120, Milwaukee;
Grant Class A Combination license, subject to satisfactory inspections, to Dairyland Retail Group, LLC, Agent Elizabeth Evans, 7610 W. Rawson Ave.;
Grant Operator license to Erik Bogust, 11428 W. Swiss St., Franklin; Sherry Orchel, 2120 S 58th St., West Allis; Allison Planton, 14900 W. Wilbur Dr., Unit #1204, New Berlin; Joshua Sobczak, 1512 Menomonee Ave., South Milwaukee;
Hold Operator license application for appearance from Amanda Holterman, S110W14718 Union Church Dr., Muskego.
Seconded by Alderman Nelson. All voted Aye; motion carried.

VOUCHERS AND PAYROLL

I. Alderman Dandrea moved to approve the following:
City vouchers with an ending date of March 15, 2018 in the amount of $4,076,892.10; Payroll dated March 16, 2018 in the amount of $380,884.36 and payments of the various payroll deductions in the amount of $221,377.90, plus City matching payments; and Estimated Payroll dated March 30, 2018 in the amount of $401,000.00 and payments of the various payroll deductions in the amount of $404,000.00, plus City matching payments; and Property tax refunds and payments with an ending date of March 15, 2018 in the amount of $350.14; and the release of payment to Knight Barry in the amount of $1,540,000.00. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

J. Alderman Taylor moved to adjourn the meeting at 7:23 p.m. Seconded by Alderman Barber. All voted Aye; motion carried.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
SLW		4/02/2018
REPORTS & RECOMMENDATIONS	Police Department Donation St. Martin of Tours Parish	ITEM NUMBER G.1.

The City of Franklin Police Department received a $250.00 donation from St. Martin Tours Parish to be earmarked for the Drug Abuse Resistance Education (D.A.R.E.) program.

COUNCIL ACTION REQUESTED

Motion to accept this donation of $250.00 from St. Martin of Tours Parish to be deposited into the Police D.A.R.E. Donation Account.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw MW		4/2/2018
REPORTS & RECOMMENDATIONS	**Adopt the Proposed New Logo for the City of Franklin and Authorize Execution of a $4,500 Development Package with the Zychowicz Design Agency for a New City of Franklin Logo as the Initial Step in the Budgeted Rebranding Project**	ITEM NUMBER G.2.

The Economic Development budget for the City of Franklin has $50,000 appropriated for professional services, and it was anticipated that a new branding strategy and proposal would be part of that effort. With the vacancy of the Economic Development Director position, that overall project has not moved forward but is getting ready to solicit proposals. That overall branding effort needs to move forward, and it can do so effectively while the process for filling the Economic Development Director position is also moving forward.

An initial component that can feed into the branding effort would be developing a new City Logo. In fact, a new logo could be the starting point for proceeding with a branding effort. To that end, the City was presented with a well-conceived and well-designed proposal from Zychowicz Design Agency, whose principal and Creative Director is Gregory Zychowicz, a Franklin resident. Mr. Zychowicz prepared the examples provided purely on speculation, understanding that the City intended to move forward with a rebranding project.

The Mayor has discussed the proposed samples with the Economic Development Commission and encouraged action on the matter. He has also shared the proposed logo with members of the Franklin Business Park Consortium, Tourism Commission, and various other individuals; all of whom have responded favorably. Naturally, the City could solicit multiple agencies to propose multiple logo options; all of which would take more time and more money.

It is requested that the Common Council adopt the proposed new logo and authorize execution of a development package with Zychowicz Design Agency with funding from appropriations set forth within the Economic Development operating budget. Mr. Zychowicz offers three development packages for the City's consideration. The second package for $4,500 is recommended. The additional work available in the third package can be further considered as the rebranding project moves forward. To that end, Mr. Zychowicz has agreed that the additional cost of $2,000 will remain firm for a year should the City elect to add those components to his development work. The final form of the development package agreement would provide the City with copyright and ownership rights to the logo images.

Please note two important aspects of the proposal. **First, the tag line "always thriving" is <u>not</u> part of the logo itself.** It merely shows how the tag line ultimately developed through the branding process could be reflected within the logo. Second, the initial intent would be to <u>not</u> immediately replace all images of the current logo on letter head, signs, and vehicles, for example. Although it could begin to be phase in as opportunity presents itself, for example as new letterhead is ordered, but fully implementing the new image would occur in conjunction with development of the rebranding strategy as ultimately approved by the Common Council.

Accomplishing this first step of selecting a new logo will better position the City to make prompt progress on a rebranding strategy following the appointment of a new Economic Development Director.

Attached to the Council Action Sheet are a couple of examples of the logo. Mr. Zychowicz will be present at the meeting to provide some additional examples of how the logo could work for business cards, letterhead, etc. The intent is for the Common Council to address the policy decision of approving the logo itself. The Mayor and staff will then work with Mr. Zychowicz on the design aspects of laying out the logo on letterhead, envelopes, business cards, etc.

COUNCIL ACTION REQUESTED

Adopt the proposed new logo for the City of Franklin and authorize execution of a development package with Zychowicz Design Agency for $4,500, with funding from appropriations set forth within the Economic Development operating budget, as the initial step in the budgeted rebranding project.

DOA-MWL

current logo

proposed logo

presented by Gregory Zychowicz for the City of Franklin. 01/12/2018

gold color
represents
love and compassion,
courage, passion, magic, wisdom
and prosperity

dark navy color
represents
trust, loyalty,
wisdom,
confidence,
intelligence,
faith and truth

CITY OF
FRANKLIN
always thriving

leaf/tree
represents
strong background,
solid foundation,
history of the region,
and family

F lines
represents
Franklin, growth and industry,
future and thriving economy

Proposal One

Logo

Development and completion of the proposed Logo for the City of Franklin. Creating and providing Logo guide, how to and not to use the Logo. Providing the completed Logo in various art forms, including jpgs, pdfs, tiff, png and Adobe Illustration.

Proposal of two additional concepts if need to.

$3,000

Proposal Two

Full Stationery

Development and completion of the proposed Logo for the City of Franklin. Creating and providing Logo guide, how to and not to use the Logo. Providing the completed Logo in various art forms, including jpgs, pdfs, tiff, png and Adobe Illustration.

Proposal of two additional concepts if need to.

Creating full system stationery, which includes fonts, letterheads, documents, newsletter, folders, all types of envelopes, business cards for all employees of the city. Providing all artwork ready for print and in Word doc. Creating a guide book how each element should be used.

$4,500

Proposal Three

Entire Branding System

Development and completion of the proposed Logo for the City of Franklin. Creating and providing Logo guide, how to and not to use the Logo. Providing the completed Logo in various art forms, including jpgs, pdfs, tiff, png and Adobe Illustration.

Proposal of two additional concepts if need to.

Creating full system stationery which includes fonts, letterheads, documents, newsletter, folders, all types of envelopes, business cards for all employees of the city. Providing all artwork ready for print and in Word doc. Creating a guide book how each element should be used.

Providing guidance and creating art work for all types elements where the logo and new branding might exist such as redesigning police cars, water tower, street signs etc.

$6,500

Mark Luberda

From: Zychowicz Design <zychowiczdesign@gmail.com>
Sent: Friday, January 12, 2018 1:33 PM
To: Mark Luberda; Lisa Huening; Steve Olson
Subject: Branding Proposal for City Of Franklin
Attachments: franklin branding.pdf; gregory zychowicz resume (1).pdf

Categories: Technology Commission

Dear Mayor Olson, Mrs Huening & Mr Luberda

My name is Gregory Zychowicz and I am a new resident of Franklin and a designer.

Attached you will find a proposal to a new branding for the great City Of Franklin i developed. I believe that a great city such as Franklin could be visually bolder and more esthetically pleasing to the current residents and visitors. I understand rebranding a city is not easy but perhaps this is a start.

Im a professional designer and am looking to work with Franklin, designing any catalogs, brochures, banners and any other graphic design our city might need to be designed.

You can view my work here: www.zychowicz.com

I don't know if you already have a designer / art director on staff. Perhaps you have outside agency to help you currently. Hire me either for contract work or full time. I won't disappointed you.

Thank you for your time and am looking forward to hear form you.

Attached is just one concept.

I am also attaching my resume.

thank you.

Gregory Zychowicz
Creative Director

Zychowicz Design Agency
p: 1 (708) 351-5955 | *w:* zychowicz.com

ZYCHOWICZ
DESIGN AGENCY

Gregory Zychowicz
Art Director & Designer - MFA, BA

(708) 351-5955
gregzych@gmail.com

Milwaukee, WI

Portfolio
www.Zychowicz.com

Education
University of Illinois at Chicago (2004-06)
Master of Fine Arts MFA, Graphic Design

Dominican University (2000-04)
Bachelor of Arts, Graphic Design

Technical Software
Adobe InDesign, Illustrator, Photoshop, Bridge, Acrobat, Microsoft Office, Video Edit

Experience

- Managing designers, photographers, retouchers, copywriters, merchandisers
- Strong knowledge in design and typography to design catalogs, brochures, packaging, logos, stationery
- Front-end web design
- CPG (consumer package goods) specialist
- Strategy and development of brand direction, packaging, collateral print materials and marketing pieces
- Manage budgets
- Generating extra income to companies by finding more efficient ways to sell products.
- Ability to manage multiple projects all at once and always meet deadline in fast pace environment
- Print production process from concept to photography to print.

Work History and Responsibility

Alyce Paris, Morton Grove IL (8/16-12/17)
Creative Director

- Rebranded Alyce Paris
- Branded three entities, Harper & Lemon, Kat & Emma and Kalani by Alyce from concept to finished products.
- Designed and furnished new Alyce showroom in Atlanta AmericasMart.
- Completed three full sized catalogs (ranging from 150 to 250 pages) and 4 Look Books.
- Manage illustrators, designers, photographers and production artists on projects.
- Manage copywriters to develop strategies for sales presentations and campaigns
- Finding ways to cut cost from printing to design to staging shows and photoshoots
- Develop presentations and project plans and present with clients.
- Develop processes to create design flow, project flow and server organization.
- Manage budget and time constraints.
- Ensure all catalogs spreads are accurate and ready for print production.
- Foster positive relationships with all internal departments, outside agencies, photographers and vendors.
- Able to think big picture to evolve brand identity through conceptualizing.

ULINE, Pleasant Prairie WI (7/14-8/16)
Senior Graphic Designer

- Created over 50 dynamic Uline catalog covers concepts.
- Created various brochures, sales sheets, 16-24 page pamphlets, postcards, packaging, posters, web materials and other various collateral pieces for the ULINE brand.
- Worked with photographers, Image retouchers and Content teams to develop corporate print materials

Fromm International, Mt. Prospect IL (11/5-7/14)
Senior Graphic Designer

- Responsible for seeing all projects through concept to completion.
- Lead as key art director/ designer to develop CPG and merchandising plans for the following: Ulta, Sally Beauty Supply, Saloncentric (L'Oreal), and Cosmoprof stores (Beauty Systems Group).
- Part of marketing campaigns in key accounts totaling approximately $10MM in incremental annual sales.
- From conception to design and art direction with packaging, advertising ad sales that creatively and consistently reflect the company's brand identity.
- Worked closely with the Marketing, Sales, Sourcing & Planning teams to create promotional and advertising pieces.
- Off-set press check color approval experience.
- Helped develop and coach junior designers and freelance hires.
- Packaging development and re-branding experience.
- Created multiple Buying Guides, catalogs, sales pieces
- Lead role for website development

Over 13 years experience with design and art direction. Out-of-the-box thinker. Passion for creating visually esthetic art. I design with purpose. No challenge is too big. Big picture thinker and doer. Hands-on designer and art director. Lead and manage a team of passionate creative individuals. Multi-tasker, fast and accurate. Brand, print collateral and packaging focus.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw		Apr 2, 2018
REPORTS & RECOMMENDATIONS	**Resolution Authorizing the Issuance of $2,000,000 Taxable Tax Increment project Municipal Special, Limited Revenue Obligation Bond to TI Investors of Franklin Apartments LLC**	**ITEM NUMBER** G. 3.

Background

The November 15, 2017 Developer's Agreement with TI Investors of Franklin Apartments LLC requires the City to deliver to the Developer a Municipal Revenue Obligation in the amount of $2,000,000.

The MRO requires payment to the Developer out of Tax Increment District 3. Only if available increment becomes available does the City obligation become payable.

The MRO carries an interest rate of 4.5%

COUNCIL ACTION REQUESTED

Motion adopting Resolution 2018-____ a Resolution Authorizing the Issuance of $2,000,000 Taxable Tax Increment project Municipal Special, Limited Revenue Obligation Bond to TI Investors of Franklin Apartments LLC

Finance Dept - Paul

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2018-____

A RESOLUTION AUTHORIZING THE ISSUANCE OF $2,000,000 TAXABLE TAX INCREMENT PROJECT MUNICIPAL SPECIAL, LIMITED REVENUE OBLIGATION BOND TO TI INVESTORS OF FRANKLIN APARTMENTS LLC

WHEREAS the City of Franklin, Wisconsin (the "City") has created its Tax Incremental District No. 3 (the "TID") for the purpose of promoting mixed-use development in the City; and

WHEREAS in order to further its mixed-use development efforts in the TID, the City has entered into a Development Agreement with TI Investors of Franklin Apartments, LLC. (the "Developer") dated November 15, 2017 (the "Development Agreement"); and

WHEREAS pursuant to Section 66.0621 of the Wisconsin Statutes and the terms of the Development Agreement, the City is to issue to the Developer a taxable tax increment revenue obligation bond payable solely from certain tax increment revenues generated from the Developer's property identified in the Development Agreement within the TID which are appropriated by the Common Council;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Franklin, Wisconsin, as follows:

Section 1. Authorization of Revenue Bond. For the purpose of financing mixed-use development projects in the TID by reimbursing the Developer for certain costs as provided in the Development Agreement, the City shall issue its "Taxable Tax Increment Project Municipal Special, Limited Revenue Obligation Bond" (the "Bond") to the Developer pursuant to Section 66.0621 of the Wisconsin Statutes in consideration for the obligations undertaken by the Developer under the Development Agreement.

The Bond shall be in the principal amount of $2,000,000 or such lesser amount as is provided in the Development Agreement. The Bond shall be dated and bear interest at the rate or rates, such interest being payable on the dates, set forth in the Development Agreement. The Bond shall mature in installments on the dates and in the amounts set forth in the Development Agreement and principal and interest thereon shall be payable solely from the sources and only to the extent provided in the Development Agreement, all of the provisions of which are hereby incorporated by reference. The Bond shall be subject to prepayment as set forth in the Development Agreement.

The schedule of payments on the Bond is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bond shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City, and sealed with the corporate seal of the City, or a facsimile thereof.

The Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and the revenues pledged to such Fund pursuant to this Resolution.

Section 2. Form of Bond. The Bond shall be in substantially the form set forth on Exhibit E to the Development Agreement.

Section 3. Payable Solely From Revenues. The Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund as hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and from the revenues pledged to such fund, and shall be payable solely from the Available Tax Increment (as defined in the Development Agreement) which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the Common Council to the payment of the Bond (hereinafter referred to as "Revenues").

As stated above, the application of the Available Tax Increment to payment of the Bond is subject to future annual appropriation by the Common Council, and is further subject to all the conditions set forth in the Development Agreement.

Section 4. Special Redemption Fund. For the purpose of the application and proper allocation of the Revenues, and to secure the payment of the principal of and interest on the Bond, the Special Redemption Fund is hereby created and shall be used solely for the purpose of paying principal of and interest on the Bond in accordance with the provisions of the Bond and this Resolution.

Uninvested money in the Special Redemption Fund shall be kept on demand deposit with such bank or banks as may be designated from time to time by the City as public depositories under the laws of Wisconsin. Such deposits of Special Redemption Fund money shall be secured to the fullest extent required by the laws of Wisconsin and the general investment policy of the City.

Money in the Special Redemption Fund, if invested, shall be invested in direct obligations of, or obligations guaranteed as to principal and interest by, the United States of America, or in certificates of deposit secured by such obligations and issued by a state or national bank which is a member of the Federal Deposit Insurance Corporation and is authorized to transact business in the State of Wisconsin, maturing not later than the date such money must be transferred to make payments on the Bond, or deposited in the local government pooled-investment fund. All income from such investments shall be deposited in the Special Redemption Fund. Such investments shall be liquidated at any time when it shall be necessary to do so to provide money for any of the purposes for the Special Redemption Fund.

All Revenues shall be deposited in the Special Redemption Fund, and no other fund is created by this Resolution.

Section 5. Application of Revenues to Payment of the Bond. Revenues shall be applied to payment of principal and interest on the Bond in the order of priority and manner set forth in the Development Agreement, subject to the conditions set forth in the Development Agreement

and only to the extent set forth in the Development Agreement, the provisions of which are hereby incorporated by reference.

Section 6. Persons Treated as Owners; Transfer of Bond. The City Treasurer shall keep books for the registration and for the transfer of the Bond. The person in whose name the Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of principal on the Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

To the extent permitted by the Development Agreement, the Bond may be transferred or assigned by the registered owner thereof, by surrender of the Bond at the office of the City Treasurer accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer or assignment, the City Treasurer shall record the name of the transferee or assignee in the registration book and note such transfer or assignment on the Bond and re-issue the Bond (or a new Bond or Bonds of like aggregate principal amount and maturity).

Section 7. General Authorizations. The Mayor and City Clerk and the appropriate deputies and officials of the City in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the City under the Development Agreement and the Bond.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of the Bond), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the City.

Section 8. Severability of Invalid Provisions. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining sections, paragraphs and provisions of this Resolution.

Section 9. Effective Date. This Resolution shall be effective immediately upon its passage and approval.

Adopted and approved this _____ day of _____, 2018.

APPROVED:

_____
Stephen R Olson, Mayor

ATTEST:

_____
Sandra L. Wesolowski, City Clerk

AYES____NOES____ABSENT____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF MILWAUKEE
CITY OF FRANKLIN

TAXABLE TAX INCREMENT PROJECT MUNICIPAL SPECIAL, LIMITED REVENUE OBLIGATION BOND ("Bond")

Number	Date of Original Issuance	Amount
1	February 23, 2018	$2,000,000.00

FOR VALUE RECEIVED, the City of Franklin, Milwaukee County, Wisconsin (the "**City**"), promises to pay to TI Investors of Franklin Apartments LLC (the "**Developer**"), or registered assigns, but only in the manner, at the times, from the source of revenue and to the extent hereinafter provided, the principal amount of Two Million Dollars ($2,000,000), with interest payable at the rate of 4.5% per annum, said interest rate and this Bond subject to the terms and provisions of the Development Agreement between the City and Developer, dated November 15, 2017.

This Bond shall be payable in installments of principal and interest due on March 1 (the "**Payment Dates**") in each of the years and in the amounts set forth on the debt service schedule attached hereto as Schedule 1.

This Bond has been issued to finance a project within the City's Tax Incremental District No. 3, pursuant to Article XI, Section 3 of the Wisconsin Constitution and Chapters 66 and 67, as applicable, of the Wisconsin Statutes and acts supplementary thereto, and is payable only from the income and revenues herein described, which income and revenues have been set aside as a special fund for that purpose and identified as the "Special Redemption Fund" provided for under the Resolution adopted on November 21, 2017, by the Common Council of the City (the "**Resolution**"). This Bond is issued pursuant to the Resolution and pursuant to the terms and conditions of the Tax Incremental District Development Agreement dated as of November 15, 2017 between the City and the Developer ("**Development Agreement**"). This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory limitation or provision. This Bond shall be payable solely from Available Tax Increments generated by the Real Estate and appropriated by the Common Council to the payment of this Bond (the "**Revenues**"). Reference is hereby made to the Resolution and the Development Agreement for a more complete statement of the revenues from which and conditions and limitations under which this Bond is payable and the general covenants and provisions pursuant to which this Bond has been issued. The Resolution and Development Agreement are incorporated herein by this reference. All capitalized terms that are not otherwise defined in this Bond shall take on the meaning given to such terms in the Development Agreement.

If on any Payment Date there shall be insufficient Revenues appropriated to pay the principal due on this Bond, the amount due but not paid shall be deferred. If on any Bond Payment Date there shall be insufficient Revenues appropriated to pay the interest due on this Bond, the amount due but not paid shall be deferred, provided however, that interest shall not compound on any unpaid amounts. The deferred principal and interest shall be payable on the

next Payment Date to the extent the City has Available Tax Increment until the Final Payment Date (as defined below). The City shall have no obligation to pay any amount of this Bond which remains unpaid after the Final Payment Date. The owner of this Bond shall have no right to receive payment of any deferred amounts, unless there are available Revenues which are appropriated by the Common Council to principal payment of this Bond. If, in any calendar year, the Revenues exceed the amount payable in that year on the Bond ("**Surplus Increment**"), the City may, subject to appropriation of such payment by the Common Council, apply the Surplus Increment to prepayment of principal on the Bond. The "**Final Payment Date**" is March 1, 2025.

At the option of and in the sole discretion of the City, this Bond is subject to prepayment in whole or in part at any time.

The City makes no representation or covenant, express or implied, that the Tax Increments or other Revenues will be sufficient to pay, in whole or in part, the amounts which are or may become due and payable hereunder.

The City's payment obligations hereunder are subject to appropriation, by the Common Council, of Tax Increments to make principal payments due on this Bond. In addition, as provided in Article II of the Development Agreement, the total principal amount to be paid shall in no event exceed $2,000,000. When that amount of Revenue has been appropriated and applied to payment of this Bond, the Bond shall be deemed to be paid in full and discharged, and the City shall have no further obligation with respect hereto. Further, as provided in Article II Section D. of the Development Agreement, the City shall have no obligation to make payments on this Bond in the event the Developer is in default under any of the terms and conditions of the Development Agreement.

This Bond is a special, limited revenue obligation and not a general obligation of the City and is payable by the City only from the sources and subject to the qualifications stated or referenced herein. This Bond is not a general obligation of the City, and neither the full faith and credit nor the taxing powers of the City are pledged to the payment of the principal or interest of this Bond. Further, no property or other asset of the City, except the above-referenced Revenues, is or shall be a source of payment of the City's obligations hereunder.

This Bond is issued by the City pursuant to, and in full conformity with, the Constitution and laws of the State of Wisconsin.

This Bond may be transferred or assigned, in whole or in part, only with the consent of the City. Interests in this Bond may not be split, divided or apportioned. In order to transfer or assign the Bond, the transferee or assignee shall surrender the same to the City either in exchange for a new, fully-registered municipal revenue obligation or for transfer of this Bond on the registration records for the Bond maintained by the City. Each permitted transferee or assignee shall take this Bond subject to the foregoing conditions and subject to all provisions stated or referenced herein and in the Development Agreement.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time.

IN WITNESS WHEREOF, the Common Council of the City of Franklin has caused this Bond to be signed on behalf of the City by its duly qualified and acting Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

City of Franklin

_____

Stephen R. Olson, Mayor

(CITY SEAL)

_____

Sandra L. Wesolowski, City Clerk

Schedule 1 of Bond Payment Schedule

Subject to the City's actual receipt of Available Tax Increment and the terms and conditions of the Development Agreement, the City shall make the following payments on the Bond to the Developer:

Payment Date	**Bond Payment**
March 1, 2019	$400,000
March 1, 2020	$500,000
March 1, 2021	$500,000
March 1, 2022	$600,000
Total	$2,000,000

REGISTRATION PROVISIONS

This Bond shall be registered in registration records kept by the City Clerk of the City of Franklin, Milwaukee County, Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this Bond may thereafter be transferred only upon presentation of this Bond together with a written instrument of transfer approved by the City and duly executed by the Registered Owner or his or her or its attorney, such transfer to be made on such records and endorsed hereon.

Date of Registration	Name of Registered Owner	Signature of City Clerk
February 23, 2018	TI Investors of Franklin Apartments LLC	

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw		Apr 2, 2018
REPORTS & RECOMMENDATIONS	**Resolution Authorizing the Issuance of $3,500,000 Taxable Tax Increment project Municipal Special, Limited Revenue Obligation Bond to BPC Master Developer Manager, Inc dated April 2, 2018**	**ITEM NUMBER** G. 4.

Background

The February 18, 2018 Developer's Agreement for Ballpark Commons requires the City to deliver to the Developer a Municipal Revenue Obligation in the amount of $3.5 million by April 1, 2018.

The MRO requires payment to the Developer out of Tax Increment in the District. Only if available increment becomes available does the City obligation become payable.

The MRO carries an interest rate of 5.5%

COUNCIL ACTION REQUESTED

Motion adopting Resolution 2018-____ a Resolution Authorizing the Issuance of $3,500,000 Taxable Tax Increment project Municipal Special, Limited Revenue Obligation Bond to BPC Master Developer Manager, Inc dated April 2, 2018

Finance Dept - Paul

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2018-____

A RESOLUTION AUTHORIZING THE ISSUANCE OF $3,500,000 TAXABLE TAX INCREMENT PROJECT MUNICIPAL SPECIAL, LIMITED REVENUE OBLIGATION BOND TO BPC MASTER DEVELOPER MANAGER, INC DATED APRIL 2, 2018

WHEREAS the City of Franklin, Wisconsin (the "City") has created its Tax Incremental District No. 5 (the "TID") for the purpose of promoting mixed-use development in the City; and

WHEREAS in order to further its mixed-use development efforts in the TID, the City has entered into a Development Agreement with BPC Master Developer, LLC. (the "Developer") dated February 19, 2018 (the "Development Agreement"); and

WHEREAS pursuant to Section 66.0621 of the Wisconsin Statutes and the terms of the Development Agreement, the City is to issue to the Developer a taxable tax increment revenue obligation bond payable solely from certain tax increment revenues generated from the Developer's property identified in the Development Agreement within the TID which are appropriated by the Common Council;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Franklin, Wisconsin, as follows:

Section 1. Authorization of Revenue Bond. For the purpose of financing mixed-use development projects in the TID by reimbursing the Developer for certain costs as provided in the Development Agreement, the City shall issue its "Taxable Tax Increment Project Municipal Special, Limited Revenue Obligation Bond" (the "Bond") to the Developer pursuant to Section 66.0621 of the Wisconsin Statutes in consideration for the obligations undertaken by the Developer under the Development Agreement.

The Bond shall be in the principal amount of $3,500,000 or such lesser amount as is provided in the Development Agreement. The Bond shall be dated and bear interest at the rate or rates, such interest being payable on the dates, set forth in the Development Agreement. The Bond shall mature in installments on the dates and in the amounts set forth in the Development Agreement and principal and interest thereon shall be payable solely from the sources and only to the extent provided in the Development Agreement, all of the provisions of which are hereby incorporated by reference. The Bond shall be subject to prepayment as set forth in the Development Agreement.

The schedule of payments on the Bond is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bond shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City, and sealed with the corporate seal of the City, or a facsimile thereof.

The Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and the revenues pledged to such Fund pursuant to this Resolution.

Section 2. Form of Bond. The Bond shall be in substantially the form set forth on Exhibit E to the Development Agreement.

Section 3. Payable Solely From Revenues. The Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund as hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and from the revenues pledged to such fund, and shall be payable solely from the Available Tax Increment (as defined in the Development Agreement) which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the Common Council to the payment of the Bond (hereinafter referred to as "Revenues").

As stated above, the application of the Available Tax Increment to payment of the Bond is subject to future annual appropriation by the Common Council, and is further subject to all the conditions set forth in the Development Agreement.

Section 4. Special Redemption Fund. For the purpose of the application and proper allocation of the Revenues, and to secure the payment of the principal of and interest on the Bond, the Special Redemption Fund is hereby created and shall be used solely for the purpose of paying principal of and interest on the Bond in accordance with the provisions of the Bond and this Resolution.

Uninvested money in the Special Redemption Fund shall be kept on demand deposit with such bank or banks as may be designated from time to time by the City as public depositories under the laws of Wisconsin. Such deposits of Special Redemption Fund money shall be secured to the fullest extent required by the laws of Wisconsin and the general investment policy of the City.

Money in the Special Redemption Fund, if invested, shall be invested in direct obligations of, or obligations guaranteed as to principal and interest by, the United States of America, or in certificates of deposit secured by such obligations and issued by a state or national bank which is a member of the Federal Deposit Insurance Corporation and is authorized to transact business in the State of Wisconsin, maturing not later than the date such money must be transferred to make payments on the Bond, or deposited in the local government pooled-investment fund. All income from such investments shall be deposited in the Special Redemption Fund. Such investments shall be liquidated at any time when it shall be necessary to do so to provide money for any of the purposes for the Special Redemption Fund.

All Revenues shall be deposited in the Special Redemption Fund, and no other fund is created by this Resolution.

Section 5. Application of Revenues to Payment of the Bond. Revenues shall be applied to payment of principal and interest on the Bond in the order of priority and manner set forth in the Development Agreement, subject to the conditions set forth in the Development Agreement

and only to the extent set forth in the Development Agreement, the provisions of which are hereby incorporated by reference.

Section 6. Persons Treated as Owners; Transfer of Bond. The City Treasurer shall keep books for the registration and for the transfer of the Bond. The person in whose name the Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of principal on the Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

To the extent permitted by the Development Agreement, the Bond may be transferred or assigned by the registered owner thereof, by surrender of the Bond at the office of the City Treasurer accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer or assignment, the City Treasurer shall record the name of the transferee or assignee in the registration book and note such transfer or assignment on the Bond and re-issue the Bond (or a new Bond or Bonds of like aggregate principal amount and maturity).

Section 7. General Authorizations. The Mayor and City Clerk and the appropriate deputies and officials of the City in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the City under the Development Agreement and the Bond.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of the Bond), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the City.

Section 8. Severability of Invalid Provisions. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining sections, paragraphs and provisions of this Resolution.

Section 9. Effective Date. This Resolution shall be effective immediately upon its passage and approval.

Adopted and approved this _____ day of _____, 2018.

APPROVED:

_____
Stephen R Olson, Mayor

ATTEST:

_____
Sandra L. Wesolowski, City Clerk

AYES____NOES____ABSENT____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF MILWAUKEE
CITY OF FRANKLIN

TAXABLE TAX INCREMENT PROJECT MUNICIPAL SPECIAL, LIMITED REVENUE OBLIGATION BOND ("**Bond**")

Number	Date of Original Issuance	Amount
1	April 2, 2018	$3,500,000.00

FOR VALUE RECEIVED, the City of Franklin, Milwaukee County, Wisconsin (the "**City**"), promises to pay to BPC Master Developer Manager, Inc (the "**Developer**"), or registered assigns, but only in the manner, at the times, from the source of revenue and to the extent hereinafter provided, the principal amount of Three Million, Five Hundred Thousand Dollars ($3,500,000.00), with interest payable at the rate of 5.5 % per annum, said interest rate and this Bond subject to the terms and provisions of the Development Agreement between the City and BPC Master Developer, LLC, dated February 19, 2018.

This Bond shall be payable in installments of principal and interest due on March 1 (the "**Payment Dates**") in each of the years and in the amounts set forth on the debt service schedule attached hereto as Schedule 1.

This Bond has been issued to finance a project within the City's Tax Incremental District No. 5, pursuant to Article XI, Section 3 of the Wisconsin Constitution and Section 66.0621, as applicable, of the Wisconsin Statutes and acts supplementary thereto, and is payable only from the income and revenues herein described, which income and revenues have been set aside as a special fund for that purpose and identified as the "Special Redemption Fund" provided for under the Resolution adopted on April 2, 2018, by the Common Council of the City (the "**Resolution**"). This Bond is issued pursuant to the Resolution and pursuant to the terms and conditions of the Tax Incremental District No. 5 Development Agreement dated as of February 19, 2018 between the City and the Developer ("**Development Agreement**"). This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory limitation or provision. This Bond shall be payable solely from Available Tax Increments generated by the Increment Property and appropriated by the Common Council to the payment of this Bond (the "**Revenues**"). Reference is hereby made to the Resolution and the Development Agreement for a more complete statement of the revenues from which and conditions and limitations under which this Bond is payable and the general covenants and provisions pursuant to which this Bond has been issued. The Resolution and Development Agreement are incorporated herein by this reference. All capitalized terms that are not otherwise defined in this Bond shall take on the meaning given to such terms in the Development Agreement.

If on any Payment Date there shall be insufficient Revenues appropriated to pay the principal due on this Bond, the amount due but not paid shall be deferred. If on any Bond Payment Date there shall be insufficient Revenues appropriated to pay the interest due on this

Bond, the amount due but not paid shall be deferred, provided however, that interest shall not compound on any unpaid amounts. The deferred principal and interest shall be payable on the next Payment Date to the extent the City has Available Tax Increment until the Final Payment Date (as defined below). The City shall have no obligation to pay any amount of this Bond which remains unpaid after the Final Payment Date. The owner of this Bond shall have no right to receive payment of any deferred amounts, unless there are available Revenues which are appropriated by the Common Council to principal payment of this Bond. If, in any calendar year, the Revenues exceed the amount payable in that year on the Bond ("**Surplus Increment**"), the City may, subject to appropriation of such payment by the Common Council, apply the Surplus Increment to prepayment of principal on the Bond. The "**Final Payment Date**" is March 1, 2037.

At the option of and in the sole discretion of the City, this Bond is subject to prepayment in whole or in part at any time.

The City makes no representation or covenant, express or implied, that the Available Tax Increments or other Revenues will be sufficient to pay, in whole or in part, the amounts which are or may become due and payable hereunder.

The City's payment obligations hereunder are subject to appropriation, by the Common Council, of Available Tax Increments to make principal and interest payments due on this Bond. In addition, as provided in Article II of the Development Agreement, the total principal amount to be paid shall in no event exceed $3,500,000.00. When that amount of Revenue has been appropriated and applied to payment of principal of this Bond, the Bond shall be deemed to be paid in full and discharged, and the City shall have no further obligation with respect hereto. Further, as provided in Article II Section G. of the Development Agreement, the City shall have no obligation to make payments on this Bond in the event the Developer is in default under any of the terms and conditions of the Development Agreement.

This Bond is a special, limited revenue obligation and not a general obligation of the City and is payable by the City only from the sources and subject to the qualifications stated or referenced herein. This Bond is not a general obligation of the City, and neither the full faith and credit nor the taxing powers of the City are pledged to the payment of the principal or interest of this Bond. Further, no property or other asset of the City, except the above-referenced Revenues, is or shall be a source of payment of the City's obligations hereunder.

This Bond is issued by the City pursuant to, and in full conformity with, the Constitution and laws of the State of Wisconsin.

This Bond may be transferred or assigned, in whole or in part, only with the consent of the City. Interests in this Bond may not be split, divided or apportioned. In order to transfer or assign the Bond, the transferee or assignee shall surrender the same to the City either in exchange for a new, fully-registered municipal revenue obligation or for transfer of this Bond on the registration records for the Bond maintained by the City. Each permitted transferee or assignee shall take this Bond subject to the foregoing conditions and subject to all provisions stated or referenced herein and in the Development Agreement.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time.

IN WITNESS WHEREOF, the Common Council of the City of Franklin has caused this Bond to be signed on behalf of the City by its duly qualified and acting Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

City of Franklin

_____

Stephen R. Olson, Mayor

(CITY SEAL)

_____

Sandra L. Wesolowski, City Clerk

Schedule 1 of Bond Payment Schedule

Subject to the City's actual receipt of Available Tax Increment and the terms and conditions of the Development Agreement, the City shall make the following payments on the Bond to the Developer:

Payment Date	**Bond Payment**
March 1, 2023	**$250,000**
March 1, 2024	**$250,000**
March 1, 2025	**$250,000**
March 1, 2026	**$250,000**
March 1, 2027	**$250,000**
March 1, 2028	**$250,000**
March 1, 2029	**$250,000**
March 1, 2030	**$250,000**
March 1, 2031	**$300,000**
March 1, 2032	**$300,000**
March 1, 2033	**$300,000**
March 1, 2034	**$300,000**
March 1, 2035	**$300,000**
Total	**$3,500,000**

REGISTRATION PROVISIONS

This Bond shall be registered in registration records kept by the City Clerk of the City of Franklin, Milwaukee County, Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this Bond may thereafter be transferred only upon presentation of this Bond together with a written instrument of transfer approved by the City and duly executed by the Registered Owner or his or her or its attorney, such transfer to be made on such records and endorsed hereon.

Date of Registration	Name of Registered Owner	Signature of City Clerk
April 2, 2018	BPC Master Developer Manager, Inc	

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw MWL		4/2/2018
REPORTS & RECOMMENDATIONS	Authorize Payment of the Invoice from, and Release of the Check to, Quarles & Brady, LLP, in the amount of $25,176.58, for Their Services as Special Counsel in the Negotiations of a Development Agreement for Ball Park Commons	ITEM NUMBER G. 5.

The Common Council recently approved a development agreement that for the Ball Park Commons. To complete effort of the finalizing the development agreement, the Common Council adopted a motion to authorize staff to retain special legal counsel to assist in the review, preparation and negotiation of a development agreement, as discussed in closed session.

Attorney Douglas Buck was selected in that role and an estimated amount for the arrangement was inherent in the approval based upon the best estimate of the remaining work to be completed. The final bill from Quarles and Brady and Attorney Buck has been received and the total amount of $25,176.58 slightly exceeds the initially anticipated amount.

As such, prior to paying the invoice the matter is begin brought back to the Common Council for authorization to pay the full amount. Staff supports and recommends paying the invoice as presented for the following reasons.

- The City Attorney and Director of Administration both agree that the final product involved significantly more work than initially anticipated when the engagement was first proposed. This is partly because the details often take the greatest amount of time to iron out and more details remained than were anticipated. Additionally, special counsel was able to use his experience in this area to incorporate additional terms and risk protections that had not yet been considered by the prior Economic Development Director who was leading the discussions prior to Attorney Buck's participation.
- Most of the addendums needed to be drafted and finalized as well.
- A portion of the cost not anticipated was for some additional work performed by Attorney Speckhard (also with Quarles & Brady) who also advises the City on financial and bonding matters. Attorney Buck and the Finance Director used her expertise to help ensure the Development Agreement remained consistent with the process that would be used and the requirements that would be part of the borrowing to support the project.
- Attorney Buck did provide a discount in the final invoice of $2,836.30 reducing the total charge from $28,012.88 to $25,176.58.

For these reasons, the City Attorney and Director of Administration recommend the Common Council authorize payment of the invoice from, and release of the check to, Quarles & Brady, in the amount of $25,176.58, for their services as special counsel in the negotiations of a development agreement for Ball Park Commons.

COUNCIL ACTION REQUESTED

Authorize payment of the invoice from, and release of the check to, Quarles & Brady, LLP, in the amount of $25,176.58, for their services as special counsel in the negotiations of a development agreement for Ball Park Commons.

DOA-MWL

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw		4/02/2018
REPORTS AND RECOMMENDATIONS	**Request approval to accept a no-match grant in the amount of $1,000 from Walmart Community Grants (Franklin Store #1551) for the purchase tools, equipment, and training for the Franklin Fire Department Dive Team.**	ITEM NUMBER G.6.

The Dive Squad was endorsed by the Common Council in July of 2017. Formal recognition of the team by Franklin's elected officials has allowed the Department to pursue alternative funding sources for SCUBA equipment and additional training.

Since its inception, the team has operated at minimal cost to the taxpayers. Previously, the Department had operated largely with a cache of donated or borrowed equipment, offset by modest capital outlay requests.

In order to continue to be able to provide an effective response that is also safe for team members, the Department continues to improve its equipment and training level; and can now be viewed as a true regional asset on par with any such team in the State.

The Department applied repeatedly applied for a grant though Walmart Corporation, which provides grant funding for Fire and Police Departments and other public safety agencies.

The Department recently received notification that Walmart Community Grants approved a $1,000.00 grant in support of the Department's Dive Team on behalf of Franklin Walmart Store #1551.

The grant will be used to support Dive Team tools, equipment, and training.

COUNCIL ACTION REQUESTED

Request Common Council approval to authorize acceptance of a grant in the amount of $1,000.00 from Walmart Community Grants to be used to support Dive Team training and operations.

Fire:

Adam Remington

From: Shawn Ganser <shawnganser@gmail.com>
Sent: Friday, March 2, 2018 6:57 AM
To: Adam Remington; Patrick Hays; Tony Psicihulis
Subject: Fwd: Walmart Facility# 1551 Community Grant Request Status: Request ID 40001801

Sent from my iPhone

Begin forwarded message:

> **From:** cgadmin@cybergrants.com
> **Date:** March 1, 2018 at 9:18:41 PM CST
> **To:** shawnganser@gmail.com
> **Subject: Walmart Facility# 1551 Community Grant Request Status: Request ID 40001801**
>
> Dear Grantseeker,
>
> Congratulations! Facility # 1551 has recommended your Community Grant application, Request ID 40001801, to receive a $1,000.00 grant.
>
> Please allow 4-6 weeks for delivery. If you do not receive your check in that time, please contact the facility manager to make further inquiries. For your reference we have provided the check information and address below:
>
> Invoice # 47296797
> Address:
> 8901 W Drexel Ave
> Franklin, WI 53132
>
> You will also receive a final confirmation notice once the application has passed final review with the additional payment details, but we wanted to keep you informed on the status of your request.
>
> We appreciate your efforts to help people live better and wish you success.
>
> Sincerely,
>
> The Walmart Community Grants Team
>
> CG/JMAIL/122087099

Adam Remington

From: Shawn Ganser <shawnganser@gmail.com>
Sent: Friday, March 2, 2018 6:57 AM
To: Adam Remington; Patrick Hays; Tony Psicihulis
Subject: Fwd: Walmart Facility# 1551 Community Grant Request Status: Request ID 40001801

Sent from my iPhone

Begin forwarded message:

From: cgadmin@cybergrants.com
Date: March 1, 2018 at 9:18:41 PM CST
To: shawnganser@gmail.com
Subject: Walmart Facility# 1551 Community Grant Request Status: Request ID 40001801

Dear Grantseeker,

Congratulations! Facility # 1551 has recommended your Community Grant application, Request ID 40001801, to receive a $1,000.00 grant.

Please allow 4-6 weeks for delivery. If you do not receive your check in that time, please contact the facility manager to make further inquiries. For your reference we have provided the check information and address below:

Invoice # 47296797
Address:
8901 W Drexel Ave
Franklin, WI 53132

You will also receive a final confirmation notice once the application has passed final review with the additional payment details, but we wanted to keep you informed on the status of your request.

We appreciate your efforts to help people live better and wish you success.

Sincerely,

The Walmart Community Grants Team

CG/JMAIL/122087099

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APPROVAL SLW	REQUEST FOR COUNCIL ACTION	MEETING DATE April 2, 2018
Reports and Recommendations	Ordinance Amendment to update Chapter 169, License and Permits associated with the Health Department	ITEM NUMBER G. 7.

Background: License fees fully fund the health department inspection services. Most license fees have not been increased in 9 years (2009). The 2018 city budget increased city sanitarian staff time by 50% from a single sanitarian at 0.6 FTE to 2 part-time sanitarians at 0.8 FTE and 0.1 FTE respectively.

Analysis: An ordinance amendment has been prepared for approval to fund inspection services. No tax level funds are incorporated in the proposed license fees. Other jurisdictions fully fund inspection services through license fees. The increased ordinance amendment fees would to fully fund sanitarian services. Local businesses must be licensed in order to operate in Wisconsin and reimburse the city for required inspection services. Proposed fees are marginally higher than adjacent jurisdictions. Fees are also slightly higher if compared to the inflation rate over the past 9 years.

Options: 1. Approve the proposed ordinance amendment to update Chapter 169 License and Permits
2. Reject the proposed ordinance amendment to update Chapter 169 License and Permits

Recommendation: The Director of Health and Human Services recommends approval of the ordinance amendment to update Chapter 169, License and Permits.

Fiscal Note: Based on current license types and permits, the proposed license fees for retail food establishments, restaurants, public swimming pools, hotels/motels, school kitchens would generate $75,000 for the 2018-2019 license period. Program costs associated with inspection services, including the 10% annual payment to the WI Department of Agriculture, Trade, and Consumer Protection, are estimated at $76,000.

COUNCIL ACTION REQUESTED

The Director of Health and Human Services requests approval of the ordinance amendment to update Chapter 169, License and Permits associated with the health department.

Health Department-WW

	Franklin Chapter 169, Licenses and Permits		
Ch 138	**Health Department**	**Current Fees**	**Proposed Fees**
	[Amended 12/1/1998 by Ord No. 98-1521; 12/15/98 by Ord No 98-1526; 2/3/09 by Ord No. 2009-166; 4/7/09 by Ord No. 2009-1969; 11/18/2014 by Ord. No. 2014-2154; 6/6/2017 by Ord. No. 2017-2275]		
	Retail Food Establishment License Fees		
	Food sales greater than $1 million and process potentially hazardous foods (TCS foods)	$ 1,270.00	$1,514.50
	Food sales at least $25,000 and less than $1 million and process potentially hazardous foods (TCS foods)	$ 522.00	$733.50
	Food sales of at least $25,000 and processes non-potentially hazardous foods (non-TCS foods)	$ 346.00	$503.00
	Food sales less than $25,000 and processes food - potentially hazardous (TCS) or non-potentially hazardous food (non-TCS)	$ 157.00	$256.00
	Not engaged in food processing	$ 130.00	$219.50
	Retail Food Establishment Pre-inspection Fees		
	Food sales greater than $1 million and process potentially hazardous foods (TCS foods)	$ 445.00	no change
	Food sales at least $25,000 and less than $1 million and process potentially hazardous foods (TCS foods)	$ 210.00	no change
	Food sales of at least $25,000 and process non-potentially hazardous foods (non-TCS foods)	$ 145.00	no change
	Food sales less than $25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous food (non-TCS)	$ 115.00	no change
	Not engaged in food processing	$ 75.00	no change
	Retail Food Establishment Reinspection Fee		
	Food sales greater than $1 million and process potentially hazardous foods (TCS foods)	$ 75.00	$250.00
	Food sales at least $25,000 and less than $1 million and process potentially hazardous foods (TCS foods)	$ 75.00	$200.00
	Food sales of at least $25,000 and process non-potentially hazardous foods (non-TCS foods)	$ 75.00	$150.00
	Food sales less than $25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous food (non-TCS)	$ 75.00	$125.00
	Not engaged in food processing	$ 75.00	no change
	Restaurant/ Mobile License-Fees		
	Prepackaged	$ 203.00	$315.50
	Simple full service	$ 313.00	$460.00

Ch 138	Health Department	Current Fees	Proposed Fees
	Moderate full service	$ 424.00	$505.00
	Complex full service	$ 566.00	$711.00
	Additional prep area	$ 120.00	no change
	Restaurant Pre-inspection Fees		
	Prepackaged	$ 115.00	no change
	Simple full service	$ 150.00	no change
	Moderate full service	$ 250.00	no change
	Complex full service	$ 350.00	no change
	Restaurant Reinspection Fees		
	Prepackaged	$ 125.00	no change
	Simple full service	$ 150.00	no change
	Moderate full service	$ 200.00	no change
	Complex full service	$ 250.00	no change
	Restaurant and Retail Miscellaneous License or Service Fees		
	Operating without a license	$ 749.00	no change
	Operating without a certified food manager	$ 150.00	no change
	Late License application	$ 85.00	no change
	Duplicate License	$ 15.00	no change
	Temporary and Mobile Licenses or Fees		
	Mobile Retail License Fee (Franklin only)	$ 150.00	$170.00
	Temporary Restaurant License Fee (Franklin only)	$ 150.00	$170.00
	Mobile Retail Inspection Fee - (State Licensed)	$ 75.00	no change
	Mobile Restaurant Inspection Fee - (State Licensed)	$ 125.00	no change
	Temporary Restaurant Inspection Fee - (State Licensed)	$ 125.00	no change
	Temporary or Mobile Late Application Fee	$85.00	no change
	Retail Service Base License Fee	$ 150.00	no change
	School Kitchen/Department of Public Instruction Inspection-Fees		
	Production kitchen site	$ 579.00	no change
	Satellite kitchen site	$ 243.00	no change
	School pre-inspection	$ 250.00	no change
	School reinspection	$ 200.00	no change
	School late license application	$ 85.00	void
	School duplicate license	$ 15.00	void
	Swimming Pool Licenses Fees		

Ch 138	Health Department	Current Fees	Proposed Fees
	Swimming pool license	$ 317.00	$465.00
	Swimming pool pre-inspection	$ 150.00	no change
	Swimming pool reinspection	$ 75.00	$125.00
	Swimming pool late application	$ 85.00	no change
	Swimming pool duplicate license	$ 15.00	no change
	Whirlpool license	$ 317.00	$465.00
	Operating without a license	$ 749.00	no change
	Hotel/Motel Licenses Fees		
	Hotel/Motel base license (5 to 30 rooms)	$ 270.00	$404.00
	Hotel/Motel base license (31 to 99 rooms)	$ 388.00	$558.00
	Hotel/Motel base license (100-1999 rooms)	$ 525.00	$738.00
	Hotel/Motel base license (200+ rooms)		$900.00
	Hotel/Motel pre-inspection	$ 380.00	no change
	Hotel/Motel reinspection	$ 230.00	no change
	Hotel/Motel late application	$ 85.00	no change
	Hotel/Motel duplicate permit	$ 15.00	no change
	Operating without a license	$ 749.00	no change

STATE OF WISCONSIN CITY OF FRANKLIN MILWAUKEE COUNTY

ORDINANCE NO. 2018-_____

AN ORDINANCE TO AMEND §169-1. OF THE MUNICIPAL CODE, "LICENSES REQUIRED" TO UPDATE THE HEALTH DEPARTMENT LICENSE CATEGORIES AND FEES AS REFERRED TO BY §138-28. OF THE MUNICIPAL CODE, "FEES."

WHEREAS, §138-28. of the Municipal Code of the City of Franklin provides that "[t]he fees for licensure and for services and activities performed by the Health Department in carrying out its responsibilities under this code shall be determined by ordinance of the Common Council, as may be modified from time to time as it so shall determine, and shall be set forth in Chapter 169 of this code"; and

WHEREAS, the Common Council having found and determined that such amendment is necessary to correct identified omissions and allow the Health Department to update its application forms, which is part of its operating budget.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: § 169-1. of the Municipal Code of the City of Franklin, Wisconsin, is hereby amended, under the section indicating fees for Chapter 138, entitled "Health Department" to read as follows:

"Retail Food Establishment License Fees

Food sales greater than $1,000,000 and process potentially hazardous foods (TCS foods)	$1,514.50
Food sales at least $25,000 and less than $1,000,000 and process potentially hazardous foods (TCS foods)	$733.50
Food sales of at least $25,000 and process non-potentially hazardous foods (non-TCS foods)	$503.00
Food sales less than $25,00 and process food – potentially hazardous (TCS) or non-potentially hazardous (non-TCS)	$256.00
Not engaged in food processing	$219.50

Retail Food Establishment Pre-inspection Fees

Food sales greater than $1,000,000 and process potentially hazardous food (TCS foods)	$445.00
Food sales at least $25,000 and less than $1,000,000 and process potentially hazardous foods (TCS foods)	$210.00
Food sales of at least $25,000 and process non-potentially hazardous foods (non-TCS foods)	$145.00

Food sales less than $25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous food (non-TCS)	$115.00
Not engaged in food processing	$75.00
Retail Food Establishment Reinspection Fees	
Food sales greater than $1,000,000 and process potentially hazardous food (TCS foods)	$250.00
Food sales at least $25,000 and less than $1,000,000 and process potentially hazardous foods (TCS foods)	$200.00
Food sales of at least $25,000 and process non-potentially hazardous foods (non-TCS foods)	$150.00
Food sales less than $25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous food (non-TCS)	$125.00
Not engaged in food processing	$75.00
Restaurant/ Mobile License Fees	
Prepackaged	$315.50
Simple full service	$460.00
Moderate full service	$505.00
Complex full service	$711.00
Additional prep area	$120.00
Restaurant Pre-inspection Fees	
Prepackaged	$115.00
Simple full service	$150.00
Moderate full service	$250.00
Complex full service	$350.00
Restaurant Reinspection Fees	
Prepackaged	$125.00
Simple full service	$150.00
Moderate full service	$200.00
Complex full service	$250.00
Restaurant and Retail Miscellaneous Licenses or Services Fees	
Operating without a license	$749.00
Operating without a certified food manager	$150.00
Late license application	$85.00
Duplicate License	$15.00
Mobile and Temporary Licenses or Fees	
Mobile Retail License Fee	$170.00
Temporary Restaurant License Fee	$170.00
Mobile Retail Inspection Fee	$75.00
Mobile Restaurant Inspection Fee	$125.00

Temporary Restaurant Inspection Fee	$125.00
Temporary or Mobile Late Application Fee	$85.00
Retail Service Base License Fee	$150.00
School Kitchen/Department of Public Instruction Inspection Fees	
Production kitchen site	$579.00
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Swimming pool license	$465.00
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Whirlpool license	$465.00
Operating without a license	$749.00
Hotel/Motel License Fees	
Hotel/Motel base license (5 to 30 rooms)	$404.00
Hotel/Motel base license (31 to 99 rooms)	$558.00
Hotel/Motel base license (100-199 rooms)	$738.00
Hotel/Motel base license (+200 rooms)	$900.00
Hotel/Motel pre-inspection	$380.00
Hotel/Motel reinspection	$230.00
Hotel/Motel late application	$85.00
Hotel/Motel duplicate permit	$15.00
Operating without a license	$749.00

SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of April, 2018, by _____.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of April, 2018.

APPROVED:

_____
Stephen R. Olson, Mayor

ATTEST:

_____
Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw		April 2, 2018
Reports and Recommendations	Acceptance of a Communicable Disease Prevention Grant from the WI Department of Health Services Division of Public Health	ITEM NUMBER G.8.

Background: In 2017 the state legislature allocated $500,000 in general purpose revenues as a continuing appropriation to tribal and local public health agencies for communicable disease control and prevention purposes. The WI Department of Health Services (WI DHS) developed a base + population formula to distribute the grant funds and the City of Franklin Health Department (FHD) was allocated $4,100 for the 2017-2018 budget cycle.

Analysis: On March 6, 2018 the WI DHS notified the FHD of the communicable disease grant amount. The grant does not require any local matching dollars. The grant cannot be carried over to the following grant cycle. The eligible grant fund uses are sketchy and local health department grant report parameters have not been solidified by WI DHS. In general terms, the grant funds may be used for responsibilities derived in state WI statute Chapter 252, Communicable Diseases for new projects or to offset the cost associated with ongoing disease surveillance and investigations at the local level.

Options: 1. Accept the communicable disease grant funds.
2. Reject the communicable disease grant funds.
3. Decline the 2017-2018 biennium communicable disease grant but accept it in future years.

Recommendations: The health officer recommends accepting the communicable disease grant funds. Because WI DHS requested grant acceptance by February 28th which is to say 6 days before the grant notice was received, tentative grant acceptance, pending Common Council authorization, was forwarded to WI DHS.

Fiscal Note: Pending the completion by DHS of permissible new projects, at a minimum the FHD may use the grant allocation to offset the local costs of disease surveillance and investigations. In 2017 FHD received 393 communicable disease referrals and in 2016, 353 referrals. Year-to-date 72 referrals have been received. Grant funds may be used to offset local costs associated with disease surveillance and investigations.

COUNCIL ACTION REQUESTED

The health officer requests that the Common Council accept the communicable disease prevention grant funds from the WI Department of Health Services, Division of Public Health.

WMW – Health

Communicable Disease Funding

Allocation Options

As you are aware, the Legislature approved a $500,000 annual appropriation to LHD for communicable disease control and prevention. DHS was directed to come up with a distribution of these dollars.

For the 2017-2018 budget cycle, the State is looking at a base allocation + population to determine funding. The table below looks at the various options considered. Feedback was to strike a balance between the small and large departments – otherwise the funding level was not helpful. For this cycle they the $2,500 base + pop. will be used. The funding must be used by **June 30, 2018.**

SE WI LHD			1K Base Amt for	2.5K Base Amt for	3K Base Amt for	4K Base Amt for
COUNTY	**AGENCY**	**Area Population**	**LPHDs**	**LPHDs**	**LPHDs**	**LPHDs**
KENOSHA	**Kenosha County**	167,227	$12,700	$10,000	$9,100	$7,200
MILWAUKEE	**Cudahy**	18,274	$2,300	$3,800	$3,700	$4,400
MILWAUKEE	**Franklin**	35,738	$3,500	$4,100	$4,300	$4,700
MILWAUKEE	**Greendale**	14,173	$2,000	$3,400	$3,500	$4,300
MILWAUKEE	**Greenfield**	36,830	$3,600	$4,100	$4,300	$4,700
MILWAUKEE	**Hales Corners**	7,703	$1,500	$2,800	$3,300	$4,100
MILWAUKEE	**Milwaukee City**	597,186	$42,400	$28,800	$24,200	$15,500
MILWAUKEE	**North Shore**	64,849	$5,500	$5,400	$5,300	$5,300
MILWAUKEE	**Oak Creek**	34,684	$3,400	$4,000	$4,300	$4,700
MILWAUKEE	**St. Francis**	9,476	$1,700	$2,900	$3,300	$4,200
MILWAUKEE	**South Milwaukee**	21,158	$2,500	$3,400	$3,800	$4,400
MILWAUKEE	**Wauwatosa**	46,608	$4,300	$4,600	$4,700	$4,900
MILWAUKEE	**West Allis**	64,635	$5,500	$5,400	$5,300	$5,300
RACINE	**Central Racine**	114,208	$9,000	$7,600	$7,100	$6,200
RACINE	**Racine, City of**	80,910	$6,600	$6,100	$5,900	$5,600
WALWORTH	**Walworth County**	102,655	$8,200	$7,100	$6,700	$6,000
WASHINGTON/OZAUKEE	**Washington/Ozaukee Co**	219,307	$16,300	$12,300	$10,900	$8,300
WAUKESHA	**Waukesha County**	391,564	$28,300	$20,000	$17,200	$11,600

Eligible Uses:
According to the bill text – *"From the appropriation under s. 20.435 (1) (cf), the department shall distribute moneys to local health departments to use for disease surveillance, contact tracing, staff development and training, improving communication among health care professionals, public education and outreach, and other infection control measures as required under this chapter* (Chap. 252)."

The State will be distributing money through the consolidated contract process. They will draft some boundary statements and reporting requirements.

A communication from the State should be coming out in the next week or so.

There will be further discussions on the future funding allocations and requirements. Feedback needed!