

The YouTube channel “City of Franklin WI” will be live streaming the Common Council meeting so that the public will be able to view and listen to the meeting.

<https://www.youtube.com/c/CityofFranklinWIGov>

**CITY OF FRANKLIN  
COMMON COUNCIL MEETING\***  
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS  
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN  
AGENDA  
WEDNESDAY FEBRUARY 18, 2026 AT 6:30 P.M.

- A. Call to Order, Roll Call and Pledge of Allegiance.
- B.
  - 1. Citizen Comment Period.
  - 2. A Proclamation to designate May 2, 2026 as Arbor Day in the City of Franklin.
- C. Approval of Minutes: Regular Common Council Meeting of February 3, 2026.
- D. Hearings:
  - 1. Notice of Public Hearing on Special Assessment for Installation of Water Main on South Lovers Lane Road bounded by 1,500 Feet bouth of West Drexel Avenue to the north and 1,900 Feet north of West Saint Martins Road to the south. Notice is hereby given that the Common Council of the City of Franklin has declared its intention to exercise its police powers under Section 66.0701, Wisconsin Statutes, and Section 207-15, Franklin Municipal Code, to levy special assessments for water main installation improvements, in the following locations: “South Lovers Lane Road bounded by 1,500 feet south of West Drexel Avenue to the north and 1,900 feet north of West Saint Martins Road to the south” (Contract A). A report showing proposed plans and proposed assessments and other data is on file in the Clerk's Office at Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin, 53132.
  - 2. Notice of Public Hearing on Special Assessment for Installation of Water Main on South Lovers Lane Road bounded by 1,900 Feet north of West Saint Martins Road to the north and West Saint Martins Road to the south. Notice is hereby given that the Common Council of the City of Franklin has declared its intention to exercise its police powers under Section 66.0701, Wisconsin Statutes, and Section 207-15, Franklin Municipal Code, to levy special assessments for water main installation improvements, in the following locations: “South Lovers Lane Road bounded by 1,900 feet north of West Saint Martins Road to the north and West Saint Martins Road to the south” (Contract C). A report showing proposed plans and proposed assessments and other data is on file in the Clerk's Office at Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin, 53132.

Common Council Meeting Agenda

February 18, 2026

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E. Organizational Business – The Mayor has made the following appointments for Council confirmation:

1. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission, 3 year unexpired term expiring 04/30/26.
2. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission, 3 year term expiring 04/30/29.
3. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year unexpired term expiring 04/30/26.
4. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year term expiring 04/30/29.

F. Letters.

G. Reports and Recommendations:

1. A Final Resolution Directing Installation of, Payment, and Levy of Special Assessment for installation of a water transmission main on S. Lovers Lane Road from a point 1,900 feet north of W. Saint Martins Road to a point 1,500 feet south of W. Drexel Avenue (Contract A).
2. A Final Resolution Directing Installation of, Payment, and Levy of Special Assessment for installation of a water transmission main on S. Lovers Lane Road from West Saint Martins Road to 1,900 feet north of West Saint Martins Road (Contract C).
3. Authorization to bid 2026 Local Street Improvement program.
4. Authorization to bid West Drexel Avenue (S. Bridge View Dr. to S. Northwestern Mutual Way) Road Reconstruction Project.
5. Consent Agenda:
  - (a) Request Common Council approval to allow the Fire Department to dispose of decommissioned fitness equipment.
  - (b) A Resolution authorizing Franklin Director of Health and Human Services to sign the 2026 Meaningful Marks LLC contract on behalf of Volition Franklin.
6. An Ordinance to amend Ordinance 2025-2712, an ordinance adopting the 2026 annual budget for the General Fund to carryforward \$2,084 of unused 2025 appropriations for the Planning Department Subscriptions account.
7. School Resource Officer (SRO) Program – Informational Report and Placement on File.
8. An Ordinance to amend Chapter 245, Vehicles and Traffic, § 245-5(I), repealing Subsection (I)(1) and amending Subsection (I)(3), relating to Parking during declared Snow Emergencies.
9. *Franklin Public Schools, et al. v. City of Franklin Common Council, et al.*, Milwaukee County Circuit Court, Case No. 25-CV-8557. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open

Common Council Meeting Agenda

February 18, 2026

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session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

H. Licenses and Permits: License Committee Meeting of February 18, 2026.

I. Bills.

Request for Approval of Vouchers and Payroll.

J. Adjournment.

\*Supporting documentation and details of these agenda items are available at City Hall during normal business hours.

[Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, contact the City Clerk's office at (414) 425-7500.]

REMINDERS:

February 19	Plan Commission	6:00 p.m.
March 3	Common Council	6:30 p.m.
March 5	Plan Commission	6:00 p.m.
March 17	Common Council	6:30 p.m.
March 19	Plan Commission	6:00 p.m.
April 7	Spring Election	7:00 a.m.-8:00 p.m.

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# City of Franklin Proclamation

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## A PROCLAMATION TO DESIGNATE MAY 2<sup>nd</sup>, 2026 AS ARBOR DAY IN THE CITY OF FRANKLIN

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**WHEREAS**, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, the holiday now known as Arbor Day is celebrated worldwide; and

**WHEREAS**, the City of Franklin Environmental Commission, and the people of Franklin, Wisconsin have observed Arbor Day since 1999; and

**WHEREAS**, trees reduce erosion, purify our air and water and provide habitat for wild life, provide a source of spiritual renewal; and

**WHEREAS**, trees increase our property values, enhance our economic vitality, and beautify our community.

**NOW, THEREFORE, I, JOHN R. NELSON**, Mayor of the City of Franklin, Wisconsin proclaim **MAY 2<sup>nd</sup>, 2026 AS ARBOR DAY IN THE CITY OF FRANKLIN** and urge all citizens of the City of Franklin to protect our trees and woodlands and to gladden their hearts by planting trees.

Dated this 18<sup>th</sup> Day of February, 2026.



John R. Nelson, Mayor



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C.

CITY OF FRANKLIN  
COMMON COUNCIL MEETING  
FEBRUARY 3, 2026  
MINUTES

ROLL CALL

A. The regular meeting of the Franklin Common Council was held on February 3, 2026, and was called to order at 6:30 p.m. by Mayor John R. Nelson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were present: Alderman Peccarelli, Alderwoman Eichmann, Alderman Hasan, Alderman Salous, Alderwoman Day and Alderman Craig. Also, in attendance were Director of Administration Kelly Hersh, City Attorney Jesse A. Wesolowski and City Clerk Shirley Roberts.

CITIZEN COMMENT

B. Citizen comment period was opened at 6:32 p.m. and was closed at 6:51 p.m.

MINUTES  
JANUARY 20, 2026

C. Alderman Hasan moved to approve the minutes of the Common Council meeting of January 20, 2026, as presented. Seconded by Alderman Craig. All voted Aye; motion carried.

RES. NO. 2026-8425  
ELM ROAD REDESIGN  
AMENDMENT

G.1. Alderwoman Day moved to adopt Resolution No. 2026-8425, A RESOLUTION AUTHORIZING THE CITY TO EXECUTE AMENDMENT 12 TO TASK ORDER NO. 5 WITH RUEKERT & MIELKE, INC. FOR THE REDESIGN OF ELM ROAD IMPROVEMENTS. Seconded by Alderman Craig. All voted Aye; motion carried.

RES. NO. 2026-8426  
MILWAUKEE COUNTY  
DEPARTMENT OF  
TRANSPORTATION  
AGREEMENT

G.2. Alderman Craig moved to adopt Resolution No. 2026-8426, A RESOLUTION AUTHORIZING THE CITY OF FRANKLIN TO ENTER INTO AN AGREEMENT WITH MILWAUKEE COUNTY DEPARTMENT OF TRANSPORTATION FOR SIDEWALK AND UTILITY ADJUSTMENT ON SOUTH 76<sup>TH</sup> STREET FROM WEST RYAN ROAD TO WEST PARK CIRCLE WAY. Seconded by Alderman Peccarelli. All voted Aye; motion carried.

W DREXEL AVE ROAD  
RECONSTRUCTION  
PROJECT

G.3. Alderwoman Day moved to direct staff to continue with the design process and prepare to bid the project out in Spring of 2026 ahead of the Costco development opening. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

PETITION TO VACATE  
HIGH VIEW DRIVE

G.4. Information only. No action to be taken.

RES. NO. 2026-8427      G.5.      Alderman Hasan moved to adopt Resolution No. 2026-8427, A RESOLUTION TO AMEND RESOLUTION NO. 2024-8217, A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR A SIXTEEN UNIT SUPPORTIVE HOUSING DEVELOPMENT, RESIDENT COMMUNITY CENTER, AND COMMUNITY HUB FACILITY, UPON PROPERTY LOCATED AT 0 S 31<sup>ST</sup> ST, TKN 761-9992-002 (BY AMY HANSEL, COMMUNITIES OF CROCUS, APPLICANT, COMMUNITIES OF CROCUS, PROPERTY OWNER). Seconded by Alderman Salous. All voted Aye; motion carried.

MCPR MARKETING LLC      G.6.      Alderman Hasan moved to approve a technical revision to the Professional Services Agreement with MCPR Marketing LLC (Mary Christine) to remove the insurance provision (template oversight), consistent with prior-year practice, and authorize the Mayor, City Clerk, and Director of Finance/Treasurer to execute the revised agreement, approved as to form by the City Attorney. Seconded by Alderman Craig. All voted Aye; motion carried.

UNLICENSED USE OF      G.7.      Alderwoman Day moved to authorize a cease and desist order to all  
CITY OF FRANKLIN      entities outside the City of Franklin staff and the Tourism  
TRADEMARK LOGO      Commission from using the City logo without the express written  
permission from the Mayor and/or the City Administrator effective  
today. Seconded by Alderwoman Eichmann. On roll call, all voted  
Aye. Motion carried.

RES. NO. 2026-8428      G.8.      Alderwoman Eichmann moved to adopt Resolution No. 2026-8428, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO EXECUTE A SERVICE SANITATION PORTABLE RESTROOM FACILITIES AGREEMENT FOR THE 2026 AND 2027 ST. MARTINS FAIR WITH SERVICE SANITATION OF WISCONSIN, INC. Seconded by Alderman Hasan. All voted Aye; motion carried.

MISCELLANEOUS      H.      Alderman Craig moved to approve the following licenses of the  
LICENSES      License Committee Meeting of February 3, 2026:  
  
Hold 2025-26 New Operator License for Appearance to Eliza Lara;  
Grant New 2025-26 Operator License to Luciano Parco, Jaydeep  
Singh, & Brian Wheatley;  
Grant Renewal 2026-27 Operator License to Daniel Crass, Dennis  
Fons, & William Tietjen;

Grant Class A Combination Change of Agent 2025-26 to Mega Marts, LLC, Pick n Save #431, Emily Hixson, Agent, 7780 S Lovers Lane Rd;

Grant Temporary Entertainment & Amusement License to Rainbow Valley Rides, Inc, Ronald Kedrowicz, Independence Celebration, City Hall-9229 W Loomis Rd, 7/2-7/26.

Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

VOUCHERS AND PAYROLL

I. Alderman Hasan moved to approve City vouchers with an ending date of January 29, 2026 in the amount of \$1,550,833.47, and payroll dated January 23, 2026 in the amount of \$567,455.60 and payments of the various payroll deductions in the amount of \$612,328.43 plus City matching payments, and estimated payroll dated February 6, 2026 in the amount of \$492,000 and payments of the various payroll deductions in the amount of \$262,000, plus City matching payments. Seconded by Alderman Craig. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

J. Alderwoman Eichmann moved to adjourn the meeting of the Common Council at 8:27 p.m. Seconded by Alderman Peccarelli. All voted Aye; motion carried.

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CITY OF FRANKLIN  
OFFICIAL NOTICE

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENT FOR  
INSTALLATION OF WATER MAIN ON

SOUTH LOVERS LANE ROAD BOUNDED BY 1,500 FEET SOUTH OF WEST DREXEL  
AVENUE TO THE NORTH AND 1,900 FEET NORTH OF WEST SAINT MARTINS ROAD  
TO THE SOUTH

NOTICE IS HEREBY GIVEN that the Common Council of the City of Franklin has declared its intention to exercise its police powers under Section 66.0701, Wisconsin Statutes, and Section 207-15, Franklin Municipal Code, to levy special assessments for water main installation improvements, in the following locations:

"South Lovers Lane Road bounded by 1,500 feet south of West Drexel Avenue to the north and 1,900 feet north of West Saint Martins Road to the south."

A report showing proposed plans and proposed assessments and other data is on file in the Clerk's Office at Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin, 53132.

NOTICE IS HEREBY GIVEN that such report is open for review and inspection from Monday through Friday, between the hours of 9:00 a.m. and 12 noon and 1:00 p.m. and 4:30 p.m. and will be so continued for the period of ten (10) days after the date of publication of this notice.

NOTICE IS ALSO HEREBY FURTHER GIVEN that on WEDNESDAY, FEBRUARY 18, 2026 at 6:30 p.m. the Common Council will be in session in their chambers at Franklin City Hall, 9229 W. Loomis Rd., Franklin, WI, 53132 to hear all persons interested, their agents or attorneys, concerning the matter contained in the preliminary resolution and report, including proposed assessments.

If you have any questions, contact City Engineer Michael Paulos at 414-266-9086.

By order of the Common Council of the City of Franklin, Wisconsin, the 20<sup>th</sup> day of January, 2026.

Shirley Roberts, City Clerk

Please publish: January 28, 2026

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D.D.

CITY OF FRANKLIN  
OFFICIAL NOTICE

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENT FOR  
INSTALLATION OF WATER MAIN ON  
SOUTH LOVERS LANE ROAD BOUNDED BY 1,900 FEET NORTH OF WEST SAINT  
MARTINS ROAD TO THE NORTH AND WEST SAINT MARTINS ROAD TO THE  
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Shirley Roberts, City Clerk

Please publish: January 28, 2026

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
		2-18-26
ORGANIZATIONAL BUSINESS	Mayoral Appointment	ITEM NUMBER
		E.1.-4.

The Mayor has made the following appointments for Council confirmation:

1. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission, 3 year unexpired term expiring 04/30/26.
2. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission 3 year term expiring 04/30/29.
3. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year unexpired term expiring 04/30/26.
4. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year term expiring 04/30/29.

### **COUNCIL ACTION REQUESTED**

Motion to confirm the following Mayoral appointments:

1. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission, 3 year unexpired term expiring 04/30/26.
2. Dan Romanski, 9044 W. Elm Ct., Unit C, Ald. Dist. 1 – Technology Commission, 3 year term expiring 04/30/29.
3. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year unexpired term expiring 04/30/26.
4. David Bartels, 8489 S. Golden Lake Ct., Ald. Dist. 2 – Fair Commission, 3 year term expiring 04/30/29.

### **ROLL CALL VOTE**

CLERKDEPT

## Maggie Poplar

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**From:** volunteerfactsheet@franklinwi.info  
**Sent:** Monday, December 22, 2025 2:28 PM  
**To:** Lisa Huening; Shirley Roberts; Maggie Poplar  
**Subject:** Volunteer Fact Sheet

**Name:** Dan Romanski  
**PhoneNumber:**  
**EmailAddress:** Pollackpride@yahoo.com  
**YearsasResident:** 9  
**Alderman:** 1  
**ArchitecturalBoard:**  
**CivicCelebrations:**  
**CommunityDevelopmentAuthority:**  
**EconomicDevelopmentCommission:**  
**EnvironmentalCommission:**  
**FinanceCommittee:**  
**FairCommission:**  
**BoardofHealth:**  
**FirePoliceCommission:**  
**ParksCommission:**  
**LibraryBoard:**  
**PlanCommission:**  
**PersonnelCommittee:**  
**BoardofReview:**  
**BoardofPublicWorks:**  
**QuarryMonitoringCommittee:**  
**TechnologyCommission:** on  
**TourismCommission:**  
**BoardofZoning:**  
**WasteFacilitiesMonitoringCommittee:**  
**BoardWaterCommissioners:**  
**CompanyNameJob1:** Milwaukee County  
**CompanyAddressJob1:** 600 n Plankinton rd, milwaukee wi 53202  
**TelephoneJob1:** 1-414-278-5353  
**StartDateandPositionJob1:** 04/2025/Network Security Engineer  
**EndDateandPositionJob1:** NA/Network Security Engineer  
**CompanyNameJob2:** Froedtert Thedacare Health System  
**AddressJob2:** 222 w college ave, Appleton wi 54911  
**TelephoneJob2:** 414-777-7700  
**StartDateandPositionJob2:** 1/2024/Security Engineer

**EndDateandPositionJob2:** 4/2025/Security Engineer  
**CompanyNameJob3:** Northwestern Mutual  
**AddressJob3:** 100 E Wisconsin Ave Ste 2300 Milwaukee, WI 53202 United States  
**TelephoneJob3:** +1 (414) 271-3242  
**StartDateandPositionJob3:** 7/2022/Risk Engineet  
**EndDateandPositionJob3:** 11/2024/Risk Engineet  
**Signature:** Dan Romanski  
**Date:** 12/22/2025  
**Signature2:** Dan Romanski  
**Date2:** 12/22/2025  
**Address:** 9044 w elm Unit c Franklin wi 53132  
**PriorityListing:**  
**WhyInterested:** I work in the industry  
**DescriptionofDutiesJob1:** Research, analyze, integrate and maintain security posture of milwaukee county's networking infrastructure. Primary responsibilities include firewalls and Cisco ISE.  
**DescriptionofDutiesJob2:** Design, implement, and manage security systems to protect data, focusing on healthcare compliance (HIPAA, NIST) with tasks like managing Cisco ISE, handling incident response, performing risk assessments for vendors, automating processes (Python/Ansible), and ensuring secure hardware/software lifecycles, working to shield patient data and infrastructure from cyber threats  
**DescriptionofDutiesJob3:** Identified, analyzed and mitigated security risks across technology, processes, and business initiatives, developing controls, ensuring compliance, and collaborating across teams to balance risk with business goals, focusing on IT security, GRC systems and data governance within the field rewards space  
**AdditionalExperience:** HOA president since 2019  
[See Current Results](#)

## Maggie Poplar

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**From:** volunteerfactsheet@franklinwi.info  
**Sent:** Wednesday, February 4, 2026 1:07 PM  
**To:** Lisa Huening; Shirley Roberts; Maggie Poplar  
**Subject:** Volunteer Fact Sheet

**Name:** David Bartels  
**PhoneNumber:** ,  
**EmailAddress:** djbartels54@gmail.com  
**YearsasResident:** 30  
**Alderman:** 2  
**ArchitecturalBoard:**  
**CivicCelebrations:**  
**CommunityDevelopmentAuthority:**  
**EconomicDevelopmentCommission:**  
**EnvironmentalCommission:**  
**FinanceCommittee:**  
**FairCommission:** on  
**BoardofHealth:**  
**FirePoliceCommission:**  
**ParksCommission:**  
**LibraryBoard:**  
**PlanCommission:**  
**PersonnelCommittee:**  
**BoardofReview:**  
**BoardofPublicWorks:**  
**QuarryMonitoringCommittee:**  
**TechnologyCommission:**  
**TourismCommission:**  
**BoardofZoning:**  
**WasteFacilitiesMonitoringCommittee:**  
**BoardWaterCommissioners:**  
**CompanyNameJob1:** Athletic Rubber Converting LLC  
**CompanyAddressJob1:** 2025 East Norse Ave. Cudahy  
**TelephoneJob1:** 4148850051  
**StartDateandPositionJob1:** March 2022 - General Manager  
**EndDateandPositionJob1:** N/A  
**CompanyNameJob2:** WMEP Manufacturing Solutions  
**AddressJob2:** 8489 S Golden Lake Ct  
**TelephoneJob2:** 4146593709  
**StartDateandPositionJob2:** August 2019 - Business Development

**EndDateandPositionJob2:** March 2022 - same  
**CompanyNameJob3:** Cubic Designs  
**AddressJob3:** New Berlin, WI  
**TelephoneJob3:** 4147891966  
**StartDateandPositionJob3:** April 1992 - Sales Manager  
**EndDateandPositionJob3:** July 2019 - same  
**Signature:** David J Bartels  
**Date:** 02/04/2026  
**Signature2:** David J Bartels  
**Date2:** David J Bartels 02/04/2026  
**Address:** 8489 S Golden Lake Ct  
**PriorityListing:**  
  
**WhyInterested:** I enjoy being active in the Franklin community and believe in serving the community as a volunteer. I feel my past volunteer experiences will be an asset to the Fair Committee. And, St. Martin's Fair is a great event for our city and being able to assist with that would be rewarding to me.  
  
**DescriptionofDutiesJob1:** Oversee all aspects of a rubber flooring business.  
**DescriptionofDutiesJob2:** Worked as a manufacturing consultant for small to mid-sized manufacturers in Wisconsin.  
**DescriptionofDutiesJob3:** Sales and marketing for a custom mezzanine manufacturer.  
  
**AdditionalExperience:** Current co-owner of the Point After Pub & Grille in Franklin. Started that business in August of 2015. Active member of the Franklin Lions Club. Past member of Franklin's Fire & Police Commission and Parks Commission. Spent 13 years on the Franklin Little League Board, 3 years as president. Spent 4 years as president of Franklin Youth Football. Chairman of a committee that raised \$1 million for the new turf field at Franklin High School's Sullivan Stadium in 2014-15.

[See Current Results](#)

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 2/18/2026
REPORTS AND RECOMMENDATIONS	A Final Resolution Directing Installation of, Payment, and Levy of Special Assessment for installation of a water transmission main on S. Lovers Lane Road from a point 1,900 feet north of W. Saint Martins Road to a point 1,500 feet south of W. Drexel Avenue (Contract A)	ITEM NUMBER M.1. District # 2

### BACKGROUND

On January 20, 2026, the Common Council approved the preliminary resolution to declare its intent to exercise its police powers under Municipal Code §207-15D. and §66.0703(4) of the Wisconsin Statutes. Pursuant to Municipal Code §207-15J. and §66.0701 of the Wisconsin Statutes, it is necessary for the Common Council to adopt a final resolution to commence the special assessment process, with it's intension to exercise the powers therefore authorized by Municipal Code §207-15. and §66.0703(4) of the Wisconsin Statutes, for the special assessments for the project and the properties to be specially benefited thereby.

During the timeframe of this project, council has adopted two ordinances. One Ordinance that was adopted (Ordinance #2023-2541) was to defer special assessments to water lines constructed for a water tower to serve the City of Franklin, until such time the property owner connects to the water line, or subdivides their lot. The second ordinance that was adopted (Ordinance #2024-2605), was to amend Municipal Code §207-15K.(2)(i) to defer up to twenty-six special assessments for water lines constructed for a water tower to serve the City of Franklin. The adopted ordinances are included in the council action packet for your reference.

### ANALYSIS

There are a total of six properties that will benefit from the water main project. The finalized assessment roll is included with the Engineer's Report dated February 2, 2026, and totals \$239,201.31 for the six properties.

In accordance with Franklin Municipal Code §207-15 K.(2)(i), deferments may be granted until such time as the subject benefited property is connected to the subject public water facility or subdivided into two or more parcels. Property owners will need to submit a written application to the City Clerk within 30 days of the assessment notice. The City will notify property owners of this opportunity and review all applications for eligibility.

### FISCAL NOTE

Funding for this project was included in Fund 46 for Water Extensions. Special assessment for this project would allocate \$239,201.31 of the project costs.

### COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2026-\_\_\_\_\_, a final resolution directing installation of, payment, and levy of special assessments for installation of a water transmission main on S. Lovers Lane Road, and to authorize deferments **only** in compliance with §207-15 K.(2)(i) upon approved application.

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2026-\_\_\_\_\_

A FINAL RESOLUTION DIRECTING INSTALLATION OF, PAYMENT AND LEVY OF  
SPECIAL ASSESSMENT FOR INSTALLATION OF A WATER TRANSMISSION MAIN ON  
SOUTH LOVERS LANE ROAD FROM A POINT 1,900 FEET NORTH OF WEST SAINT  
MARTINS ROAD TO A POINT 1,500 FEET SOUTH OF WEST DREXEL AVENUE  
(CONTRACT A)

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WHEREAS, the installation of a water transmission main public improvement on South Lovers Lane Road from a point 1,900 feet north of West Saint Martins Road to a point 1,500 feet south of West Drexel Avenue is deemed necessary in the interest of public health, safety, and welfare, and will benefit the abutting property owners; and

WHEREAS, the Common Council has declared its intent to exercise its police powers under Section 207-15 of the Franklin Municipal Code and Section 66.0701 of the Wisconsin Statutes, determining that this public improvement project is necessary for the well-being of the public and affected property owners; and

WHEREAS, the Office of the City Engineer has prepared and filed a special assessment report, which includes plans and specifications, an estimate of total project costs, and the proposed assessment for each affected parcel, and such report has been made available for public inspection in the Office of the City Clerk; and

WHEREAS, the City Clerk provided notice to affected property owners by mail on February 5, 2026, and published a notice in the official newspaper on January 28, 2026, pursuant to legal requirements, informing them of the proposed assessments and the opportunity to provide input; and

WHEREAS, a public hearing was held on February 18, 2026, at which time the Common Council heard comments from all persons who wished to speak.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Franklin, Wisconsin, that:

1. The work and improvements for the installation of the water transmission main on South Lovers Lane Road from a point 1,900 feet north of West Saint Martins Road to a point 1,500 feet south of West Drexel Avenue are directed to be carried out.
2. The City Engineer's Report, including plans and specifications, cost estimates, and special assessment allocations, is hereby approved, and the project shall proceed in accordance with the report.

2026-\_\_\_\_ RES (FINAL RESOLUTION  
SPECIAL ASSESSMENT WATER MAIN  
SOUTH LOVERS LANE ROAD)

Page 2

3. Payment for the improvement shall be made by assessing the cost to the abutting properties as outlined in the City Engineer's Report. Assessments may be paid in full in one (1) payment or in twelve (12) annual installments, with interest at a rate of 6% per annum to the City Treasurer.
4. The due date of any special assessment levied hereunder may be deferred in accordance with Franklin Municipal Code §207-15 K.(2)(i), provided that the property owner has a functioning private well and submits a written application to the City Clerk within 30 days of the assessment notice. Deferment shall expire upon connection to the municipal water supply, or subdivided into two or more parcels, whichever occurs first.
5. Any unpaid special assessments shall be placed upon the tax roll as a delinquent tax, in accordance with Section 66.0701 of the Wisconsin Statutes.
6. The City Clerk is directed to publish this resolution as a Class I notice under Chapter 985 of the Wisconsin Statutes and to mail a copy of this Resolution to every property owner whose name appears on the assessment roll and whose post office address is known or can be ascertained with reasonable diligence.
7. Any person who has an interest in property upon which a special assessment has been levied hereunder and the person is aggrieved by this special assessment may, within forty (40) days after the adoption of this Resolution and the date of mailing of this Resolution to the subject person interested in the property by the City Clerk, appeal to the Circuit Court for Milwaukee County, as provided in Section 66.0701 of the Wisconsin Statutes and Section 207-15 of the Franklin Municipal Code.

Introduced at a regular meeting of the Common Council of the City of Franklin on this 18th day of February 2026.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin on this 18th day of February 2026.

APPROVED:

---

John R. Nelson, Mayor

ATTEST:

2026-\_\_\_\_ RES (FINAL RESOLUTION  
SPECIAL ASSESSMENT WATER MAIN  
SOUTH LOVERS LANE ROAD)

Page 3

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Shirley J. Roberts, City Clerk

AYES \_\_\_\_ NOES \_\_\_\_ ABSENT \_\_\_\_

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

ORDINANCE NO. 2023-2541

AN ORDINANCE TO CREATE SECTION 207-15K.(2)(i) OF THE FRANKLIN MUNICIPAL CODE PERTAINING TO DEFERMENT OF PAYMENT OF SPECIAL ASSESSMENTS

---

WHEREAS, §207-15 of the Municipal Code provides the authority for and method of the levy of special assessments in the City pursuant to Wis. Stat. § 66.0701, and §207-15K. of the Municipal Code providing for the deferment of payment of special assessments under the categorical circumstances presented thereunder;

WHEREAS, the City Engineer having reviewed the subject ordinance upon consideration of potential projects having other unique circumstances for which a deferral of special assessments may be appropriate and having recommended to the Common Council the amendment of §207-15K. of the Municipal Code to provide further discretion to the Common Council in providing for the deferment of special assessments for a public project undertaken to develop and provide a water tower serving a region of the City and the value thereof well beyond the limited area of private properties adjacent to public improvements such as a water main required and to be installed as part of the project, not specifically otherwise addressed in the existing Code provisions for deferments; and

WHEREAS, the Common Council having reviewed such recommendation and having determined same to be reasonable and in furtherance of the health, safety and welfare of the City.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: Section 207-15K.(2)(i) of the Municipal Code of the City of Franklin, Wisconsin, is hereby created to read as follows:

“A deferment of the principal and interest of a special assessment until such time as the subject benefitted property is connected to the subject public water facility or subdivided into two or more parcels, or such earlier specified date or occurrence as may be specified by the Common Council, where the Common Council determines it appropriate and reasonable under the circumstances of a public project undertaken to develop and provide a water tower serving the City of Franklin, other than the specific provision of the public facility improvement(s) for the special benefit of the subject property, though which special benefit is nonetheless a resultant thereof, provided that the limited and determinable area to be specially assessed for the project is very small (no more than ten parcels of record as of the date of the adoption of the preliminary resolution) in relation to the area of general benefit to be served.”

SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

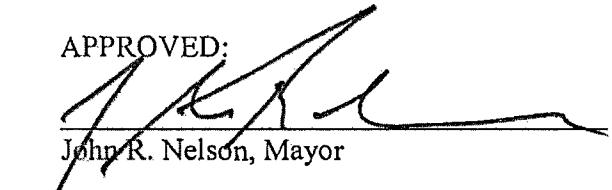
SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

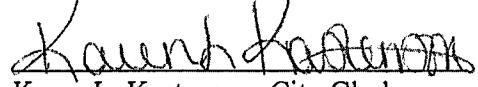
Introduced at a regular meeting of the Common Council of the City of Franklin this 27th day of June, 2023, by Alderman Barber.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 27th day of June, 2023.

APPROVED:

  
John R. Nelson, Mayor

ATTEST:

  
Karen L. Kastenson, City Clerk

AYES 5      NOES 0      ABSENT 1 (Ald. Hasan)

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

ORDINANCE NO. 2024-2605

AN ORDINANCE TO MODIFY SECTION 207-15K(2)(i)  
OF THE FRANKLIN MUNICIPAL CODE TO DEFER SPECIAL ASSESSMENTS FOR  
WATER LINES CONSTRUCTED FOR A WATER TOWER TO  
SERVE THE CITY OF FRANKLIN

---

WHEREAS, §207-15 of the Municipal Code provides the authority for and method of the levy of special assessments in the City pursuant to Wis. Stat. § 66.0701, and §207-15K of the Municipal Code providing for the deferment of payment of special assessments under the categorical circumstances presented thereunder; and

WHEREAS, the City Engineer having reviewed the subject ordinance upon consideration of potential projects having other unique circumstances for which a deferral of special assessments may be appropriate and having recommended to the Common Council the amendment of §207-15K of the Municipal Code to provide further discretion to the Common Council in providing for the deferment of special assessments for a public project undertaken to develop and provide a water tower serving a region of the City and the value thereof well beyond the limited area of private properties adjacent to public improvements such as a water main required and to be installed as part of the project, not specifically otherwise addressed in the existing Code provisions for deferments; and

WHEREAS, the Common Council having reviewed such recommendation and having determined same to be reasonable and in furtherance of the health, safety and welfare of the City.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: Section 207-15K(2)(i) of the Municipal Code of the City of Franklin, Wisconsin, is hereby amended to read as follows *[note deletions appear in strike-through text, additions appear in double-underlined text]*

“A deferment of the principal and interest of a special assessment until such time as the subject benefitted property is connected to the subject public water facility or subdivided into two or more parcels, or such earlier specified date or occurrence as may be specified by the Common Council, where the Common Council determines it appropriate and reasonable under the circumstances of a public project undertaken to develop and provide a water tower serving the City of Franklin, other than the specific provision of the public facility improvement(s) for the special benefit of the subject property, ~~provided that the limited and determinable area to be specially assessed for the project is very small (no more than ten parcels of record as of~~

ORDINANCE NO. 2024-2605  
(DEFER SPECIAL ASSESSMENTS  
FOR WATER TOWER TO SERVE THE  
CITY OF FRANKLIN)

Page 2

the date of the adoption of the preliminary resolution) in relation to the area of general benefit to be served, and where the subject project is being substantially funded by Federal and/or State grant(s) funds and not by City funding of the costs, excepting for the remainder amount after the other substantial funding."

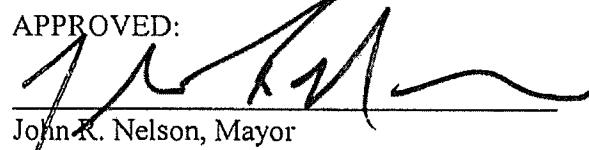
SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

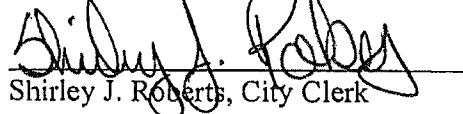
SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Franklin this 3rd day of April, 2024, by Alderman Eichmann.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 3rd day of April, 2024.

APPROVED:  
  
John R. Nelson, Mayor

ATTEST:

  
Shirley J. Roberts, City Clerk

AYES 6      NOES 0      ABSENT 0

Engineer's Report for:  
**Water Main Extension on**  
**S. Lovers Lane Road (S. 100<sup>th</sup> Street, STH 100, USH 36)**  
**Contract A**

February 2, 2026

Prepared Pursuant to Franklin Municipal Code Sections §207-15 and §207-20



Michael N. Paulos, PE  
City Engineer

## Description of Area:

The general area of the project consists primarily of large parcels along a 1/3-mile segment of a major arterial road with a rural cross section. The road is known as S. Lovers Lane Road, also known as S. 100<sup>th</sup> Street, State Trunk Highway 100, and US Highway 36 (Exhibit A).

The water main segment extends from approximately 1900 feet north of W. St. Martins Road and north along the eastern side of the road to the entrance of Target Corporation (approximately 1,500 feet south of W. Drexel Avenue). The water main will also provide connection to a new water tower planned for 8120 W. Lovers Lane Road.

## Plans

Plans have been prepared by Applied Technologies, Inc. (Exhibit B). Plans have been finalized and permits have been obtained.

## Project Costs

The project was bid on November 16<sup>th</sup>, 2023 and a contractor was selected through a public bidding process in compliance with State Statutes. In addition, the Benefitted Properties will only be assessed for an 8-inch water main system as the difference between an 8-inch water main system and a 16-inch water main system is to be paid for by the Water Impact Fee Fund.

The costs to be assessed to Benefited Properties is shown in Table 1.

Item Description	Quantity	Units	Unit Price	Total
8" Water Main (Open Cut)	953	LF	\$155.00	\$147,715.00
8" Water Main (Directionally Drilled)	1044	LF	\$172.00	\$179,568.00
8" Valve	5	EA	\$2,239.00	\$11,195.00
Hydrant & Valve assembly	5	EA	\$11,097.00	\$5,485.00
Furnish and Install Silt Fence	600	LF	\$2.30	\$1,380.00
Clearing and Grubbing	1	LS	\$11,570.00	\$11,570.00
Connect to existing water main	1	EA	\$4,908.00	\$4,908.00
20"x8" reducer and end cap	2	EA	\$5,594.00	\$11,188.00
Topsoil, seed and erosion mat	5,500	SY	\$9.50	\$52,250.00
Ditch Checks	10	EA	\$91.50	\$915.00
Gravel Driveway Replacement	410	SY	\$10.60	\$4,346.00
HMA Driveway Replacement	350	SY	\$50.00	\$17,500.00
Testing and inspecting allowance	1	LS	\$10,000.00	\$10,000.00
			Subtotal	\$458,020.00
16% administrative, engineering, and inspection fees	1	LS	\$73,283.20	\$73,283.20
ARPA Funding				(\$164,382.22)
			Total	\$366,921.00

Table 1.

## Benefited Properties

Properties that benefit from the project are to be assessed. There are 18 affected (not all benefited) parcels along the route. These 18 parcels with owners, addresses, tax key numbers (TKN), and predominant zoning are summarized in Table 2 and are individually shown in Exhibit C.

Parcel #	Address	Owner	Tax Key No.	Parcel Frontage (ft)	Main Zoning
1	7910 S Lovers Lane Rd	State of Wisconsin	801 9979 000	185.00	R-8
2	7911 S 100th St	Alejandro A Cuevas	800 9971 000	290.00	R-3
3	N/A	Dean Dziczkowski	801 9980 000	502.69	C-1
4	N/A	Mackenzie Square Condos LLC	800 9972 008	60.00	R-3
5	7970 S Lovers Lane Rd	Classic Realty of West Allis	801 9981 002	87.93	C-1
6	7973 S 100th St	B Boys Properties LLC	800 9973 000	390.50	R-3
7	7977 S 100th St	B Boys Properties LLC	800 9974 000	155.00	R-3
8	8041 S 100th St	John & Marylyn Kaishian	800 9975 000	300.00	R-3
9	8050 S 100th St	Tri County Baptist Church	801 9981 001	495.00	I-1
10	8052 S 100th St	Carl E. Buckner	801 9982 000	0.00	R-8
11	8054 S 100th St	Laurence Hendrickson	801 9983 000	0.00	R-8
12	8081 S 100th St	Donald L & Paula Awe	800 9976 000	300.00	R-3
13	N/A	City of Franklin	801 9985 000	0.00	R-8
14	N/A	City of Franklin	801 9984 000	0.00	R-8
15	8120 S Lovers Lane Rd	City of Franklin	801 9986 000	534.25	R-8
16	8135 S 100th St	Gary A Schultdt	800 9977 000	300.00	R-3
17	N/A	City of Franklin	801 9987 000	230.00	R-8
18	8171/8173 S 100th St	Douglas & Carrie Clark	800 9978 000	211.00	R-3

Table 2. Affected Properties, Frontage, and Zoning

Five of the Affected Parcels listed in Table 2 are not benefited by this project because they have existing access to public water.

- #2 and #4 have access to a 16-inch water main on the west property lines along S. Scepter Drive.
- #6 and #7 are existing water customers fed from a water stub to the west.
- #8 has access to the 16-inch water main on the northwest corner of the property along W. Beacon Hill Drive.

Three of the Affected Parcels listed in Table 2 are not benefited by this project because they are undevelopable. This has been discussed with Mr. Heath Eddy, Franklin Planning Manager.

- #1 has too many natural resources that it is not conceivable how one would construct a structure.
- #3 & #5 consists entirely of a conservation easement that prohibits constructing a structure.

Four of the Affected Parcels listed in Table 2 (#13, #14, #15, & #17) are not benefited by this project as they will be served by the water system contained in the water tower site, not the water main along S. Lovers Lane Road.

Two of the Affected Parcels listed in Table 2 have assessable footages larger than the Parcel Frontage because they are accessed at the minimum frontage of 100 feet pursuant to §207-20 B.

- #10 & #11 have access easements that extend to S. Lovers Lane

The net result of the above is shown in Table 3 where there are 6 Benefitted Properties with a total assessment footage of 1,506.00 linear feet.

Based on the above information, a summary of the assessments for each property is shown in Table 3.

Parcel #	Owner	Assessable Footage	Rates	Assessment for the Water main (Mandatory)
9	Tri County Baptist Church	495.00	\$176.07	\$ 87,154.65
10	Carl E. Buckner	100.00	\$176.07	\$ 17,607.00
11	Laurence Hendrickson	100.00	\$176.07	\$ 17,607.00
12	Donald L & Paula Awe	300.00	\$144.06	\$ 43,218.00
16	Gary A Schultdt	300.00	\$144.06	\$ 43,218.00
18	Douglas & Carrie Clark	211.00	\$144.06	\$ 30,396.66
Totals		1,506.00		\$ 239,201.31

Table 3 **Benefitted** Properties with Assessable Footages

Based on the construction costs, the water main costs per assessable linear foot is \$366,921.00/1,506.00 feet = \$243.64 per linear foot. Since this rate exceeds the 2024 allowable assessable rate, Properties will be assessed the 2024 allowable assessable rate, based on zoning, as described below.

Allowable assessable rates are adjusted each year using the Engineering News-Record Construction Cost Index 20-City National Average. The 2024 allowable assessment water main rates for any single-family (i.e. R-3 zoning) or two-family (i.e. R-7 zoning) is \$144.06 per assessable foot. The 2024 allowable assessment water main rates for any business (i.e. B-3 zoning), industrial, institutional (i.e. I-1 zoning) or multifamily (i.e. R-8 zoning) is \$176.07 per assessable foot.

## Final Statement

As the City Engineer, I state that the properties discussed herein against which the assessments are proposed are benefited in the following seven ways:

1. Increased fire protection.
2. Reliability of water supply.

3. Assurance of a water supply which has been routinely tested for potability (lack of contamination).
4. Elimination of the reliance on maintenance and repair of individual wells.
5. The developability of vacant, under-developed or partially-developed properties which are deferred from development by the lack of municipal water supply causing a negative impact on the fair market value.
6. The elimination of the potential for cross-contamination between individual limestone wells.
7. The elimination of the use of the limestone aquifer in the vicinity of outcropping which are more susceptible to contamination by pollution from surface contaminants including fertilizers, pesticides and spills.

End of Engineer's Report Water Main Extension on S. Lovers Lane Road

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 2/18/2026
REPORTS AND RECOMMENDATIONS	A Final Resolution Directing Installation of, Payment, and Levy of Special Assessment for installation of a water transmission main on S. Lovers Lane Road from West Saint Martins Road to 1,900 feet north of West Saint Martins Road (Contract C)	ITEM NUMBER M.2. District # 2
<b><u>BACKGROUND</u></b>		
<p>On January 20, 2026, the Common Council approved the preliminary resolution to declare its intent to exercise its police powers under Municipal Code §207-15D. and §66.0703(4) of the Wisconsin Statutes. Pursuant to Municipal Code §207-15J. and §66.0701 of the Wisconsin Statutes, it is necessary for the Common Council to adopt a final resolution to commence the special assessment process, with it's intension to exercise the powers therefore authorized by Municipal Code §207-15. and §66.0703(4) of the Wisconsin Statutes, for the special assessments for the project and the properties to be specially benefited thereby.</p> <p>During the timeframe of this project, council has adopted two ordinances. One Ordinance that was adopted (Ordinance #2023-2541) was to defer special assessments to water lines constructed for a water tower to serve the City of Franklin, until such time the property owner connects to the water line, or subdivides their lot. The second ordinance that was adopted (Ordinance #2024-2605), was to amend Municipal Code §207-15K.(2)(i) to defer up to twenty-six special assessments for water lines constructed for a water tower to serve the City of Franklin. The adopted ordinances are included in the council action packet for your reference.</p>		
<b><u>ANALYSIS</u></b>		
<p>There are a total of sixteen properties that will benefit from the water main project. The finalized assessment roll is included with the Engineer's Report dated February 2, 2026, and totals \$231,742.30 for the sixteen properties.</p> <p>In accordance with Franklin Municipal Code §207-15 K.(2)(i), deferrals may be granted until such time as the subject benefited property is connected to the subject public water facility or subdivided into two or more parcels. Property owners will need to submit a written application to the City Clerk within 30 days of the assessment notice. The City will notify property owners of this opportunity and review all applications for eligibility.</p>		
<b><u>FISCAL NOTE</u></b>		
<p>Funding for this project was included in Fund 46 for Water Extensions. Special assessment for this project would allocate \$231,742.30 of the project costs.</p>		
<b><u>COUNCIL ACTION REQUESTED</u></b>		
<p>Motion to adopt Resolution No. 2026-_____, a final resolution directing installation of, payment, and levy of special assessments for installation of a water transmission main on S. Lovers Lane Road, and to authorize deferrals <b>only</b> in compliance with §207-15 K.(2)(i) upon approved application.</p>		

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2026-\_\_\_\_\_

A FINAL RESOLUTION DIRECTING INSTALLATION, PAYMENT AND LEVY OF SPECIAL ASSESSMENT FOR INSTALLATION OF A WATER TRANSMISSION MAIN ON SOUTH LOVERS LANE ROAD FROM WEST SAINT MARTINS ROAD TO 1,900 FEET NORTH OF WEST SAINT MARTINS ROAD (CONTRACT C)

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WHEREAS, the installation of a water transmission main public improvement on South Lovers Lane Road from West Saint Martins Road to 1,900 feet north of West Saint Martins Road is deemed necessary in the interest of public health, safety, and welfare, and will benefit the abutting property owners; and

WHEREAS, the Common Council has declared its intent to exercise its police powers under Section 207-15 of the Franklin Municipal Code and Section 66.0701 of the Wisconsin Statutes, determining that this public improvement project is necessary for the well-being of the public and affected property owners; and

WHEREAS, the Office of the City Engineer has prepared and filed a special assessment report, which includes plans and specifications, an estimate of total project costs, and the proposed assessment for each affected parcel, and such report has been made available for public inspection in the Office of the City Clerk; and

WHEREAS, the City Clerk provided notice to affected property owners by mail on February 5, 2026, and published a notice in the official newspaper on January 28, 2026, pursuant to legal requirements, informing them of the proposed assessments and the opportunity to provide input; and

WHEREAS, a public hearing was held on February 18, 2026, at which time the Common Council heard comments from all persons who wished to speak.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Franklin, Wisconsin, that:

1. The work and improvements for the installation of the water transmission main on South Lovers Lane Road from West Saint Martins Road to 1,900 feet north of West Saint Martins are directed to be carried out.
2. The City Engineer's Report, including plans and specifications, cost estimates, and special assessment allocations, is hereby approved, and the project shall proceed in accordance with the report.
3. Payment for the improvement shall be made by assessing the cost to the abutting properties as outlined in the City Engineer's Report. Assessments may be paid in full in

2026-\_\_\_\_ RES (FINAL RESOLUTION  
SPECIAL ASSESSMENT WATER MAIN  
SOUTH LOVERS LANE ROAD)

Page 2

one (1) payment or in twelve (12) annual installments, with interest at a rate of 6% per annum to the City Treasurer.

4. The due date of any special assessment levied hereunder may be deferred in accordance with Franklin Municipal Code §207-15 K.(2)(i), provided that the property owner has a functioning private well and submits a written application to the City Clerk within 30 days of the assessment notice. Deferment shall expire upon connection to the municipal water supply, or subdivided into two or more parcels, whichever occurs first.
5. Any unpaid special assessments shall be placed upon the tax roll as a delinquent tax, in accordance with Section 66.0701 of the Wisconsin Statutes.
6. The City Clerk is directed to publish this resolution as a Class I notice under Chapter 985 of the Wisconsin Statutes and to mail a copy of this Resolution to every property owner whose name appears on the assessment roll and whose post office address is known or can be ascertained with reasonable diligence.
7. Any person who has an interest in property upon which a special assessment has been levied hereunder and the person is aggrieved by this special assessment may, within forty (40) days after the adoption of this Resolution and the date of mailing of this Resolution to the subject person interested in the property by the City Clerk, appeal to the Circuit Court for Milwaukee County, as provided in Section 66.0701 of the Wisconsin Statutes and Section 207-15 of the Franklin Municipal Code.

Introduced at a regular meeting of the Common Council of the City of Franklin on this 18th day of February 2026.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin on this 18th day of February 2026.

APPROVED:

---

John R. Nelson, Mayor

ATTEST:

---

Shirley J. Roberts, City Clerk

2026-    RES (FINAL RESOLUTION  
SPECIAL ASSESSMENT WATER MAIN  
SOUTH LOVERS LANE ROAD)

Page 3

AYES    NOES    ABSENT

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

ORDINANCE NO. 2023-2541

AN ORDINANCE TO CREATE SECTION 207-15K.(2)(i) OF THE FRANKLIN MUNICIPAL CODE PERTAINING TO DEFERMENT OF PAYMENT OF SPECIAL ASSESSMENTS

---

WHEREAS, §207-15 of the Municipal Code provides the authority for and method of the levy of special assessments in the City pursuant to Wis. Stat. § 66.0701, and §207-15K. of the Municipal Code providing for the deferment of payment of special assessments under the categorical circumstances presented thereunder;

WHEREAS, the City Engineer having reviewed the subject ordinance upon consideration of potential projects having other unique circumstances for which a deferral of special assessments may be appropriate and having recommended to the Common Council the amendment of §207-15K. of the Municipal Code to provide further discretion to the Common Council in providing for the deferment of special assessments for a public project undertaken to develop and provide a water tower serving a region of the City and the value thereof well beyond the limited area of private properties adjacent to public improvements such as a water main required and to be installed as part of the project, not specifically otherwise addressed in the existing Code provisions for deferments; and

WHEREAS, the Common Council having reviewed such recommendation and having determined same to be reasonable and in furtherance of the health, safety and welfare of the City.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: Section 207-15K.(2)(i) of the Municipal Code of the City of Franklin, Wisconsin, is hereby created to read as follows:

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SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

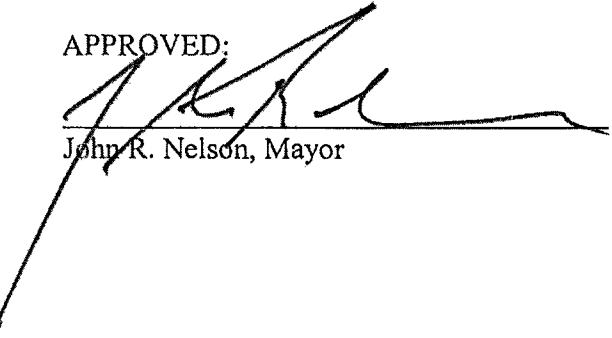
SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

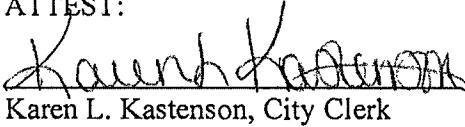
Introduced at a regular meeting of the Common Council of the City of Franklin this 27th day of June, 2023, by Alderman Barber.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 27th day of June, 2023.

APPROVED:

  
John R. Nelson, Mayor

ATTEST:

  
Karen L. Kastenson, City Clerk

AYES 5      NOES 0      ABSENT 1 (Ald. Hasan)

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

ORDINANCE NO. 2024-2605

AN ORDINANCE TO MODIFY SECTION 207-15K(2)(i)  
OF THE FRANKLIN MUNICIPAL CODE TO DEFER SPECIAL ASSESSMENTS FOR  
WATER LINES CONSTRUCTED FOR A WATER TOWER TO  
SERVE THE CITY OF FRANKLIN

---

WHEREAS, §207-15 of the Municipal Code provides the authority for and method of the levy of special assessments in the City pursuant to Wis. Stat. § 66.0701, and §207-15K of the Municipal Code providing for the deferment of payment of special assessments under the categorical circumstances presented thereunder; and

WHEREAS, the City Engineer having reviewed the subject ordinance upon consideration of potential projects having other unique circumstances for which a deferral of special assessments may be appropriate and having recommended to the Common Council the amendment of §207-15K of the Municipal Code to provide further discretion to the Common Council in providing for the deferment of special assessments for a public project undertaken to develop and provide a water tower serving a region of the City and the value thereof well beyond the limited area of private properties adjacent to public improvements such as a water main required and to be installed as part of the project, not specifically otherwise addressed in the existing Code provisions for deferments; and

WHEREAS, the Common Council having reviewed such recommendation and having determined same to be reasonable and in furtherance of the health, safety and welfare of the City.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: Section 207-15K(2)(i) of the Municipal Code of the City of Franklin, Wisconsin, is hereby amended to read as follows *[note deletions appear in strike-through text, additions appear in double-underlined text]*

“A deferment of the principal and interest of a special assessment until such time as the subject benefitted property is connected to the subject public water facility or subdivided into two or more parcels, or such earlier specified date or occurrence as may be specified by the Common Council, where the Common Council determines it appropriate and reasonable under the circumstances of a public project undertaken to develop and provide a water tower serving the City of Franklin, other than the specific provision of the public facility improvement(s) for the special benefit of the subject property, though which special benefit is nonetheless a resultant thereof, ~~provided that the limited and determinable area to be specially assessed for the project is very small (no more than ten parcels of record as of~~

ORDINANCE NO. 2024-2605  
(DEFER SPECIAL ASSESSMENTS  
FOR WATER TOWER TO SERVE THE  
CITY OF FRANKLIN)

Page 2

the date of the adoption of the preliminary resolution) in relation to the area of general benefit to be served, and where the subject project is being substantially funded by Federal and/or State grant(s) funds and not by City funding of the costs, excepting for the remainder amount after the other substantial funding."

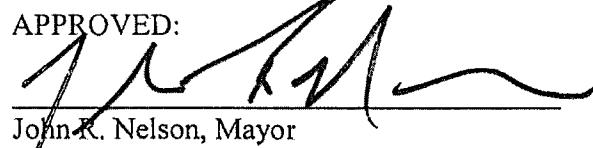
SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

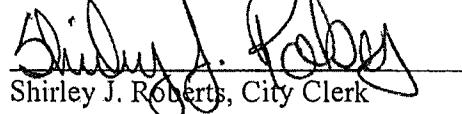
SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Franklin this 3rd day of April, 2024, by Alderman Eichmann.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 3rd day of April, 2024.

APPROVED:  
  
John R. Nelson, Mayor

ATTEST:

  
Shirley J. Roberts, City Clerk

AYES 6      NOES 0      ABSENT 0

Engineer's Report for:  
**Water Main Extension on**  
**S. Lovers Lane Road (S. 100<sup>th</sup> Street, STH 100, USH 36)**  
**Contract C**

February 2, 2026

Prepared Pursuant to Franklin Municipal Code Sections §207-15 and §207-20



Michael N. Paulos, PE

City Engineer

## Description of Area:

The general area of the project consists primarily of large parcels along a 2/3-mile segment of a major arterial road with a rural cross section. The road is known as S. Lovers Lane Road, also known as S. 100<sup>th</sup> Street, State Trunk Highway 100, and US Highway 36 (Exhibit A).

The water main segment will complete a water system gap that extends from the intersection of W. St. Martins Road (approximately 750 feet north of W. Loomis Road) and north along the eastern side of the road to 1900 feet north of W. St. Martins Road. The water main will also provide connection to a new water tower planned for 8120 W. Lovers Lane Road.

## Plans

Plans have been prepared by Applied Technologies, Inc. (Exhibit B). Plans have been finalized and permits have been obtained.

## Project Costs

The project was bid on May 15<sup>th</sup>, 2024 and a contractor was selected through a public bidding process in compliance with State Statutes. In addition, the Benefitted Properties will only be assessed for an 8-inch water main system as the difference between an 8-inch water main system and a 16-inch water main system is to be paid for by the Water Impact Fee Fund.

The costs to be assessed to Benefited Properties is shown in Table 1.

Item Description	Quantity	Units	Unit Price	Total
8" Water Main (Open Cut)	1,736	LF	\$135.00	\$234,360.00
8" Water Main (Directionally Drilled)	111	LF	\$292.00	\$32,412.00
8" Valve	8	EA	\$2,500.00	\$20,000.00
Hydrant & Valve assembly	4	EA	\$7,770.00	\$31,080.00
Furnish and Install Silt Fence	1,665	LF	\$2.50	\$4,162.50
Clearing and Grubbing	1	LS	\$9,392.00	\$9,392.00
Connect to existing water main	2	EA	\$36,000.00	\$72,000.00
8"x8" anchor tee	1	EA	\$1,975.00	\$1,975.00
Topsoil, seed and erosion mat	3,500	SY	\$7.50	\$26,250.00
Ditch Checks	11	EA	\$175.00	\$1,925.00
Gravel Driveway Replacement	700	SY	\$7.50	\$5,250.00
HMA Driveway Replacement	2,600	SY	\$0.01	\$26.00
Testing and inspecting allowance	1	LS	\$10,000.00	\$10,000.00
			Subtotal	\$448,832.50
16% administrative, engineering, and inspection fees	1	LS	\$71,813.20	\$71,813.20
ARPA Funding				(\$288,903.38)
			<b>Total</b>	<b>\$231,742.30</b>

Table 1.

## Benefited Properties

Properties that benefit from the project are to be assessed. There are 21 affected (not all benefited) parcels along the route. These 21 parcels with owners, addresses, tax key numbers (TKN), and predominant zoning are summarized in Table 2 and are individually shown in Exhibit C.

Parcel #	Address	Owner	Tax Key No.	Parcel Front	Main Zoning
19	8209/8211 S 100th St	James A Schabowski	800 9979 001	211.00	R-7
20	8210 S 100th St	James M Mudlaff & Amy L Stewart	801 9988 003	165.00	R-8
21	8230 S 100th St	Larry H Mueller	801 9989 001	165.04	R-8
22	8231/8233 S 100th St	Charlotte E Sauer	800 9979 002	185.03	R-3
23	8252 S 100th St	Loomis Meadow LLC	801 9990 000	310.00	R-8
24	8261 S 100th St	Richard & Maureen Pankowski	800 9980 001	245.00	R-3
25	N/A	8252 S 100TH STREET LLC	840 9977 009	30.00	R-8
26	N/A	John O'Malley	840 9977 001	30.00	R-8
27	8307/8309 S 100th St	Frederick & Marilyn Graves	841 0018 000	105.00	R-7
28	8310 S 100th St	Harold & Lucille Flintrop	840 9978 000	109.50	R-8
29	8310 S 100th St	Allen Lembach	840 9979 000	60.00	R-8
30	8321 S 100th St	Gabriel Rivera & Marjorie Y Mendoza	841 0019 000	120.00	R-3
31	8333 S 100th St	Lloyd A, Kristin A Hoeper	841 0020 000	120.00	R-3
32	8360 S 100th St	Franklin Four LLC	840 9980 000	255.51	R-8
33	8373 S 100th St	Edward Struebing & Amanda A Queen	841 0022 001	195.00	R-3
34	N/A	Edward Struebing & Amanda Queen	841 0021 000	120.00	R-3
35	8380/8376 S 100th St	Adriana M Landeros	840 9981 000	228.50	R-8
36	8423 S 100th St	Todd Watson	841 0025 001	260.00	B-3
37	N/A	Loomis Top LLC	840 9982 003	157.23	R-8
38	10010 W St Martins Rd	Margaret Kawczynski	841-0001-000	251.61	B-3
39	9954 W St Martins Rd	Goldfinger LLC	840 9984 000	632.78	R-8/B-3

Table 2. Affected Properties, Frontage, and Zoning

Four of the Affected Parcels listed in Table 2 are not benefited by this project because they have existing access to public water.

- #24 has access to a 6-inch water main on the northwest corner of the property along W. Cascade Drive.
- #36 & #38 have access to a 16-inch main on W. St. Martins Road along their southern/western property lines.
- #39 has access to a 16-inch water main along S. Lovers Lane Road up to W. St. Martins Road.

One of the Affected Parcels listed in Table 2 are not benefited by this project because they are undevelopable.

- #26 is not of sufficient size to construct a structure

One of the Affected Parcels listed in Table 2 have assessable footages larger than the Parcel Frontage because they are accessed at the minimum frontage of 100 feet pursuant to §207-20 B.

- #25 is a flag lot that has a 30-foot connection to S. Lovers Lane.

The net result of the above is shown in Table 3 where there are 16 Benefitted Properties with a total assessment footage of 2,646.81 linear feet.

Based on the above information, a summary of the assessments for each property is shown in Table 3.

Parcel #	Owner	Assessable Footage	Rates	Assessment for the Water main (Mandatory)
19	James A Schabowski	211.00	\$87.55532	\$18,474.17
20	James M Mudlaff & Amy L Stewart	165.00	\$87.55532	\$14,446.63
21	Larry H Mueller	165.04	\$87.55532	\$14,450.13
22	Charlotte E Sauer	185.03	\$87.55532	\$16,200.36
23	Loomis Meadow LLC	310.00	\$87.55532	\$27,142.15
25	8252 S 100TH STREET LLC	100.00	\$87.55532	\$8,755.53
27	Frederick & Marilyn Graves	105.00	\$87.55532	\$9,193.31
28	Harold & Lucille Flintrop	109.50	\$87.55532	\$9,587.31
29	Allen Lembach	100.00	\$87.55532	\$8,755.53
30	Gabriel Rivera & Marjorie Y Mendoza	120.00	\$87.55532	\$10,506.64
31	Lloyd A, Kristin A Hooper	120.00	\$87.55532	\$10,506.64
32	Franklin Four LLC	255.51	\$87.55532	\$22,371.26
33	Edward Struebing & Amanda A Queen	195.00	\$87.55532	\$17,073.29
34	Edward Struebing & Amanda Queen	120.00	\$87.55532	\$10,506.64
35	Adriana M Landeros	228.50	\$87.55532	\$20,006.39
37	Loomis Top LLC	157.23	\$87.55532	\$13,766.32
Totals		2,646.81		\$231,742.30

Table 3 Benefitted Properties with Assessable Footages

Based on the construction costs, the water main costs per assessable linear foot is \$231,742.30/2,646.81 feet = \$87.55532 per linear foot. Since this rate is below the 2024 allowable assessable rate, properties will be assessed the \$87.55532 per linear foot rate.

Allowable assessable rates are adjusted each year using the Engineering News-Record Construction Cost Index 20-City National Average. The 2024 allowable assessment water main rates for any single-family (i.e. R-3 zoning) or two-family (i.e. R-7 zoning) is \$144.06 per assessable foot. The 2024 allowable assessment water main rates for any business (i.e. B-3 zoning), industrial, institutional (i.e. I-1 zoning) or multifamily (i.e. R-8 zoning) is \$176.07 per assessable foot.

## Final Statement

As the City Engineer, I state that the properties discussed herein against which the assessments are proposed are benefited in the following seven ways:

1. Increased fire protection.
2. Reliability of water supply.
3. Assurance of a water supply which has been routinely tested for potability (lack of contamination).
4. Elimination of the reliance on maintenance and repair of individual wells.
5. The developability of vacant, under-developed or partially-developed properties which are deferred from development by the lack of municipal water supply causing a negative impact on the fair market value.
6. The elimination of the potential for cross-contamination between individual limestone wells.
7. The elimination of the use of the limestone aquifer in the vicinity of outcropping which are more susceptible to contamination by pollution from surface contaminants including fertilizers, pesticides and spills.

End of Engineer's Report Water Main Extension on S. Lovers Lane Road

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
		02/18/2026
REPORTS & RECOMMENDATIONS	AUTHORIZATION TO BID 2026 LOCAL STREET IMPROVEMENT PROGRAM	ITEM NUMBER M.3. District # 1,3,4, &6

### **BACKGROUND**

Pursuant to Municipal Code section 19.11, Common Council must authorize the solicitation of bids for public construction that exceeds \$25,000.

The Local Street Improvement Program is an annual project that is required to maintain and repair failing roadway sections throughout the City. The 2026 Local Street Improvement Program will be publicly advertised to receive competitive bids for the reconstruction of Tifton Drive, Jodi Place, S. 38<sup>th</sup> St., Minnesota Avenue, Madison Blvd., and the City DPW yard.

### **ANALYSIS**

The 2026 Adopted Budget allocated approximately \$2,560,000.00 for the Local Street Improvement Program.

Depending on how the bids come in, portions of the following roads will be included this year: W. Briarwood Drive, W. Southwood Drive, Chapel Court, Chapel Hill Drive, Friar Lane, and Monastery Drive. If bids do not allow all segments to be included, segments will be eliminated considering the available budget and priority.

See attached map for roadway locations.

### **OPTIONS**

- A. Direct Staff to proceed to advertise and bid the 2026 Local Street Improvement Program.  
Note that the bids will return to Common Council for awarding contracts. Or
- B. Refer back to Staff with further direction.

### **FISCAL NOTE**

The approved 2026 Street Extension/Improvement/Construction appropriations are approximately \$2,560,000. There is an additional \$440,000 to be carried over from the 2025 Local Street Improvement Program, as well as approx. \$90,000 LRIP (Local Road Improvement Program) funding that could be reimbursed from WisDOT. The City also has \$20,000 for ADA pedestrian ramp construction. After bids are received, the engineering staff will come to the Common Council for approval to accept the roadway sections that fall within the City's budget.

### **STAFF RECOMMENDATION**

Authorize Staff to proceed to advertise and bid the 2026 Local Street Improvement Program.



## Map Title

**Chapel Court, Chapel Hill Drive,  
Friar Lane, Monastery Drive**

Legend

Administrative  
Municipal Boundaries

Tifton Drive, Jodi Place,  
38th Street, Minnesota  
Avenue, Madison Blvd.

DPW Paving Project

**Briarwood Drive,  
Southwood Drive**

Base Bid  
—  
Alternate Bid

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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MILWAUKEE COUNTY GIS AND LAND INFORMATION

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
		02/18/2026
REPORTS & RECOMMENDATIONS	AUTHORIZATION TO BID WEST DREXEL AVENUE (S. BRIDGE VIEW DR. TO S. NORTHWESTERN MUTUAL WAY) ROAD RECONSTRUCTION PROJECT	ITEM NUMBER B : 4. District # 3,4, &5

### **BACKGROUND**

Pursuant to Municipal Code section 19.11, Common Council must authorize the solicitation of bids for public construction that exceeds \$25,000.

The 2025 Local Street Improvement Program Project included reconstruction of West Drexel Avenue from South 60th Street to South Bridge View Drive. The next section of West Drexel Avenue due for reconstruction is from S. Bridge View Dr. to S. Northwestern Mutual Way. This section of roadway is in very poor shape due to the subgrade conditions. There are adjacent wetlands and floodplains within this section causing the roadway to move and sink. Due to the poor subgrade, the amount of work to reconstruct this roadway is substantial. The earthwork will be a large part of this project to ensure the subgrade is built to withstand the high moisture and not sink.

### **ANALYSIS**

This project was on the 1/6/26 and 2/3/26 Common Council meeting agenda to discuss project timeline and funding. The Common Council authorized the Engineering Department to continue the design process and prepare to bid the project out in Spring of 2026 ahead of the Costco development. This decision was made due to the very low chances of receiving the WisDOT STP-U funding that would also push back the project schedule by approximately 3 years.

### **OPTIONS**

- A. Direct Staff to proceed to advertise and bid the W. Drexel Avenue Road Reconstruction Project. Note that the bids will return to Common Council for awarding contracts. Or
- B. Refer back to Staff with further direction.

### **FISCAL NOTE**

The estimated project cost (construction, engineering design, and inspection) is approximately \$4,500,000. This capital project was requested in the 2026 budget but was not included in the 2026 recommended budget. This item did go to the finance committee meeting on January 27<sup>th</sup>, 2026 where it was discussed the need to borrow for this project.

### **STAFF RECOMMENDATION**

Authorize Staff to proceed to advertise and bid the West Drexel Avenue (S. Bridge View Dr. to S. Northwestern Mutual Way) Reconstruction Project.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
REPORTS AND RECOMMENDATIONS	Request Common Council Approval to allow the Fire Department to dispose of decommissioned fitness equipment	ITEM NUMBER M. 5.(a)

The Fire Department is seeking council approval to dispose of multiple pieces of decommissioned fitness equipment including several fitness machines including but not limited to: treadmills, stationary bikes, weightlifting equipment and several other pieces of miscellaneous fitness equipment.

Much of this equipment was acquired second-hand and has been in service for over 10 years. The surplus equipment being sold has recently been replaced by new equipment received by the fire department through a FEMA Assistance to Firefighters Grant received in 2025.

The Fire Department proposes selling these items on the online auction site [www.wisconsinsurplus.com](http://www.wisconsinsurplus.com).

### COUNCIL ACTION REQUESTED

**Motion to approve the Fire Department request to dispose of decommissioned fitness equipment utilizing the Wisconsin Surplus online auction.**

Fire: JCM

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Reports and Recommendations	A RESOLUTION AUTHORIZING FRANKLIN DIRECTOR OF HEALTH AND HUMAN SERVICES TO SIGN THE 2026 MEANINGFUL MARKS LLC CONTRACT ON BEHALF OF VOLITION FRANKLIN	ITEM NUMBER M. 5.(b)

**Background:**

Volition Franklin, in collaboration with the Franklin Health Department, is nearing the conclusion of the Drug Free Communities Grant while commemorating 16 years of successful substance use prevention in the Franklin community. To engage coalition and community members in shaping future initiatives and ensuring the continuation of the coalition's vital work, a Strategic Planning Meeting and Youth Advocacy Summit will be held. These gatherings will involve community and coalition members working together. A graphic notetaker will be present to capture discussions and create a visual summary of the objectives achieved at both events.

**Analysis:**

This service will help increase engagement, clarity, and communication during and after the planned events. Graphic recording will empower the coalition to engage with the strategic plan and take action after the meetings are completed. The finished images become a record of the meeting and will be used to further Volition Franklin's work by making it visible to others. The artwork will be shared both on canvas and digitally with the community members after the events are completed.

This contract has been sent to the City Attorney for review.

**Fiscal Note:**

The contract for the graphic recorder for two sessions is \$7,180.00 and will be paid with funds from the Drug Free Communities Grant to assist in guiding both a Youth Advocacy Summit and a Strategic Planning Meeting to Volition Franklin Coalition members and community members. There is no fiscal impact to the City of Franklin for these services.

**COUNCIL ACTION REQUESTED**

Motion to approve a Resolution authorizing Franklin Director of Health and Human Services to sign the 2026 Meaningful Marks LLC contract on behalf of Volition Franklin.

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

*Draft 02/17/2026*

RESOLUTION NO. 2026-\_\_\_\_\_

A RESOLUTION AUTHORIZING FRANKLIN DIRECTOR OF HEALTH AND HUMAN SERVICES TO SIGN THE 2026 MEANINGFUL MARKS LLC CONTRACT ON BEHALF OF VOLITION FRANKLIN

---

WHEREAS, The City of Franklin Health Department (FHD) and Volition Franklin will be engaging coalition and community members in shaping future coalition initiatives for substance misuse prevention in the Franklin community; and

WHEREAS, graphic recording of a collaborative strategic planning meeting and youth summit will support engagement and clarity of planned events for sustainability of the critical work; and

WHEREAS, Volition Franklin has funding dedicated to secure a graphic recorder for such service with the Drug Free Communities Grant,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the motion to sign the 2026 Meaningful Marks LLC Contract is hereby approved.

BE IT FURTHER RESOLVED, that the Franklin Health Department Director of Health and Human Services is hereby authorized to sign and execute the 2026 Meaningful Marks LLC Contract on behalf of Volition Franklin.

Introduced at a regular meeting of the Common Council of the City of Franklin this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

APPROVED:

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John R. Nelson, Mayor

ATTEST:

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Shirley J. Roberts, City Clerk

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_



TO: Megan Conway  
Drug-Free Community Coalition Coordinator  
City of Franklin Health Department

FROM: Sherrill Knezel  
Meaningful Marks LLC

DATE: February 11, 2026

### **CONTRACT FOR GRAPHIC RECORDING**

EVENT(S): Volition Franklin Strategic Planning Session, Youth Training Summit

DATE: March 9, 2026, and April 27, 2026

LOCATION: 8355 W Forest Hill Ave, Franklin WI 53132, Community Room 102

SERVICE: Live Graphic Recording and Social Listening Wall

#### **SCOPE OF WORK:**

Volition Franklin is hosting the following events:

- **Strategic Planning Event** on March 9, 2026, 9 - 11:30 am: This is a final wrap up of a 10 year grant cycle with community and coalition partners to discuss where they go next and what are the priorities of the group. There will be a speaker/facilitator leading the session.
- **Youth Training Summit** on April 27, 2026, 10 am - 2 pm: Volition Franklin will use the Seven Strategies of Change to teach youth about substance use prevention advocacy. There will be a speaker from Community Advocates of Milwaukee and a social listening wall will be created with input from youth attendees.

I will provide live analog graphic recording and create and staff the social listening wall. This service will help increase engagement, clarity, and communication during and after the event. I capture the essence of the conversation in the room, which helps your participants engage and take action after the meeting is done. The finished images become a record of the meeting and are used to further the organization's work by making it visible to others.

#### **SERVICES:**

- 2-3 full-color graphic recordings, approximately 4'x8'
- I will bring all materials (markers, paper, tape, etc) to do my work
- I will provide live graphic recording during both events.]

- My fee includes up to 2 hours of "pre-work" which includes image/background information research on your organization or speaker and all phone/electronic communication and planning prior to the event.

#### **SET-UP NEEDS/CLIENT RESPONSIBILITIES:**

I will provide 1-2 portable drawing walls and 4 easels. A dedicated 10-foot x 3-foot space at the front or side of the room is helpful to allow room for drawing in front of the boards.

Client will provide exact wording for session title, high-resolution logos, preferred color palette, and other relevant images and information (summaries of the sessions, agendas, slide decks, questions for panelists, or other materials in regards to subject matter terminology and acronyms likely to appear) that will enhance live capture.

#### **INVESTMENT:**

Strategic Planning Session	<b>\$2500</b>
Youth Training Summit	<b>\$3500</b>
Social Listening Wall	<b>\$700</b>
Digital Chart Scanning (3 full charts)	<b><u>\$480</u></b>
	<b>Total: \$7180</b>

#### **Optional Additional Expense:**

- **\$160 Chart Scanning:** I work with a vendor who digitally scans the chart(s). The value of having the charts scanned is that the digital format provides a great deal of flexibility in terms of future use. Charts can be printed from high-resolution files, shared on social media, or used in communications and reports. The vendor will email the digital files to you within 48 hours of receiving them, and ship the original charts back to you.

#### **DEPOSIT REQUIRED:** 50% of Contract Fee

- I invoice upon completion with payment due in NET30

#### **INVOICES & PAYMENT:**

An invoice for the balance of the project cost will be sent upon completion of the Youth Summit and shall be paid within **30 calendar days** via a mailed check payable to **Meaningful Marks LLC** and addressed to 2656 N. 89th Street, Wauwatosa, WI 53226, Venmo, or direct deposit previously arranged.

## **COPYRIGHT:**

Copyright of all final work products created while performing services for the client will be transferred to the client upon receipt of payment in full. Graphic Recorder retains the right to use artwork in digital portfolio.

## **USE OF WORK:**

The Client may use and reproduce the Work without restriction, including on social media, as long as the work is not being resold or used in marketing materials that promote the company, or for any reason other than representing the specific event the materials were created for. **Client agrees to notify the Graphic Recorder of all such uses and reproductions and to provide samples.**

Work that is to be resold, published permanently online, used as branded content at a third-party site, or used as part of a paid promotion such as Google Ads, Facebook, or Instagram Ads, published for reselling, or used as part of marketing materials, requires a separate contract to be negotiated separately upon supplied details.

If the client shares the work on social media, they agree to use the following tags:

**Instagram @meaningfulmarksllc**  
**LinkedIn @sherrillknezel and @MeaningfulMarksLLC**  
**Facebook @MeaningfulMarks**

**If the work is posted or included in emails, on a website, blog, or YouTube, the text "Graphic Recording (or Time Lapse, or Images) by Meaningful Marks LLC" and a hot link to <https://www.meaningfulmarks.net/> must be included visibly on the page.**

## **PROPOSAL/CONTRACT PROCESS:**

Dates are confirmed upon signing of this agreement, and payment of a **\$3350 non-refundable deposit**, via ACH or check, or issuance of a purchase order. Final payment will be made in accordance with the terms of the Purchase Order, or via check or ACH, **Net 30**.

Changes in scope, deliverables, dates, times, or location will affect the price quoted.

Live events that extend beyond their contracted time will be billed at \$500 per hour, billed in 30 minute increments

In the unlikely event that the event is postponed or canceled, the following is my cancellation policy:

- Cancellation of 0-14 days before March 9, 2026, requires full payment of fees plus reimbursement of any incurred costs to date.
- Cancellation 15-30 days before March 9, 2026, requires a 50% payment of total fees plus reimbursement of any incurred costs to date.

- Cancellation of 31-60 days before March 9, 2026 forfeits the amount of deposit paid.
- If the dates can be rebooked consideration will be given in terms of the fee requirement, but expenses would still need to be reimbursed.

**FORCE MAJEURE:** The graphic recorder will not be considered in breach of this agreement if they're unable to complete the services described above because of fire, earthquake, labor dispute, act of God or public enemy, death, illness or incapacity, or any local, state, federal, national or international law, governmental order or regulation or any other event beyond the graphic recorder's control (collectively, "Force Majeure Event"). Should any Force Majeure Event occur, the graphic recorder will give the client notice of their inability to perform or of delay in completing the services and will propose a revised schedule for completion.

This document represents the entire agreement between **Meaningful Marks LLC** and **Volition Franklin/City of Franklin Health Department**. It may be changed or modified only in writing and with the approval of both parties. It will be governed by the laws of the State of Wisconsin.

We have read and agree to the terms listed in this Agreement:



(date) 2/11/26

Sherrill Knezel, Meaningful Marks LLC

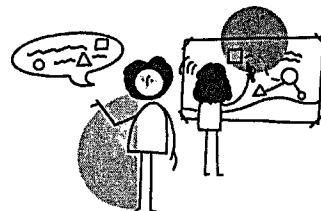
(date) \_\_\_\_\_

Lauren Gottlieb, Health Officer, City of Franklin Health Department

I'm delighted to be partnering with you to make your meeting a success! Thank you.

Please return by email to [sherrill@meaningfulmarks.net](mailto:sherrill@meaningfulmarks.net)

**Meaningful Marks LLC**  
Sherrill Knezel  
2656 N. 89th Street  
Wauwatosa, WI 53226



APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
		February 18, 2026
REPORTS & RECOMMENDATIONS	ITEM NUMBER	
<b>Ordinance to amend Ordinance 2025-2712, an ordinance adopting the 2026 annual budget for the General Fund to carryforward \$2,084 of unused 2025 appropriations for the Planning Department Subscriptions account</b>	<b>15.6.</b>	

### Background

The 2025 budget allocated \$3,000 for the Planning Department Subscriptions account (GL #01-0621-5422), this account is typically used for amendments to the online Unified Development Ordinance on the ecode360 platform by General Code.

The Common Council adopted Ordinance 2025-2701 to amend the Unified Development Ordinance on October 7, 2025, this ordinance was presented by Planning Department staff. Even though this amendment (Supplement no. 14) is dated November 2025, the invoice for these charges (\$3,504) is dated January 30, 2026.

For reference: In 2025, this account was amended by Ordinance 2025-2690 for the codification of the 2025 Unified Development Ordinance into the ecode360 platform for an amount \$7,950, this codification has already been completed.

### Fiscal Note

Carryforward \$2,084 of unused 2025 appropriations from the Planning Department Subscriptions (GL #01-0621-5422) account to the same 2026 account.

GL Number associated with this amendment:

General Fund

01-0621-5422	Planning – Subscriptions	Increase	\$2,084
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### **COUNCIL ACTION REQUESTED**

Motion adopting Ordinance No. 2026-\_\_\_\_\_, to amend Ordinance 2025-2712, an ordinance adopting the 2026 annual budget for the General Fund to carryforward \$2,084 of unused 2025 appropriations for the Planning Department Subscriptions account.

### **Roll Call Vote Required**

Planning – RM/ Finance Dept - DB

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

Draft RM [2-3-2026]

ORDINANCE NO. 2026-\_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE 2025-2712, AN ORDINANCE ADOPTING  
THE 2026 ANNUAL BUDGET FOR THE GENERAL FUND TO CARRYFORWARD \$2,084  
OF UNUSED 2025 APPROPRIATIONS FOR THE PLANNING DEPARTMENT  
SUBSCRIPTIONS ACCOUNT

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WHEREAS, the Common Council of the City of Franklin adopted the 2026 Annual Budgets for the City of Franklin on November 11, 2025; and

WHEREAS, the Common Council adopted Ordinance 2025-2701 to amend the Unified Development Ordinance on October 7, 2025, and the invoice for this amendment (Supplement no. 14) to the eCode360 platform is dated January 30, 2026 ; and

WHEREAS, the Planning Manager has requested that unused appropriations from the 2025 budget be carried forward into the 2026 Budget for use;

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Section 1 That the 2026 Budget for the General Fund be amended as follows:

General Fund

	Planning	Subscriptions	Increase	\$2,084
--	----------	---------------	----------	---------

Section 2 Pursuant to §65.90(5)(ar), Wis. Stats., the City Clerk is directed to post a notice of this budget amendment within fifteen days of adoption of this Ordinance on the City's website.

Section 3 The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

Section 4 All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

APPROVED:

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John R. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Shirley J. Roberts, City Clerk

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_

## INSTRUCTION PAGE

### GENERAL CODE

#### INSTRUCTIONS

#### City of Franklin Code Supplement No. 14

The enclosed new and/or replacement pages should be placed in your Code volume immediately! The dateline, on the bottom of the page, indicates the supplement number and the month and year in which the last piece of legislation reviewed for inclusion in the Code was adopted. This instruction page should be placed in the front of your Code volume.

<b>TITLE</b>	<b>REMOVE</b>	<b>INSERT</b>
<i>Ch UDO Unified Development Ordinance</i>	UDO:7 - UDO:10	UDO:7 - UDO:10
	UDO:15 - UDO:26	UDO:15 - UDO:26
	UDO:43 - UDO:44	UDO:43 - UDO:44
	UDO:47 - UDO:48	UDO:47 - UDO:48
	UDO:53 - UDO:54	UDO:53 - UDO:54
	UDO:63 - UDO:68	UDO:63 - UDO:68.1
	UDO:79 - UDO:82	UDO:79 - UDO:82
	UDO:99 - UDO:100	UDO:99 - UDO:100
	UDO:111 - UDO:116	UDO:111 - UDO:116.1
	UDO:137 - UDO:142	UDO:137 - UDO:142.1
	UDO:145 - UDO:150	UDO:145 - UDO:150.1
	UDO:153 - UDO:154	UDO:153 - UDO:154
	UDO:169 - UDO:172	UDO:169 - UDO:172.1
	UDO:185 - UDO:186	UDO:185 - UDO:186
	UDO:189 - UDO:192	UDO:189 - UDO:192.1
	UDO:195 - UDO:196	UDO:195 - UDO:196
	UDO:199 - UDO:206	UDO:199 - UDO:206
	UDO:209 - UDO:212	UDO:209 - UDO:212
	Attachment 2 - Planned Development Districts	Attachment 2 - Planned Development Districts
	Unified Development Index	Unified Development Index

# GENERAL CODE

Member of the ICC Family of Solutions



Invoice No. [REDACTED] 4913  
Date: 1/30/2026  
Due Date: 3/1/2026  
Terms: Net 30  
Customer No. [REDACTED]

**Bill To:**

City of Franklin  
[REDACTED]

Planning Department  
9229 W. Loomis Road  
Franklin, WI 53132-9728

**Supplement Project****PO No.**

Supplement No. 14

Quantity 2 Land Use

Item	Billing Amount	Tax	Total
Code Analysis	\$2,473.00	\$0.00	\$2,473.00
Composition	\$832.00	\$0.00	\$832.00
Duplication, Finish & Handling	\$184.00	\$0.00	\$184.00
Shipping & Handling	\$15.00	\$0.00	\$15.00
	\$3,504.00	\$0.00	\$3,504.00

*Payment/Credit applied:*

**Total Balance Due** \$3,504.00

*Interest will be charged on all past due accounts at 1.5% monthly.*

This invoice was calculated using current supplementation rates and is subject to General Code's Terms and Conditions which are available at [www.generalcode.com/TCdocs](http://www.generalcode.com/TCdocs)

**Voucher Form (if required)****Claimant's Certification**

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated therein, that no bonus has been given or received by any persons within knowledge of this claimant in connection with the above claim, that the amount therein stated is justly due and owing, and that the amount charged is a reasonable one.

1/30/2026

[REDACTED]  
Senior Accountant

***We appreciate your business.***

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
		02/18/2026
REPORTS AND RECOMMENDATIONS	School Resource Officer (SRO) Program – Informational Report and Placement on File	ITEM NUMBER M.7

The Franklin Police Department (FPD) and the Franklin Public School District (FPS) have maintained a long-standing Memorandum of Understanding (MOU) governing the School Resource Officer (SRO) Program. The MOU has been extended for successive school years through mutual agreement by the Chief of Police and the District Superintendent. Historically, the only revisions to the MOU have been date extensions, with any substantive changes requiring approval by the governing bodies of both the City of Franklin and the Franklin Public School District.

Beginning in the **Fall Semester of the 2025–2026 school year**, a second School Resource Officer was implemented as part of the SRO Program. This report is intended to provide the Common Council with an overview of the first semester of implementation, including operational data, observed outcomes, and feedback from school administrators and district leadership.

## Background

Over the past several years, FPD and FPS identified increasing service demands within school buildings that exceeded the capacity of a single SRO serving the entire district. Prior to February 2023, the SRO was assigned full-time to Franklin High School and responded to Forest Park Middle School and elementary schools as needed. In February 2023, the assignment shifted to a rotational model between the high school and middle school.

While the rotational model increased visibility, it limited the SRO's ability to establish consistent, meaningful relationships with students, staff, and families—an essential component of an effective SRO program. In response, and with School Board budget support, a second SRO was added for the **Fall 2025 semester**, allowing Franklin High School and Forest Park Middle School to each have a dedicated SRO.

This approach aligns Franklin with similarly sized Milwaukee-area school districts that typically deploy two or more SROs and restores a relationship-based policing model within both secondary schools.

## Operational Data and Program Outcomes

A comparison of Semester 1 data from the 2024–2025 and 2025–2026 school years demonstrates measurable impacts following the implementation of the second SRO during Fall 2025:

- **Calls for service increased significantly**, reflecting greater SRO presence, accessibility, and engagement within school buildings.
- **Arrests and citations decreased**, while **reports increased**, indicating earlier intervention, problem-solving, and a prevention-focused approach rather than enforcement-driven responses.
- **Overtime hours increased primarily due to school events and scheduled activities**, consistent with expanded participation in school programming and student-facing events rather than reactive incidents.

Collectively, these trends reflect the intended outcomes of the expanded SRO model and are consistent with nationally recognized best practices emphasizing prevention, relationship-building, and proactive engagement.

## School Administration Feedback

Feedback from school administrators and district leadership following the first semester of implementation has been overwhelmingly positive and strongly supportive of the two-SRO model.

- At **Forest Park Middle School**, the assigned SRO's increased presence during lunch periods, arrival and dismissal, and proactive classroom visits has strengthened student relationships and improved overall school climate. Administrators report positive interactions focused on mentoring and teaching, including informal engagement with students. Fall student engagement survey results showed noticeable increases in perceived safety, adult support, and classroom behavior compared to Fall 2024.
- At **Franklin High School**, administrators report improved consistency in partnering on family meetings, faster relationship development with students, quicker issue resolution, and stronger integration of the SRO into daily school operations and culture.
- **District leadership** has expressed clear support for continuing the two-SRO model, noting that it has become an integral part of the district's safety and engagement strategy. Leadership has emphasized that maintaining this model in future school years is viewed as imperative and has also highlighted the continued success of the "Adopt-a-School" elementary officer initiative as part of the broader partnership between FPD and FPS.

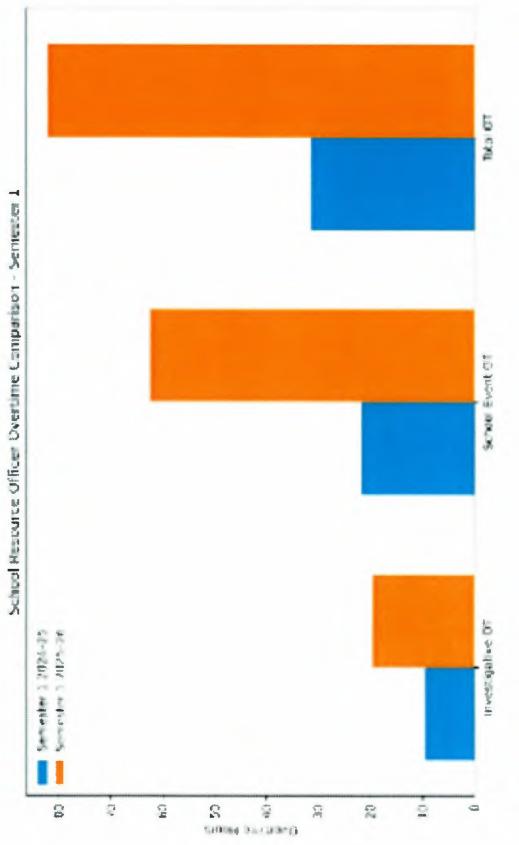
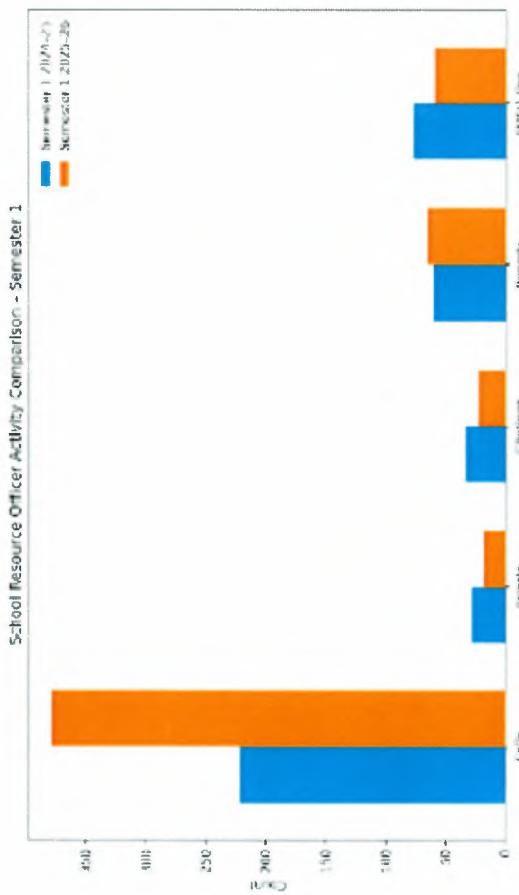
## Recommendation

Based on the first semester of implementation, operational data, and strong support from school administrators and district leadership, the Franklin Police Department submits this report for Common Council information and record-keeping purposes.

## COUNCIL ACTION REQUESTED

Motion to accept the informational report regarding the School Resource Officer Program, including the successful implementation of a second SRO, and place the report on file.

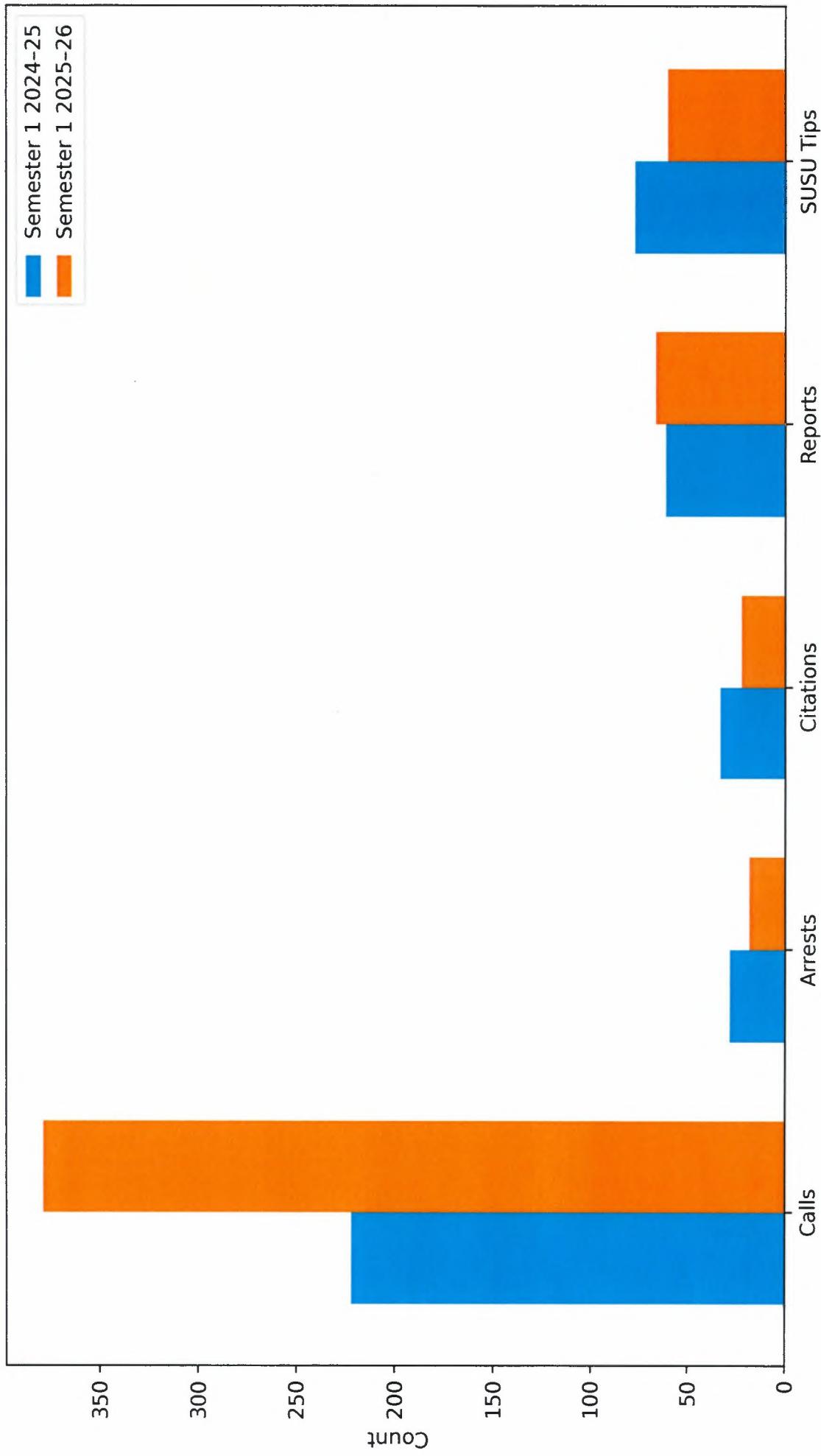
# School Resource Officer Program – Semester 1 Comparison



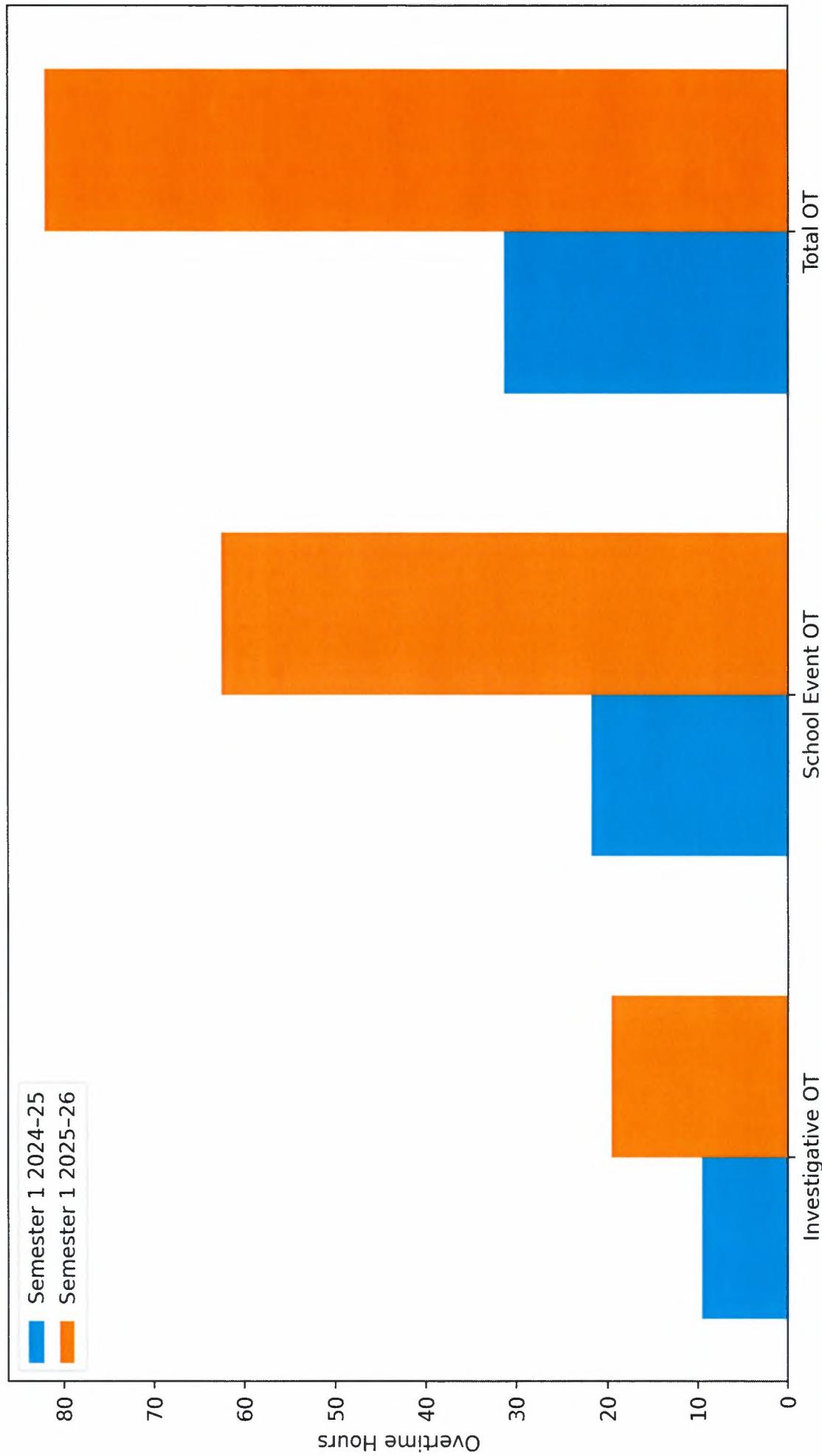
## Key Takeaways:

SRO calls for service increased significantly in Semester 1 of 2025–26, reflecting greater presence and engagement in schools. Arrests and citations decreased while reports increased, consistent with a prevention-focused approach. Overtime hours increased primarily due to school events and scheduled activities, not investigative workload.

## School Resource Officer Activity Comparison - Semester 1



### School Resource Officer Overtime Comparison - Semester 1



## FRANKLIN POLICE SCHOOL RESOURCE OFFICER DATA

2024-25 School Year Data					
Incident Response		Community Outreach		Administrative Duties	
Category	Count	Category	Count	Category	Count
Calls	222	Follow Up Investigations	15	Arrests	28
SEMESTER 1 2024-25	222	SEMESTER 1 2025-26	379	SEMESTER 1 2024-25	18
Citations	33	Reports	61	Citations	22
SEMESTER 1 2025-26	379	SEMESTER 1 2024-25	18	SEMESTER 1 2025-26	66
Speak Up Speak Out (SUSO) Tips	77	Reported Incidents	60	Reported Incidents	60
2025-26 School Year Data					
Incident Response		Community Outreach		Administrative Duties	
Category	Count	Category	Count	Category	Count
Investigation-Overtime	9.5	School Event-Overtime	21.75	TOTAL Overtime By Semester	31.25
SEMESTER 1 2024-25	9.5	SEMESTER 1 2025-26	19.5	SEMESTER 1 2024-25	62.5
					82

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE FRANKLIN POLICE DEPARTMENT  
AND  
THE FRANKLIN PUBLIC SCHOOL DISTRICT FOR  
THE SCHOOL RESOURCE OFFICER PROGRAM

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the FRANKLIN POLICE DEPARTMENT and the FRANKLIN PUBLIC SCHOOL DISTRICT.

**PURPOSE**

The purpose of this Memorandum of Understanding (MOU) is to set a common understanding of the policies and procedures that the Franklin Police Department and the Franklin Public School District will follow in providing police services to the Franklin Schools. This MOU is the result of a spirit of cooperation between the Franklin Police Department and the Franklin Public School District and evidences the Department's continuing effort to provide a more efficient delivery of law enforcement services to the schools, students and citizens of the City of Franklin and the Franklin Public School District. These guidelines are established to better serve and protect the common interest of the public school system and the community at large from crime and the threat of crime.

**MISSION**

The mission of the partnership between the Franklin Police Department and the Franklin Public School District is to facilitate information sharing and collaboration between the police and school leaders on problems needs and solutions related to creating and maintaining a safe school environment, as well as identifying resources designed to assist their efforts.

**GOALS:**

- 1) Establish a cooperative working relationship in an effort to prevent juvenile delinquency and promote positive student development.
- 2) Maintain a safe and secure learning environment on school campus sites.
- 3) Promote positive attitudes regarding the role of Police and laws in society and to inform students of their rights and responsibilities as lawful citizens.

**A. FRANKLIN POLICE RESPONSIBILITIES:**

- 1) The Franklin Police Department agrees to provide two (2) trained School Resource Officers (SROs) for the benefit of the Franklin Public School District system.
- 2) The Franklin Police Department will select the School Resource Officers and assign the officers to work specifically in the schools.
- 3) The School Resource Officers will remain employees of the Franklin Police Department and be subject to the command of the Franklin Police Department.
- 4) The Franklin Police Department reserves the right to remove School Resource Officers from the schools based upon the needs of the Department.

**B. HOURS AND SPECIAL EVENTS:**

- 1) School Resource Officers will be assigned to the schools per their school year. His/her work schedule will be Monday through Friday, as assigned by mutual agreement between the Superintendent and the Chief of Police.
- 2) SROs will be required to wear a police uniform. SROs will be allowed to wear business casual clothes while in this position at times deemed appropriate by the Franklin Police Department or the Franklin Public School District.

**C. DUTIES OF SCHOOL RESOURCE OFFICERS:**

- 1) SROs will present a positive role model for students with whom he/she has contact.
- 2) SROs will assist school principals and designees in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on school grounds.
- 3) SROs may present programs on various topics to students. Subjects shall include a basic understanding of law, role of law enforcement drug awareness, and the mission of law enforcement.
- 4) SROs are encouraged to interact with students on an individual basis and in small groups within the school setting and school related activities.
- 5) SROs will participate in relevant teacher in service on an as needed basis.
- 6) SROs will make themselves available for conferences involving teachers, parents and faculty upon the request of the school principal/designee.
- 7) SROs will be familiar with agencies and resources that offer assistance to youth and their families and make referrals to agencies when necessary.
- 8) SROs will take law enforcement action when necessary.
- 9) SROs will contact the school principal designee to make him/her aware of an arrest or criminal activity, which has occurred on school property or at a school related event.
- 10) SROs will notify the principal/designee before removing a student from school, except under exigent emergency circumstances.
- 11) SROs will notify the school principal/designee if an arrest has been made that may compromise the safety or security of the school or the well-being of the students.
- 12) SROs will conduct investigations of violations of law, which occur at the schools, and use the school resources if needed for follow-up investigation.
- 13) SROs will handle requests for calls for service in and around schools.
- 14) SROs will respond to and address issues involving unauthorized persons (s) on school property.
- 15) SROs will serve as liaisons between the school and other police agencies, investigative units or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
- 16) SROs will turn in weekly summation reports to the SRO supervisor and principal/designee at the end of each week.
- 17) SROs will not be used as a school disciplinarian. If the principal believes an incident is a violation of the law, the principal may contact the SRO to determine

if law enforcement action is necessary.

- 18) SROs may be present when a principal/designee conducts an administrative search.
- 19) SROs cannot enforce school rules and policies.
- 20) SROs will follow the guidelines of the Wisconsin Criminal Code, current case law, School Board policy, and the Franklin Police Department Policy and Procedures, General Orders, and other Departmental training and written memorandums in regard to investigations, interviews and searches relating to juveniles.

**D. SCHOOL DISTRICT OF FRANKLIN RESPONSIBILITIES:**

- 1) The Franklin Public School District will provide a secure workspace for SROs to conduct interviews and maintain confidential records.
- 2) The Superintendent will determine the SROs' access to student records.
- 3) The school administrator will ensure that staff cooperates with police investigations and any subsequent actions related to crime or criminal activity on campus.

**E. JOINT RESPONSIBILITIES:**

- 1) The School Resource Officer Program shall be under the control of the Franklin Chief of Police and the District Superintendent.
- 2) SROs will be evaluated by appropriate police supervisors and school principals/designees, at least annually, but evaluation will be ongoing.
- 3) The Franklin Police Department and the Franklin Public School District shall jointly cooperate in risk assessment of all public schools. This assessment shall be reviewed annually.
- 4) The Franklin Police Department and the Franklin Public School District shall jointly share relevant information to benefit one another in the review of accomplishments of their mission.

**F. DISMISSAL OF SCHOOL RESOURCE OFFICERS:**

- 1) In the event a principal/designee of a school to which an SRO is assigned, or the Superintendent, determines that an SRO is not effectively performing his/her duties and responsibilities, the principal shall contact the SRO supervisor. The SRO supervisor shall advise the Chief of Police and the Superintendent of the principal's request. If the Chief of Police so determines, the principal and the Chief of Police or their designees shall meet with the SRO to mediate or resolve any problems which may exist. The Superintendent may request to the Chief of Police the replacement of an SRO if the Superintendent believes the officer is not providing expected service.
- 2) The Chief of Police may dismiss or reassign the SRO upon the Franklin Police Department's Rules, Regulations and Orders.

**G. PAYMENT:**

- 1) The Franklin Public School District shall compensate the City of Franklin for the services delivered hereunder in an amount equal to 70% of the wages and fringe benefits of the individual police officers that are serving in the SRO role, computed for the calendar year in which the billing occurs, which billing amount shall be net after subtracting 1/260 of such total annual cost amount for each day the SRO may have had an "off-day" (absent from work) while school is in session during weekdays on such an "off-day", during the billing period term. The Franklin Police Department shall bill the Franklin Public School District for the SRO services delivered hereunder biannually, in December and June of each year, with each billing being one-half of the aforesaid 70% total annual cost.

**H. TERMS:**

- 1) A School Resource Officer Program is hereby established in the Franklin Public School District, Wisconsin, for the school year 2025-2026. It shall be reviewed annually.
- 2) This agreement may be extended for additional school years by the execution of another agreement therefore by the Franklin Chief of Police and the District Superintendent, provided that no terms hereof are changed except for the date(s); upon any such changes, approval shall be required by the City of Franklin and Franklin Public School District respective governing bodies. Such extension(s) shall be made at least 30 days prior to the end of the respective school year.

This agreement constitutes a final written expression of all the terms of this agreement and is complete and is an exclusive statement of those terms.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized representatives, effective the date first written above.

\_\_\_\_\_  
Annalee Bennin  
Superintendent of Franklin Public School District

Dated: \_\_\_\_\_

\_\_\_\_\_  
Craig Liermann  
Franklin Police Chief

Dated: \_\_\_\_\_

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 02/18/2026
REPORTS AND RECOMMENDATIONS	AN ORDINANCE AMENDING CHAPTER 245, VEHICLES AND TRAFFIC, § 245-5(I), TO REMOVE SUBSECTION (1) AND AMEND SUBSECTION (3) TO REMOVE THE EXISTING TIME LIMITATION ON ON-STREET PARKING RESTRICTIONS DURING DECLARED SNOW EMERGENCIES.	ITEM NUMBER <i>8.8.</i>

## BACKGROUND / DISCUSSION

Chapter 245 of the Municipal Code regulates parking, stopping, and standing on City streets to promote public safety and facilitate municipal operations. Section 245-5(I) addresses parking restrictions during declared snow emergencies.

Currently, § 245-5(I)(1) defines a snow emergency as existing when snow is falling at a minimum rate of one inch per hour or has accumulated to a depth of four inches or more. In addition, § 245-5(I)(3) limits on-street parking restrictions during snow emergencies to the hours of 11:00 p.m. through 6:00 a.m.

Operational experience has demonstrated that significant snowfall and snow accumulation frequently occur outside of these hours, limiting the City's ability to efficiently and effectively conduct snow removal operations. Additionally, the current definition in § 245-5(I)(1) may create unnecessary limitations in declaring a snow emergency when conditions warrant restrictions for public safety and snow removal operations.

The proposed ordinance amendment removes § 245-5(I)(1) and eliminates the time-specific limitation in § 245-5(I)(3), allowing the parking restriction to apply for the full duration of a declared snow emergency. These changes are intended to improve snow removal efficiency, enhance roadway safety, and provide clarity and consistency in enforcement.

## FISCAL IMPACT

None anticipated

## COUNCIL ACTION REQUESTED

Motion to adopt an Ordinance amending Chapter 245, Vehicles and Traffic, § 245-5(I), to remove subsection (1) and amend subsection (3) to remove the existing time limitation on on-street parking restrictions during declared snow emergencies.

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

ORDINANCE NO. 2026-

AN ORDINANCE TO AMEND CHAPTER 245, VEHICLES AND TRAFFIC, § 245-5(I), REPEALING SUBSECTION (I)(1) AND AMENDING SUBSECTION (I)(3), RELATING TO PARKING DURING DECLARED SNOW EMERGENCIES.

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WHEREAS, Chapter 245 of the Municipal Code regulates parking, stopping, and standing on City streets in order to promote public safety and facilitate municipal operations; and

WHEREAS, Section 245-5(I) of the Municipal Code addresses parking restrictions and vehicle operations during declared snow emergencies; and

WHEREAS, Section 245-5(I)(1) currently defines a snow emergency as existing when snow is falling at a minimum rate of one inch per hour or has accumulated to a depth of four inches or more; and

WHEREAS, Section 245-5(I)(3) currently restricts on-street parking during snow emergencies only between the hours of 11:00 p.m. and 6:00 a.m.; and

WHEREAS, Operational experience has demonstrated that significant snowfall and snow accumulation frequently occur outside of these hours, limiting the City's ability to efficiently and effectively conduct snow removal operations; and

WHEREAS, Repealing the existing definition and removing the time limitation will improve roadway safety, enhance snow removal efficiency, and provide clarity and consistency in enforcement during declared snow emergencies;

BE IT FURTHER RESOLVED, by the Common Council of the City of Franklin, that:

**SECTION 1.**

Chapter 245, Vehicles and Traffic, § 245-5(I)(1) of the Municipal Code is hereby **repealed**.

**SECTION 2.**

Chapter 245, Vehicles and Traffic, § 245-5(I)(3) of the Municipal Code is hereby amended to read as follows, with deletions shown by strike-through:

(3) After such declaration of snow emergency has been declared, no person shall park any vehicle upon any street ~~between the hours of 11:00 p.m. and 6:00 a.m. between the hours of 11:00 p.m. and 6:00 a.m.~~ during the duration of the declared snow emergency.

### **SECTION 3.**

All other provisions of Chapter 245, § 245-5, not expressly amended herein shall remain in full force and effect.

### **SECTION 4.**

This ordinance shall take effect upon passage and publication as provided by law.

Introduced at a regular meeting of the Common Council of the City of Franklin, 18<sup>th</sup> day of February, 2026.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin, this 18<sup>th</sup> day of February, 2026.

APPROVED:

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John R. Nelson, Mayor

ATTEST:

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Shirley J. Roberts, City Clerk

AYES            NOES            ABSENT

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE February 18, 2026
REPORTS AND RECOMMENDATIONS	<p><i>Franklin Public Schools, et al. v. City of Franklin Common Council, et al.</i>, Milwaukee County Circuit Court, Case No. 25-CV-8557. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate</p>	ITEM NUMBER M. 9.
<p><b>COUNCIL ACTION REQUESTED</b></p> <p>A motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.</p>		

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<b>APPROVAL</b>	<b>REVISED REQUEST FOR COUNCIL ACTION</b>	<b>MEETING DATE</b> <b>2/18/2026</b>
<b>LICENSES AND PERMITS</b>	<b>MISCELLANEOUS LICENSES</b>	<b>ITEM 02/NUMBER</b> <b>H.</b>

See attached License Committee Meeting Minutes from the License Committee Meeting of February 18, 2026.

**COUNCIL ACTION REQUESTED**

Approval of the Minutes of the License Committee Meeting of February 18, 2026.



414-425-7500

**License Committee Agenda\***  
**Franklin City Hall Aldermen's Room**  
**9229 West Loomis Road, Franklin, WI**  
**February 18, 2026 – 5:10 p.m.**

1.	Call to Order & Roll Call	Time:		
2.	Applicant Interviews & Decisions	Recommendations		
Type/ Time	Applicant Information	Approve	Hold	Deny
<b>Operator 2025-2026 New Appearance 5:15 p.m.</b>	<b>Eliza Lara</b> The Hideaway Pub & Eatery			
<b>Extraordinary Entertainment &amp; Special Event 5:30 p.m.</b>	<b>ROC Ventures – Fireworks post Milkmen Games – 2026</b> Person in Charge: Christ Conley Location: 7035 S. Ballpark Dr. – Franklin Field Dates of 2026 Event: 5/15, 6/5, 6/26, 7/3, 7/4, 7/10, 7/24, 8/14, 8/21, 9/4			
<b>Extraordinary Entertainment &amp; Special Event 5:45 p.m.</b>	<b>ROC Ventures – Umbrella Bar 2026 Summer Concert Series – Outdoor Music Event</b> Person in Charge: Carinn Hoffman Location: 7005 S. Ballpark Dr. – Umbrella Bar Dates of 2026 Event: 6/6, 6/13, 6/20, 6/27, 7/3, 7/4, 7/11, 7/18, 7/25, 8/1, 8/8, 8/15, 8/22, 8/29, 9/5, 9/12, 9/19			
<b>Extraordinary Entertainment &amp; Special Event 6:00 p.m.</b>	<b>ROC Ventures – Country Rising Concert and Tacos &amp; Tequila Concert Festivals – 2026</b> Person in Charge: ROC Ventures (Michael Zimmerman & Carinn Hoffmann) Social House Entertainment Location: 7035 S. Ballpark Dr. – Franklin Field Dates of 2026 Event: Saturday & Sunday, 5/29 & 5/30			
<b>Extraordinary Entertainment &amp; Special Event 6:15 p.m.</b>	<b>ROC Ventures – The Hill Has Eyes Haunted Attraction 2026</b> Person in Charge: Carinn Hoffmann Location: 7005 S. Ballpark Dr. – Umbrella Bar/Ballpark Commons Dates of 2026 Event: Fridays & Saturdays, 9/25 through 10/31; Sundays for Family-oriented Events, 9/27 through 11/1			

<b>Operator 2025-2026 New</b>	<b>Joy Aune</b> Country Lanes Bowling Center			
<b>Operator 2025-2026 New</b>	<b>Martha Bowman</b> The Bowery Bar & Grill			
<b>Operator 2025-2026 New</b>	<b>Jacqueline Randa</b> Walgreens #15020			
<b>3.</b>	<b>Adjournment</b>	<b>Time:</b>		

\*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 2/18/2026
Bills	Vouchers and Payroll Approval	ITEM NUMBER I

Attached are vouchers dated January 30, 2026 through February 12, 2026 Nos. 205893 through Nos. 206051 in the amount of \$ 1,813,864.33. Also included in this listing are EFT Nos. 6374 through EFT Nos. 6387, Library vouchers totaling \$ 817.20 and Water Utility vouchers totaling \$ 950,780.57.

Early release disbursements dated January 30, 2026 through February 11, 2026 in the amount of \$ 1,373,781.86 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolutions 2013-6920, 2015-7062 and 2022-7834.

Attached are property tax disbursements, EFT Nos. 571 through Nos. 572 dated February 2, 2026 through February 9, 2026 in the amount of \$ 66,886.50. These payments have been released as authorized under Resolutions 2013-6920, 2015-7062 and 2022-7834.

The net payroll dated February 6, 2026 is \$ 507,893.97, previously estimated at \$ 492,000. Payroll deductions dated February 6, 2026 are \$ 285,920.11, previously estimated at \$ 262,000.

The estimated payroll for February 20, 2026 is \$ 501,000 with estimated deductions and matching payments of \$ 565,000.

Approval to release payment to Velo Village Apartments LLC for TID 7 2025 contractual MRO payment in the amount of \$816,000.

Approval to release payment to Carma Labs for TID 9 2025 contractual MRO payment in the amount of \$195,580.

### **COUNCIL ACTION REQUESTED**

Motion approving the following

- City vouchers with an ending date of February 12, 2026 in the amount of \$ 1,813,864.33
- Payroll dated February 6, 2026 in the amount of \$ 507,893.97 and payments of the various payroll deductions in the amount of \$ 285,920.11 plus City matching payments and
- Estimated payroll dated February 20, 2026 in the amount of \$ 501,000 and payments of the various payroll deductions in the amount of \$ 565,000, plus City matching payments.

### **ROLL CALL VOTE NEEDED**