



HEARING ROOM  
9229 W. LOOMIS ROAD  
FRANKLIN, WISCONSIN

**PARKS COMMISSION REGULAR MEETING**  
**Monday, September 8, 2025 at 6:30 P.M.**

- I. Call to Order and Roll Call**
- II. Citizen Comment Period**
- III. Approval of Minutes**
  - a. Approval of regular meeting minutes of August 11, 2025
- IV. Unfinished Business**
  - a. **Update on parks maintenance.**
  - b. **Community Event Engagement.** Involvement in City of Franklin community events.
    - i. **Arbor Day** - General overview; Tabling plans.
    - ii. **Trunk or Treat**
  - c. **Franklin Rec Department Pickleball Amenities Requests.** Wind screen and storage box status, paddle holders, other equipment.
  - d. **Discussion of combined Parks and Environmental Commission.** Scope and purpose of combined commissions, including areas of policy oversight, role in park administration, land conservation, and natural resource protection.
    - i. **Commission Rules and Procedures.** Review of Parks Commission administrative rules, open meetings requirements, and Robert's Rules.
    - ii. **Review of Commission Recommendation Form for NRSEs.**
    - iii. **Review of Park Plans and Finances.** City of Franklin Comprehensive Outdoor Recreation Plan, Parkland Acquisition Study, Impact Fees and other parks policies.
  - e. **Littering Fines.** Discussion of recommendation to Common Council to increase fines or enforcement for littering from commercial and waste removal trucks.
  - f. **Invasive Species Management.** Information about buckthorn and invasive species work done by the Environmental Commission.
  - g. **Victory Creek Trail Mowing and Natural Resources.** Information about use of prescribed/controlled burns to maintain native vegetation and reduce invasive species.
  - h. **Update on trail projects,** including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park.
  - i. **Park Facilities Reservation and Permitting Policies.** Discussion of reservation policies for league sports and other groups, fees, rules and policies for parks.
- V. New Business**
  - a. **Kayla's Playground Ambassador Recognition.**

- b. Franklin Woods Halloween Decorations.** Proposal to hang Halloween decorations along the trail in Franklin Woods
- c. Facebook / website presence** - Update on online communications resources available to the Commission.
- d. Request by Root Pike Win** for Commission to share stormwater survey via the newsletter etc.
- e. Natural Resource Impact Compensation Guide** – Introduction of draft Guide for adoption and administration by the Commission.
- f. Tree Initiative Proposal** – Proposal to create a program to provide trees for free or at a discounted rate that people can order from the Department of Public Works or other City department.

## **VI. Adjournment**

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Any question regarding items on this agenda may be directed to the Department of City Development's office at 414-425-4024, Monday through Friday, 8:00 AM – 4:30 PM.

Notice is given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, contact the City Clerk's office at 414-425-7500.

REMINDERS: Next Regular Parks Commission Meeting: October 13, 2025