

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS MEETING
REVISED AGENDA
Council Chambers
Franklin City Hall, 9229 W. Loomis Road, Franklin, WI
Tuesday, June 14, 2022
6:00 p.m.

- I. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE
- II. READING & APPROVAL OF MINUTES OF APRIL 12, 2022
- III. PUBLIC COMMENT
- IV. UNFINISHED BUSINESS (*Enclosures)
- V. NEW BUSINESS (*Enclosures)
 - A. *ADA TRANSITION PLAN
 - B. *DRAFT NON-REGULATORY SIGN POLICY**
 - C. *REQUEST FOR “AUTISTIC CHILD” SIGN
- VI. SCHEDULE FOR NEXT MEETING (*Enclosure)
- VII. ADJOURNMENT

*Supporting documentation and details of these agenda items are available in the Engineering Department during normal business hours.

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Council per State ex rel. Badke v. Greendale Village Bd. even though the Council will not take formal action at this meeting.

Notice is further given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.



WARNING SIGN POLICY

1.00 **POLICY PURPOSE**

This Policy aides in addressing requests and posting of warning traffic signs in the City right-of-way that warn the traveling public of various issues. There are some warning signs that are needed and placed per engineering standards and practices. Some signs are placed at the request of the public for to alert drivers for special and unique hazards.

Section 2C.02 of the Wisconsin Manual on Uniform and Traffic Control Devices states that the usage of warning signs should be kept to a minimum, as the unnecessary use of warning signs tends to breed disregard for all signs. The over usage of signs may result in information overload for the motorist, which may negatively impact safety.

2.00 **ORGANIZATIONS AND PERSONS AFFECTED**

All traveling public.

3.00 **REFERENCES**

- 3.01 Manual on Uniform and Traffic Control Devices (MUTCD)- US Federal Highway Administration, latest edition. Specifically, Chapter 2C
- 3.02 Wisconsin Manual on Uniform and Traffic Control Devices (WisMUTCD) , latest edition. Chapter 2C
- 3.03 Municipal Code 245-9 Official Traffic Signs and Signals

4.00 **DEFINITIONS**

- 4.01 Regulatory sign: a traffic sign advising drivers of action they should or must do (or not do) under a given set of circumstances. Some examples of regulatory signs include, but are not limited to, stop signs speed limit signs, no parking signs, etc. Violation of regulatory signs may result in a civil forfeiture.
- 4.02 Warning sign: a traffic sign that indicates a hazard ahead on the road that may not be readily apparent to a driver. These signs are typically diamond-shaped (square with one diagonal vertical) with a black legend and border on a yellow background. Some examples of warning signs include, but are not limited to, road alignment signs, no outlet signs, animal crossing signs, proximity to municipal parks, children playing, etc. There is no lawful penalty for violation of warning signs

5.00 City Initiated Warning Signs

Where warranted in the opinion of the City Engineer / Director of Public Works, the Department of Public Works is authorized and directed to procure, erect and maintain appropriate traffic signs in accordance with the Municipal Code 245-9 Official Traffic Signs and Signals.

6.00 Public Initiated Warning Signs

- 6.01 When a warning sign is not initiated by the City Engineer / Director of Public Works, such warning signs may be requested by submitting a form for this purpose to the City Engineering Department. The request will be placed on a Board of Public Works agenda for discussion and decision.
- 6.02 If the Board of Public Works discusses the matter and decides that the posting of the requested sign is warranted, then the Department of Public Works is authorized and directed to procure, erect and maintain appropriate traffic signs.
- 6.03 When, in the opinion and direction of the City Engineer / Director of Public Works the signage is no-longer warranted, the Department of Public Works is authorized and directed to remove said signs. The decision to remove signs may or may not be discussed at the Board of Public Works again.

7.00 Criteria for Board of Public Works to Consider Warrant of Warning Signs

- 7.01 Animal Crossing Signs. Animal crossing signs may include wild or domesticated animals.
 - 1) The animal under consideration should have a history of being in the roadway at that location(s).
 - 2) The animal should have adequate mass to cause damage or injury to the driver.
 - 3) Damage or injury to the animal should **not** be a consideration.
 - 4) A review of accident history to traveling public should be reviewed.
- 7.02 Child Crossing Signs: Children at Play, Watch For Children, Slow Children, et al. Per the direction of the Federal Highway Administration, the Wisconsin Department of Transportation and other transportation organizations, these signs shall **not** be posted. Studies have shown that these signs provide parents and children with a false sense of security that their children are safe when playing in or near the roadway. Studies have indicated no reductions in vehicle speeds or crashes with the children signs present. Warning signs are most effective when they warn of consistent, not occasional conditions and children are not likely to be consistently playing at a particular location in the street at all times. PLAYGROUND and SCHOOL ZONE signs are exempt from this policy.

7.03 Special Needs Person: Autistic Child, Blind Person, et al.

- 1) The special needs and ages(s) of the person(s) and how the condition may warrant special warning to a driver.
- 2) The configuration and other physical features of the roadway right-of-way. Ie, is there a location of a pathway or sidewalk to keep a person safe? Is there vegetation that prevents a driver from clearly seeing a person who might be in the road?
- 3) If warranted, the Board shall establish a time limit for the sign. At the end of the time, the applicant shall reapply or the sign will be subject to removal.

7.04 Other Warning Signs as requested.

- 1) The above categories are not exhaustive of the warning signs that the Board of Public Works may consider.
- 2) Any warning sign may be requested on forms provided by the City Engineering Department.
- 3) The City Engineer, Police Chief, and other City Departments, as applicable shall consider the request and provide recommendations and opinions for the Board of Public Works to Consider.