

**CITY OF FRANKLIN
PARKS COMMISSION REGULAR MEETING**

**MONDAY, MAY 11, 2020 – 6:30 P.M.
FRANKLIN CITY HALL – COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENT PERIOD

III. APPROVAL OF MINUTES

A. Regular Meeting Minutes of April 20, 2020

IV. UNFINISHED BUSINESS

A. Update on parks maintenance.

B. Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

C. Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road and Pleasant View Neighborhood Park Pavilion located at 4620 West Evergreen Street.

D. Update on the Pleasant View Park Site Plan, proposed revised timeline and public input options.

E. Status of Parkland Acquisition Study contract with Vandewalle and Associates.

V. NEW BUSINESS

A. Request by Dale Pforr, on behalf of Franklin Park Concerts, Inc., for the use of Lions Legend Park band shell for a free summer concert series, at 2:00 p.m., on the following dates: June 28, 2020, July 12, 2020, July 26, 2020, August 9, 2020 and August 23, 2020.

B. Request by Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, for a group of senior citizens to continue their organized Pickleball, Mondays, Wednesdays and Fridays, from May 27, 2020 through September 30, 2020, from 9:00 a.m. to 12:00 p.m.

C. Statement of Revenues and Expenses for the three months ended March 31,

2020.

D. Appointment of a Secretary by the Chairperson.

VI. NEXT MEETING DATE

VII. ADJOURNMENT

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
April 20, 2020

unapproved

CALL TO ORDER

- I. Chair Anthony Megna called the April 20, 2020 Parks Commission meeting to order at 6:30 p.m. in the Council Chambers located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Chair Megna, Vice Chair Musolf and Alderman John Nelson. Commissioners Wrench, Lucchesi and Alderman Mayer and Alderwoman Wilhelm participated remotely. Commissioner Remington arrived at 6:33 p.m.. Excused was Ex Officio member Michelle (Shelly) Runte. Also present were Department of Public Works Kevin Schlueter, Assistant Planner Marion Ecks, City Engineer Glen Morrow.

CITIZEN COMMENT PERIOD

- II. The citizen comment period was opened at 6:31 p.m. and closed at 6:34 p.m.. One citizen was present.

APPROVAL OF MINUTES

Regular meeting minutes of March 9, 2020.

- III. Vice Chair Musolf moved and Alderman Nelson seconded approval of the minutes for the regular meeting held March 9, 2020 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

- IV.
A. Discussion only. No action taken.

Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

- B. Alderman Nelson moved and Commissioner Remington seconded and approval for the cost of \$14,000 reported by City Engineer Morrow. Alderman Mayer and Alderman Nelson supports approval. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road and Pleasant View Neighborhood Park Pavilion located at 4620 West Evergreen Street.

- C. Discussion only. No action taken.

Update on the Pleasant View Park Site Plan, proposed revised timeline and public input options.

- D. Discussion regarding change to the timeline of the proposed survey. Discussion only. No action taken.

Uniform signage/rules for all parks on City website.

E. Discussion only. No action taken.

NEW BUSINESS

Request by S & C Electric Company for an approximately 20 foot by 50 foot climbing wall installation for their company picnic at the Vernon Barg Pavilion in Lions Legend Park, located at 8717 West Drexel Avenue, on August 2, 2020, from 9:00 a.m. to 9:00 p.m.

V.

A. Alderman Nelson moved and Vice Chair Musolf seconded approval of the request by S & C Electric Company for an approximately 20 foot by 50 foot climbing wall installation for their company picnic at the Vernon Barg Pavilion in Lions Legend Park, located at 8717 West Drexel Avenue, on August 2, 2020, from 9:00 a.m. to 9:00 p.m.. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Discussion of Parkland Acquisition Study contract with Vandewalle and Associates.

B. Discussion only. No action taken.

Statement of Revenues and Expenses for the twelve months ended December 31, 2019-unaudited.

C. Alderman Nelson moved and Vice Chair Musolf seconded approval to place on file the Statement of Revenues and Expenses for the twelve months ended December 31, 2019-unaudited. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Election of a Chairperson.

D. Alderman Nelson moved and Commissioner Remington seconded approval to nominate Vice Chair Joseph Musolf to Chair and Commissioner Michael Wrench to Vice Chair. On voice vote, all voted 'aye'. Motion carried (6-0-0).

NEXT MEETING DATE

VI. May 11, 2020

ADJOURNMENT

VII. Chair Megna moved and Commissioner Lucchesi seconded to adjourn the Parks Commission meeting of April 20, 2020 at 7:06 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).

Pleasant View Neighborhood Park Survey

The City of Franklin is working to improve Pleasant View Park, and wants to hear from YOU!

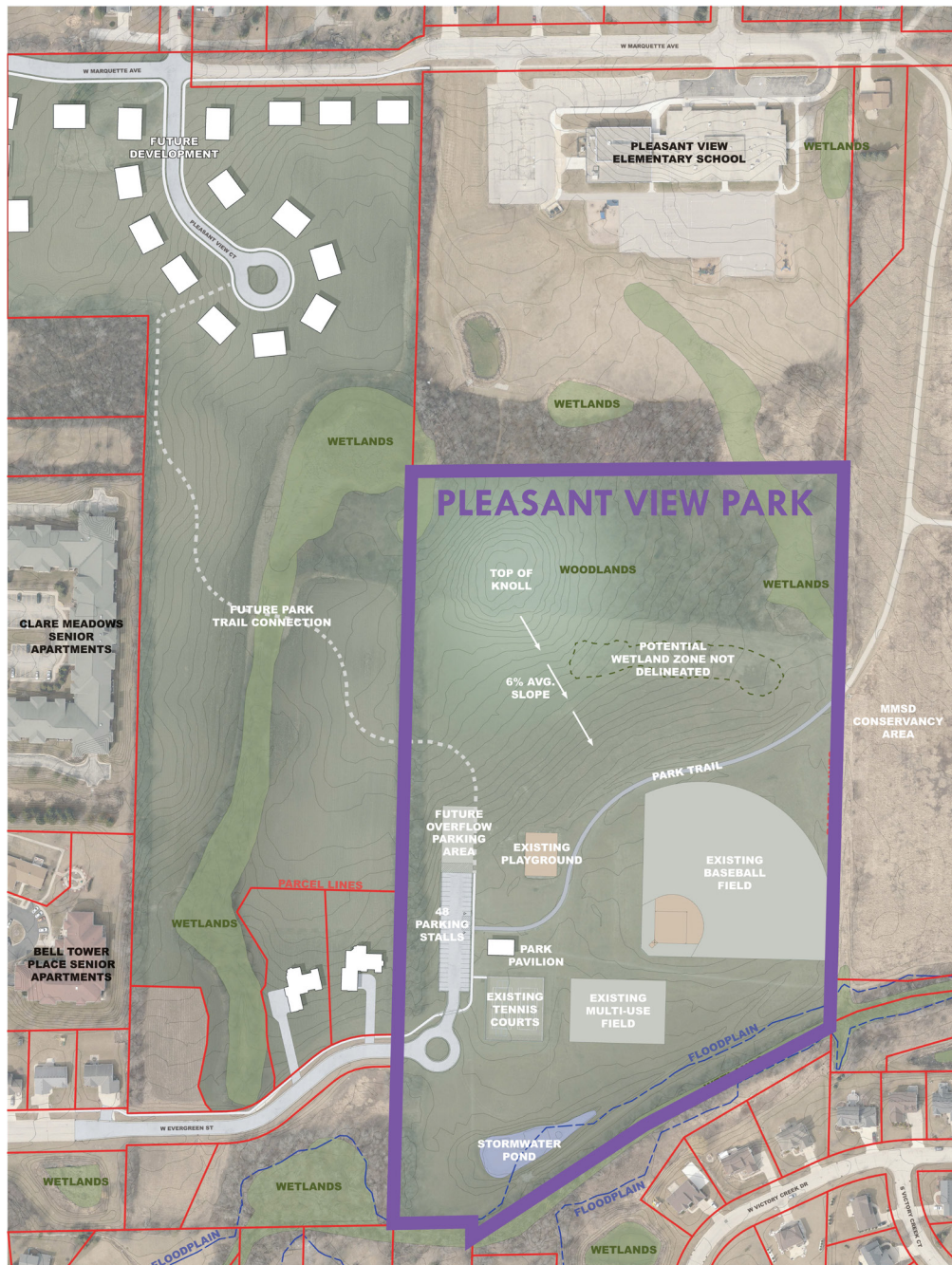
If possible, we encourage you to take this survey online: <https://www.surveymonkey.com/r/PleasantViewPark>

Online surveys must be completed by May 23, 2020 at midnight.

Mailed-in surveys must be postmarked by May 23, 2020.

Please only respond to this survey once per household.

The survey should take approximately 7 minutes to complete. Thank you!



1. Please indicate whether you desire the following amenities for Pleasant View Park, and if so, how many you desire.

<u>Is it desired?</u>	<u>If so, how many are desired? (circle one)</u>		
<input type="checkbox"/> Pickleball Court(s)	1 Court	2-4 Courts	5+ Courts
<input type="checkbox"/> Basketball Court(s)	1 Court	2-4 Courts	5+ Courts
<input type="checkbox"/> Volleyball Court(s)	1 Court	2-4 Courts	5+ Courts
<input type="checkbox"/> Baseball Field(s)	1 Field	2-4 Fields	5+ Fields

2. Please indicate whether you desire the following amenities for Pleasant View Park, and if so, where they are desired.

<u>Are they desired?</u>	<u>If so, where are they desired? (circle all that apply)</u>		
<input type="checkbox"/> Picnic Tables	Entire Park	Along Walking Trails	Select Areas
<input type="checkbox"/> Benches	Entire Park	Along Walking Trails	Select Areas
<input type="checkbox"/> Trees / Plantings	Entire Park	Along Walking Trails	Select Areas
<input type="checkbox"/> Outdoor Interpretative Signs	Entire Park	Along Walking Trails	Select Areas

3. Should Pleasant View Park have more unpaved walking trails?

- ☐ Yes, there should be unpaved walking trails throughout the entire park
- ☐ Yes, there should be unpaved walking trails in select scenic areas
- ☐ No
- ☐ No preference

4. Should Pleasant View Park have more cross-country running trail amenities?

- ☐ Yes
- ☐ No
- ☐ No preference

5. If so, what types of cross-country running trail amenities should the park have?

6. Should Pleasant View Park have a sledding hill?

- ☐ Yes
☐ No
☐ No preference

7. Should Pleasant View Park have a large open field / multi-use space?

- ☐ Yes
☐ No
☐ No preference

8. Should improvements to the park include adding bike racks?

- ☐ Yes, there should be bike racks in the parking lot area and along the paved trail
☐ Yes, there should be bike racks in the parking lot area only
☐ No
☐ No preference

9. Please rank the following amenities based on how much you desire them for Pleasant View Park (1: most desired; 13: least desired)

- | | |
|--|---|
| ___ Pickleball Court(s) | ___ Benches |
| ___ Unpaved Walking Trails | ___ Bike Racks |
| ___ Basketball Court(s) | ___ Trees / Plantings |
| ___ Volleyball Court(s) | ___ Cross-Country Running Trail Amenities |
| ___ Picnic Tables | ___ Outdoor Interpretative Signs |
| ___ Baseball Field(s) | ___ Sledding Hill |
| ___ Large Open Field / Multi-use Space | |

10. What other amenities do you desire for Pleasant View Park? Do you have a desired size, quantity, or location for these amenities?

11. Please provide us with any additional feedback that should be considered as we evaluate potential improvements to Pleasant View Park.

12. Have you visited Pleasant View Park?

- ☐ Yes
☐ No
☐ I'm not sure

13. How often do you visit Pleasant View Park?

- | | |
|--|---|
| <input type="checkbox"/> Every day | <input type="checkbox"/> Once a month |
| <input type="checkbox"/> A few times a week | <input type="checkbox"/> Less than once a month |
| <input type="checkbox"/> About once a week | <input type="checkbox"/> I have never been |
| <input type="checkbox"/> A few times a month | <input type="checkbox"/> I'm not sure |

14. Do you consider Pleasant View Park to be your neighborhood park?

- ☐ Yes
☐ No
☐ I'm not sure

15. How far away do you live from Pleasant View Park?

- ☐ Less than 1/2 mile away
☐ More than 1/2 mile away
☐ I'm not sure

16. How do you typically get to Pleasant View Park?

- ☐ Walking
☐ Biking
☐ Driving
☐ Other

17. Do you live in Franklin?

- ☐ Yes
☐ No

Thank you!

The City of Franklin Parks Commission will continue to gather citizen input for potential park improvements.

If you would like more information about this process, please reach out to the contacts below:

Kristen Wilhelm
3rd District Alderwoman, City of Franklin
City Hall
414.427.7603
kwilhelm@franklinwi.gov

Marion Ecks
Assistant Planner, City of Franklin
Department of City Development
414.425.4024
mecks@franklinwi.gov

Marion Ecks

From: Marion Ecks
Sent: Friday, April 24, 2020 10:39 AM
To: Courtney Day; Glen Morrow; Kevin Schlueter; Joseph Musolf
Cc: Gail Olsen
Subject: Summer Concert Series in the Parks

Hello,

I just spoke to Dale Pforr, the organizer of the Franklin Park Concerts Summer Concert Series

He is inquiring whether these concerts should go forward as planned, if he should cancel the whole series, or cancel them individually.

They are Sundays – the dates are:

- June 28
- July 12th
- July 26
- August 9th
- August 23rd

He's requested this to be on the next Parks Agenda.

If we think that the series should be cancelled, please let me know and I'll get back to him.

Otherwise I suggested that it would be appropriate to put this on the next Parks agenda for approval so he can schedule them, and then cancel individual dates if need be.

Dale4@earthlink.net

425-0244

Thanks,
Marion Ecks
Assistant Planner
Department of City Development
City of Franklin
414-425-4024
mecks@franklinwi.gov

9229 W. Loomis Road
Franklin, Wisconsin 53132



From: 6-11-2019

From: Mark Luberda

Sent: Tuesday, June 11, 2019 2:17 PM

To: Sandi Wesolowski <SWesolowski@franklinwi.gov>

Cc: Kathleen Rivedal KRivedal@franklinwi.gov

Subject: Park Commission approval of pickleball
City Clerk Sandi Wesolowski,

In attendance at the Park Commission meeting. The item under New Business, "Request by Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, for a group of senior citizens (54 players at present time) to continue their organized Pickleball (which had been taking place indoors at the Milwaukee County Sports Complex), Tuesdays and Thursdays, from May, 2019 through September, 2019 from 10:00 a.m. to 12:00 p.m. was approved.

Mark Luberda

Director of Administration

mluberda@franklinwi.gov

414-858-1100

4-30-2020

To Whom It May Concern,

My name is Sam Crisci I live in Franklin and I run a organized pickle ball group of seniors at the Milwaukee County Sports Complex on Mondays, Wednesdays and Fridays from 9:00 AM to 12:00 PM.

We would like to transition from indoors to outdoors at Lions Legend Park pickle ball courts. I currently have 83 senior players signed at this time and would like to obtain a permit to use the courts from May 27th (assuming the safer at home ban is lifted) thru the end of September on Mondays, Wednesdays & Fridays from 9:00 AM to 12:00 PM.

Thank you,

Sam Crisci
7025 S. Fieldstone Ct.
Franklin, WI 53132
414-687-5439

Marion Ecks

From: Paul Rotzenberg
Sent: Tuesday, April 21, 2020 2:27 PM
To: Marion Ecks
Cc: Kevin Schlueter
Subject: March 2020 Park Financial Report
Attachments: 2020 03 March Parks.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Marion

Attached is the 2020 Q1 Parks report. While park permit fees are comparable to Q1 2019, costs are dramatically higher in 2020 than 2019, when \$50,181 has been spent compared to \$24,148 in 2019. Check with Kevin why that is.

On the Capital side of things, in the Capital Improvement Fund, note that expenditures are ongoing for General Park Development, Pleasant View Pavilion, Pleasant View park equipment, and Master Plan Update.

Let me know if you have any questions.

Paul Rotzenberg, CPA
Dir of Finance & Treasurer
City of Franklin, WI
414 427-7514



**City of Franklin
Park Commission
Statement of Revenue and Expenses
For the Three months ended March 31, 2020 & 2019**

	2020 Amended Budget	2020 Year-to-Date Budget	Current Year-to-Date Totals	2019 Year-to-Date Totals
General Fund Operating Revenue:				
Park & Field Reservation	\$ 18,000	\$ 6,640	\$ 7,525	\$ 7,156
General Fund Operating Expenses:				
Personal Services	\$ 119,998	\$ 32,307	\$ 33,300	\$ 17,900
Park Maintenance	50,000	9,886	14,733	2,880
Uniforms	350	-	-	-
Allocated insurance	-	-	-	1,225
Mileage	1,500	20	74	63
Utilities	14,600	3,404	2,074	2,080
Building maintenance	-	-	-	-
Total Operating Fund Expenses	\$ 186,448	\$ 45,617	\$ 50,181	\$ 24,148
Capital Outlay Fund Expenses:				
Landscaping-Park/Tree Maint	\$ -	\$ -	\$ -	\$ 2,866
Building Improvements	65,000	16,250	-	-
Park Equipment & Supplies	11,000	1,270	-	-
Total Capital Outlay Expenditures	\$ 76,000	\$ 17,520	\$ -	\$ 2,866
Development Fund Revenue:				
Impact Fee-Parks & Recreation	\$ 804,000	\$ 75,711	\$ 92,339	\$ 56,316
Development Fund Expenses:				
Reimb to Developers & Others	\$ 25,285	\$ -	\$ 25,285	\$ -
Transfer to Capital Improvement Fund	621,500	36,527	23,484	-
Total Capital Improvement Expenditures	646,785	36,527	48,769	-
Capital Improvement Fund Expenses:				
General Park Development	\$ 850,618	\$ 246,250	\$ 22,618	\$ -
Kayla's Playground - Franklin Woods	250,000	62,500	-	-
Pleasant View Park - Pavilion	132,097	-	127,826	3,325
Pleasant View Park - Park Equipment	19,989	-	19,989	-
Pleasant View Park - Master Plan Update	150,000	-	19,900	-
Cascade Park Trail Extension	65,000	16,250	-	-
Total Capital Improvement Expenditures	1,467,704	325,000	190,333	3,325
Less Impact Fees Transfer	621,500	36,527	23,484	-
Net Expenditures (after Impact Fee contribution)	\$ 846,204	\$ 288,473	\$ 166,849	\$ 3,325