

**CITY OF FRANKLIN  
PARKS COMMISSION REGULAR MEETING**

**MONDAY, JUNE 8, 2020 – 6:30 P.M.  
FRANKLIN CITY HALL – HEARING ROOM  
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. CITIZEN COMMENT PERIOD**

**III. APPROVAL OF MINUTES**

A. Regular Meeting Minutes of May 11, 2020

**IV. UNFINISHED BUSINESS**

A. Update on parks maintenance.

B. Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road and Pleasant View Neighborhood Park Pavilion located at 4620 West Evergreen Street.

C. Update on the Pleasant View Park Site Plan, public input options.

D. Status of Parkland Acquisition Study contract with Vandewalle and Associates.

E. Trails update: 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street grant funding application.

**V. NEW BUSINESS**

A. Kayla's Playground Ambassador (volunteer) program for 2020 update.

B. Kindness Rocks Project at Kayla's Playground located at 3723 West Puetz Road update.

C. Oak Leaf Trail segment between West Rawson Avenue and West Drexel Avenue.

D. 2021 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

- E. Potential acquisition of property for public park purposes in the City of Franklin and Parks Commission request for property to be considered for the Parkland Acquisition Study. The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of properties to be used for public park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.
- F. Proposal to honor/recognize the service of former Parks Commission Chair Tony Megna.

**VI. NEXT MEETING DATE**

**VII. ADJOURNMENT**

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING**  
**MINUTES**  
**May 11, 2020**

unapproved

**CALL TO ORDER**

- I. Chair Joseph Musolf called the May 11, 2020 Parks Commission meeting to order at 6:30 p.m. in the Council Chambers located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench and Alderwoman Hanneman. Commissioners, Remington and Bartels and Commissioner Lucchesi and Alderman Mayer participated remotely. Absent was Ex Officio member Michelle (Shelly) Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchert, Assistant Planner Marion Ecks and City Engineer Glen Morrow.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period was opened at 6:32 p.m. and closed at 6:32 p.m.. No citizens were present.

**APPROVAL OF MINUTES**

Regular meeting minutes of April 20, 2020.

- III. Commissioner Remington moved and Vice Chair Wrench seconded approval of the minutes for the regular meeting held April 20, 2020 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**UNFINISHED BUSINESS:**

Update on parks maintenance.

- IV.  
A. Discussion only. No action taken.

Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

- B. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road and Pleasant View Neighborhood Park Pavilion located at 4620 West Evergreen Street.

- C. Discussion only. No action taken.

Update on the Pleasant View Park Site Plan, proposed revised timeline and public input options.

- D. Meeting was canceled. Survey was mailed to 153 household and placed online. Anticipated feed back will be in June 2020. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- E. Contract has been signed. Will be here in June 2020. Discussion only. No action taken.

**NEW BUSINESS**

Request by Dale Pforr, on behalf of

- V.  
A. Alderwoman Hanneman moved and Commissioner Bartels

Franklin Park Concerts, Inc., for the use of Lions Legend Park band shell for a free summer concert series, at 2:00 p.m., on the following dates: June 28, 2020, July 12, 2020, July 26, 2020, August 9, 2020 and August 23, 2020.

Request by Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, for a group of senior citizens to continue their organized Pickleball, Mondays, Wednesdays and Fridays, from May 27, 2020 through September 30, 2020, from 9:00 a.m. to 12:00 p.m.

Statement of Revenues and Expenses for the three months ended March 31, 2020.

Appointment of a Secretary by the Chairperson.

#### **NEXT MEETING DATE**

#### **ADJOURNMENT**

seconded a motion to approve dates requested for Franklin park concerts contingent on approval from the Franklin Health Commissioner and parks re-opening. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**B.** Alderwoman Hanneman moved and Commissioner Remington seconded approval of the request Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, for a group of senior citizens to continue their organized Pickleball, Mondays, Wednesdays and Fridays, from May 27, 2020 through September 30, 2020, from 9:00 a.m. to 12:00 p.m. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**C.** Impact information needed. Discussion only. No action taken.

**D.** Discussion only. No action taken.

**VI.** June 8, 2020

**VII.** Commissioner Remington moved and Commissioner Lucchesi seconded to adjourn the Parks Commission meeting of May 11, 2020 at 7:28 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).

## **City of Franklin Department of City Development**

Date: June 8, 2020  
To: City of Franklin Parks Commission  
From: Department of City Development – Assistant Planner Ecks  
RE: Park Safety, Kayla’s Ambassador Program

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### **General Safety**

Included in your packet is a flyer created by the Health Department that Health Officer Day shared. She also provided the website below from the CDC on protecting yourself when visiting parks (<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/visitors.html>).

Health Officer Day notes that it is still highly recommended to gather in groups of less than 10 individuals and to still adhere to physical distancing of at least 6 feet between individuals. When 6 feet cannot be maintained, it is best practice to use a mask or face covering. Low intensity non-contact sports (tennis, pickle ball, disc golf, etc.) are allowed as long as individuals follow personal protective measures (<https://www.dhs.wisconsin.gov/covid-19/protect.htm>).

### **Kayla’s Ambassador Program**

Ms. Runte will provide an update on the Ambassador Program, which has been cancelled for the 2020 season. In discussion of that decision, Health Officer Day noted that:

“COVID-19 continues to be present in the community and continues to be of higher risk to those individuals in the following categories:

- Over the age of 60
- Have pre-existing health conditions (i.e. chronic lung or heart conditions, diabetes, high blood pressure, etc.)
- Individuals with compromised immune systems

With that in mind, it seems as though the majority of the Park Ambassadors would fall into this category. It is my [Health Officer Day] recommendation that the Ambassador program is suspended for this season.

Drinking fountains also pose a large risk as the COVID-19 virus spreads from respiratory droplets which could be present on drinking fountains as they are not routinely cleaned. The Health Department recommended these areas remain closed for the duration of the pandemic. We encourage patrons of playgrounds and parks to bring their own hydration sources.”

MX



# playground open

## Hi playground guests!

**City of Franklin playgrounds are open as of  
May 14, 2020**

*However you should be aware of the risks so you  
can make an informed decision for you and your  
family's health.*

- Playground surfaces are **not** disinfected by City Crews.
- Social distancing guidelines must be followed. **Stay 6 feet away from individuals not in your household.**
- **Practice proper hygiene to avoid and limit the spread of germs.** Wash your hands before and after you play. Try not to touch your face.



# Pleasant View Neighborhood Park Survey

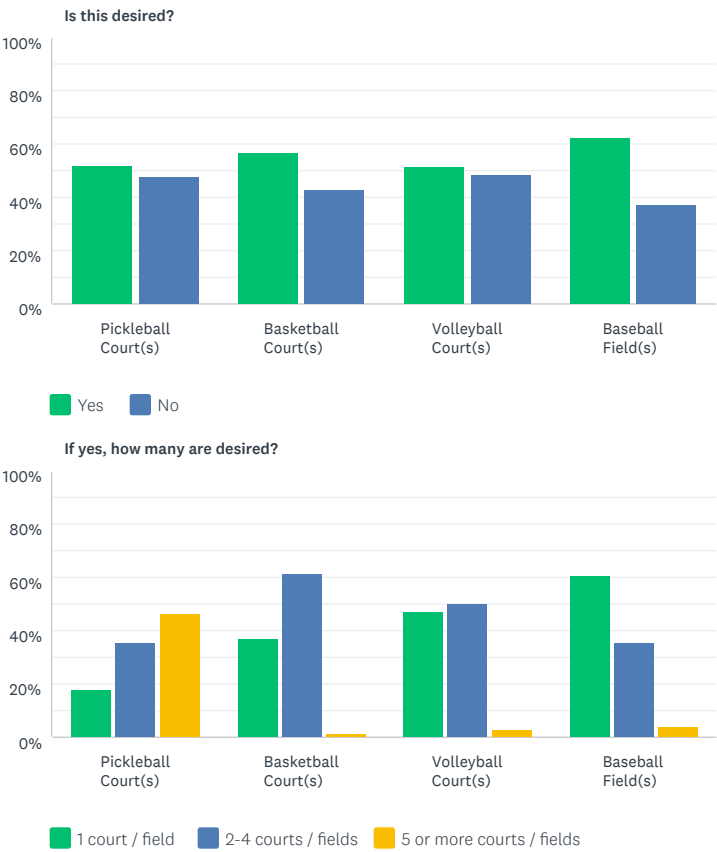
All Pages ▾

Q1



Please indicate whether you desire the following amenities for Pleasant View Park, and if so, how many you desire.

Answered: 278 Skipped: 12



Is this desired?				
	YES	NO	TOTAL	
Pickleball Court(s)	52.05% 127	47.95% 117	244	
Basketball Court(s)	57.21% 131	42.79% 98	229	
Volleyball Court(s)	51.63% 111	48.37% 104	215	
Baseball Field(s)	62.33% 139	37.67% 84	223	

If yes, how many are desired?				
	1 COURT / FIELD	2-4 COURTS / FIELDS	5 OR MORE COURTS / FIELDS	TOTAL
Pickleball Court(s)	18.18% 22	35.54% 43	46.28% 56	121

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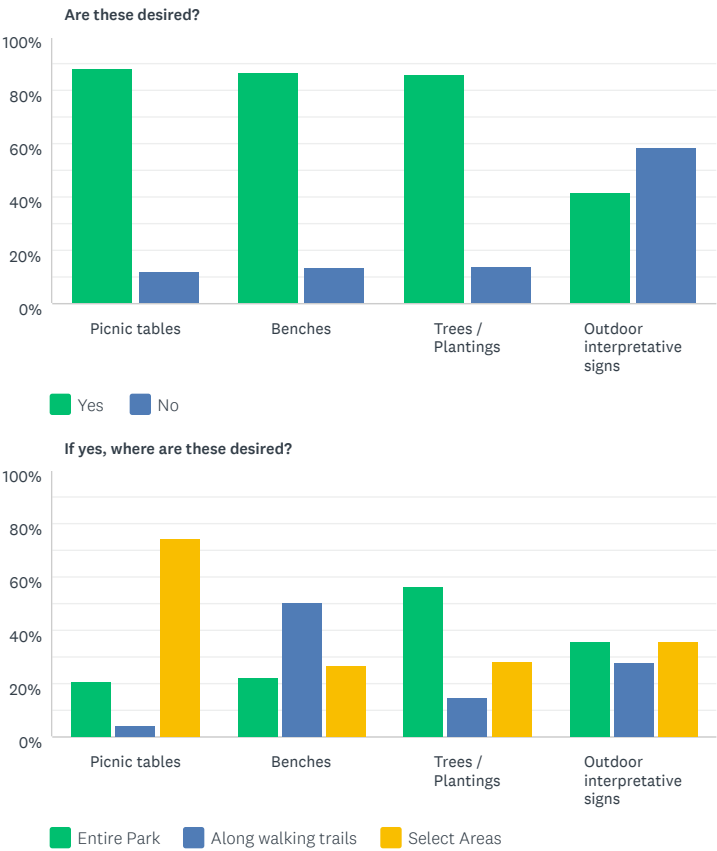
Field(s) 75 44 5 124

Q2



Please indicate whether you desire the following amenities for Pleasant View Park, and if so, where they are desired.

Answered: 281 Skipped: 9



Are these desired?

	YES	NO	TOTAL
Picnic tables	87.88% 232	12.12% 32	264
Benches	86.36% 228	13.64% 36	264
Trees / Plantings	85.94% 220	14.06% 36	256
Outdoor interpretative signs	41.44% 92	58.56% 130	222

If yes, where are these desired?

	ENTIRE PARK	ALONG WALKING TRAILS	SELECT AREAS	TOTAL
Picnic tables	20.81% 41	4.57% 9	74.62% 147	197
Benches	22.68% 44	50.52% 98	26.80% 52	194
Trees / Plantings	56.59% 103	14.84% 27	28.57% 52	182

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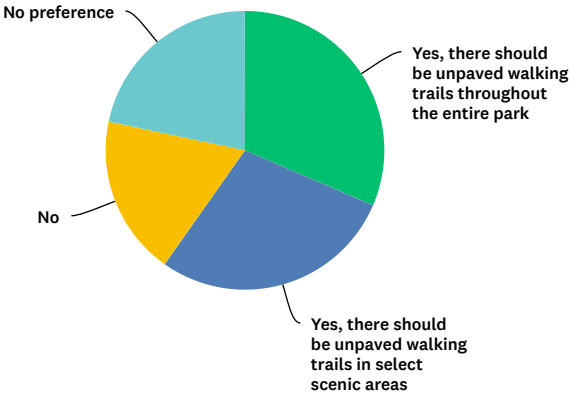


Q3



Should Pleasant View Park have more unpaved walking trails?

Answered: 286 Skipped: 4



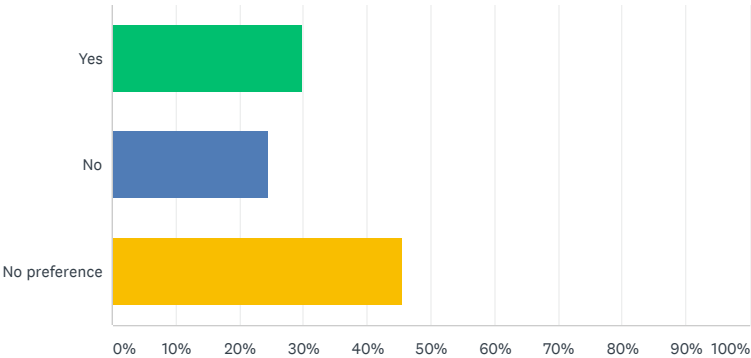
ANSWER CHOICES	RESPONSES	
Yes, there should be unpaved walking trails throughout the entire park	31.47%	90
Yes, there should be unpaved walking trails in select scenic areas	28.32%	81
No	18.53%	53
No preference	21.68%	62
TOTAL		286

Q4



Should Pleasant View Park have more cross-country running trail amenities?

Answered: 287 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	29.97%	86
No	24.39%	70
No preference	45.64%	131
TOTAL		287



the park have?

Answered: 52   Skipped: 238

Trails to accommodate biking as well

5/28/2020 2:27 PM

A cleared trail throughout the park. 1 mile loop.

5/23/2020 7:46 PM

benches, water

5/22/2020 11:21 AM

Not sure, maybe longer trails

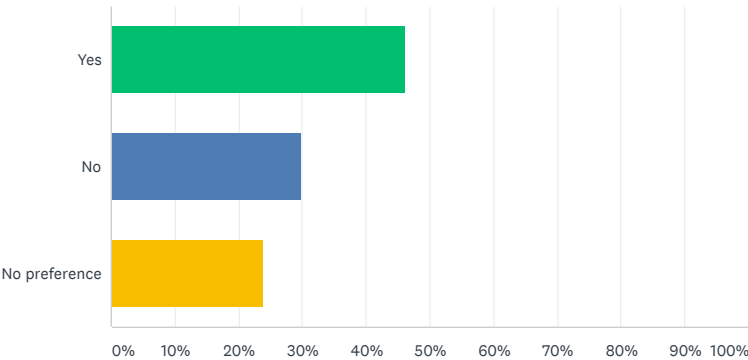
5/20/2020 9:04 PM

Q6



Should Pleasant View Park have a sledding hill?

Answered: 281   Skipped: 9



ANSWER CHOICES

RESPONSES

Yes	46.26%	130
No	29.89%	84
No preference	23.84%	67
TOTAL		281

Q7



Should Pleasant View Park have a large open field / multi-

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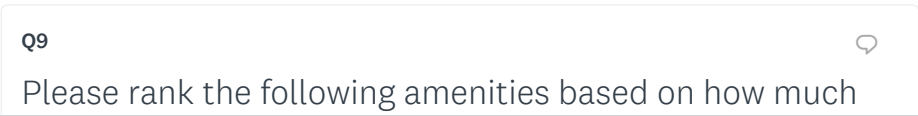
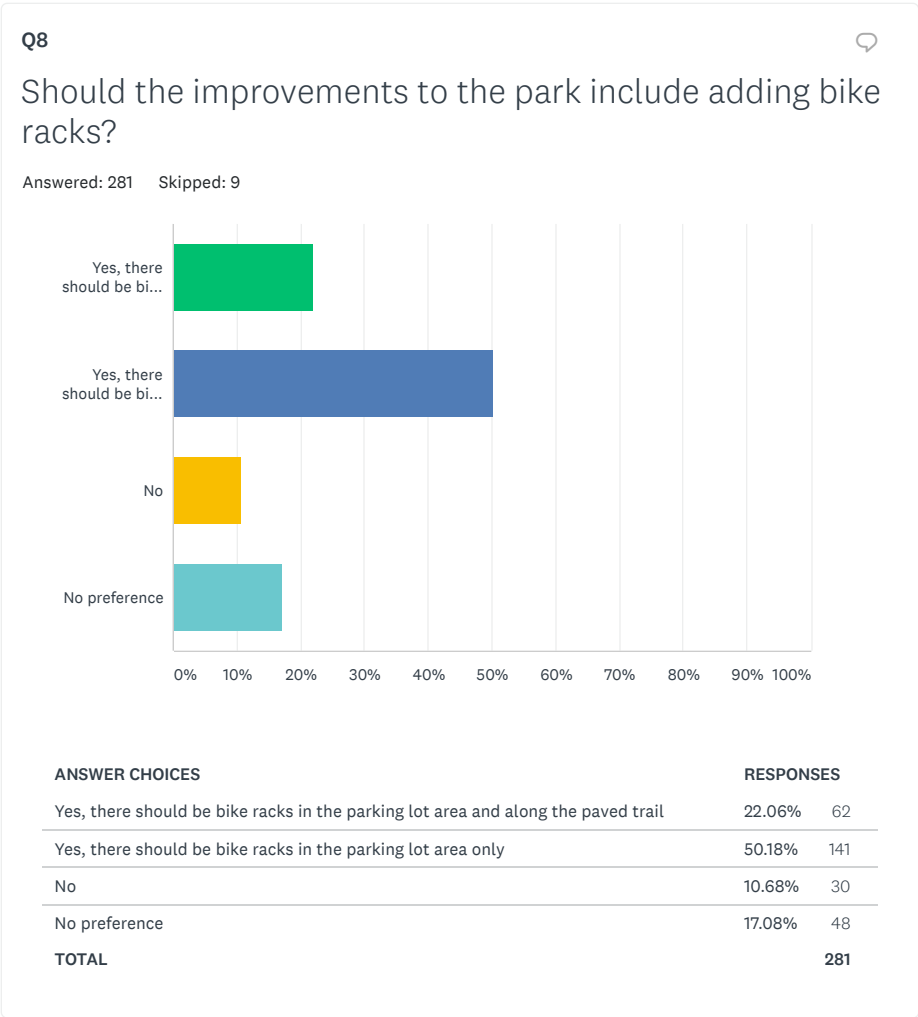
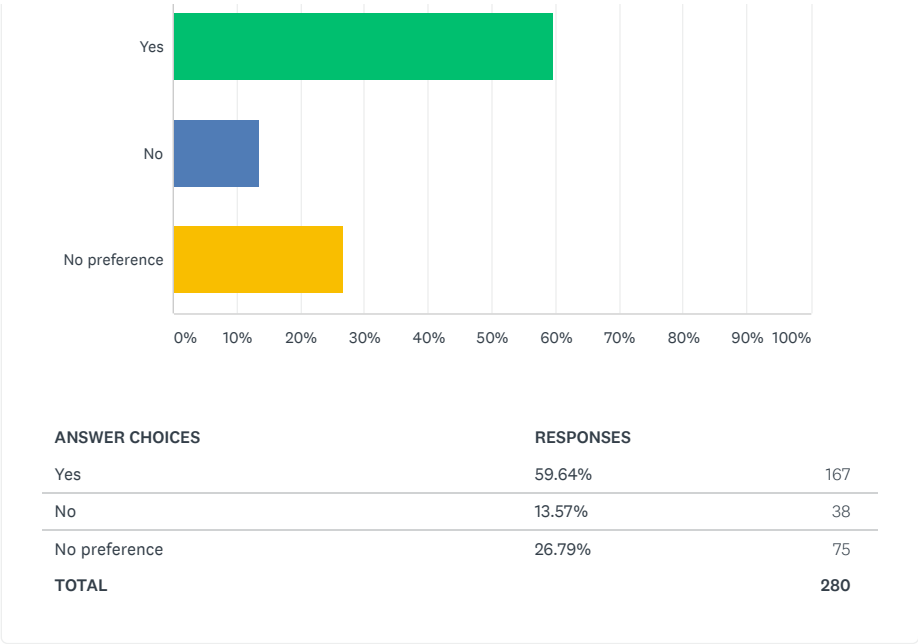
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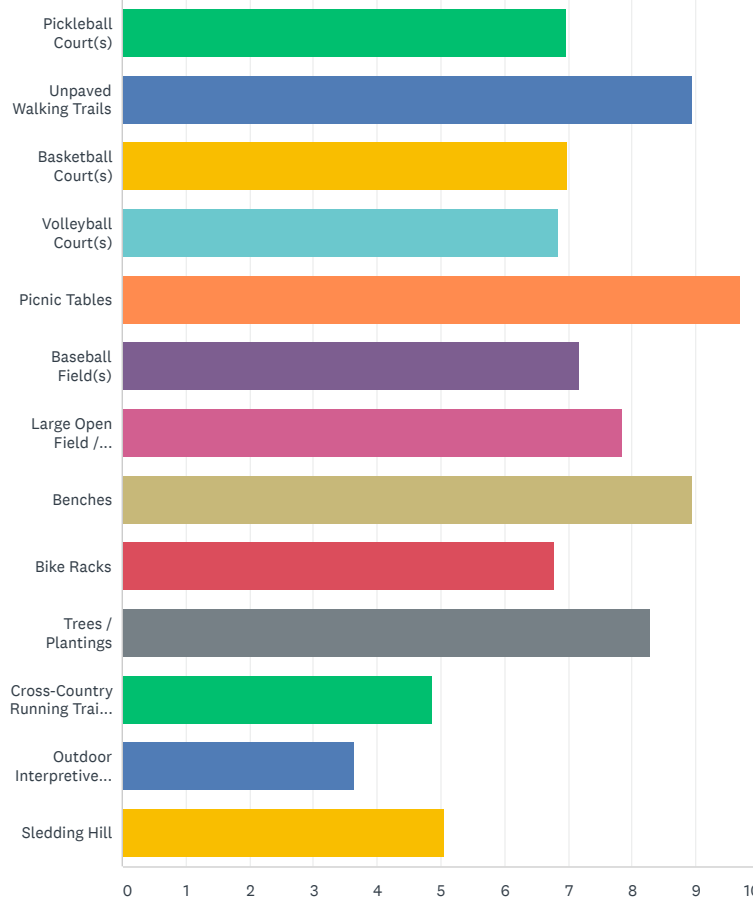
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	1	2	3	4	5	6	7	8	9	10	11
Pickleball Court(s)	28.02% 65	5.17% 12	3.45% 8	3.02% 7	2.16% 5	4.31% 10	3.02% 7	3.88% 9	4.31% 10	4.74% 11	7.76
Unpaved Walking Trails	10.59% 25	19.92% 47	9.32% 22	13.56% 32	8.05% 19	9.32% 22	5.51% 13	4.66% 11	4.66% 11	7.20% 17	3.39
Basketball Court(s)	10.21% 24	7.66% 18	8.51% 20	8.51% 20	5.96% 14	7.23% 17	3.40% 8	7.66% 18	6.81% 16	5.53% 13	7.66
Volleyball Court(s)	3.00% 7	3.86% 9	6.44% 15	9.01% 21	12.88% 30	9.44% 22	8.15% 19	8.58% 20	8.58% 20	13.30% 31	10.73
Picnic Tables	4.96% 12	18.18% 44	19.83% 48	14.88% 36	16.53% 40	10.74% 26	7.02% 17	3.72% 9	1.24% 3	1.24% 3	0.41
Baseball Field(s)	8.19% 19	8.19% 19	8.62% 20	2.59% 6	7.76% 18	8.19% 19	9.05% 21	12.50% 29	11.21% 26	6.03% 14	6.47
Large Open Field / Multi-use Space	3.73% 9	9.54% 23	9.54% 23	9.54% 23	10.79% 26	10.37% 25	14.52% 35	9.54% 23	6.22% 15	8.71% 21	3.73
Benches	8.98% 22	13.06% 32	13.06% 32	15.51% 38	8.57% 21	7.76% 19	9.80% 24	10.20% 25	6.53% 16	3.27% 8	2.45
Bike Racks	2.51% 6	3.35% 8	4.18% 10	7.95% 19	7.53% 18	10.46% 25	14.23% 34	13.81% 33	19.67% 47	5.44% 13	5.02
Trees / Plantings	17.86% 45	7.14% 18	9.92% 25	9.13% 23	6.35% 16	6.35% 16	6.35% 16	7.14% 18	6.75% 17	15.87% 40	4.76
Cross-Country Running Trail Amenities	2.52% 6	0.84% 2	2.94% 7	2.52% 6	5.46% 13	7.98% 19	3.78% 9	7.98% 19	7.14% 17	13.03% 31	24.37
Outdoor Interpretive	0.42% 1	0.85% 2	0.85% 2	1.69% 4	2.12% 5	2.97% 7	7.63% 18	5.08% 12	9.75% 23	6.78% 16	14.41

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Q10



What other amenities do you desire for Pleasant View Park? Do you have a desired size, quantity, or location for these amenities?

Answered: 168   Skipped: 122

Just a few picnic benches by the park. Please do not develop area beyond park

5/28/2020 3:12 PM

Looking at your map & knowing the grade of the land is seems well built out-future additions south of the trail will remove/impede existing amenities

5/28/2020 3:01 PM

Picnic tables by park pavilion with shade umbrellas

5/28/2020 2:45 PM

Increase the size of drain pond and depth, fish will and are naturally growing, or dig a pond near the wet area and it will naturally fill up. Pond for kids to fish is a great idea

5/28/2020 2:42 PM

Q11



Please provide us with any other feedback that should be considered as we evaluate potential improvements for Pleasant View Park.

Answered: 123   Skipped: 167

Too much shady activity in mornings-drug deals etc

5/28/2020 3:15 PM

Please stop developing this area. It is perfect as is. Add a few benches but do not destroy the natural wild flowers and tall grass that is already there. Half of it is already been cut and removed

5/28/2020 3:12 PM

There is no need for additional pickle ball courts the park has 2 already and they are never both in use at the same time

5/28/2020 3:01 PM

Be sure to seek out grants, money from foundations, business sponsorship, and other non-taxpayer money before raising property taxes. It is also okay to hold off on this park 1-3 years to let the coronavirus dust settle- no sense spending lots of money on a park that can't be fully use for years

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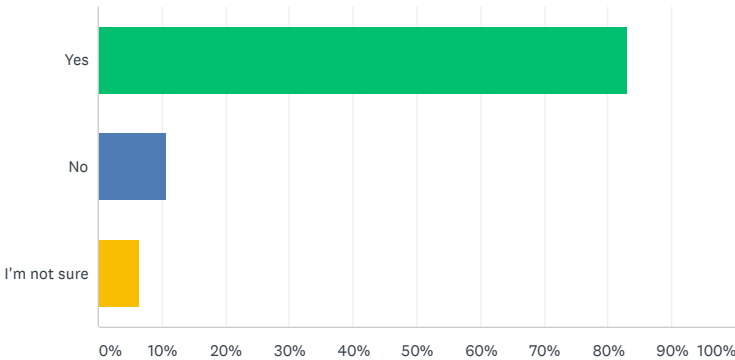


Q12



Have you visited Pleasant View Park?

Answered: 264    Skipped: 26



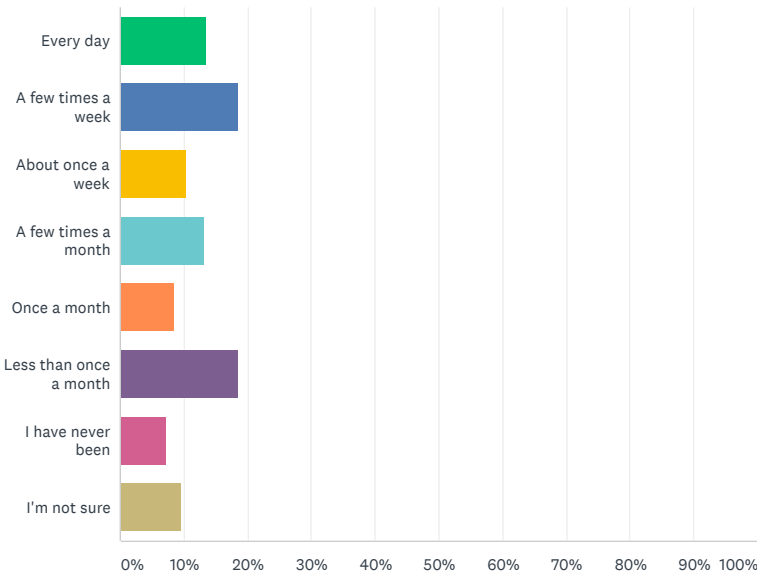
ANSWER CHOICES	RESPONSES
Yes	82.95%219
No	10.61%28
I'm not sure	6.44%17
TOTAL	264

Q13



How often do you visit Pleasant View Park?

Answered: 258    Skipped: 32



ANSWER CHOICES	RESPONSES
Every day	13.57%35
A few times a week	18.60%48
About once a week	10.47%27

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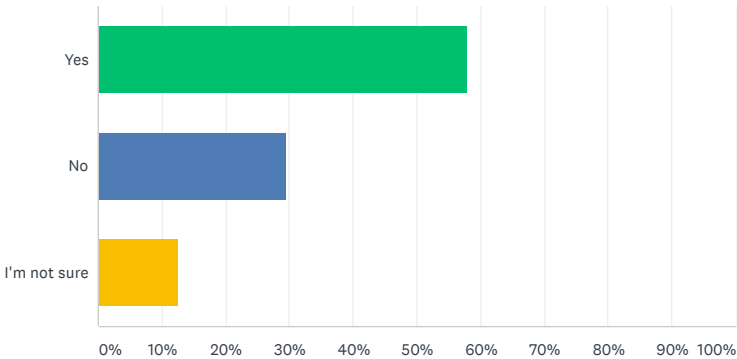
I have never been	7.36%	19
I'm not sure	9.69%	25
<b>TOTAL</b>		<b>258</b>

Q14



Do you consider Pleasant View Park to be your neighborhood park?

Answered: 264    Skipped: 26



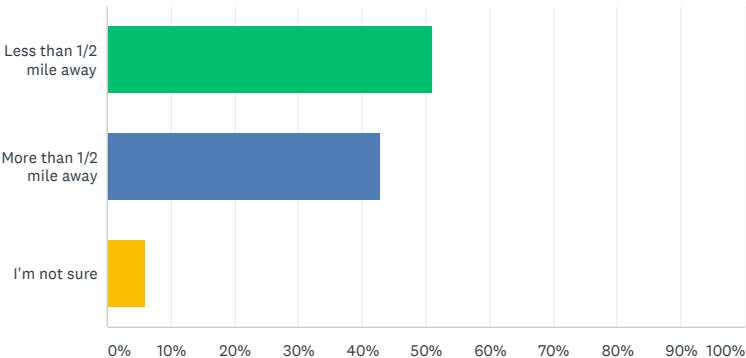
ANSWER CHOICES	RESPONSES	
Yes	57.95%	153
No	29.55%	78
I'm not sure	12.50%	33
<b>TOTAL</b>		<b>264</b>

Q15



How far away do you live from Pleasant View Park?

Answered: 263    Skipped: 27



ANSWER CHOICES	RESPONSES	
Less than 1/2 mile away	50.95%	134
More than 1/2 mile away	42.97%	113
I'm not sure	6.08%	16

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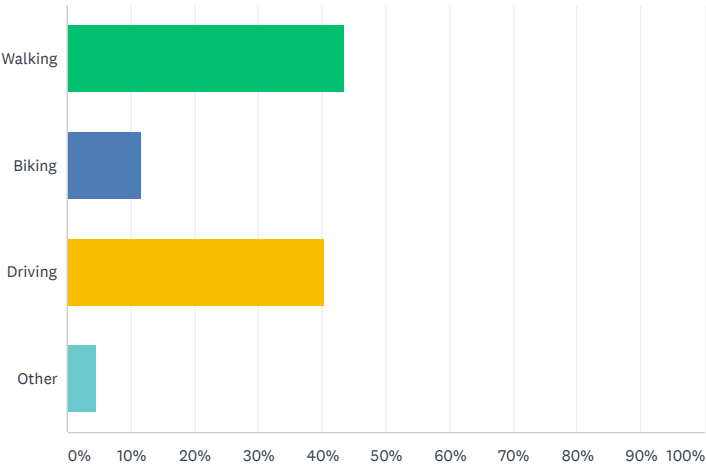
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How do you typically get to Pleasant View Park?

Answered: 258 Skipped: 32



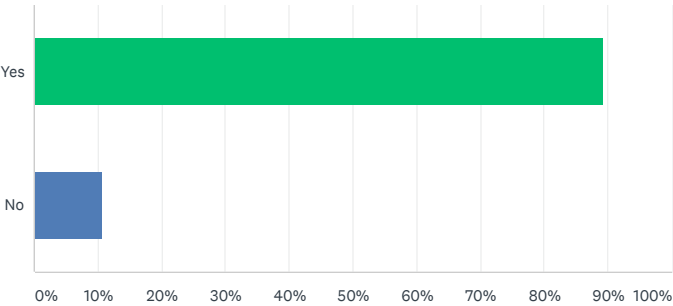
ANSWER CHOICES	RESPONSES	
Walking	43.41%	112
Biking	11.63%	30
Driving	40.31%	104
Other	4.65%	12
TOTAL		258

Q17



Do you live in Franklin?

Answered: 264 Skipped: 26



ANSWER CHOICES	RESPONSES	
Yes	89.39%	236
No	10.61%	28
TOTAL		264





Item IV.C.

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