1) Call to Order

2) Roll Call

3) Approval of Minutes

4) Citizen Comments Period

5) Unfinished Business

6) New Business
   A. Administrative Report
      1 Personnel Updates
         a. Registered Sanitarian Position Updates
         b. Public Health Nurse Position Updates
      2 Strategic Plan Updates
         a. Policy Updates
            i. Communicable Disease Policy
            ii. Cultural Competency Plan
         b. Workforce Development – Staff Competency Summary
         c. 140 Review Date – February 19, 2020
      3 Community Health Assessment Updates
      4 Community Health Improvement Plan Updates
         a. Holiday Pop-Up Events Summary
         b. Youth Alcohol Presentation

   B. Public Health Nursing Report
      1 Referral Updates
      2 Wisconsin Division of Health Services Weekly Respiratory Surveillance Report
      3 Community Events and Programs
         a. Audio/Vision/BMI Screening at Elementary Schools
         b. Evidenced Based Programs: Stepping On, Living Well with Diabetes 2020 Sessions
         c. Love Thy Neighbor 2020 Sessions

   C. Environmental Health/Emergency Preparedness Report
      1 Division of Agriculture, Trade and Consumer Protection Agent Program
         a. Inspections (November – December): 37 inspections; 50 hours on plan review
         b. Updating fees
      2 Democratic National Convention Planning Updates
         a. Forest Park Middle School Point of Dispensing Location Updates
         b. Potential Franklin sites for events (Hotels, Routine Field, Sports Complex)
         c. Upcoming training opportunities
D. Legislative Updates and Advocacy Opportunities
   1. Federal Food, Drug, and Cosmetic Act – tobacco purchase age to 21 years
   2. Micro market licensing fees (State) – Senate Bill 106
   3. Adding e-cigarettes to State indoor smoking ban (State) – Senate Bill 442

7) Program/Speaker

8) Announcements/Correspondence/Articles
   A. Health Department Winter Newsletter
   B. Students
      1. University of Wisconsin-Milwaukee Master’s Student (January – May)
      2. Area Health Education Centers – Community Health Internship Program (June – July)

9) Adjournment