

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MONDAY, JANUARY 13, 2020  
FRANKLIN CITY HALL  
9229 W LOOMIS RD  
FRANKLIN, WI 53132  
HEALTH WING  
7:00 P.M.**

**A G E N D A**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
- 4) Citizen Comments Period
- 5) Unfinished Business
- 6) New Business
  - A. Administrative Report
    - 1 Personnel Updates
      - a. Registered Sanitarian Position Updates
      - b. Public Health Nurse Position Updates
    - 2 Strategic Plan Updates
      - a. Policy Updates
        - i. Communicable Disease Policy
        - ii. Cultural Competency Plan
      - b. Workforce Development – Staff Competency Summary
      - c. 140 Review Date – February 19, 2020
    - 3 Community Health Assessment Updates
    - 4 Community Health Improvement Plan Updates
      - a. Holiday Pop-Up Events Summary
      - b. Youth Alcohol Presentation
  - B. Public Health Nursing Report
    - 1 Referral Updates
    - 2 Wisconsin Division of Health Services Weekly Respiratory Surveillance Report
    - 3 Community Events and Programs
      - a. Audio/Vision/BMI Screening at Elementary Schools
      - b. Evidenced Based Programs: Stepping On, Living Well with Diabetes 2020 Sessions
      - c. Love Thy Neighbor 2020 Sessions
  - C. Environmental Health/Emergency Preparedness Report
    - 1 Division of Agriculture, Trade and Consumer Protection Agent Program
      - a. Inspections (November – December): 37 inspections; 50 hours on plan review
      - b. Updating fees
    - 2 Democratic National Convention Planning Updates
      - a. Forest Park Middle School Point of Dispensing Location Updates
      - b. Potential Franklin sites for events (Hotels, Routine Field, Sports Complex)
      - c. Upcoming training opportunities

D. Legislative Updates and Advocacy Opportunities

- 1 Federal Food, Drug, and Cosmetic Act – tobacco purchase age to 21 years
- 2 Micro market licensing fees (State) – Senate Bill 106
- 3 Adding e-cigarettes to State indoor smoking ban (State) – Senate Bill 442

7) Program/Speaker

8) Announcements/Correspondence/Articles

- A. Health Department Winter Newsletter
- B. Students

- 1 University of Wisconsin-Milwaukee Master's Student (January – May)
- 2 Area Health Education Centers – Community Health Internship Program (June – July)

9) Adjournment