

**CITY OF FRANKLIN  
PARKS COMMISSION REGULAR MEETING**

**MONDAY, AUGUST 10, 2020 – 6:30 P.M.  
FRANKLIN CITY HALL – INSPECTION SERVICES CONFERENCE ROOM  
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. CITIZEN COMMENT PERIOD**

**III. APPROVAL OF MINUTES**

A. Regular Meeting Minutes of July 13, 2020

**IV. UNFINISHED BUSINESS**

A. Update on parks maintenance.

B. Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

C. Review of draft Pleasant View Park Site Plan, including proposed changes to landscaping, furniture, tennis and pickleball courts, and parking facilities.

D. Status of Parkland Acquisition Study contract with Vandewalle and Associates.

E. Trails update: 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street grant funding application.

**V. NEW BUSINESS**

A. Request by Keri Whitmore, Assistant Director, City of Franklin Public Library, to place temporary signs in the parks as a component of a community scavenger hunt in the parks October 1, 2020 through October 31, 2020. Signs will be installed beginning September 28, 2020 and removed not later than November 2, 2020.

**VI. NEXT MEETING DATE**

**VII. ADJOURNMENT**

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Parks Commission Meeting Agenda  
August 10, 2020  
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Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING**  
**MINUTES**  
**July 13, 2020**

unapproved

**CALL TO ORDER**

- I. Chair Joseph Musolf called the July 13, 2020 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench (arrived at 6:31), Alderwoman Hanneman and Commissioners Remington, Bartels, Lucchesi and Coenen. Excused was Ex-Officio Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchert and City Engineer Glen Morrow. Alderwoman Wilhelm joined the meeting at 6:50 and participated remotely.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:35 p.m.. Three citizens were present.

**APPROVAL OF MINUTES**

Regular meeting minutes of June 8, 2020.

- III. Commissioner Bartels moved and Vice Chair Wrench seconded approval of the minutes for the regular meeting held June 8, 2020 as presented. On voice vote, all voted 'aye'. Motion carried (7-0-0).

**UNFINISHED BUSINESS:**

Update on parks maintenance, including status as to the condition of the Jack Workman Park tennis court and park pavilion use and maintenance without permit reservations.

**IV.**

- A. Dale Borchert reported Kayla's Pavilion needed extensive clean up after pavilion rentals. Workman Tennis Court cracks were discussed. There are cracks in all courts. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road and Pleasant View Neighborhood Park Pavilion located at 4620 West Evergreen Street.

- B. Signs have not been ordered. Discussion only. No motion.

Update on the Pleasant View Park Site Plan.

- C. Discussed priorities. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- D. Possible meeting with Vandewalle set for August 3, 2020. No meeting has been scheduled. Third water tower discussed, to be integrated on parks acquisition. Discussion only. No action taken.

2021 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

Update as to the proposal to honor/recognize the service of former Parks Commission Chair Tony Megna.

#### **NEW BUSINESS**

Request by Tom Wilde, resident of City of Franklin Aldermanic District No. 2, to install a duck nesting box in Ernie Lake Park, located at 8000 South Chapel Hill Drive.

Review of 2015 proposal to accept the transfer of several parcels of land from the Milwaukee Metro Area Sewerage District for use as City of Franklin Parks and conservancy lands.

#### **NEXT MEETING DATE**

#### **ADJOURNMENT**

**E.** Department of Public Works seasonal and full time help for 2021. Discussion only. No action taken.

**F.** Revisit in August. Discussion only. No action taken.

#### **V.**

**A.** Lake Ernie duck nesting boxes was approved. Installation and materials must be provided by the resident who is requesting. Department of Public Works will not be involved. On voice vote, all voted 'aye'. Motion carried (7-0-0).

#### **B.**

Move to accept the transfer of the parcels of land from MMSD of Greenseams. On voice vote, all voted 'aye'. Motion carried (7-0-0).

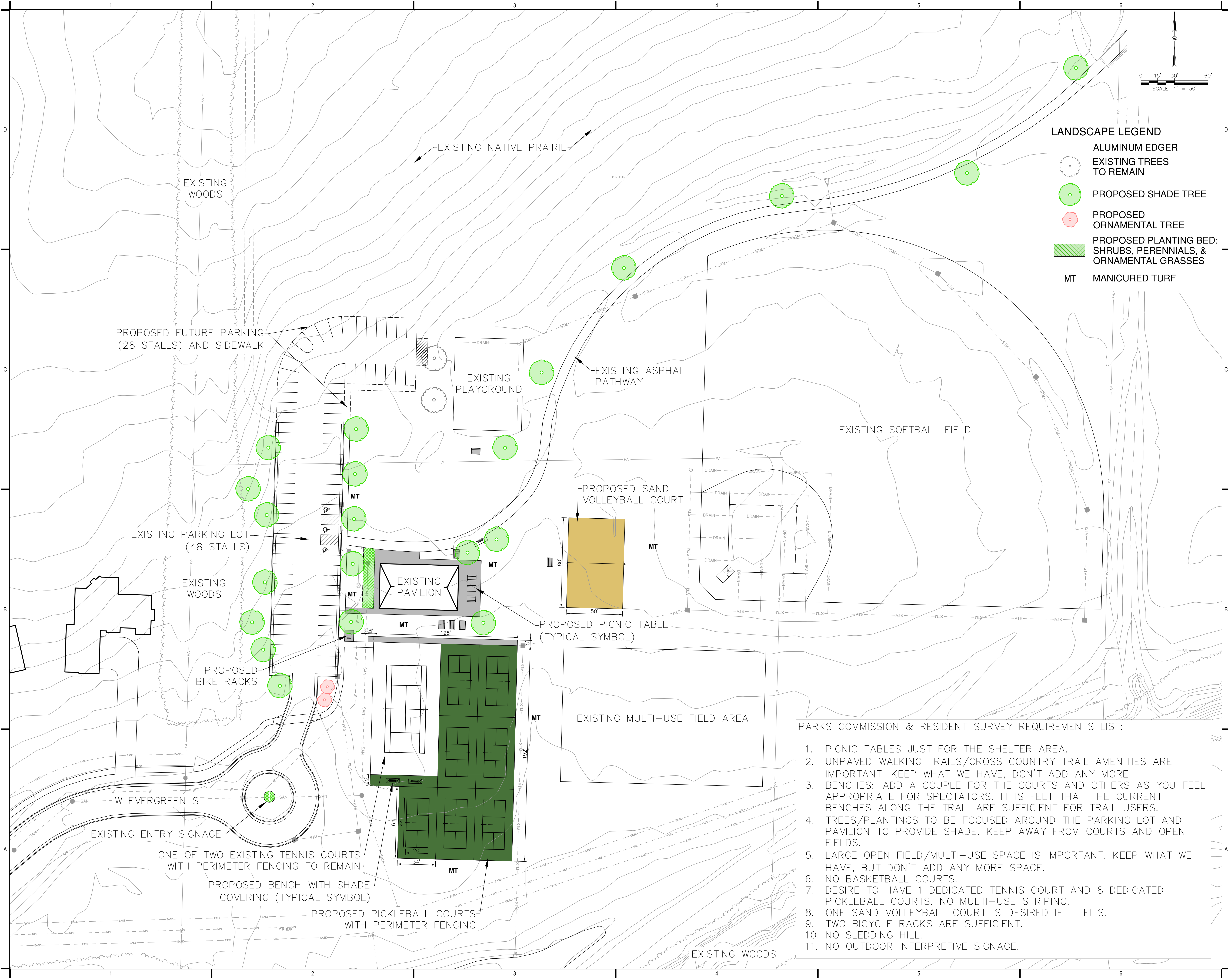
#### **VI.**

August 10, 2020

#### **VII.**

Commissioner Remington moved and Commissioner Bartels seconded to adjourn the Parks Commission meeting of July 13, 2020 at 8:52 p.m.. On voice vote all voted 'aye'. Motion carried (7-0-0).



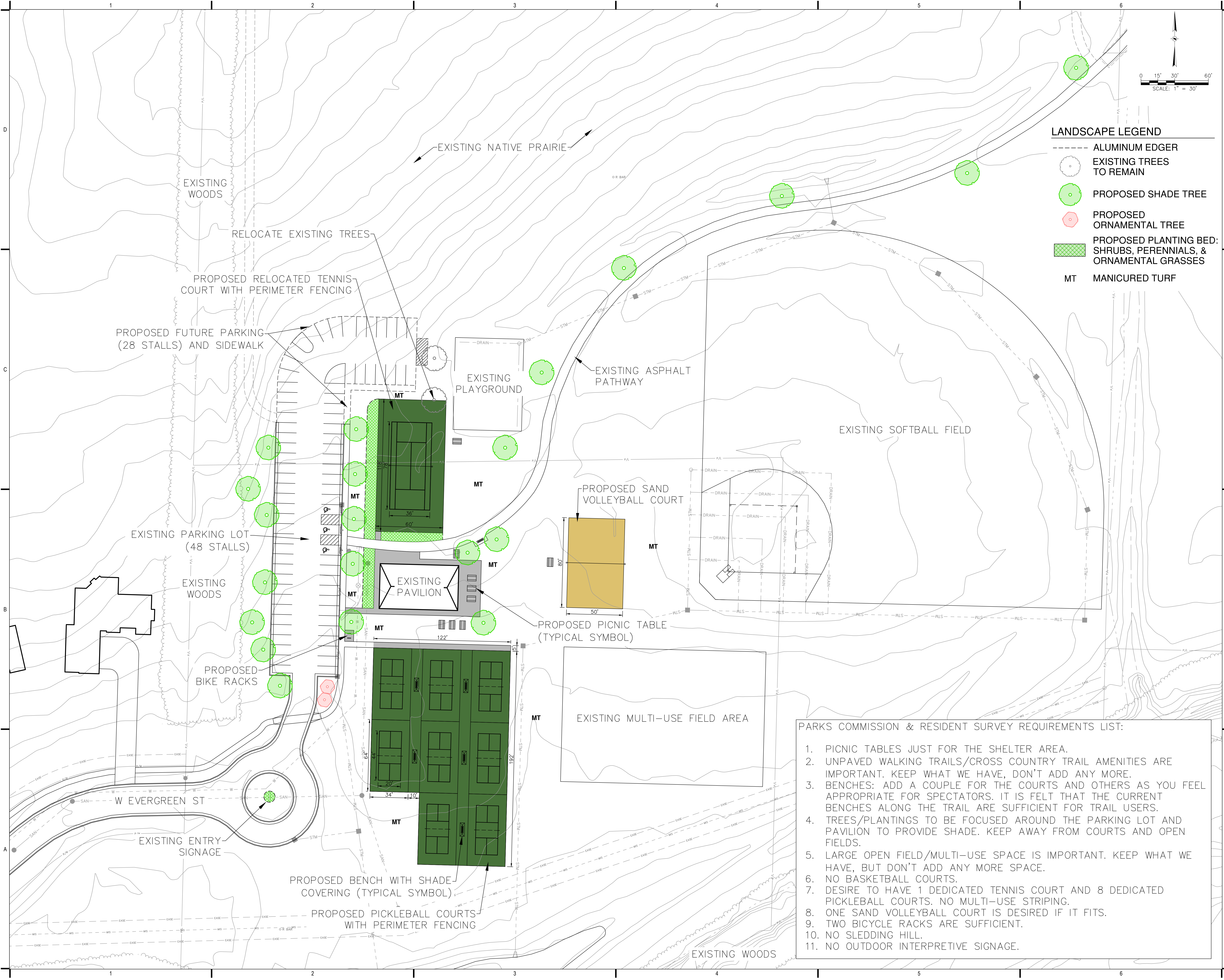


PARKS COMMISSION & RESIDENT SURVEY REQUIREMENTS LIST:

1. PICNIC TABLES JUST FOR THE SHELTER AREA.
2. UNPAVED WALKING TRAILS/CROSS COUNTRY TRAIL AMENITIES ARE IMPORTANT. KEEP WHAT WE HAVE, DON'T ADD ANY MORE.
3. BENCHES: ADD A COUPLE FOR THE COURTS AND OTHERS AS YOU FEEL APPROPRIATE FOR SPECTATORS. IT IS FELT THAT THE CURRENT BENCHES ALONG THE TRAIL ARE SUFFICIENT FOR TRAIL USERS.
4. TREES/PLANTINGS TO BE FOCUSED AROUND THE PARKING LOT AND PAVILION TO PROVIDE SHADE. KEEP AWAY FROM COURTS AND OPEN FIELDS.
5. LARGE OPEN FIELD/MULTI-USE SPACE IS IMPORTANT. KEEP WHAT WE HAVE, BUT DON'T ADD ANY MORE SPACE.
6. NO BASKETBALL COURTS.
7. DESIRE TO HAVE 1 DEDICATED TENNIS COURT AND 8 DEDICATED PICKLEBALL COURTS. NO MULTI-USE STRIPING.
8. ONE SAND VOLLEYBALL COURT IS DESIRED IF IT FITS.
9. TWO BICYCLE RACKS ARE SUFFICIENT.
10. NO SLEDDING HILL.
11. NO OUTDOOR INTERPRETIVE SIGNAGE.



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#### LANDSCAPE LEGEND

- ALUMINUM EDGER
- EXISTING TREES TO REMAIN
- PROPOSED SHADE TREE
- PROPOSED ORNAMENTAL TREE
- PROPOSED PLANTING BED: SHRUBS, PERENNIALS, & ORNAMENTAL GRASSES
- MT MANICURED TURF

**GRÄEF**  
275 West Wisconsin Avenue, Suite 300  
Milwaukee, WI 53203  
414 / 259 1500  
414 / 259 0037 fax

www.graef-usa.com

CONSULTANTS:

PROJECT TITLE:  
PLEASANT VIEW PARK MASTER PLAN

4901-4959 W EVERGREEN ST,  
FRANKLIN, WI 53132

ISSUE:  
NO. DATE REVISIONS BY

PROJECT STATUS

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#### PROJECT INFORMATION:

PROJECT NUMBER: 2020-0560  
DATE: 08/10/2020  
DRAWN BY: CGL  
CHECKED BY: JFP  
APPROVED BY: JFP  
SCALE: AS NOTED

#### SHEET TITLE:

LANDSCAPE PLAN

#### SHEET NUMBER:

**L100**



12"

Plywood sign, painted white, with the Franklin Public Library logo in the middle. Each sign's logo will be painted in a different color.



10"

**Franklin Public Library****Community Library Card Scavenger Hunt****October 1-October 31**

## Program Mission:

To provide the citizens of Franklin with an interactive program to encourage them to engage with the library, their neighbors, local businesses and community at large.

## How It Will Work:

- The library will place 15-20 “library cards” around the city of Franklin, including 4 in the city parks: Pleasant View Park, Ken Windl Park, Franklin Woods Nature Center w/ Kayla’s Playground and Lions Legend Park II / Vernon Barg Pavilion. The signs will be made of plywood, painted white with the library’s logo stenciled on them. We would begin sign placement Monday, September 28. All signs will be up by the morning of October 1.
- A scavenger hunt sheet with clues for each signs whereabouts will be printed in the city newsletter at the end of September and be available on the library website and Facebook page beginning October1.
- Citizens can participate in the scavenger hunt throughout the month of October. They will follow the clues to locate all of the “library cards” around the city. Once they have located all the “cards” , citizens will come to the library to submit their scavenger hunt form for a chance to win a prize. Forms must be submitted by November 1 for a chance to win a prize.

\*\* All signs will be removed by the end of the work day on Monday, November 2.