

**CITY OF FRANKLIN  
PARKS COMMISSION REGULAR MEETING**

**MONDAY, SEPTEMBER 9, 2019 – 6:30 P.M.  
FRANKLIN CITY HALL – INSPECTION ROOM  
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. CITIZEN COMMENT PERIOD**

**III. APPROVAL OF MINUTES**

A. Regular Meeting Minutes of August 12, 2019

**IV. UNFINISHED BUSINESS**

A. Kindness Rocks Project at Kayla's Playground located at 3723 West Puetz Road.

B. Request by Rylie Neff for placement of a "Little Free Library" in Lions Legend Park, located at 8717 West Drexel Avenue.

C. Pavilion rental at Ken Windl Park during winter months.

D. Parks maintenance report.

**V. NEW BUSINESS**

A. Proposal to increase Park Permit Fees to better reflect cost of cleanup after events.

B. Attendance data presentation from Kayla's Playground Ambassador program.

C. Update on overflow parking for Franklin Woods-consideration of for-sale parcel across from Franklin Woods, on the north side of West Puetz Road (3760 West Puetz Road).

D. Aeration of Ernie Lake (8000 South Chapel Hill Drive).

E. Budget update from City Administrator.

**VI. NEXT MEETING DATE**

**VII. ADJOURNMENT**

Parks Commission Meeting Agenda  
September 9, 2019  
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Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING**  
**MINUTES**  
**August 12, 2019**

unapproved

**CALL TO ORDER**

- I. Chair Anthony Megna called the August 12, 2019 Parks Commission Meeting to order at 6:30 p.m. in the Hearing Room Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Vice Chair Musolf, Commissioners Remington, Wrench and Alderman Nelson. Also present was Assistant Planner Marion Ecks, Kevin Schlueter and Dale Borchardt of the Department of Public Works, Alderman Barber and Director of Administration Mark Luberda. Commissioner Christina Lucchesi was introduced as a new member of the Parks Commission and also introduced was Ex officio member Michelle (Shelly) Runte.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period was opened at 6:30 p.m. and closed at 6:40 p.m.. 2 citizens came forward.

**APPROVAL OF MINUTES**

Regular meeting minutes of June 10, 2019 and July 8, 2019.

- III. Vice Chair Musolf moved and Commissioner Wrench seconded approval of the minutes for the Regular meeting held June 10, 2019 and July 8, 2019 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0)

**UNFINISHED BUSINESS:**

Update on Kayla's Playground Ambassador Program: a volunteers program approved by the Parks Commission.

- IV.  
A. Michelle Runte reported a need for signs. Discussion only. No motion.

Status of the pavilion for Pleasant View Neighborhood Park located at 4620 West Evergreen Street development project process.

- B. Kevin Schlueter reported. Discussion only. No motion.

Parks maintenance report.

- C. Kevin Schlueter reported. Discussion only. No motion.

**NEW BUSINESS**

Request by Claudia Czapiewski for use of Kayla's Playground, located at 3723 West Puetz Road, for a first birthday party, which will include 1-2 piñatas, on Saturday, August 24, 2019, from 9:00 a.m. to 9:00 p.m.

- V.  
A. It is recommended that the Clerk's Office reach out to the applicant to remind them to clean-up after their use of the park. Discussion only. No motion.

Kindness Rocks Project at Kayla's Playground located at 3723 West Puetz Road.

B. This item was tabled.

Request by Rylie Neff for placement of a "Little Free Library" in Lions Legend Park, located at 8717 West Drexel Avenue.

C. Commissioner Remington moved and Commissioner Lucchesi seconded a motion to approve a six month trial basis for placement of a "Little Free Library" in Lions Legend Park located at 8717 West Drexel Avenue. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Overflow parking for Franklin Woods-consideration of for-sale parcel across from Franklin Woods, on the north side of West Puetz Road (3760).

D. Alderman Nelson moved and Commissioner Wrench seconded a motion to recommend expanded preliminary scope of project to include number parking and other sight considerations. On voice vote, all voted 'aye'. Motion carried (6-0-0)

2020 Capital Improvement Fund recommendations and park impact fee facility needs study.

E. Discussion only. No motion.

Pavilion rental at Ken Windl Park during winter months.

F. This item was tabled.

Statement of Revenues and Expenses for the six months ended June 30, 2019.

G. Discussion only. No motion.

2019 six month expenditure report-park impact fees activity.

H. Discussion only. No motion.

#### **NEXT MEETING DATE**

VI. The next regular meeting of the Parks Commission is Monday September 9, 2019. A Special Parks Tour is scheduled for Saturday, October 19, 2019.

#### **ADJOURNMENT**

VII. Alderman Nelson moved and Commissioner Wrench seconded to adjourn the Parks Commission meeting of August 12, 2019 at 9:47 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).



I can be contacted at:

raneff@uwm.edu

Or by text/phone call at: 414-517-9994

To whomever is reading this: Thank you & Hello!

My name is Rylie Neff. I am headed into my second year at UW-Milwaukee however, I commute from my home in Franklin. Ever since I was younger I have always been interested in reading, it was and will always be my favorite hobby. Since attending UW-Milwaukee, I have seen a countless amount of 'Little Free Libraries' set up throughout Milwaukee, Fox Point, Bayside etc. When I checked on the Little Free Library website I realized that we do not have any in Franklin.

My proposal is to set up a Little Free Library in Lion Legends Park. While I realize the public library is right next to the park, I believe there is something special about getting a book that somebody else once read and loved enough to share with the community. It is also a great way to get more people (of any age) reading and maybe even spark an interest to going over to the public library to explore an even larger selection of books!

While it does not matter to me where it would be placed in the park ( as I realize there are certain limitations and requirements that need to be met) nor the design of the Library, I will be attaching some designs and locations throughout the park that I think would be a nice and well populated area. I decided the location of Lion Legends Park as it is right near my home, meaning that I could make sure that it is being well kept and clean.

I would be building this library myself accompanied by the knowledge that my father has on wood working and little projects such as these. I understand that there may be certain standards and requirements I need to fulfill as well as the possible need to obtain a permit. Because of that, I figured I would start out with a proposal and go from there!

Below I will be including a link that will pull up the Little Free Library website and give an idea as to what I would be building, however, I have also included a design with this letter that I drew up myself, as well as some of the

possible designs that can be decided upon in the parks planning committee meeting.

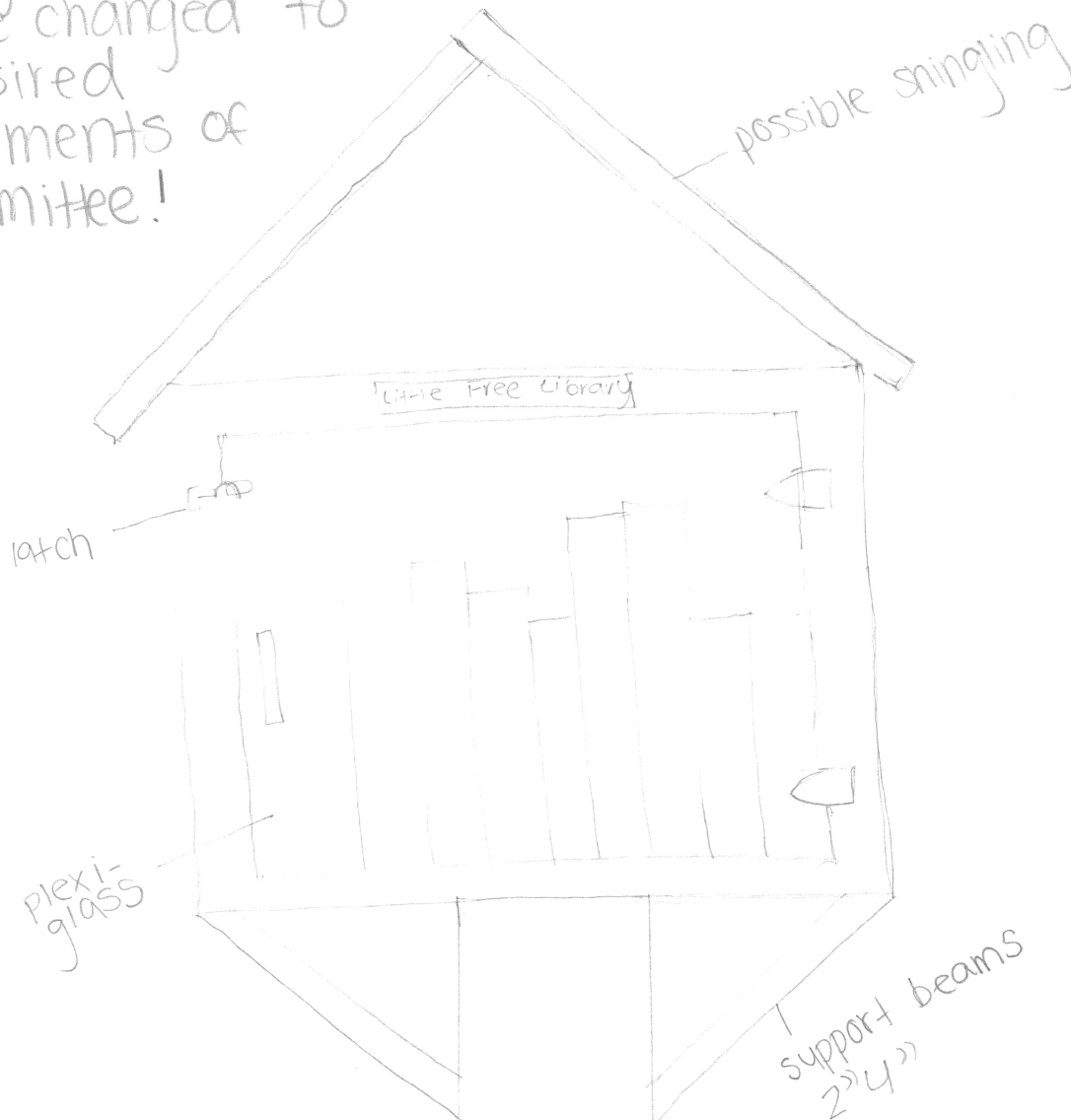
Thank you for taking this into consideration!

<https://littlefreelibrary.org>

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For Locations in the park I was thinking near benches so people can sit and read through some of the books that they find and take some time to find the one they want to read the day. Since I also see a lot of foot traffic through Historic Franklin I will include some designs that I think would fit in nicely in that area. However, I think an ideal spot for location would be over the bridge and closer to the newest addition playground or somewhere around the benches by the soccer field!

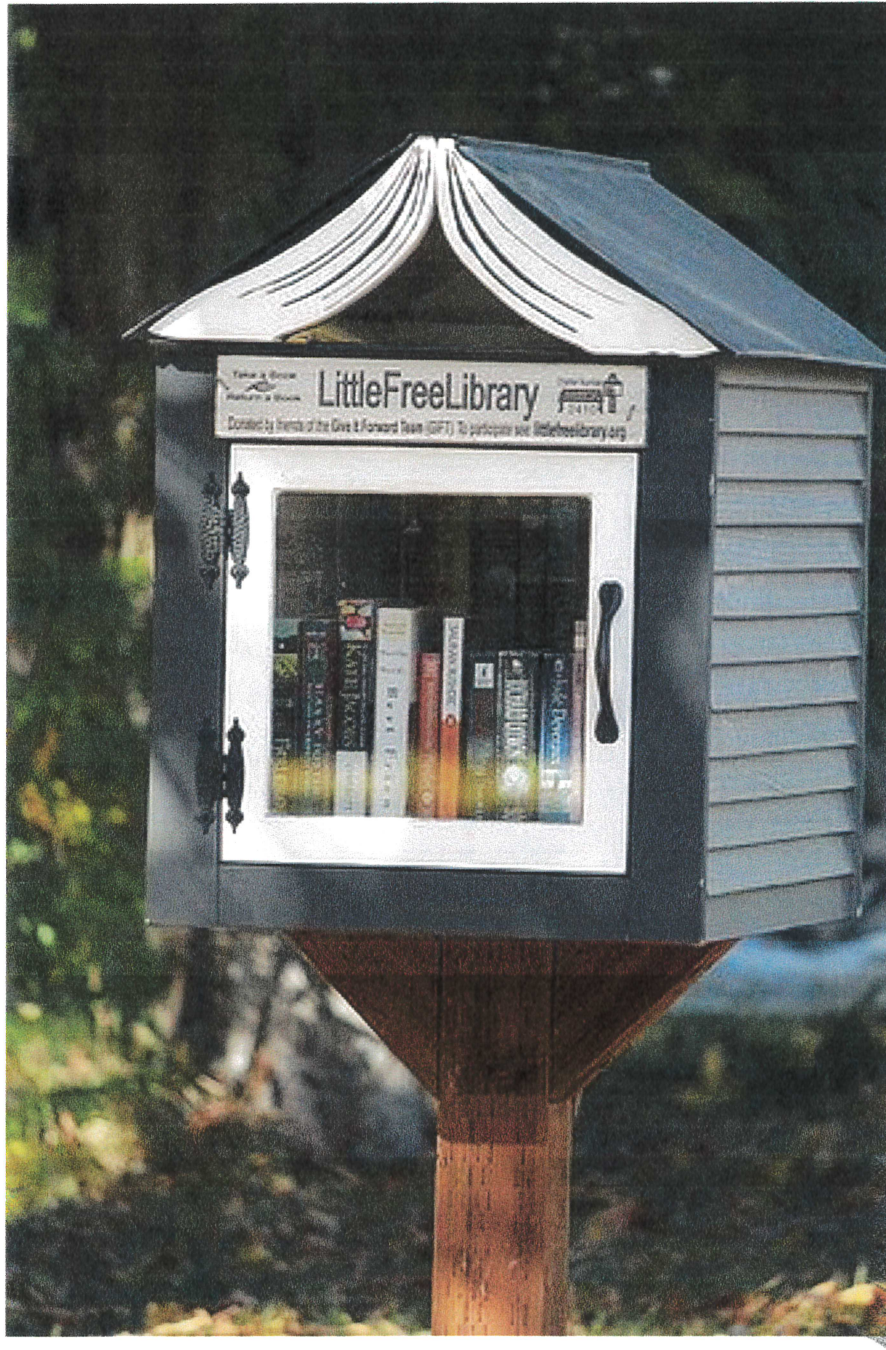
\* all measurements are  
a rough estimate and  
can be changed to  
the desired  
measurements of  
the committee!



### materials:

- cedarwood
- plexi-glass
- caulk
- hinges
- 5' post (cedar)
- screws (stainless steel)
- exterior paint
- latch
- shingles

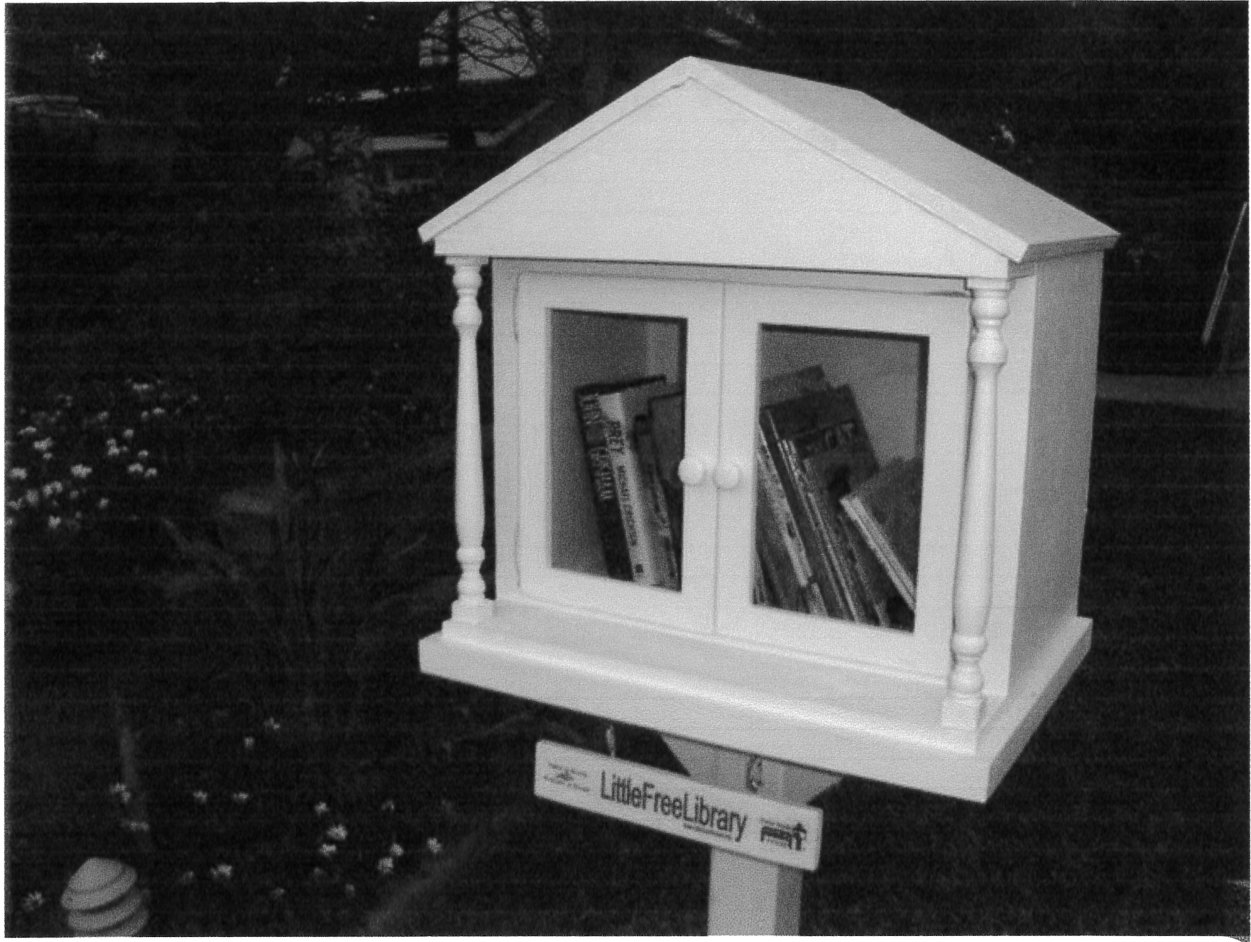














Item V.A.









Item V.A.









APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE <b>Draft</b>
REPORTS & RECOMMENDATIONS	ELECTRIC AND AERATION FOR ERNIE LAKE (8000 S. CHAPEL HILL DRIVE)	ITEM NUMBER

**BACKGROUND**

Alderman Mayer requested that aeration be provided to Ernie Lake (8000 S. Chapel Hill Drive). Staff reached out to the adjacent apartment complex for a potential joint effort whereas the apartment complex would provide an electric service and the City would provide the aeration. The apartment complex is not interested in such an arrangement.

Staff then explored bringing in electricity from S. Chapel Hill Drive and below are estimates for the project.

**ANALYSIS**

\$65,301.19 Electric run from Chapel Hill (with lights)

\$ 6,879.23 Aerator in lake

\$ 5,000.00 Budget for WE Energies to drop a new service

\$77,180.42 Budget not including ongoing electric bills.

The Parks Commission discussed this issue and.....

**OPTIONS****FISCAL NOTE****COUNCIL ACTION REQUESTED**

Engineering: GEM



21500 6 Mile Road Franksville, WI 53126  
Office: (262) 289-1900 Fax: (262) 289-1901

August 22, 2019

Kevin Schlueter,

Pro Electric is pleased to offer a quote on the following project:

Project Name: **Chapel Hill - Ernie Lake lights and electric service for aerator**

Total Quote: **\$65,301.19**

(Sixty-Five Thousand, Three Hundred One Dollars and 19/100)

Quote includes Installation of:

- Trench/Plow (2) PVC conduits approximately 750-800ft for pathway lighting and pond aerator, saw cut pathway and trench to aerator location.
- Pour/Install (14) concrete bases for lighting bollards
- Provide & install (14) 8ft Cree Edge Lighting bollards
- Pour/Install concrete lighting control cabinet base
- Provide & install lighting control cabinet for pathway lights and power for aerator
- Provide, pull & terminate wire for lighting bollards and pond aerator
- Provide & Install post with 4 receptacles; (1) for power to pond aerator and (3) spare receptacles
- Landscaping & restoration

Exclusions

- Ground thawing or hard rock excavation
- Any WE Energy costs

Pro Electric requires a 72 hour notice as to when crews need to be on site.

**Total quote can be applied to DBE and MBE percentages. This quote is valid for 30 days.**

Respectfully submitted,

Carl Habermehl, Project Manager  
Pro Electric, Inc., DBE/MBE

*Pro Electric, Inc. is American Indian owned,  
Wisconsin Certified Disadvantaged Business Enterprise (DBE), Minority Business Enterprise (MBE) and National Minority Supplier Development Council (NMSDC) Certified*

*Pro Electric, Inc. is proud to be union,  
member of IBEW Local 494, IBEW Local 2150 and  
Operating Engineers Local 139*

*Pro Electric, Inc. is an Equal Employment Opportunity Employer*



405 Travis Lane, Waukesha WI 53189  
 Phone: 262-522-2822 Fax: 262-522-2823  
 Info@lakelandbiologists.com

# Estimate

Date	Estimate #
11/29/2018	4809

City of Franklin  
 Glen Morrow

Description	Qty	Total
<p>Estimate for High Efficiency Pond Aeration System</p> <p>Complete 6 Diffuser High Efficiency Aeration System            Includes: 1000 ft self sinking vermin proof 5/8" airline, 1 - 1/2 hp (220V) piston compressor, 1 - 3/4 hp (220V) piston compressor, 2 - 3 way manifolds w/pressure relief, green powder coated steel double cabinet w/ cooling fan and soundproofing, 6 - high efficiency tornado diffusers and install labor which includes trenching from power to water for airlines</p> <p>***Estimate based off of power being located approximately 20' from shore near the middle of West shoreline.</p> <p>Estimate valid for 30 days            Signed estimate and 50% down payment required for approval and before install can be scheduled.            Remaining balance due within 10 days after installation.</p>		6,879.23
<b>Subtotal</b>		\$6,879.23
Signature required for approval.		<b>Sales Tax (5.1%)</b> \$350.84
Please email to: reid@lakelandbiologists.com		<b>Total</b> \$7,230.07