The 2020 budget includes appropriations to fund consideration of merit increases for non-represented employees in 2020. Relative to the Police Department supervisory personnel, the current non-represented pay plan includes the Sergeants, Captains, Assistant Chief, and Chief. The Police Chief has consistently advocated that a merit program is not appropriate within the para-military organization of the Police Department. The Director of Administration acknowledges that a Police Department is possibly the toughest unit of a municipal government to bring under a merit program, but that it is absolutely possible. The Chief advocates for a traditional step-and-grade pay scale for the non-represented employees of the Police Department below the rank of Chief, with consideration towards ensuring risk of future pay compression between Sergeants and union positions (Police Officers and Detectives) is eliminated. In order to provide a clear example of such a plan, the Director of Administration developed a plan that attempted to address the Police Chief’s concerns, while at the same time remaining reasonable and appropriate relative to all of the remaining non-represented employees in the currently approved pay plan.

This plan was also developed to address the amendment to the Mayor’s Recommended Budget proposed by Alderman Taylor and approved by the Committee of the Whole to add appropriations to the "Police Department Personnel costs to address wage compression and a restructuring of the command staff pay plan...". The current pay plan already had a “Market Rate Special Circumstances” exception that ensured that the minimum Sergeant salary was at least 7.5% above the top Police Officer salary (thereby eliminating compression), but it did not address equity concerns related to a Sergeant above the minimum potentially not receiving the same annual increases as an officer. The proposal addresses both the compression and pay equity issues. The Personnel Committee unanimously approved the plan as presented with the exception that the Assistant Chief position be excluded from the step-and-grade plan and remain within the current hybrid merit plan, which exception was recommended by the Director of Administration.

A spreadsheet that lays out the development and primary components of the plan is attached. The amended policy components are summarized as follows:

1. The Sergeants and Captains shall be removed from the existing hybrid-merit compensation plan and placed into a step-and-grade plan effective January 1, 2020.

2. The first step of a new Sergeant step-and-grade plan shall be the highest, rounded to the nearest dollar, of a) 7.5% above the hourly contractual rate for Patrol Officer annualized (rate x 1.075 x 2002 hours) or b) 2.0% above the hourly contractual rate for Detective annualized as if Patrol Officer (rate x 1.02 x 2002 hours).
3. The third (also known as the top or maximum) step of a new Sergeant step-and-grade plan shall be initially set at $87,442, which is equal to the current actual base salary of the highest paid Sergeant increased by .95% (differential percentage increase between Police Officers and Sergeants when considering a .5% wage differential from 2018 and a .45% wage differential from 2019).

4. The second step of a new Sergeant step-and-grade plan shall be the mid-point between the first and third steps.

5. Each step of the step-and-grade plan for the Captains shall be 20 percent higher than the corresponding step of the step-and-grade plan for the Sergeants, rounded to the nearest dollar.

6. The first and third steps of the Sergeants' step-and-grade plan shall be adjusted equivalent to, on the same basis as (for example, percentage versus flat dollar), and at the same time as wage increases awarded in the WPPA union labor contract, unless otherwise directed by the Common Council in the event of special circumstances. The Captains' steps would, therefore, be simultaneously adjusted.

7. Each Sergeant and Captain shall be placed within the plan based upon their seniority in the rank. One year of satisfactory or better service in the rank is required between steps; as such, less than satisfactory service may delay a step increase as determined by the Police Chief. Actual wages of each Sergeant and Captain shall be adjusted concurrent with adjustments to the pay plan provided said employee has satisfactory performance, as determined by the Police Chief. [As such, the affected positions would receive a wage adjustment at the start of 2020 with their initial placement in the plan and approximately April 1, 2020 based upon the settled labor agreement.]

The projected 2020 cost of $24,885 does not include a few extra months of wage increases for 2020 since these wages would change in April instead of June or July, but there are sufficient appropriations available within the budget. If there are questions regarding how this new step-and-grade plan compares to the existing compensation plan, the Director of Administration would be happy to address them.

COUNCIL ACTION REQUESTED

Motion to amend the existing non-represented classification and compensation plan and approve a new step-and-grade plan for Sergeants and Captains in the Police Department in accordance with the 7 principles set forth in the Council Action Sheet and to authorize the Director of Administration to modify the Employee Handbook in a manner and form as he determines is best appropriate to incorporate this new pay plan policy.

DOA - MWL
### COMPRESSION, EQUITY, AND POSSIBLE PAY PLAN STRUCTURE ANALYSIS FOR POLICE COMMAND STAFF

**Data and Analysis:**

<table>
<thead>
<tr>
<th>2019 Salary Range</th>
<th>12/31/19</th>
<th>12/31/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum</td>
<td>65%</td>
<td>Maximum</td>
</tr>
<tr>
<td>Asst. Chief</td>
<td>89,227</td>
<td>109,527</td>
</tr>
<tr>
<td>Captain #1</td>
<td>83,002</td>
<td>101,886</td>
</tr>
<tr>
<td>Captain #2</td>
<td>84,975</td>
<td>105,085</td>
</tr>
<tr>
<td>Sergeant</td>
<td>80,916</td>
<td>86,969</td>
</tr>
</tbody>
</table>

#### Percentage Breakdown:
- **Asst. Chief:** 89,227 - 109,527 - 120,458
- **Captain #1:** 83,002 - 101,886 - 112,063
- **Captain #2:** 84,975 - 105,085 - 112,068
- **Sergeant:** 80,916 - 86,969 - 88,669

#### 2020 Cost Per New Concept:
- **Asst. Chief:** 968
- **Captain #1:** 1,975
- **Captain #2:** 1,975
- **Sergeant:** 741

#### Notes:
- Hourly Rate: 52,055
- Annual Base: 109,416
- % Rank: 64.65%

#### Merit Option Comparability:
- Current Max Sergeant: 86,919
- Equity loss ratio argument: 1,029
- New Max Sergeant: 87,442

#### Merit Option Comparability:
- Raise for top Sergeants: $822.88
- 84.17% of current Sergeant Range
- 84.38% of Comparable Non-rep range

#### 2019 Patrol Officer:
- Hourly Rate: 37,600
- Annual Base: 75,275
- 7.5% raise effective 4/1/19 per new contract
- Note: Every current Sergeant exceeds this so there is no compression

#### 2019 Detective:
- Hourly Rate: 40,980
- Annual Base: 85,238
- 2% raise effective 4/1/19
- Annualized as if Patrol

#### Highest between options:
- 83,883
- 80,921 is the starting step for Sergeants

#### Step 2: Consider Equity Adjustment
- Current Max Sergeant: 86,919
- Merit Option Comparability: 87,442
- Range: $1,975
- Step Increase: $1,980

#### Step 3: Create a Range with 3 even steps
- Max: 87,442
- Min: 83,883
- Range: 3,559

#### Step 4: Consider other Command Staff
- Captain Range at 20% higher: 104,419
- Assistant Chief at 7.5% higher: 107,951
- New Assistant Chief Staff Range: 110,375

#### Assistant Chief 7.5% higher:
- 107,951 - 110,375 - 112,800

#### Director of Administration:
- 7.5% per the current pay plan
- 75.48% of current Captain Range
The Fire Department station alerting system project requires authorization to hire a firm to design and/or provide specifications for bidding out the installation of the U.S. Digital Designs' station alerting system components. This project stage was not anticipated by the Fire Department possibly because of the manufacturer's unfamiliarity with Wisconsin law. The intent of this Council Action Sheet is to explain the need for this step and give a summary of the project steps thereafter. A lot of effort was invested in trying to take the project straight to the contract stage, but that simply is not possible under Wisconsin law as determined by the City Attorney and the Director of Administration.

The complexity of the project stems, in part, from the Fire Department having determined that the station alerting system developed by U.S. Digital Designs provides the functionality that is in the best interest of the City of Franklin. Questions on that topic should be addressed to the Fire Chief. To achieve this result, the City can directly purchase the system components from U.S Digital Designs. This saves the City sales tax and any markup that might be applied if they were purchased on our behalf by an installer. A project of this magnitude for the installation of building fixtures requires that the installation portion of the project be bid out. The manufacturer does not directly do this work itself and simply says that their equipment should be installed "according to local code". In short, the manufacturer provides a design of what devices need to be where, but does not dictate how they are to be put there.

Despite their cooperation and lots of effort, the manufacturer is unable to provide any examples where any of their 14 projects in the State of Wisconsin was performed via a sealed bid process that Franklin could use as a pattern. The vast majority were directly contracted with the manufacturer who then subcontracted the installation work and marked the price up. The City Attorney has confirmed that this would not be consistent with public bidding requirements as they have been interpreted by the State's Attorneys General and the League of Wisconsin Municipalities. It is worth noting that U.S. Digital Designs prefers not to be involved in the product installation in this manner, which is why they are in the process of dissuading communities from doing such by increasing their markup from 10% to 30%.

To be clear, a couple projects were bid out properly, but only in conjunction with construction of a new fire station that was also bid out. There were no retro-fit projects such as ours where the need to add electrical boxes, conduit, etc. to an existing station occurred. Therefore, there are no comparable examples in Wisconsin from which to steal installation bid specifications, and, again, the manufacturer doesn't provide them. It can also be noted that there are currently four certified installers in Wisconsin, and two were contacted, with both concurring that they have not seen specifications for a retro-fit installation. (A certified installer is required to maintain the product
warranties.) [Also, Glendale, for example, bid out a generic station alerting system to all vendors, and U.S. Digital Designs came in as part of the lowest bid proposal. That method, however, does not guarantee the Fire Department all of the service and functionality components that they want.]

After consulting with Inspection Services, specifications are essential to ensuring a quality installation. It would be possible to internally develop installation specifications but it would be more time consuming and negatively impact productivity. The Director of Administration and Director of Inspection Services recommend that the City contract with an electrical system designer to develop and prepare bid specifications that can be attached to the boiler plate components used by the City. Starfire Systems, a Franklin business, was contacted because of the City’s experience with their work in relation to our fire alarm systems, a similar-type system with both 120 volt and low voltage components. Starfire Systems is investigating the project, the product, and our fire station facilities. In order to keep the project moving, a proposal for design services will be made available at the meeting or sooner, if available. The full scope of the proposal will determine the cost, but a very preliminary estimate is in the $3,000 to $5,000 range.

**Next Steps:** While the specifications and bid documents are being prepared and published, a purchase order with the manufacturer will be finalized for Council approval. The purchase order will include purchase of the devices and the programming services to enable all of the project pieces to communicate with each other and with all of Franklin’s dispatching systems and perform all the desired functions. Copies of the anticipated facility plans are attached. Questions regarding the number and distribution of audible and visual notification devices and message boards, etc., should be directed to the Fire Chief.

An additional contract will need to be approved with ProPhoenix, the CAD provider for the Police Department. ProPhoenix will have to perform programming and/or development to ensure proper communications between the two systems. It is already known that the U.S. Digital Designs’ system can interface with ProPhoenix, but this occurs through customization.

Finalization of each of the subsequent components will occur after the design installation specifications are completed. In that way, the development of the design specifications can be used as a double-check to ensure that all of the components are necessary and covered. A full project budget will also be presented since it appears that some of these project components may not have previously been fully anticipated in the Fire Department’s initial design efforts and budget estimate.

**COUNCIL ACTION REQUESTED**

Motion to authorize the Director of Administration to approve a proposal from Starfire Systems for the development of electrical system installation specifications for a U.S. Digital Designs’ station alerting system, subject to inclusion of insurance requirements.
The Fire Department is seeking council approval to purchase a Motorola APX 8500 Mobile Dual-Band (VHF/800 MHz) radio in the amount of $5,819.02 and various tool mounts and brackets that will be directly and permanently bolted into the recently purchased fire engine, but were not supplied by the manufacturer.

The total purchase cost for the radio and brackets will not exceed $7,793.00 and would be charged to the balance remaining in the Equipment Replacement Fund (the approved 2019 Auto Equipment replacement request was for $675,000.00 and the actual purchase price negotiated between the City and Seagrave Manufacturing was $633,196.00, leaving a fund balance of $41,804).

When possible, the Fire Department repurposes such equipment from one vehicle to another; however, the tool mounts from the vehicle to be replaced are largely from the engine before it (dating to the 1980’s) and are no longer appropriate for newer tools and equipment, nor do they meet crash impact standards. The radio from the apparatus to be replaced dates from the original transition to the 800 MHz platform in the mid-1990s, and parts and repairs are no longer supported by the manufacturer.

**COUNCIL ACTION REQUESTED**

Motion to approve Fire Department purchase of Motorola APX 8000 Mobile radio and tool mounts and brackets, for a total cost of not more than $7,793.47 to be charged to the balance of the approved 2019 Equipment Replacement Fund request.

Fire: AJR
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<tr>
<th>APPROVAL</th>
<th>REQUEST FOR COUNCIL ACTION</th>
<th>MEETING DATE</th>
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<tr>
<td></td>
<td>Authorization to Opt Out of a Class Action Settlement Regarding Loestrin and Minastrin Drug Costs to the Self-Insurance Fund</td>
<td>11/19/2019</td>
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</table>

**REPORTS & RECOMMENDATIONS**

Attached is an email notification from United Health Care regarding a class action litigation for allegations that Lupin, Warner Chilcott and Watson delayed the entry of the generic versions of Loestrin 24 Fe and Minastrin 24 Fe to the market causing third-party payors to pay more than they should have for these drugs.

Pharmacy data shows that the City of Franklin’s self-funded plan paid for Loestrin and/or Minastrin that makes the City eligible as a class member in this litigation. It also shows that the City paid $10,028 for Loestrin 24 Fe, Minastrin 24 Fe, or generic equivalents during the period of 9/1/2009 through 9/17/2019.

December 2, 2019 has been set as the deadline date to be excluded from the class and retain any rights to sue Lupin, Warner Chilcott and Watson about the claims in this case. If the City does nothing, we retain the right to participate in any future settlements related to this litigation. Also included in the notice was the announcement of a settlement with one of the defendants that this settlement does not provide any funds to third-party payors at this time and there is no claim due or action to take for that settlement unless we decide to opt-out of the class.

It is recommended to opt-out of the class action.

**COUNCIL ACTION REQUESTED**

Motion to authorize the Director of Administration to opt-out of the class action settlement regarding the Loestrin and Minastrin drug costs to the Self-Insurance Fund by the December 2, 2019 deadline date.

DOA - MWL
The purpose of this email is to provide you with information regarding the recent notice involving litigation arising from allegations that Lupin, Warner Chilcott and Watson delayed the entry of generic versions of Loestrin 24 Fe and Minastrin 24 Fe to the market causing third-party payors to pay more than they should have for these drugs.

On September 17, 2019, the court determined that this litigation can proceed as a class action. Class members are defined as third-party payors who paid or reimbursed all or part of the cost of Loestrin 24 Fe, Minastrin 24 Fe, or their generic equivalents from September 1, 2009 through September 17, 2019.

Our pharmacy data shows that your self-funded plan paid for Loestrin and/or Minastrin under circumstances that make you eligible as a class member in this litigation. Our data shows that the City of Franklin paid $10,028.36 for Loestrin 24 Fe, Minastrin 24 Fe or generic equivalents during the period 9/1/2009 – 9/17/2019.

The following deadline has been set to opt out of this class:

- **December 2, 2019**: The deadline to exclude yourself from the class and retain any right to sue Lupin, Warner Chilcott and Watson about the claims in this case.

If you do nothing, you retain your right to participate in any future settlements related to this litigation.

Also included in the notice was the announcement of a settlement with one of the defendants Lupin. This settlement does not provide any funds to third-party payors at this time and there is no claim due or action to take for that settlement unless you decide to opt-out of the class.

More detailed information is available at [www.inreloestrin24feantitrustlitigation.com](http://www.inreloestrin24feantitrustlitigation.com).

If you have any questions about the information in this email, please contact me.

Best Regards,

*Lynne R. Dohl*

Lynne R. Dohl, Strategic Account Executive
UnitedHealth Group | Employer & Individual
Set a Public Hearing regarding proposed amendments to 92-9 of the Municipal Code pertaining to impact fees for the purpose of exempting public schools from application of each of the various impact fees, suspending automatic annual rate increases for each of the various impact fee rates pending completion by the consultant of a broader Public Facilities Needs Assessment, and incorporating necessary changes to the Wisconsin Statutes 66.0617 pertaining to impact fee collections into the Municipal Code.

The Common Council has authorized consideration of the request from the Franklin Public School District to consider amending the municipal code to exempt from application of each of the various impact fees. The Common Council has also contracted with Ruekert Mielke for completion of a broader review of all impact fees and an update to the Public Facilities Needs Assessment report required prior to modification of the ordinance. Note also that the existing ordinance provides for an automatic 5 percent impact fee increase effective the first of each year.

The Director of Administration recommends discontinuing increases in the rates until the full impact of their current level and future recommended levels is provided through the study that is underway. However, any adjustment to that ordinance requires that the City complete an update to the Public Facilities Needs Assessment. Statutes requires that such report be available for public inspection for 20 days prior to a public hearing on the matter. Given publication time requirements, the earliest a public hearing could be held is January 7, 2020, unless the Common Council were to hold a special meeting.

Given that the report on the school district will likely pattern closely with the 2013 report on the same issue, the Director of Administration believes both issues can be completed at the same time. The ordinance would include language making it retroactive to January 1, 2020 and authorize any necessary reimbursements. The same approach was considered in 2013.

As to the broader study underway, there is not a final date as to when the full study will be completed. Nearly 100 pages of documentation was provided to Ruekert Mielke two weeks ago, and that information is currently being worked on. Given that the labor contracts, 2020 budget, health insurance plan, and insurance renewals are largely completed and that the City Hall construction project is winding down, significantly more time will be available to be dedicated to this priority (along with station alerting system).

In addition to the above items, Wisconsin Statutes 66.0617 was amended to include certain changes related to fee collection that are not provided for within Franklin’s current municipal code. For example, the following is a new requirement of 66.0617 (6):
"(g) Except as provided under this paragraph, shall be payable by the developer or the property owner to the municipality in full upon the issuance of a building permit by the municipality. Except as provided in this paragraph, if the total amount of impact fees due for a development will be more than $75,000, a developer may defer payment of the impact fees for a period of 4 years from the date of the issuance of the building permit or until 6 months before the municipality incurs the costs to construct, expand, or improve the public facilities related to the development for which the fee was imposed, whichever is earlier. If the developer elects to defer payment under this paragraph, the developer shall maintain in force a bond or irrevocable letter of credit in the amount of the unpaid fees executed in the name of the municipality. A developer may not defer payment of impact fees for projects that have been previously approved."

The full scope of statutory changes will be reviewed, and the necessary changes will be incorporated into the ordinance being developed. If the motion is approved, the Director of Administration, in consultation with the City Attorney, will complete the necessary Public Facilities Needs Assessment and Public Hearing Notice and prepare the Ordinance for consideration at the January 7, 2020 meeting.

COUNCIL ACTION REQUESTED

Motion to set a Public Hearing for January 7, 2020 regarding proposed amendments to 92-9 of the Municipal Code pertaining to impact fees for the purpose of exempting public schools from application of each of the various impact fees, suspending automatic annual rate increases for each of the various impact fee rates pending completion by the consultant of a broader Public Facilities Needs Assessment, and incorporating necessary changes to the Wisconsin Statutes 66.0617 pertaining to impact fee collections into the Municipal Code.
<table>
<thead>
<tr>
<th>REPORTS &amp; RECOMMENDATIONS</th>
<th>MEETING DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN ORDINANCE TO AMEND ORDINANCE 2018-2345, AN ORDINANCE ADOPTING THE 2019 ANNUAL BUDGETS FOR TID5 TO PROVIDE $3,200,000 OF ADDITIONAL APPROPRIATIONS FOR INFRASTRUCTURE ASSISTANCE AND A $4,000,000 REFUNDING OF THE 2018A NOTE ANTICIPATION NOTE</td>
<td>Nov 19, 2019</td>
</tr>
<tr>
<td>ITEM NUMBER</td>
<td>G.13</td>
</tr>
</tbody>
</table>

**Background**

The City completed an amendment to the 2018 Ballpark Commons Developer's Agreement in Oct 2019. That agreement included $3.2 million of additional City site preparation and infrastructure assistance. The City received developer commitments for additional development.

The Director of Finance & Treasurer has determined that enough development has commenced or is imminent to support additional portions of the original infrastructure assistance to refund $4,000,000 of the 2018 $23,480,000 Note Anticipation Note used to initially fund the development.

The City is selling additional debt to finance the added site preparation and infrastructure assistance and the refunding.

**Analysis**

The attached budget amendment will provide appropriations for the added city site preparation and infrastructure commitments and the refunding.

**Recommendation**

The Director of Finance & Treasurer recommends adoption of the attached 2019 budget amendment to provide resources and appropriations for the added infrastructure and the refunding.

**COUNCIL ACTION REQUESTED**

Motion adopting an ordinance to amend Ordinance 2018-2345, an Ordinance adopting the 2019 annual budgets for TID5 to provide $3,200,000 of additional appropriations for infrastructure assistance

Roll Call Vote Required

Finance Dept - Paul
AN ORDINANCE TO AMEND ORDINANCE 2018-2345, AN ORDINANCE ADOPTING
THE 2019 ANNUAL BUDGETS FOR TID 5 TO PROVIDE $3,200,000 OF ADDITIONAL
APPROPRIATIONS FOR INFRASTRUCTURE ASSISTANCE AND A $4,000,000
REFUNDING OF THE 2018A NOTE ANTICIPATION NOTE

WHEREAS, the Common Council of the City of Franklin adopted the 2019 Annual
Budgets for TID5 on November 13, 2018; and

WHEREAS, the Ballpark Commons development has expanded beyond the contemplated
size when the February 2018 Developer’s Agreement was completed; and

WHEREAS, the added development has created the potential of added increment to
support $4,000,000 of additional long term debt such that a refunding opportunity has been
created; and

WHEREAS, the Developer has requested additional assistance with site preparation and
infrastructure costs within the project; and

WHEREAS, the City negotiated an amendment to the 2018 Developer’s Agreement for
TID5 in October 2019 that provided $3,200,000 of additional site preparation and infrastructure
assistance; and

WHEREAS, the City is selling new debt in November, 2019 to provide resources for the
infrastructure assistance.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as
follows:

Section 1 That the 2019 Budget for TID5 be adjusted as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Proceeds</td>
<td>$7,350,000</td>
</tr>
<tr>
<td>Bond Issuance Costs</td>
<td>150,000</td>
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<tr>
<td>Principal Payments</td>
<td>4,000,000</td>
</tr>
<tr>
<td>Streets</td>
<td>$3,200,000</td>
</tr>
</tbody>
</table>
Section 2 Pursuant to §65.90(5)(a), Wis. Stats., the City Clerk is directed to publish a Class 1 notice of this budget amendment within ten days of adoption of this ordinance.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of __________, 2019.

APPROVED:

______________________________
Stephen R Olson, Mayor

ATTEST:

______________________________
Sandra L. Wesolowski, City Clerk

AYES ____ NOES ____ ABSENT ____
Background
The 2019 Sanitary Sewer Fund budgeted $40,500 for half the cost of converting Utility billing software from Govern (implemented prior to 2005) to BS&A software. The Water Utility budgeted a similar amount for 2019. The 2019 appropriation resulted from a Feb 2018 quote from the Vendor. The vendor also provides the City’s financial records, accounts payable system, cash collection system, special assessment billing software among others.

At the Oct 15, 2019 the Common Council authorized the purchase of the Software. The Board of Water Commissioners authorized the purchase at its Sept 17, 2019 meeting.

The Information Technologies Director secured an updated quote including conversion of Govern data and requested additional contingency appropriations for the project.

Analysis
The Board of Water Commissions approved a $15,000 additional appropriation at its Sept 17, 2019 meeting.

The Sanitary Sewer Fund has sufficient resources on hand to fund the additional appropriation.

Recommendation
Staff recommends approving the additional $15,000 of appropriations for the billing software acquisition project.

COUNCIL ACTION REQUESTED
Motion adopting an ordinance to amend Ordinance 2018-2345, an ordinance adopting the 2019 annual budgets for the Sanitary Sewer Fund to provide additional $15,000 of appropriations for software acquisition

Roll Call Vote Required
AN ORDINANCE TO AMEND ORDINANCE 2018-2345, AN ORDINANCE ADOPTING THE 2019 ANNUAL BUDGETS FOR THE SANITARY SEWER FUND TO PROVIDE ADDITIONAL $15,000 OF APPROPRIATIONS FOR SOFTWARE ACQUISITION

WHEREAS, the Common Council of the City of Franklin adopted the 2019 Annual Budgets for the Sanitary Sewer Fund on November 13, 2018; and

WHEREAS, the Sanitary Sewer Fund provided $40,500 of appropriation for replacement billing software that is shared with the Water Utility whose budget contained a similar appropriation; and

WHEREAS, the Common Council authorized the purchase of replacement Utility billing software on September 17, 2019; and

WHEREAS, the Information Technologies Director recommends the inclusion of contingency appropriations for the project.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Section 1 That the 2019 Budget for Sanitary Sewer Fund be amended as follows:

<table>
<thead>
<tr>
<th>Capital Asset Purchases</th>
<th>Increase</th>
<th>Decrease</th>
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</thead>
<tbody>
<tr>
<td>Software</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Capitalized Assets</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 2 Pursuant to §65.90(5)(a), Wis. Stats., the City Clerk is directed to publish a Class 1 notice of this budget amendment within ten days of adoption of this ordinance.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of __________, 2019.

APPROVED:

___________________________
Stephen R Olson, Mayor

ATTEST:

___________________________
Sandra L. Wesolowski, City Clerk

AYES____ NOES____ ABSENT____
Attached are vouchers dated November 2, 2019 through November 14, 2019 Nos. 175971 through Nos. 176154 in the amount of $4,356,388.97. Included in this listing are EFT’s Nos. 4148 through Nos. 4157 Library vouchers totaling $7,781.46 and Water Utility vouchers totaling $915,028.19.

Vouchers approved at the Council meeting dated November 5, 2019 that are included in this distribution

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
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<tbody>
<tr>
<td>American Deposit Management</td>
<td>$1,700,000.00</td>
</tr>
<tr>
<td>Knight Barry</td>
<td>$24,904.53</td>
</tr>
<tr>
<td><strong>Total Distributions</strong></td>
<td><strong>$1,724,904.53</strong></td>
</tr>
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</table>

Early release disbursements dated November 2, 2019 through November 13, 2019 in the amount of $2,154,831.96 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolution 2013-6920.

The net payroll dated November 8, 2019 is $390,161.88 previously estimated at $399,000.00. Payroll deductions dated November 8, 2019 are $210,479.39 previously estimated at $211,000.00.

The estimated payroll for November 22, 2019 is $429,000.00 with estimated deductions and matching payments of $421,000.00.

Attached is a list of property tax payments Check Nos. 17908 dated November 2, 2019 through November 14, 2019 in the amount of $7,640.39 These payments have been released as authorized under Resolution 2013-6920.

**COUNCIL ACTION REQUESTED**

Motion approving the following:

- City vouchers with an ending date of November 14, 2019 in the amount of 4,356,388.97 and
- Payroll dated November 8, 2019 in the amount of $390,161.88 and payments of the various payroll deductions in the amount of $210,479.39 plus City matching payments and
- Estimated payroll dated November 22, 2019 in the amount of $429,000.00 and payments of the various payroll deductions in the amount of $421,000.00, plus City matching payments and
- Property Tax payments with an ending date of November 14, 2019 in the amount of $7,640.39.

ROLL CALL VOTE NEEDED
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<tr>
<th>APPROVAL</th>
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<th>MEETING DATE</th>
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<tr>
<td>Slw</td>
<td>LICENSES AND PERMITS</td>
<td>11/19/19</td>
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<td>MISCELLANEOUS LICENSES</td>
<td>ITEM NUMBER</td>
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</table>

See attached listing from meeting of November 19, 2019.

COUNCIL ACTION REQUESTED
1. Call to Order & Roll Call

2. Applicant Interviews & Decisions

<table>
<thead>
<tr>
<th>Type/ Time</th>
<th>Applicant Information</th>
<th>Approve</th>
<th>Hold</th>
<th>Deny</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operator 2019-2020 New 6:00 p.m.</td>
<td>Otto, Lori A 5967 Oriole Lane Greendale, WI 53129 Rawson Pub</td>
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<tr>
<td>Operator 2019-2020 New</td>
<td>Albert, Sandra A 10520 S 112th Franklin, WI 53132 Hideaway Pub &amp; Eatery</td>
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<tr>
<td>Operator 2019-2020 New</td>
<td>Kaur, Harpreet 6590 S Carroll Circle Franklin, WI 53132 Pick 'n Save #6431</td>
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<tr>
<td>Operator 2019-2020 New</td>
<td>Martinez, Rachel M 2561 S 13th St Milwaukee, WI 53215 Hideaway Pub &amp; Eatery</td>
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<tr>
<td>Operator 2019-2020 New</td>
<td>Ponga, Ashleigh 6062 S 36th St Greenfield, WI 53221 Milwaukee Burger Company</td>
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<tr>
<td>Operator 2019-2020 New</td>
<td>Rangel, Owen P 8024 S Chapel Hill Drive Franklin, WI 53132 Pick 'n Save #6431</td>
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<tr>
<td>Change of Agent 2019-2020</td>
<td>Walgreens # 05459 Danielle H Peters 2076 Townline Rd #B6 East Troy, WI 53120</td>
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<tr>
<td>People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant</td>
<td>Franklin Lioness Club – St Martins Fair Fee Waivers: St Martins Fair Permit, Temporary Class B Beer and Wine Licenses, and Operator's Permit Date of Events: 9/6/20-9/7/20 Location: St. Martins Labor Day Fair</td>
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<tr>
<td>People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant</td>
<td>Franklin Police Department – National Night Out Fee Waivers: Temporary Entertainment &amp; Amusement, Food License Date of Event: 8/3/20 Location: Franklin Public Library, 9151 W Loomis Rd</td>
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<td></td>
</tr>
<tr>
<td>Type/ Time</td>
<td>Applicant Information</td>
<td>Approve</td>
<td>Hold</td>
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| People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant | **St Martin Of Tours Church – Fundraisers & Fair**  
Fee Waivers: Labor Day Fair Permit, Temporary Class B Beer & Wine, Temporary Entertainment & Amusement, and Operator’s Licenses  
Date of Event(s): Spring, 2020; 09/06 – 09/07/20  
Location: St Martins Fair and St Martin of Tours Church or School, 7963 S 116th St | | | |
| People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant | **St Paul’s Lutheran School – Gala/Silent Auction & School Picnic**  
Fee Waiver: Temporary Entertainment & Amusement, Temporary Class B Beer; Park Permit  
Date of Events: 03/28/20 5pm-10pm; 06/04/20 noon-4pm  
Location: St Paul’s Church/School; Vernon Barg Pavilion – Lions Legend II | | | |

3. **Adjournment**

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel Badke v Greendale Village Board, even though the Common Council will not take formal action at this meeting.*
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