

**CITY OF FRANKLIN  
PARKS COMMISSION REGULAR MEETING**

**MONDAY, DECEMBER 9, 2019 – 6:30 P.M.  
FRANKLIN CITY HALL – COUNCIL CHAMBERS  
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. CITIZEN COMMENT PERIOD**

**III. APPROVAL OF MINUTES**

A. Regular Meeting Minutes of November 11, 2019

**IV. UNFINISHED BUSINESS**

A. Update on park permit fees.

B. Pavilion rental at Ken Windl Park during winter months.

C. Park rules and signage for all parks.

D. Pleasant View Park long-term plan and layout.

E. Parking in Lions Legend Park, on Legend Drive, near City Hall.

F. Parks maintenance report.

**V. NEW BUSINESS**

A. Overview of Open Meeting Rules.

**VI. NEXT MEETING DATE**

**VII. ADJOURNMENT**

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**CITY OF FRANKLIN  
SPECIAL PARKS COMMISSION TOUR  
MEETING MINUTES  
November 11, 2019**

unapproved

**CALL TO ORDER**

- I. Chair Anthony Megna called the November 11, 2019 Parks Commission meeting to order at 6:30 p.m. in the Council Chambers located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Vice Chair Musolf, Commissioners Remington, Wrench and Lucchesi and Alderman Nelson. Excused was Ex officio member Michelle (Shelly) Runte. Also present was Assistant Planner Marion Ecks, City Engineer Glen Morrow and Dale Borchert of the Department of Public Works.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period was opened at 6:32 p.m. and closed at 6:36 p.m.. One citizen was present.

**APPROVAL OF MINUTES**

Regular meeting minutes of October 19, 2019. Correction to regular meeting minutes of September 9, 2019.

- III. Alderman Nelson moved and Vice Chair Musolf seconded approval of the corrected minutes for the Regular meeting held September 9, 2019 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0)

Vice Chair Musolf moved and Commissioner Wrench seconded approval of the minutes of the Special Parks Tour Meeting held October 19, 2019 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0)

**UNFINISHED BUSINESS:**

Increase in park permit fees and consideration of specific park hours.

Pavilion rental at Ken Windl Park during winter months.

**IV.**

- A. Alderman Nelson moved and Commissioner Lucchesi seconded a motion to approve an increase of all park fees an additional \$25 for residents and \$50 for non-resident. On voice vote, all voted 'aye'. Motion carried (6-0-0)
- B. Vice Chair Musolf moved and Alderman Nelson seconded a motion to verify winter rates should coincide with Franklin winter parking restrictions. On voice vote, all voted 'aye'. Motion carried (6-0-0)

This item was tabled. Discussion only. No action taken.

Aeration and lighting of Ernie Lake (8000 South Chapel Hill Drive).

Kindness Rocks Project at Kayla's Playground located at

**C.**

- Alderman Nelson moved and Vice Chair Musolf seconded a motion to approve that the location will be determined by DPW and Ex Officio Runte with a term not to exceed six months and/or review and call of Parks Commission. On voice vote, all voted 'aye'. Motion carried (6-0-0)
- D.

3723 West Puetz Road and signage for same.

A report was given by DPW. Discussion only. No action taken.

Parks maintenance report.

E.

A report was given by City Engineer Glen Morrow. Discussion only. Not action taken.

#### **NEW BUSINESS**

Status of 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street.

V.

A.

Request for condensed version. Discussion only. No action taken.

Park rules signage for all parks.

B.

Staff to check parking rules. Discussion only. No action taken.

Parking in Lions Legend Park, on Legend Drive, near City Hall.

C.

Discussion only. No action taken.

Potential partnership between Milwaukee County Sports Complex and Milwaukee County.

D.

Pleasant View Park long-term plan and layout.

E.

Funds were approved for overall plan for park. Discussion only. No action taken.

Statement of Revenues and Expenses for the nine months ended September 30, 2019.

F.

Discussion only. No action taken.

Impact fee activity for the nine months ended September 30, 2019.

G.

Discussion only. No action taken.

#### **NEXT MEETING DATE**

VI.

December 9, 2019

#### **ADJOURNMENT (at Pleasant View Neighborhood Park)**

VII.

Vice Chair Musolf moved and Alderman Nelson seconded to adjourn the Parks Commission meeting of November 11, 2019 at 8:15 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).

## 2019 CITY OF FRANKLIN PARK FEES PROPOSED INCREASES - 11/13/2019

PARK	PARK FEES	NEW PARK FEES	REFUNDABLE SECURITY DEPOSIT	NON-RESIDENT FEES	CANCELLATION REQUIREMENTS	NOTES
LIONS LEGEND - LIONS PAVILION	1-49/\$75 50-99/\$125 100-149/\$150 150-199/\$200 200-250/\$250	1-49/ <del>\$100</del> 50-99/ <del>\$150</del> 100-149/ <del>\$175</del> 150-199/ <del>\$225</del> 200-250/ <del>\$275</del>	\$100/ <del>\$125</del>	1-99 ADDITIONAL \$25/ <del>\$75</del> 100+ ADDITIONAL \$50/ <del>\$100</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PAVILION IS AVAILABLE 9A-9P
LIONS LEGEND - VERNON BARG	1-49/\$100 50-99/\$150 100-149/\$175	1-49/ <del>\$125</del> 50-99/ <del>\$175</del> 100-149/ <del>\$200</del>	\$100/ <del>\$125</del>	1-99 ADDITIONAL \$25/ <del>\$75</del> 100+ ADDITIONAL \$50/ <del>\$100</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PAVILION IS AVAILABLE 9A-9P
KEN WINDL	SUMMER 1-50/\$100 WINTER 1-50/\$200	SUMMER 1-50/ <del>\$125</del> WINTER 1-50/ <del>\$225</del>	\$100/ <del>\$125</del>	SUMMER ADDITIONAL \$25/ <del>\$75</del> WINTER ADDITIONAL \$100/ <del>\$150</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PAVILION IS AVAILABLE 9A-9P
FRANKLIN WOODS NATURE CENTER/KAYLA'S PLAYGROUND	1-49/\$75	1-49/ <del>\$100</del>	\$100/ <del>\$125</del>	ADDITIONAL \$25/ <del>\$75</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PAVILION IS AVAILABLE 9A-9P
MARKET SQUARE	1-49/\$50 50-99/\$100	1-49/ <del>\$75</del> 50-99/ <del>\$125</del>	\$100/ <del>\$125</del>	1-99 ADDITIONAL \$25/ <del>\$75</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PARK IS AVAILABLE MAXIMUM OF 4 HOURS FROM 9A-9P
PLEASANT VIEW	SUMMER 1-50/\$100 WINTER 1-50 \$200	SUMMER 1-50/ <del>\$125</del> WINTER 1-50/ <del>\$225</del>	\$100/ <del>\$125</del>	SUMMER ADDITIONAL \$25/ <del>\$75</del> WINTER ADDITIONAL \$100/ <del>\$150</del>	A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A \$25/ <del>\$75</del> CANCELLATION FEE	PAVILION IS AVAILABLE 9A-9P

\*Numbers in red are the proposed increases.

**2019 PARK RENTALS**

PARK	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS	FRANKLIN RESIDENT	NON- RESIDENT
Lions Legend Park I			0	2	5	9	10	11	5	1	0		<b>43</b>	35	8
Lions Legend Park II: Vernon Barg			0	0	4	12	6	12	6	1	0		<b>41</b>	36	5
Ken Windl	1	1	2	6	7	8	6	7	6	7	5	2	<b>58</b>	41	17
Franklin Woods: Kayla's Playground			1	4	6	11	11	9	8	3	0		<b>53</b>	24	29
FW: Kayla's PG: Scheduled Visit			2	4	2	8	5	7	0	1	0		<b>29</b>	1	28
Market Square			0	0	0	0	0	0	0	0	0		<b>0</b>	0	0
													<b>0</b>		
													<b>224</b>		
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>16</b>	<b>24</b>	<b>48</b>	<b>38</b>	<b>46</b>	<b>25</b>	<b>13</b>	<b>5</b>	<b>2</b>	<b>224</b>	137	87

\*For revenue information, Kayla's Playground Scheduled Visits are free, so the City does not accrue any funds.

\*Winter rates for the Ken Windl and the future Pleasant View Pavilions begin December 1 through March 14.

Additional income from increased Park Rental fees in future based on 2019 rental numbers - \$25 extra for Franklin residents, \$50 extra for Non-residents	FRANKLIN RESIDENT	NON- RESIDENT
Lions Legend Park I	\$875	\$400
Lions Legend Park II: Vernon Barg	\$900	\$250
Ken Windl	\$1,025	\$850
Franklin Woods: Kayla's Playground	\$600	\$1,450
<b>TOTALS</b>	<b>\$2,525</b>	<b>\$2,950</b>

## **REVISED Recommended Wordage for Rules and Guidelines to Install at Franklin Woods Nature Center**

### **Home of Kayla's Playground**

#### **Parks Commission Meeting**

**December 9th, 2019**

#### **Resources Used to Compile this REVISED Recommendation**

Dream Playground, Kenosha

Possibility Playground, Port Washington

*-Signs from above locations were shared with Parks Commission Members at their regular scheduled meeting September 9<sup>th</sup>, 2019. These signs are attached for reference.*

Input from Dale Borchardt, Department of Public Works

Data collected from Kayla's Playground Ambassadors from May-September 2019

Input from individual Parks Commission members after November 11<sup>th</sup> meeting

## **WELCOME TO KAYLA'S PLAYGROUND**

IV.C.

*We welcome you and hope you enjoy your experience here at Kayla's Playground.*

*Please help to keep this award-winning playground safe and clean.*

### **FOR PLAYGROUND CLEANLINESS and FOR THE RESPECT OF VISITORS WITH AND WITHOUT ALLERGIES:**

#### **ABSOLUTELY NO FOOD or DRINK IN PLAYGROUND AREA**

Be considerate of others who have allergies-some of which can be life threatening.

Food and beverages which are sweet could attract bees, wasps and ants.

Beverages can stain flooring.

#### **NO LITTERING**

#### **NO SMOKING OR TOBACCO PRODUCTS**

#### **NO ANIMALS INSIDE PLAYGROUND**

Certified animals must be clearly identified and on a leash.

#### **PLEASE NO GUM, SILLY STRING, CONFETTI, PAINT, CHALK, GLITTER, WATER BALLOONS**

### **PLAYGROUND SAFETY:**

Adult SUPERVISION is recommended for all children under 12

Use CAUTION on hot days as equipment and flooring may become hot.

Shoes are REQUIRED-no cleats or high heels.

#### **THE FOLLOWING ARE NOT PERMITTED IN PLAYGROUND AREA:**

CLIMBING: No climbing on slides, roofs of entrance cottages or towers due to the high risk of falling

BICYCLES, SKATES, ROLLERBLADES, ROLLER SHOES, SCOOTERS, SKATEBOARDS

MOTORIZED VEHICLES; Motorized wheelchairs are an exception.

GLASS OR METAL CONTAINERS

TABLE OR CHAIRS; wheelchairs are an exception.

Violation of playground/park/pavilion rules and a violation of local and/or state laws can result in a fine, imprisonment or both. The City of Franklin Kayla's Playground Ambassadors and/or City of Franklin Police Department will implement enforcement of park rules and regulations. Please report any damage or vandalism to the City of Franklin Police Department (414) 425-2522.

*Promote Parks Positively!*

*Thank you for your participation and cooperation!*

**PAVILION:**

-Pavilion rental is available for groups up to 49 people by visiting the City of Franklin City Clerk's office to apply for permit. Website: [www.Franklinwi.gov](http://www.Franklinwi.gov)

-Groups who have a Permit have priority of entire pavilion for usage.

Please clean up after yourself by disposing of litter and garbage in the proper receptacles.

PLEASE NO silly string, confetti, paint, chalk, glitter, water balloons

Please return picnic tables to original position

Charcoal grills and ground fires are not allowed. Gas grills are allowed for food preparation with a permit.

To report any problems on the day of your reservation, please call City of Franklin Police Department 414-425-2522.

Violation of park/pavilion rules and a violation of local and/or state laws can result in a fine, imprisonment or both. The City of Franklin Kayla's Playground Ambassadors and/or City of Franklin Police Department (414-425-2522) will implement enforcement of park rules and regulations.

*Promote Parks Positively!*

*Thank You for Your Participation and Cooperation!*



## Current Signage at Franklin Woods Nature Center:

IV.C.



## Pavilion Signage at Lions Legend:



## Dream Playground in Kenosha-Sign Example



## Possibility Playground in Port Washington-Sign Example





## Donor Boards at Kayla's Playground



Kayla's Playground would not be possible without the support of our community and the willingness to embrace all abilities.

**Thank you!**

*Kayla's Krew would like to extend a very special thank you to:*

### **CITY OF FRANKLIN**

Steve Olson, Mayor  
Janet Evans, District Alderwoman  
Glen Morrow, City Engineer  
Jerry Schaefer, Superintendent of Public Works  
Bill Dudash, Assistant Superintendent of Public Works

### **PENFIELD CHILDREN'S CENTER**

Christine Holmes, President

### **KAYLA'S KREW**

Amanda Mix  
Darla Miller  
Krista Lichterman  
Larry Acker  
Lori Becker  
Michelle "Shelly" Runte  
Vicki Green

# DONATIONS

**\$50,000+**

City of Franklin

**\$10,000+**

Thrivent Mutual Funds

**\$20,000+**

Anonymous

*Not all who wander are lost"*

- J.R.R. Tolkien

**\$5,000+**

Forest Park Middle School - Franklin

Gordon Flesch Charitable Foundation

John & Michelle Runte

Kwik Trip Stores

Pick'n Save - Franklin

**\$1,000+**

Anonymous

Barefoot Haven

Bethany Weeden

Ben Franklin Elementary School - Franklin

Burczyk Creative Group

Class A Fitness

Cousins Subs of Franklin

College Park Elementary School - Greendale

Country Dale Elementary School - Franklin

Children's Hospital NICU and PICU

Chosun Black Belt Academy

Chris and Krissy Kappl

Culvers of Franklin

Culvers of Hales Corners

Dr. Ayala Gorodzinsky and Mr. Jon Thompson

Faith Community Church

Franklin Professional Firefighters Local #2760

Franklin Police Department

Franklin Professional Education Association

Franklin High School Football

Franklin High School Girls Basketball

Greendale High School Football

Greendale Middle School

Greendale High School - National Honor Society

Hales Corners Lutheran Church and School

Jubilee Church and School

Kemps

Kimberly Clark - Deb Kapp

Martin Luther High School Football

MSOE Servant Leadership

Newman's Own Foundation

Parkway Elementary School - Glendale

Roundy's Supermarkets, Inc.

Benevity Community Fund - Rob Rohloff

Northwestern Mutual Days of Sharing

- Ruth Brzezinski

Seasons of the Heart

Stella & Dot - Jessica Anderson

Steve and Beverly Olson

Tom and Chris Runte

Thrivent Financial Grant

- Victory of the Lamb Lutheran Church

Walter J. & Mary S. Roob

Wyatt Family Charitable Fund



# EQUIPMENT SPONSORS

## BENCHES

The Employees of Carma Laboratories

The Owners of Carma Laboratories

Metric, Inc.

Nicole Pape

Thrivent Financial

National Spinal Cord Injury Association

- Southeastern Wisconsin Chapter

## ACCESSIBLE SWINGS

Pilot Club of Milwaukee

## BOUNCY BRIDGE

WE Energies

## EXPRESSION SWING

In loving memory of Ty Patrick

- Joe, Sarah, Ty, Casey Dominguez

We would like to thank the 2,000+ volunteers and businesses who generously donated their time and talent (on and off-site) to help build Kayla's Playground over the course of nine days in September 2015.

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A heartfelt thank you for helping our  
Kayla's Krew handmade butterfly clips  
fly into the hearts of many!

Barefoot Haven

Ben Franklin Elementary

Chris Runte

College Park Elementary

Country Dale Elementary

Darlene Brown

Faith Community Church

Jubilee Church

Laurel Wreath, LLC

Sacred Heart Monastery

Seasons of the Heart

Southwood Glen Elementary

For three years Kayla's life story was shared with many people in our community which inspired them to share their own stories of loss. If you arrived

# COMMUNITY BUILD

## CONSTRUCTION CAPTAINS

### TOOL COORDINATOR

Mike Thomas

Carl Brown  
Tom Harman

Russ Miller  
Craig Rilling  
Bob Kosky

John Runte  
Tom Runte

### MATERIALS COORDINATOR

Scott Masloroff

### SITE PREPARATION

City of Franklin Engineering Department  
& Department of Public Works

### PICKETS

Brian Debelak  
Derek Zabel  
Seth Boettcher

## DONATIONS

### LANDSCAPING

Johnson Nursery, Inc.

### PAVERS FOR PICNIC AREA

Milwaukee Metropolitan Sewerage District

### TOOL TRAILER

MIT Rental LLC

### CRANE

Dawes Rigging and  
Crane Rental

### TOOLS

Franklin High School Construction Department  
Harry's ACE Hardware  
Keep Greater Milwaukee Beautiful  
Sunbelt Rentals  
Snap On Tools

### MATERIALS

Gleason Redi-Mix  
Gem Tool Corporation  
Orens Electric  
WE Energies

### ABC ART, BALLOON WALL, TOT LOT MURAL

Lucy Moker

### TOT LOT

### VILLAGE ARTWORK

William Civiletti-Kalich

### LITTLE

### FREE LIBRARY

Steve and Lisa Niles

### PICKET ENGRAVING

Franklin High School Construction Students

### MOSAIC

### BUTTERFLY ART

Betsy Rilling

### MUSICAL BRIDGE AND DONOR BOARDS

MSOE Servant Leadership  
MSOE Construction Honor Society

### ENTRANCE MURALS, LIBERTY SWING MURALS & ART TILES

Katie Gardipee  
Larry Hansen