AGENDA

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENT PERIOD

III. APPROVAL OF MINUTES
   A. Regular Meeting Minutes of November 11, 2019

IV. UNFINISHED BUSINESS
   A. Update on park permit fees.
   B. Pavilion rental at Ken Windl Park during winter months.
   C. Park rules and signage for all parks.
   D. Pleasant View Park long-term plan and layout.
   E. Parking in Lions Legend Park, on Legend Drive, near City Hall.
   F. Parks maintenance report.

V. NEW BUSINESS
   A. Overview of Open Meeting Rules.

VI. NEXT MEETING DATE

VII. ADJOURNMENT

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk’s office at (414) 425-7500.
CALL TO ORDER
I. Chair Anthony Megna called the November 11, 2019 Parks Commission meeting to order at 6:30 p.m. in the Council Chambers located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Vice Chair Musolf, Commissioners Remington, Wrench and Lucchesi and Alderman Nelson. Excused was Ex officio member Michelle (Shelly) Runte. Also present was Assistant Planner Marion Ecks, City Engineer Glen Morrow and Dale Borchert of the Department of Public Works.

CITIZEN COMMENT PERIOD
II. The citizen comment period was opened at 6:32 p.m. and closed at 6:36 p.m.. One citizen was present.

APPROVAL OF MINUTES
Regular meeting minutes of October 19, 2019. Correction to regular meeting minutes of September 9, 2019.

III. Alderman Nelson moved and Vice Chair Musolf seconded approval of the corrected minutes for the Regular meeting held September 9, 2019 as presented. On voice vote, all voted ‘aye’. Motion carried (6-0-0)

Vice Chair Musolf moved and Commissioner Wrench seconded approval of the minutes of the Special Parks Tour Meeting held October 19, 2019 as presented. On voice vote, all voted ‘aye’. Motion carried (6-0-0)

UNFINISHED BUSINESS:
Increase in park permit fees and consideration of specific park hours.

Pavilion rental at Ken Windl Park during winter months.

IV. A. Alderman Nelson moved and Commissioner Lucchesi seconded a motion to approve an increase of all park fees an additional $25 for residents and $50 for non-resident. On voice vote, all voted ‘aye’. Motion carried (6-0-0)

B. Vice Chair Musolf moved and Alderman Nelson seconded a motion to verify winter rates should coincide with Franklin winter parking restrictions. On voice vote, all voted ‘aye’. Motion carried (6-0-0)

This item was tabled. Discussion only. No action taken.

C. Alderman Nelson moved and Vice Chair Musolf seconded a motion to approve that the location will be determined by DPW and Ex Officio Runte with a term not to exceed six months and/or review and call of Parks Commission. On voice vote, all voted ‘aye’. Motion carried (6-0-0)

D. Alderman Nelson moved and Commissioner Remington seconded a motion to approve that the location will be determined by DPW and Ex Officio Runte with a term not to exceed six months and/or review and call of Parks Commission. On voice vote, all voted ‘aye’. Motion carried (6-0-0)
3723 West Puetz Road and signage for same.

Parks maintenance report.

**NEW BUSINESS**

Status of 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street.

Park rules signage for all parks.

Parking in Lions Legend Park, on Legend Drive, near City Hall.

Potential partnership between Milwaukee County Sports Complex and Milwaukee County.

Pleasant View Park long-term plan and layout.

Statement of Revenues and Expenses for the nine months ended September 30, 2019.

Impact fee activity for the nine months ended September 30, 2019.

**NEXT MEETING DATE**

**ADJOURNMENT (at Pleasant View Neighborhood Park)**

**E.**

A report was given by DPW. Discussion only. No action taken.

**V.**

A report was given by City Engineer Glen Morrow. Discussion only. Not action taken.

**A.**

Request for condensed version. Discussion only. No action taken.

**B.**

Staff to check parking rules. Discussion only. No action taken.

**C.**

Discussion only. No action taken.

**D.**

Funds were approved for overall plan for park. Discussion only. No action taken.

**F.**

Discussion only. No action taken.

**G.**

Discussion only. No action taken.

**VI.**

December 9, 2019

**VII.**

Vice Chair Musolf moved and Alderman Nelson seconded to adjourn the Parks Commission meeting of November 11, 2019 at 8:15 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).
# 2019 City of Franklin Park Fees Proposed Increases - 11/13/2019

<table>
<thead>
<tr>
<th>PARK</th>
<th>PARK FEES</th>
<th>NEW PARK FEES</th>
<th>REFUNDABLE SECURITY DEPOSIT</th>
<th>NON-RESIDENT FEES</th>
<th>CANCELLATION REQUIREMENTS</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIONS LEGEND - LIONS PAVILION</td>
<td>1-49/$75 50-99/$125 100-149/$150 150-199/$200 200-250/$250</td>
<td>1-49/$100 50-99/$150 100-149/$175 150-199/$225 200-250/$275</td>
<td>$100/$125</td>
<td>1-99 ADDITIONAL $25/$75 100+ ADDITIONAL $50/$100</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PAVILION IS AVAILABLE 9A-9P</td>
</tr>
<tr>
<td>LIONS LEGEND - VERNON BARG</td>
<td>1-49/$100 50-99/$150 100-149/$175</td>
<td>1-49/$125 50-99/$175 100-149/$200</td>
<td>$100/$125</td>
<td>1-99 ADDITIONAL $25/$75 100+ ADDITIONAL $50/$100</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PAVILION IS AVAILABLE 9A-9P</td>
</tr>
<tr>
<td>KEN WINDL</td>
<td>SUMMER 1-50/$100 WINTER 1-50/$200</td>
<td>SUMMER 1-50/$125 WINTER 1-50/$225</td>
<td>$100/$125</td>
<td>SUMMER ADDITIONAL $25/$75 WINTER ADDITIONAL $100/$150</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PAVILION IS AVAILABLE 9A-9P</td>
</tr>
<tr>
<td>FRANKLIN WOODS NATURE CENTER/KAYLA’S PLAYGROUND</td>
<td>1-49/$75</td>
<td>1-49/$100</td>
<td>$100/$125</td>
<td>ADDITIONAL $25/$75</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PAVILION IS AVAILABLE 9A-9P</td>
</tr>
<tr>
<td>MARKET SQUARE</td>
<td>1-49/$50 50-99/$100</td>
<td>1-49/$75 50-99/$125</td>
<td>$100/$125</td>
<td>1-99 ADDITIONAL $25/$75</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PARK IS AVAILABLE MAXIMUM OF 4 HOURS FROM 9A-9P</td>
</tr>
<tr>
<td>PLEASANT VIEW</td>
<td>SUMMER 1-50/$100 WINTER 1-50/$200</td>
<td>SUMMER 1-50/$125 WINTER 1-50/$225</td>
<td>$100/$125</td>
<td>SUMMER ADDITIONAL $25/$75 WINTER ADDITIONAL $100/$150</td>
<td>A WRITTEN REQUEST TO CANCEL 30 DAYS BEFORE PERMIT DATE AND A $25/$75 CANCELLATION FEE</td>
<td>PAVILION IS AVAILABLE 9A-9P</td>
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</table>

*Numbers in red are the proposed increases.*
### 2019 PARK RENTALS

<table>
<thead>
<tr>
<th>PARK</th>
<th>JAN</th>
<th>FEB</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUG</th>
<th>SEPT</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>TOTALS</th>
<th>FRANKLIN RESIDENT</th>
<th>NON-RESIDENT</th>
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<tbody>
<tr>
<td>Lions Legend Park I</td>
<td>0</td>
<td>2</td>
<td>5</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td>43</td>
<td>35</td>
<td>8</td>
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<tr>
<td>Lions Legend Park II</td>
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<tr>
<td>Vernon Barg</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>41</td>
<td>36</td>
<td>5</td>
</tr>
<tr>
<td>Ken Windl</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>6</td>
<td>7</td>
<td>7</td>
<td>5</td>
<td>2</td>
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<td>58</td>
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<td>Franklin Woods:</td>
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<tr>
<td>Kayla's Playground</td>
<td>1</td>
<td>4</td>
<td>6</td>
<td>11</td>
<td>11</td>
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<td>0</td>
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<tr>
<td>FW: Kayla’s PG:</td>
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<td>4</td>
<td>2</td>
<td>8</td>
<td>5</td>
<td>7</td>
<td>0</td>
<td>1</td>
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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Market Square</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>1</td>
<td>1</td>
<td>5</td>
<td>16</td>
<td>24</td>
<td>48</td>
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<td>46</td>
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<td>13</td>
<td>5</td>
<td>2</td>
<td>224</td>
<td>137</td>
<td>87</td>
</tr>
</tbody>
</table>

*For revenue information, Kayla’s Playground Scheduled Visits are free, so the City does not accrue any funds.

*Winter rates for the Ken Windl and the future Pleasant View Pavilions begin December 1 through March 14.

<table>
<thead>
<tr>
<th>Additional income from increased Park Rental fees in future based on 2019 rental numbers -</th>
<th>FRANKLIN RESIDENT</th>
<th>NON-RESIDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lions Legend Park I</td>
<td>$875</td>
<td>$400</td>
</tr>
<tr>
<td>Lions Legend Park II: Vernon Barg</td>
<td>$900</td>
<td>$250</td>
</tr>
<tr>
<td>Ken Windl</td>
<td>$1,025</td>
<td>$850</td>
</tr>
<tr>
<td>Franklin Woods: Kayla's Playground</td>
<td>$600</td>
<td>$1,450</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>$2,525</td>
<td>$2,950</td>
</tr>
</tbody>
</table>
REVISED Recommended Wordage for Rules and Guidelines to Install at Franklin Woods Nature Center

Home of Kayla’s Playground

Parks Commission Meeting

December 9th, 2019

Resources Used to Compile this REVISED Recommendation

Dream Playground, Kenosha
Possibility Playground, Port Washington

-Signs from above locations were shared with Parks Commission Members at their regular scheduled meeting September 9th, 2019. These signs are attached for reference.

Input from Dale Borchardt, Department of Public Works
Data collected from Kayla’s Playground Ambassadors from May-September 2019
Input from individual Parks Commission members after November 11th meeting
WELCOME TO KAYLA’S PLAYGROUND

We welcome you and hope you enjoy your experience here at Kayla’s Playground.

Please help to keep this award-winning playground safe and clean.

**FOR PLAYGROUND CLEANLINESS and FOR THE RESPECT OF VISITORS WITH AND WITHOUT ALLERGIES:**

**ABSOLUTELY NO FOOD or DRINK IN PLAYGROUND AREA**

- Be considerate of others who have allergies-some of which can be life threatening.
- Food and beverages which are sweet could attract bees, wasps and ants.
- Beverages can stain flooring.

**NO LITTERING**

**NO SMOKING OR TOBACCO PRODUCTS**

**NO ANIMALS INSIDE PLAYGROUND**

- Certified animals must be clearly identified and on a leash.

**PLEASE NO GUM, SILLY STRING, CONFETTI, PAINT, CHALK, GLITTER, WATER BALLOONS**

**PLAYGROUND SAFETY:**

Adult SUPERVISION is recommended for all children under 12

Use CAUTION on hot days as equipment and flooring may become hot.

Shoes are REQUIRED-no cleats or high heels.

**THE FOLLOWING ARE NOT PREMITTED IN PLAYGROUND AREA:**

- **CLIMBING:** No climbing on slides, roofs of entrance cottages or towers due to the high risk of falling
- **BICYCLES, SKATES, ROLLERBLADES, ROLLER SHOES, SCOOTERS, SKATEBOARDS**
- **MOTORIZED VEHICLES;** Motorized wheelchairs are an exception.
- **GLASS OR METAL CONTAINERS**
- **TABLE OR CHAIRS;** wheelchairs are an exception.

Violation of playground/park/pavilion rules and a violation of local and/or state laws can result in a fine, imprisonment or both. The City of Franklin Kayla’s Playground Ambassadors and/or City of Franklin Police Department will implement enforcement of park rules and regulations. Please report any damage or vandalism to the City of Franklin Police Department (414) 425-2522.

*Promote Parks Positively!* Thank you for your participation and cooperation!
PAVILION:

-Pavilion rental is available for groups up to 49 people by visiting the City of Franklin City Clerk’s office to apply for permit. Website: [www.Franklinwi.gov](http://www.Franklinwi.gov)

-Groups who have a Permit have priority of entire pavilion for usage.

Please clean up after yourself by disposing of litter and garbage in the proper receptacles.

PLEASE NO silly string, confetti, paint, chalk, glitter, water balloons

Please return picnic tables to original position

Charcoal grills and ground fires are not allowed. Gas grills are allowed for food preparation with a permit.

To report any problems on the day of your reservation, please call City of Franklin Police Department 414-425-2522.

Violation of park/pavilion rules and a violation of local and/or state laws can result in a fine, imprisonment or both. The City of Franklin Kayla’s Playground Ambassadors and/or City of Franklin Police Department (414-425-2522) will implement enforcement of park rules and regulations.

*Promote Parks Positively!*  

*Thank You for Your Participation and Cooperation!*
Current Signage at Franklin Woods Nature Center:

Pavilion Signage at Lions Legend:
Dream Playground in Kenosha-Sign Example

WELCOME TO THE DREAM PLAYGROUND

For the enjoyment of all users, please observe the following guidelines:

- Adult supervision is recommended for all children under 12.
- Shoes (athletic, rubber soled suggested) should always be worn.
- Spiked shoes or any type of high heels are not permitted. You may be asked to leave the playground area if found wearing these inappropriate shoes.
- Please refrain from smoking and/or bringing tobacco products into the playground.
- Please limit the amount of food or drink brought into the playground. Picnicking is allowed outside the playground area throughout the park.
- Please do not bring glass containers inside the playground.
- Please do not bring pets inside the playground. Certified service animals identified by vest or harness are always welcome.
- There are a lot of activities built into the playground, please do not bring bicycles, skates, rollerblades, skateboards, roller shoes, scooters, etc. into the playground area.
- Please refrain from running, pushing or shoving. We all want to be able to play together.
- Please use caution as the sun may cause outdoor play equipment to become hot enough to burn skin. Parents and/or guardians should judge the surface temperature of the equipment before allowing children to play.
- Please dispose of all trash in the proper receptacles.

Any questions and/or concerns? Please call 262.653.4050 (M-F 8am-4:30pm) or 262.945.7945 or 262.945.4615 after hours.

The Park closes daily at 10:00pm. All activity within the playground and in and around the park is at your own risk.

Please Enjoy Your Time at The Dream Playground!
Possibility Playground in Port Washington-Sign Example
Donor Boards at Kayla’s Playground

Kayla’s Playground would not be possible without the support of our community and the willingness to embrace all abilities.

Thank you!

Kayla’s Krew would like to extend a very special thank you to:

**CITY OF FRANKLIN**
- Steve Olson, Mayor
- Janet Evans, District Alderwoman
- Glen Morrow, City Engineer
- Jerry Schaefer, Superintendent of Public Works
- Bill Dudash, Assistant Superintendent of Public Works

**PENFIELD CHILDREN’S CENTER**
- Christine Holmes, President

**KAYLA’S KREW**
- Amanda Mix
- Darla Miller
- Krista Lichterman
- Larry Acker
- Lori Becker
- Michelle "Shelly" Runte
- Vicki Green
DONATIONS

$50,000+
City of Franklin

$10,000+
Thrivent Mutual Funds

$20,000+
Anonymous

$5,000+
Forest Park Middle School - Franklin
Gordon Flesch Charitable Foundation
John & Michelle Runte
Kwik Trip Stores
Pick'n Save - Franklin

$1,000+

Anonymous
Barefoot Haven
Bethany Weeden
Ben Franklin Elementary School - Franklin
Burczyk Creative Group
Class A Fitness
Cousins Subs of Franklin
College Park Elementary School - Greendale
Country Dale Elementary School - Franklin
Children's Hospital NICU and PICU
Chosun Black Belt Academy
Chris and Krissy Kapp
Culvers of Franklin
Culvers of Hales Corners
Dr. Ayala Gorodzinsky and Mr. Jon Thompson
Faith Community Church
Franklin Professional Firefighters Local #2760
Franklin Police Department
Franklin Professional Education Association
Franklin High School Football
Franklin High School Girls Basketball
Greendale High School Football
Greendale Middle School
Greendale High School - National Honor Society
Hales Corners Lutheran Church and School
Jubilee Church and School
Kemps
Kimberly Clark - Deb Kapp
Martin Luther High School Football
MSOE Servant Leadership
Newman's Own Foundation
Parkway Elementary School - Glendale
Roundy's Supermarkets, Inc.
Benevolence Community Fund - Rob Rohloff
Northwestern Mutual Days of Sharing
- Ruth Brzezinski
Seasons of the Heart
Stella & Dot - Jessica Anderson
Steve and Beverly Olson
Tom and Chris Runte
Thrivent Financial Grant
- Victory of the Lamb Lutheran Church
Walter J. & Mary S. Roob
Wyatt Family Charitable Fund

Not all who wander are lost"
- J.R.R. Tolkien
EQUIPMENT SPONSORS

BENCHES
The Employees of Carma Laboratories
The Owners of Carma Laboratories
Metric, Inc.
Nicole Pape
Thrivent Financial
National Spinal Cord Injury Association
- Southeastern Wisconsin Chapter

ACCESSIBLE SWINGS
Pilot Club of Milwaukee

BOUNCY BRIDGE
WE Energies

EXPRESSION SWING
In loving memory of Ty Patrick
- Joe, Sarah, Ty, Casey Dominguez

We would like to thank the 2,000+ volunteers and businesses who generously donated their time and talent (on and off-site) to help build Kayla’s Playground over the course of nine days in September 2015.

A heartfelt thank you for helping our Kayla’s Krew handmade butterfly clips fly into the hearts of many!

Barefoot Haven
Ben Franklin Elementary
Chris Runte
College Park Elementary
Country Dale Elementary
Darlene Brown

Faith Community Church
Jubilee Church
Laurel Wreath, LLC
Sacred Heart Monastery
Seasons of the Heart
Southwood Glen Elementary

For three years Kayla’s life story was shared with many people in our community which inspired them to share their own stories of loss. If you arrived at the park today, you may have missed Kayla’s story. We hope, when you leave, you take Kayla’s story with you.

Kayla, we’re thinking of you.
COMMUNITY BUILD

CONSTRUCTION CAPTAINS

TOOL COORDINATOR
Mike Thomas

SITE PREPARATION
City of Franklin Engineering Department & Department of Public Works

Russ Miller
Craig Rilling
Bob Kosky

John Runte
Tom Runte

MATERIALS COORDINATOR
Scott Masloroff

PICKETS
Brian Debelak
Derek Zabel
Seth Boettcher

DONATIONS

LANDSCAPING
Johnson Nursery, Inc.

PAVERS FOR PICNIC AREA
Milwaukee Metropolitan Sewerage District

CRANE
Dawes Rigging and Crane Rental

TOOLS
Franklin High School Construction Department
Harry's ACE Hardware
Keep Greater Milwaukee Beautiful
Sunbelt Rentals
Snap On Tools

TOOL TRAILER
MIT Rental LLC

MATERIALS
Gleason Redi-Mix
Gem Tool Corporation
Orens Electric
WE Energies

ABC ART, BALLOON WALL, TOT LOT MURAL
Lucy Moker

VILLAGE ARTWORK
William Civiletta-Kalich

LITTLE FREE LIBRARY
Steve and Lisa Niles

PICKET ENGRAVING
Franklin High School Construction Students

MUSICAL BRIDGE AND DONOR BOARDS
MSOE Servant Leadership
MSOE Construction Honor Society

MOSAIC BUTTERFLY ART
Betsy Rilling

ENTRANCE MURALS, LIBERTY SWING MURALS & ART TILES
Katie Gardipee
Larry Hansen