



**Franklin Public Library Board of Trustees Meeting**  
**6:00 p.m., Monday, August 26, 2019**  
Sievert Conference Room  
Franklin Public Library, 9151 West Loomis Road, Franklin, Wisconsin

“The rules contained in Robert’s Rules of Order, latest revised edition, shall govern the parliamentary procedure of the meetings, in all cases in which they are not inconsistent with these bylaws and any statutes applicable to the Board.”

By-laws, Article IV, Section 7, Parliamentary Authority

“An elected chairman pro tem: If neither the president nor any vice-president is present, the secretary--or in the secretary’s absence some other member--should call the meeting to order, and the assembly should immediately elect a chairman pro tem to preside during that session. ...”

RONR (11th Ed.), 453, II, 3-7

**AGENDA**

- I. Call to Order – T. Berres, Treasurer
- II. Election of Chairman Pro Tem
- III. Roll Call and Determination of Quorum
- IV. Nomination and election of officers (ranking newly-elected President, Vice-president, or Secretary assumes chair)
- V. Visitors
- VI. Public Comment (no action may be taken on issues raised unless otherwise on the agenda)
- VII. Correspondence/Acknowledgement of Donations
- VIII. Approval of the Minutes from the July 22, 2019 Meeting of the Board of Trustees
- IX. Finance Committee – T. Berres
  - a. Approval of Vouchers and Invoices
  - b. Treasurer’s Report
- X. Business:
  - a. Discussion and Approval of the 2020-2024 Strategic Plan
  - b. Discussion and Approval of the 2020 Library Budget Request
  - c. Discussion of A/C Issues
  - d. Discussion and Approval of Committee Assignments
  - e. Discussion and Approval of Recognitions
  - f. Trustee Training Week
- XI. Update on Past or Upcoming Council Actions Relating to the Library – K. Wilhelm
- XII. Report of the President
- XIII. Report of the Library Director – J. Loeffel
  - a. Monthly Activity of Library Director & Library
  - b. FPL @ a Glance Statistics Report
- XIV. Report of the Franklin Public Library Foundation – J. Loeffel
- XV. Committee Reports:
  - a. Building and Grounds Committee
  - b. Personnel Committee
  - c. Strategic Planning Committee
- XVI. Next Regular Trustees Meeting: Monday, September 23, 2019 at 6:00 p.m. in the Sievert Conference Room
- XVII. Adjourn

**Agenda dated August 21, 2019**

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Council per State ex. Re. Badke v. Greendale Village Bd. even though the Council will not take formal action at this meeting.