

SINGLE FAMILY AND TWO FAMILY - RESIDENTIAL PERMIT APPLICATION
CITY OF FRANKLIN BUILDING INSPECTION DEPARTMENT
9229 W. LOOMIS ROAD, FRANKLIN WI 53132
TELEPHONE 414-425-0084/FAX 414-425-0084

APPLICATION FOR ARCHITECTURAL BOARD

Application for Architectural Board can be made only for subdivisions and/or lots approved for building permits. (Exception: Model homes pre-approved by Common Council.)

ITEMS NECESSARY AT TIME OF APPLICATION:

2 COPIES OF BUILDING PLANS - Showing all detail on all elevations

- All elevations **MUST BE** drawn to 1/4" scale or larger

COPY OF SITE PLAN

- Showing building location on lot – drawn to scale

\$50 APPLICATION FEE

- Cash or check made payable to City of Franklin

BUILDING PERMIT APPLICATION

Building Permits must be applied for **within 10 business days** after the approval of the Architectural Board.

ITEMS NECESSARY AT TIME OF APPLICATION:

ONE (1) ADDITIONAL COPY OF BUILDING PLANS FOR A SINGLE FAMILY RESIDENCE

(3) revised copies if Board required changes – (changes must be redrawn on plans and new plans submitted)

- All elevations drawn to 1/4" scale or larger

-OR- TWO (2) ADDITIONAL COPIES OF BUILDING PLANS FOR A TWO FAMILY RESIDENCE

(4) revised copies if Board required changes – (changes must be redrawn on plans and new plans submitted)

- All elevations drawn to 1/4" scale or larger

-AND-

FIVE (5) PLATS OF SURVEY

- Stamped and signed by a registered land surveyor (**one MUST BE an original stamped**).

-AND-

TWO (2) HEATING LAYOUTS

-AND-

THREE (3) SIGNED COPIES OF HEAT LOSS CALCULATIONS/ENERGY WORKSHEETS

-AND-

TWO (2) WALL BRACING DETAIL - SPS321.25 (8)

- The location and construction details of wall bracing on each building side and floor levels.

-AND-

A DUMPSTER CONTRACT COPY (5-6 yard minimum dumpster required)

-AND-

PLAN EXAM FEE – \$250.00

- Cash or check made payable to City of Franklin

-AND-

A COMPLETED WISCONSIN UNIFORM BUILDING PERMIT APPLICATION FORM

- DSPS SBD-5823 available at our office or online at www.franklinwi.gov.

-AND-

A COPY OF CURRENT DWELLING CONTRACTOR CERTIFICATION AND DWELLING CONTRACTOR QUALIFIER CERTIFICATION CARDS REQUIRED TO BE SUBMITTED WITH EACH APPLICATION.

******PLEASE NOTE: A DRIVE APPROACH PERMIT IS REQUIRED AND MUST BE INSTALLED FOR OCCUPANCY******