

## SUBDIVISION MONUMENT SIGN APPLICATION

*(Complete, accurate and specific information must be entered, including full legal names. Please Print.)*

Date: _____ Property Owner(s)/Legal Entity: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email Address: _____	Applicant (Legal Business Owner Name) _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email Address: _____
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Project Description: \_\_\_\_\_  
 Subdivision Name: \_\_\_\_\_  
 Proposed Location of sign(s): \_\_\_\_\_  
 Dimensions and Total Square Footage of Sign(s): \_\_\_\_\_  
 Base Materials, Colors and Finishes of Proposed Sign(s): \_\_\_\_\_

- All Subdivision Monument Sign submittals must include and be accompanied by the following:**
- This Application form accurately completed with original signatures (facsimiles and copies will not be accepted).
  - Application Filing Fee: \$40 per sign, payable to the City of Franklin.
  - Three colored copies of the sign elevations, drawn to scale. The elevations should denote the sign dimensions and area at a scale not less than 1/2" = 1'0" and identify the colors, materials, finishes and lighting method (if applicable). Plans shall be folded to a maximum size of 9 x 12 inches.
  - Three scaled plot plans showing the location of the proposed monument signage relative to (1) any existing or proposed structures; (2) parking stalls and/or driveways; (3) proposed landscaping/and or outdoor lighting; (4) the setback distance from the street right-of-way at the proposed location; and (5) the vision triangle distances described in Section 15-5.0201 of the UDO\*. The height of sign above the finished grade shall also be denoted.
- \* The City's Unified Development Ordinance (UDO) is available at [www.franklinwi.gov](http://www.franklinwi.gov).

- A meeting must be scheduled with the Planning Department prior to Application submittal.
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
- All Subdivision Monument Sign requests require Plan Commission review and approval.

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Signature of Property Owner: _____ Name and Title: _____ Date: _____  Signature of Property Owner: _____ Name and Title: _____ Date: _____	Signature of Applicant: _____ Name and Title: _____ Date: _____  <div style="border: 1px solid black; border-radius: 15px; padding: 10px; margin-top: 10px;"> <p><b>Project Contact Name:</b> _____</p> <p><b>Company:</b> _____</p> <p><b>Phone:</b> _____</p> <p><b>Email:</b> _____</p> </div>
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