

## NATURAL RESOURCE SPECIAL EXCEPTION APPLICATION

*(Complete, accurate and specific information must be entered, including full legal names. Please Print.)*

Date: _____  Property Owner(s)/Legal Entity: _____ _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email Address: _____	Applicant (Legal Business Owner Name): _____ _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email Address: _____
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Project/Development Name: \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Project Property Address: \_\_\_\_\_ Project Tax Key No(s): \_\_\_\_\_  
 Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_ Existing Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_  
 2025 CMP Land Use Identification\*: \_\_\_\_\_  
 \* The 2025 CMP Future Land Use Map is available at:  
[http://www.franklinwi.gov/DefaultFilePile/User/Planning/2025CMP/2025\\_CMP\\_Ch5\\_2025Future\\_Land\\_Use\\_Map5.7.pdf](http://www.franklinwi.gov/DefaultFilePile/User/Planning/2025CMP/2025_CMP_Ch5_2025Future_Land_Use_Map5.7.pdf)

**All Natural Resource Special Exception submittals must include and be accompanied by the following:**

- This Application form accurately completed and with original signatures (facsimiles and copies will not be accepted).
- Application Filing Fee: \$500, payable to the City of Franklin.
- Ten copies of a Project Narrative describing the project.
- Names and Addresses of all abutting and opposite property owners of records, as required by Section 15-9.0110(A) of the UDO\*.
- An electronic copy of the Legal Description for the subject property.
- Ten 24x36 inch copies of the Plat of Survey, as required by Section 15-9.0110(B) of the UDO, collated and folded into 9 x 12 inch sets.
- Ten 24 x 36 inch colored copies of the Natural Resource Protection Plan (NRPP), collated and folded into 9 x 12 inch sets, and three copies of the NRPP report, if applicable. See Sections 15-4.0102 and 15-7.0201 of the UDO for information that must be denoted on or included with the NRPP.
- Ten copies of the completed Special Exception Question and Answer Form (from Section 15-9.0110C. of the UDO).
- One copy of all necessary governmental agency permits for the project or a written statement as to the status of any application for each such permit.

\* The City's Unified Development Ordinance (UDO) is available at [www.franklinwi.gov](http://www.franklinwi.gov).

- A meeting must be scheduled with the Planning Department prior to Application submittal.
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
- All Natural Resource Special Exception requests require Environmental Commission and Plan Commission review, a public hearing at a Plan Commission meeting, and Common Council approval.
- See Section 15-10.0208 of the UDO for Natural Resource Special Exception review and approval procedures.

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Signature of Property Owner: _____ Name and Title: _____ Date: _____	Signature of Applicant: _____ Name and Title: _____ Date: _____
Signature of Property Owner: _____ Name and Title: _____	