Planning Department
9229 West Loomis Road
Franklin, Wisconsin 53132
Email: generalplanning@franklinwi.gov

City of Franklin

Phone: (414) 425-4024
Fax: (414) 427-7691
Web Site: www.franklinwi.gov

Date of Application: _____

BUILDING MOVE APPLICATION

Complete, accurate and specific information must be entered. Please Print.

Property Owner(s) ***(Full Legal Name[s])***:
Name(s): _____
_____
Mailing Address: _____
City / State: _____ Zip: _____
Phone: _____
Email Address: _____

Applicant is Represented by (contact person) ***(Full Legal Name[s]):***
Name: _____
Company: _____
Mailing Address: _____
City / State: _____ Zip: _____
Phone: _____
Email Address: _____

Project Property Information:
Proposed Property Address: _____
Tax Key No: _____
Existing Zoning: _____
Existing Use: _____
Proposed Use: _____
Future Land Use Identification: _____

Building is being moved from:
Current Address of Building: _____
_____
City: _____

*The 2025 Comprehensive Master Plan Future Land Use Map is available at: http://www.franklinwi.gov/Home/ResourcesDocuments/Maps.htm

Building Move Application submittals for review must include and be accompanied by the following:

- ☐ This Application form accurately completed with original signature(s). Facsimiles and copies will not be accepted.
- ☐ Application Filing Fee, payable to City of Franklin: ☐ $200
- ☐ Legal Description for the subject property (WORD.doc or compatible format).
- ☐ Seven (7) complete **collated** sets of Application materials to include:
  - ☐ One (1) original and six (6) copies of a written Project Summary, *including description of any new building construction and site work, interior/exterior building modifications or additions to be made to property, site improvement costs, estimate of project value, whether sewer or water is available to the property and any other information that is available.)*
  - ☐ Seven (7) **folded** full size, drawn to scale copies (at least 8-1/2" x 11") of the Plat of Survey, *showing the proposed building placement at the new location, indicate setbacks from property lines and locations of driveways and access points.*
    NOTE: Single-Family homes require an attached 2-car garage.
  - ☐ Seven (7) copies of color photographs of the buildings current elevations.
- ☐ Other items as may be required for specific applications, per a City Planner.
- ☐ Email (or CD ROM) with all plans/submittal materials *(Adobe PDF preferred).*

- Applications for Building Move are governed by the City of Franklin Municipal Code Chapter 92-2 (A.) and the Wisconsin Uniform Building Code.
- Upon receipt of a complete submittal staff review will be conducted within ten business days.
- Requests require Plan Commission review and approval prior to Permit issuance by the Building Inspector.

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

_____
Signature - Property Owner
_____
Name & Title (PRINT)
Date: _____

_____
Signature - Applicant
_____
Name & Title (PRINT)
Date: _____

_____
Signature - Property Owner
_____
Name & Title (PRINT)
Date: _____

_____
Signature - Applicant's Representative
_____
Name & Title (PRINT)
Date: _____