CITY OF FRANKLIN
PARKS DEPARTMENT
9229 W. Loomis Rd.

Kayla's Playground Scheduled Visit

Franklin Woods Nature Center

3723 W. Puetz Road, Franklin, WI 53132

Kayla's Playground is open to all visitors and is not reservable. Therefore no permit is required for a group to visit the playground. In an effort not to overcrowd the playground or parking area any given day, groups wishing to use the playground are requested to schedule a date at the City of Franklin Clerks office. There will be no fee for a scheduled visit, but the playground, patio area and pavilion must be shared with other park visitors.

Please Note: You may request a Pavilion Permit at the City Clerks office. The Pavilion Permit would reserve the pavilion only for your group. The playground and patio area would still be shared with all park visitors.

PLEASE PRINT

Name of Group:_____

Person in Charge:_____ Title:_____

Address:_____ City:_____ Zip:_____

Telephone Number:_____ Business Phone:_____

Number in Group: _____

Means of transport: (Bus or Car)_____

Visit Date:_____ Time:_____ am to _____pm

I have read, understand and agree that the area and facilities will be used in accordance with the ordinances, rules and regulations of the City of Franklin Common Council and the Park Commission. Please read rules and regulations on the reverse side before signing.

Signature:_____ Date:_____

In case of emergency, or to report any problems on the day of your reservation, please call
City of Franklin Police Department (414-425-2522)
and/or Monday thru Friday from 7:00a.m. – 3:30p.m., City of Franklin Park Staff (414-425-2592)

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For Office Use Only

☐ APPROVED ☐ REJECTED DATE:_____

Approved by:_____
OFFICE OF THE CITY CLERK, phone 414-425-7500

White - Administration Yellow - D.P.W. Pink - Applicant **Make Checks Payable to: CITY OF FRANKLIN**

PERMIT RULES AND REGULATIONS FOR USE OF FRANKLIN PARKS

As residents, we share and enjoy over 150 acres of parks. We also share in a major responsibility to preserve and properly use our public facilities. Knowledge of, and adherence to, park rules and regulations will help create an awareness and appreciation of our valuable park and recreation investment.

1. Park usage, without a permit, is available from dawn until dusk.

2. Pavilion rental is available from 9:00 am to 9:00 pm. All decorating, set up and clean up must be done within your rental time.

3. No commercial sales, for profit, of any kind are allowed on park property. Solicitations, donations or contributions are not permitted, except where authorized by permit.

4. Live music is prohibited unless indicated on pavilion permit. Both canned and live music cannot exceed 55 decibels from point no greater than 150' from point of sound origin, including use of radios, stereos, karaoke and other audio devices per City Ordinance.

5. No telephone reservations are accepted.

6. A picnic permit is required to reserve picnic areas. Rides, games, tents and other equipment are not permitted on park property, unless indicated on pavilion permits. Mechanical rides, dunk tanks, inflatable's, etc. must obtain a separate entertainment and amusement license, which must be approved by the Common Council. Inspections will be made prior to event by the electrical, building and fire departments. Tents cannot be erected prior to contacting the City and shall be subject to inspection.

7. Fires may only be started in gas grills to be used for food preparation. Charcoal fires and ground fires are not allowed at anytime at Franklin Woods.

8. Limited parking is permitted in designated parking lot only. Cars and other vehicles are not permitted in park areas.

9. Litter and other waste must be deposited in proper City garbage receptacles. Failure to comply will result in future denial of pavilion permit requests and could result in a fine. Dumping of any waste matter, of any kind, is prohibited in any City Park or public property.

10. No refunds are granted unless requested in writing at least thirty (30) days prior to pavilion permit date.

11. Overnight camping is prohibited.

12. Motorized vehicles, including off-street and/or recreational vehicles, are not permitted, unless otherwise posted.

13. Animals in park areas must be leashed at all times, per City Code. Any animal waste must be removed or deposited in a proper receptacle.

14. Destruction, injury, defacement or removal of city property is prohibited per City Code.

15. Firing or discharge of any projectile in a park is prohibited, per City Code.

16. Games and/or amusements are to be conducted only in the designated area approved by the Park Commission and the Common Council.

17. In case of snow or icy conditions, the City parks trails will not be maintained. The City is not liable if injury occurs.

18. Any form of golf is not permitted in any City Park.

Violation of park / pavilion rules can result in a maximum forfeiture of up to $200.00, and a violation of local and/or state laws can result in a fine, imprisonment or both. City of Franklin Park Staff (414-425-2592) and/or City of Franklin Police Department (414-425-2522) will implement enforcement of park rules and regulations.

Promote Parks Positively!

Thank You for Your Participation and Cooperation