

**Franklin Public Library Board of Trustees Meeting Minutes
September 28, 2009**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held September 28, 2009 in the Sievert Room 9151 W. Loomis Rd. Franklin, WI 53132. The meeting was called to order at 6:00pm by President Dennis McKnight.

Present: Dennis McKnight, Karen Wesener, Bonnie Martins, Judy Roberts, Alderman Tim Solomon, Ed Devinger, Dr. Steve Patz, Diane Oleson, and Library Director Barbara Roark
Excused: Dave Adam

Public Participation and Visitors: None

New Business:

Board, Foundation, Friends meeting and Volunteer Breakfast October 3, 2009 and facilitator: The Volunteer Breakfast will be held at 8:30am at Tuckaway Country Club and the Strategic Planning Meeting will be held at the library following the breakfast. B. Martins, D. Adam and D. McKnight will be the group leaders and City of Franklin Administrator Mark Luberda will be the facilitator.

Technology Review/Report: B. Roark included two articles describing new technology in the board packet. It was very eye opening to read what others are doing with technology.

Meeting Room-12 Times Usage Letter: B. Martins moved to re-affirm the board policy of 12 times per year meeting room usage. D. Oleson seconded. The motion carried.

Approval of the Minutes from August 24, 2009:

E. Devinger moved to approve the minutes, T. Solomon seconded. The motion carried.

Circulation and Internet Usage:

B. Roark reported that even with being closed 5 Saturdays in August, circulation was still higher than August 2008.

Committee Reports:

Finance Committee: Vouchers and Invoices: K. Wesener moved that the board approve invoices in the amount of \$11,090.01. J. Roberts seconded. The motion carried.

2010 Budget Update: The Mayor's Budget for 2010 will be the budget presented to the City of Franklin Finance Committee.

Personnel Committee: E. Devinger said no one contacted him about adding anything to the Annual Report Outline therefore this Outline will be used for the evaluation of the Library Director and the report and evaluation form will be distributed at the next meeting.

Buildings and Grounds Committee: B. Roark presented a memo from Bob Tesch updating the maintenance issues. The meeting room charge discussion will be held for another meeting.

President's Report: D. McKnight reminded Trustees of the Volunteer Breakfast. All of our volunteer hours equate to at least one full time person.

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Director's Report: B. Roark presented her monthly activity report. She said met with the Mayor on the budget and attended his listening session. She participated in the planning for the Strategic/Long Range Planning Meeting. She attended the CE program "Bridging the Communication Gap." She also helped with the Friends Book Sale prep and clean-up.

MCFLS-(Milwaukee County Federated Library System) B. Roark reminded the board of the Listening Session to be held at the Greenfield Public Library Thursday October 29th at 6:30pm. Tentatively, D. McKnight said that he would be our board rep. All are welcome to attend but only one board member will be allowed to speak.

Upcoming Events:

September 30 S&P Net advantage training
September 21-October 7th Literary Pumpkin Contest
October 1st LDAC Meeting Forest Home Library
October 5th Lunch with Staci Joers Program
October 8th Lil Rev Program
October 9th Patron Access Issues and Policies Continuing Education Program
October 10th Children's Fall Frolic
October 13th Reader's Advisory Continuing Education Program
October 14th College Fair at FHS
October 19th Friends Meeting

Correspondence: A letter was read from Girl Scout Troop 1459 and it included a \$50.00 check. They wanted to thank the library for letting them meet here. Sam's Club gave the library a \$1,000.00 donation check. And a letter was read from the Library Council thanking B.Roark for her 4 years of service to the Library Council. Brian Gotter from television station WTMJ 4 mentioned the beautiful Franklin Public Library on his television weather program. (Franklin was the city for the day!)

Next Meeting Date: October 26, 2009

Adjournment: E. Devinger moved to adjourn. D. Oleson seconded. The motion carried and the meeting adjourned at 7:15pm.