

**CITY OF FRANKLIN
FAIR COMMISSION MEETING MINUTES
SEPTEMBER 30, 2009**

- I. The Fair Commission meeting of September 30, 2009, was called to order by Chairman Nelson at 7:02 p.m. Present were Commissioners Nelson, Sweeney, Tobin, Bosch and Skowronski. Also present were Department of Public Works Superintendent Schaefer, Assistant Fire Chief Bertram, Police Lieutenant Martens and Deputy City Clerk Vanden Boom.
- II. Citizen comment period was opened at 7:03 p.m. and closed at 7:03 p.m.
- III. Commissioner Bosch, seconded by Commissioner Tobin, moved to approve the minutes of the regular meeting of August 19, 2009 as presented. All voted Aye; motion carried.
- IV-A. The Fair Commission budget for revenues, expenditures and donations was reviewed by the Commission. Descriptions of accounts in the fair budget will be discussed at the next meeting.
- IV-B. Discussion was held regarding the boundaries of the fair. It was the consensus of the Commission to keep current footprint of fair but placement of the portable toilets for the monthly fairs will be discussed at the next meeting.
- V-A. Department of Public Works Superintendent Schaefer discussed disposal of garbage, use of barrels by the establishments for their own use, and scheduling of overtime for employees dependent on the weather. Chair Nelson suggested highlighting the rules for the food vendors on public use of trash barrels.
- V-B. A summary of incidents by the Police Department was given by Police Lieutenant Martens. Alderman Skowronski and Department of Public Works Superintendent Schaefer to talk to all churches to have parishioners enter on S. 116th Street for one or two church services.

A summary from the Fire Department was given by Assistant Fire Chief Bertram. A summary from the Health Department was reviewed. Chair Nelson to talk to Director/Health & Human Services Wucherer regarding sanitarian charges.

It was noted that plans and suggestions for 2010 fairs are taken from input from Clerk's Office based on telephone calls before and after the fair.
- V-C. Alderman Skowronski reported expenditure of \$600 to advertise the fair in all of the southwest newspapers. Also, FOX6 provided media coverage. There is also a CD available for interested parties.

Alderman Skowronski, seconded by Commissioner Tobin moved to expend the appropriate funds for a thank-you ad in the Lake Country Newspapers to thank vendors and the people for the 2009 Labor Day Fair not to exceed \$200. All voted Aye; motion carried.
- V-D. An after-action report presentation will take place at the November 3, 2009 Common Council meeting, along with an activity report of goals and accomplishments of the Fair Commission.
- VI. The next meeting will be held in March, 2010.
- VII. Commissioner Sweeney, seconded by Alderman Skowronski, moved to adjourn the meeting at 8:24 p.m. All voted Aye; motion carried.