

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, September 26, 2016

Meeting called to order by President, Mike Karolewicz at 6:02 p.m.

Roll Call: Present – Karen Wesener, Mike Karolewicz, Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon. Excused – Bob Donohoo, Dr. Steve Patz, Alderperson Kristen Wilhelm. Others present – Rachel Muchin Young.

Public Comment/Visitors: none

Correspondence: Thank you from Franklin Police Department for participating in National Night Out and from Wesener family for memorial gift (plant).

Approval of Minutes from regular meeting of August 22, 2016: Motion by Diane, second by Tom to approve minutes with amendment regarding December 2016 meeting date (2016, not 2106). Motion approved. Judy abstained.

COMMITTEE REPORTS:

Finance – Tom noted that an invoice for \$72.27 from Office Depot needs to be added to the invoices listing. Motion by Tom, second by Tim to approve invoices in the amount of \$12,764.92. Motion approved. Motion by Tim, second by Diane to approve the Treasurer’s report. Motion approved. Motion by Diane, second by Judy to approve the Fines and Fees account report. Motion approved.

City Matters – Rachel reported that the TIF district for Baseball Commons has been approved.

President – none

Director – See attachment F. Two Eagle Scout candidates have proposed projects that involve the Library. One for a clothing drive for 2 weeks in October (boxes near front entrance,) the other for refurbishing furniture in the reading garden.

Foundation – Planning trivia nights in February, March and April 2017.

Building and Grounds – Discussed punch list items in attachment I.

Personnel – Director is due for a review.

Strategic Plan & Capital Projects – Work on coordination with Franklin Public Schools to augment classroom education; meet with members of Common Council.

Other Business:

- **Status of Friends Assets** – All accounts have been closed. No final financial accounting received as of yet. Rachel will contact attorney Klimetz again.
- **Budget Timeline and Issues** – There will be a public hearing in November. Budget does not include additional funding for current staffing level. This may be resolved with cutting hours, not positions.

New Business:

- **Unique Management System** – Discussed use of this collection agency. No action taken.
- **Public Library Redesign Project** – Wisconsin DPI has established a steering committee for this project.
- **Facilities repair and maintenance** – See punch list items in Attachment I.

Next regular Trustee meeting is Monday, October 31, 2016, 6:00 p.m. in Sievert Room.

Motion by Diane, second by Judy to adjourn the meeting. Motion approved. Adjourned at 8:07 p.m.