

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
6:00 p.m., Thursday, September 25th, 2014**

MINUTES

- I. The September 25, 2014 Personnel Committee Meeting was called to order at 6:07 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Barber, Green, Sakwinski, Alderman Schmidt (arrived at 6:08), and Alderman Dandrea (arrived at 6:18). Alderman Mayer and Member Sheehan were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of Minutes of 7/21/2014.

Motion by Member Green and seconded by Member Barber to approve the minutes from 7/21/2014 as written. Motion Carried: Ayes – All.

- IV. Recommendation on a Vendor for a Classification and Compensation Study – Upon completion of presentations from two Classification and Compensation Vendors (GovHR USA, LLC and Verisight, Inc.) the Personnel Committee may enter closed session pursuant to §19.85 (1)(e) Stats, to consider negotiations for contract terms and awarding a contract and to consider documents on proprietary classification tools that are part of the contract terms to be negotiated. The Committee may reconvene into open session at the same place thereafter to act on such matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.

Presentations were given in open session from the two vendors. Motion by Member Wikel and seconded by Member Barber to go into closed session at 8:10 p.m. Motion Carried: Ayes – All. Motion by Alderman Schmidt and seconded by Member Barber to return to open session at 9:12 p.m. Motion Carried: Ayes – All.

Motion by Member Wikel and seconded by Alderman Schmidt to recommend the Common Council engages in a professional services agreement with GovHR USA, LLC for a classification and compensation study subject to contract terms and considerations as discussed in closed session. Motion Carried: Ayes – 5, Noes – 1 (Sakwinski).

- V. Revisions to the Employee Handbook regarding Payroll Deductions

Motion by Member Barber and seconded by Member Wikel to recommend that the Common Council approves the requested changes to the Employee Handbook. Motion Carried: Ayes – All.

- VI. Staffing Report

No Action Needed.

- VII. Next Meeting Date

The next regularly scheduled meeting would be 10/20/2014.

VIII. Adjournment

Motion by Member Green and seconded by Alderman Schmidt to adjourn the Personnel Committee meeting at 9:13 p.m. Motion carried: Ayes-All.