

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
September 8, 2014**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:00 p.m. on Monday, September 8, 2014 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Dr. Kris Barnekow, Marilyn Bolton, RD., Robert Fedran, Renee Fuller, Patricia Nissen, RN., Ald. Janet Evans, Dr. John Palese, Dr. Henry Wengelewski DDS, Health Officer William Wucherer.
- III. Approval of 6/9/14 minutes
Ald. Janet Evans made a motion to approve the minutes from the BOH meeting for 6/9/14 and Robert Fedran seconded the motion with corrections. The motion was carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
None
- VI. New Business
- A. **Assessment**
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports
A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports was distributed for review. During the summer months, there was a significant increase in shigella cases in the City of Milwaukee. Mumps illness did not escalate during the summer months. Pertussis illness continues to wane in WI. In addition 8 social service referrals were received in July and August
2. Mumps – Wisconsin 2014 Update
A copy of the update was distributed for review. Patient profiles have indicated that 60% of the confirmed cases involved university students. The FHD investigated a total of 6 mumps contacts including 2 in July.
3. Pertussis – Wisconsin 2014 Update
A copy of the update was distributed for review. There have been 360 cases year-to-date in Milwaukee County. The FHD conducted several case and contact tracing investigations during the summer months.
4. Hand Foot and Mouth Viral Illness Update
A copy of the update was distributed for review. Hand, Foot and Mouth, a viral illness, is usually often found in daycare settings. This summer, several team football players were diagnosed with Hand, Foot and Mouth. The School District, in consultation with the FHD, is monitoring for conditional illness and sent information home to team member families.
5. West Nile Virus – Wisconsin Update
A copy of the update was distributed for review. There are no West Nile cases in Milwaukee County. In WI to date, 1 human, 1 horse and 23 birds have tested positive for West Nile Virus.

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| 6. Ebola Virus
Outbreak Update in
Africa 2014 | A copy of the outbreak update was distributed for review. Year-to-date, there have been no cases in the U.S. Ebola is contained in 4 West African countries. There is no vaccine or approved treatment available at this time. |
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B. Policy Development

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| 1. Review of City of
Franklin
Environmental
Health Inspection
Program – Motion to
Revise Ordinance
including License
Fees and
Application Forms | An overview of the licensing and inspection Agent City program was distributed for review. In 2009, the Common Council approved the Agent City contracts. At that time, William Wucherer submitted a revision to Municipal Code, Chapter 138 and licenses and fees for Municipal Code 169. The purpose of this agenda item is to recommend one revision to each Municipal Code chapter. |
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A motion was made and seconded to revise Chapter 169 license categories and fees. The revision will help with development of new license applications. Motion passed unanimously. A council action sheet will be prepared for Common Council consideration.

A second motion was made and seconded to add “a fine”, in addition to citation authority, to Municipal Ordinance 138-27. The motion passed with a 4-2 vote. A council action sheet will be prepared for Common Council consideration.

C. Assurance

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| 1. “Walk the Aisle” –
6/10/14 Program
Evaluation | A copy of the evaluation was distributed for review. Eight people attended and enjoyed it. Pick N Save will repeat the program on 10/16/14. |
| 2. Bike Rodeo Report –
June 2014 | A copy of the report was distributed for review. 152 children attended the program practicing 10 safety skills and receiving a free bike helmet. |
| 3. Safety City Report –
Summer 2014 | A copy of the report was distributed for review. The children attending scored a 44% base line knowledge on their safety awareness pre-test. Post-test scores increased to 91%. |
| 4. Public Health
Preparedness
Exercise
Announcement –
August 2014 | A copy of the announcement was distributed for review. A message was pushed out to practice getting our volunteers to come to a mass clinic. A new badge system was also practiced. A clinic set-up with a volunteer walk-through was done. |
| 5. South Suburban
Mayors’ Fitness
Challenge –
Fall/Winter 2014 | A copy of the challenge was distributed for review. The Oak Creek Mayor challenged 6 other Southern mayors to join and do free physical events in this health challenge |

VII. Program/Speaker	None
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VIII. Announcements/ Correspondence/ Articles	
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A. Announcements

1. 2014 Influenza Clinics for Adults and Children
A copy of the flu clinic flyer was distributed for review.
2. Adult Health & Wellness Day – 9/24/14
A copy of the flyer was distributed for review. 18 vendors with 7 screenings will be available that day.
3. “Heroin in the Suburbs Summit” – 9/30/14
A copy of the flyer was distributed for review. It will be held in the new Franklin School District Center for Performing Arts. FAPSU will be involved.
4. Adult Education Series
 - a) “We are Fat Because...” – Dr. Whitcomb – 10/14/14
A copy of the flyer was distributed for review.
 - b) “Power of Attorney for Healthcare: Getting It Done!” – Ms. Zerpa – 10/21/14
A copy of the flyer was distributed for review.
5. “Living Well with Chronic Conditions” Series – October/November 2014
A copy of the flyer was distributed for review.

B. Correspondence

1. Thank You Letter to Franklin Lioness Club for \$250 Donation
A copy of the letter was distributed for review. The FHD was able to replace their stethoscopes with donation monies.

C. Articles

1. “Franklin Seventh-Grace Winners Announced for Anti-Tobacco Billboard Contest – [FRANKLIN NOW 8/12/14]
A copy of the article was distributed for review. Winners and their parents will be recognized by the Common Council on 9/9/14.
2. “Study Cites Lack of Exercise for Obesity” – [MJS 7/15/14]
A copy of the article was distributed for review.
3. “**Stand Up For Yourself** All-Day Sitting Hurts the Body” – [TIME 9/8/14]
A copy of the article was distributed for review.

IX. Adjournment

A motion to adjourn the BOH meetings was made by Robert Fedran and seconded by Marilyn Bolton. It was carried unanimously. The meeting was adjourned at 8:37 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary