

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
September 9, 2013**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:03 p.m. on Monday, September 9, 2013 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Kris Barnekow, Marilyn Bolton, Robert Fedran, Renee Fuller, Patricia Nissen, Dr. John Palese, Dr. Henry Wengelewski, Ald. Kristen Wilhelm; Health Officer William Wucherer.
- III. Approval of 6/17/13 minutes
Robert Fedran motioned to approve the minutes and it was seconded by Kris Barnekow. Motion carried unanimously.
- IV. Citizen Comment Period
Julie Cleary, R.N., BSN completion student and a Franklin resident was in attendance as part of a school project.
- V. Unfinished Business
None
- VI. New Business
- A. **Assessment**
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports
A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports was distributed for review.
2. May 2013 Norovirus Investigation – Summary and After Action Reports
A copy of the report was distributed for review. A norovirus outbreak was investigated at a local elementary school. 58 students and staff were ill. The outbreak was probably a person-to-person transmission. Food was not the cause. There were no secondary outbreaks at any school or community setting.
3. Molybdenum Update Report – Sept 2013
A copy of the report was distributed for review. The WI Dept of Health Services, with the WI Dept of Natural Resources concurrence revised the human consumption of Molybdenum in potable water from 40 mg/l to 90 mg/l.
- B. **Policy Development**
None
- C. **Assurance**
1. WI DHS Vaccine for Children Site Visit Report
A copy of the audit report was distributed for review. Franklin Health Department vaccine management complies with all standards established by the Dept of Health Services.
2. City of Franklin Mass Clinic Functional Exercise – After Action Report (8/20/13)
A copy of the After Action Report was distributed for review. A functional exercise at our mass clinic site was conducted. Communication and technological updates were made and practiced. The next step that needs is to have the State of WI to complete the construction of the software to allow register the people at the mass clinic.

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| 3. | Emergency Notification System (ENS) Notification Drill Report (8/13/13) | A copy of the drill report was distributed for review. The ENS successfully contacted hundreds of volunteers in minutes. |
| 4. | 5 th Annual Bike Rodeo Report (7/27/13) | A copy of the report was distributed for review. This year, the location of the Bike Rodeo was the parking lot and city streets behind City Hall. The children practiced the bike skills in a more realistic setting. 100 children participated. Local businesses provided volunteers. The original date of 6/15/13 was rescheduled to 7/27/13 due to inclement weather. |
| 5. | Safety City Report (7/8/13 – 7/18/13) | A copy of the evaluation summary was distributed for review. The 12 th annual Safety City enrolled 19 children in this 2-week safety course. This highly interactive program teaches animal, water, fire, poison, and home safety skills. Children's pre-test scores averaged 45%, which increased to 91% at the completion of Safety City. |
| 6. | 2013 Adult Education Series Evaluations | |
| | a.) Vitamin K2 The Coming Revolution in Wellness (Dr. Whitcomb, MD) | A copy of the program flyer was distributed for review. There were 95 people in attendance. |
| | b.) Get to Know Your Skin (Nicole Everet, PA) | A copy of the program flyer was distributed for review. There were 27 people in attendance. |
| 7. | WI WINS Compliance Check Report (Jan-June, 2013) | A copy of the report was distributed for review. Five businesses in Franklin were checked per WI WINS protocol and 1 business sold tobacco to a minor. |
| 8. | Franklin Teens Fighting Tobacco - Movie "The Lion King" Report (7/30/13) | A copy of the movie night report was distributed for review. There were 101 people in attendance. |
| VII. | Program/Speaker | Sheila Gansemer, RN, BSN, MS, Vice President Patient Care Services at Wheaton Franciscan Healthcare & The Midwest Orthopedic Hospital along with Terry Schuster, Director of Publication Relations for Wheaton Franciscan Healthcare presented a PowerPoint on the hospital's Community Health Needs Assessment (CHNA). |

WF Franklin Hospital Campus is an acute care hospital located in the City of Franklin. Future expansion includes a professional building and potentially more acute care beds.

Board members engaged WF representatives in a brief discussion regarding community public health needs including obesity rates, breast feeding, farmers market, and possible support of Franklin Area Parents and Students United (FAPSU). The Board will continue discussing this CHNA at future meetings and opportunities to collaborate with WF Franklin Hospital.

VIII. Announcements/
Correspondence/
Articles

A. **Announcements**

1. 14th Annual Adult Health & Wellness Day – (9/25/13)

A copy of the flyer was distributed for review.

2. Core Strength – The Center of It All with Kevin Svoboda, PT – (10/9/13)

A copy of the announcement was distributed for review.

3. Staying Vibrant and Healthy Through the Food You Eat with Dr. Corey Van Westen, DC – (11/7/13)

A copy of the flyer was distributed for review.

B. **Correspondence**

1. WI Dept of Administration – Franklin Population Estimate

A copy of the press release was distributed for review. The official Franklin population is 35,810, up about 400 people from 2010.

C. **Articles**

1. “Bedbug Reports Skyrocket in Milwaukee Area Nationally” – [MJS 9/1/13]

A copy of the article was distributed for review.

2. “State’s Tick Population Explodes – [MJS 8/1/13]

A copy of the article was distributed for review.

3. “Obesity Unchanged for State Preschoolers” – [MJS 8/7/13]

A copy of the article was distributed for review.

4. “Obesity Among the Young Should Concern All of Us” – [Editorial – MJS 8/7/13]

A copy of the editorial was distributed for review.

IX. Adjournment

The BOH will meet next on Monday 10/21/13 instead of Monday 10/14/13. A motion to adjourn the BOH meetings was made by Marilyn Bolton and seconded by Renee Fuller. It was carried unanimously. The meeting was adjourned at 8:45 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary