

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING**

FRANKLIN CITY HALL, HEARING ROOM  
9229 W. Loomis Rd., Franklin, Wisconsin  
6:00 p.m., Monday, October 15th, 2007

**MINUTES**

- I. The October 15th Personnel Committee Meeting was called to order at 6:02 p.m. by Chair Brunner in the Hearing Room at City Hall.

Members present were Brunner, Wikel, Green, Barber, Gumina, Aldermen Olson and Alderman Sohns. Alderman Hammelman was excused and Member Nichols was absent. Also in attendance were Director of Administration Luberda, Human Resource Coordinator Zahn, and Director of Health and Human Services Wucherer.

- II. Citizen comment period

There were no citizens present.

- III. Approval of minutes from meeting of August 20th, 2007

Motion by Member Green and seconded by Alderman Olson to approve the August 20th, 2007 minutes. Motion carried: Ayes-All.

- IV. Job Description for the position of Public Health Nurse Supervisor

Motion by Alderman Sohns and seconded by Member Green that the Personnel Committee recommend to Common Council the approval of the Public Health Nurse Supervisor job description. Motion Carried: Ayes – All with the exception of Member Wikel who voted no.

- V. Consideration of 2008 Insurance Rates for Medical, Dental, Life, and LTD renewals (presentation by Tom Jocz, Diversified Insurance Services).

Motion by Member Wikel and seconded by Member Gumina to recommend that the American Fidelity proposal be deemed non responsive if the Company will not provide a final price prior to the 1<sup>st</sup> Common Council meeting in November and that based upon responsive proposals received to date that Common Council accept the Unimerica proposal with coverage commencing at \$50,000 plus additional \$125,000 aggregating specific deductible at a monthly premium cost not to exceed \$78.91 and \$201.75 for Single and Family coverage respectively exclusive of deductible and that the Director of Administration be authorized to execute such documents and contracts as necessary to effectuate said insurance. Upon roll call vote motion carried with 5 ayes and Member Green abstaining.

Motion by Member Wikel and seconded by Member Gumina that Auxiant be retained as the 3<sup>rd</sup> party administrator for health and dental claims administration at the rates proposed on page 9 (of the booklets prepared by Tom Jocz). Motion Carried: Ayes – All.

It was explained that Staff has not gotten finalized rates for prescription benefits, life insurance and long-term disability. There was no objection from the Committee for Staff to take these proposals to Common Council without Personnel Committee recommendation if we receive OK rates.

VI. Report from Director of Administration:

a) Update on Non-Rep Pay Plan

Director of Administration Luberda informed the Committee that the pay plan project is behind schedule due to other assignments that he has been given by the Common Council. An extra amount was approved in the 2008 budget to be able to address positions that are out of place in the marketplace and to address a merit plan component. No Action Taken.

VII. GASB 45 Actuarial Report

Director of Administration Luberda gave an explanation of the GASB 45 report which was recently obtained. No Action Taken

VIII. Open Positions Report.

Status report on open positions given by HR Coordinator Zahn. It was agreed that the Positions on Hold section was no longer needed on the report. No Action Taken.

IX. Contract Negotiations and Collective Bargaining Strategies, Guidelines, and Updates. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e), Stats, to consider negotiation and collective bargaining strategies and guidelines for agreements between the City of Franklin and Local No. 2, AFSCME District Council 48 Public Works/Sewer and Water Employees; Franklin Professional Firefighters I.A.F.F. Local 2760 and Franklin Police Officers Association for competitive and bargaining reasons, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Member Wikel and seconded by Member Barber to go into closed session at 7:57 p.m. Motion carried. Ayes – All.

Motion by Alderman Olson and seconded by Member Barber to go into open session at 8:10 p.m. Motion carried. Ayes – All.

No Action Taken

X. Next Meeting Date – Monday, November 19th, 2007 at 6:00 p.m.

XI. Adjournment

Motion by Member Green and seconded by Alderman Olson to adjourn the Personnel Committee meeting at 8:10 p.m. Motion carried: Ayes-All.