

**CITY OF FRANKLIN**  
**SPECIAL PARKS COMMISSION MEETING**  
**ANNUAL PARKS TOUR**  
**MINUTES**  
**October 7, 2017**

Approved  
November 13, 2017

**CALL TO ORDER**

- I. Chair Tony Megna called the October 7, 2017 Special Parks Commission Meeting to order at 9:00 a.m. at Franklin Woods Nature Center parking at 3723 West Puetz Road, Franklin, Wisconsin.

Present were Commissioners Bartoszek, Johnson, Megna, Musolf, Nickerson and Remington. Alderman John Nelson was excused. Bill Dudash and Jerry Schaefer of the Department of Public Works were also present.

**CITIZEN COMMENT PERIOD**

- II. Comments from citizens were accepted at each park in the tour. Refer to notes from individual parks below for additional comments.

**APPROVAL OF MINUTES**

Regular Meeting Minutes of September 11, 2017.

- III. Since copies of the minutes were not available to all commissioners, Chairman Megna read the minutes of the September 11, 2017 meeting as drafted. Commissioner Johnson moved to approve the minutes as read. Motion was seconded by Mary Remington. On a voice vote all voted 'aye'. Minutes approved.

**UNFINISHED BUSINESS:**

- IV. No unfinished business was discussed at this meeting.

**NEW BUSINESS:**

- V. Refer to comments made under items discussed at individual parks in the tour for any new business.

**PARKS TOUR**

1. Franklin Woods Nature Center / Kayla's Playground 3723 W. Puetz Road.

VI.

**A. Citizen Comment Period:** One citizen made comments.

**B. Items Discussed:**

1. A discussion concerning the method and material used to coat and seal the floor/landing areas at Kaylas Playground was held. Apparently, the City Engineering Department coordinated the project. A representative from the City Engineering Department will be invited to attend the next regular Parks Commission meeting to discuss the project and answer any questions.
2. Inquiries have been received regarding the removal of bird houses in the park. These are being removed and replaced as part of an Eagle Scout project previously approved by the Parks Commission.

2. Pleasant View Neighborhood Park 4620 West Evergreen St..

**A. Citizen Comment Period:** One citizen made comments.

**B. Items Discussed:**

- 1. Discussed further park development including the need for a pavilion to service the park.
- 3. Glen Meadows Mini-Park  
7632 South 37<sup>th</sup> Place.
  - A. Citizen Comment Period:** No citizen comments were made at this location.
  - B. Items Discussed:**
    - 1. Discussed and reviewed the location of the proposed retention area for runoff from 37<sup>th</sup> Street. Further information is needed regarding the scope, funding and continued feasibility of the project. A representative from the City Engineering Department will be invited to attend the next regular Parks Commission meeting to discuss the project and answer any questions.

- 4. Robinwood Trail  
11010 West St. Martins Road.
  - A. Citizen Comment Period:** No citizen comments were made at this location.
  - B. Items Discussed:**
    - 1. Commissioners walked the path and no need for any improvements or remediations are noted.

**NEXT MEETING DATE**

**VII.** The next regular meeting of the Parks Commission will be held at City Hall on Monday, November 13, 2017. The meeting time for this and future meetings will be changed from 7:00 p.m. to 6:30 p.m..

**ADJOURNMENT**

**VIII.** Motion to adjourn the Special Parks Tour Meeting by Joe Musolf. Motion was seconded by Mary Remington. On a voice vote all voted 'aye'. The meeting adjourned at 10:30 a.m..