

City of Franklin
Franklin Complete Streets & Connectivity Committee Meeting
October 3, 2012
Minutes

Approved
November 14, 2012

CALL TO ORDER

- I. The regular meeting of the Franklin Complete Streets and Connectivity Committee was held on October 3, 2012 and called to order at 6:29 p.m. by the Secretary of the Committee, Nick Fuchs in the Hearing Room, Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Members Michlig, Bolton, Kowalski, Haley and Reed. Also present were Alderman Solomon and Senior Planner Fuchs.

MINUTES

Minutes of meeting of August 8, 2012

II.

- A. Member Michlig moved and Member Haley seconded approval of the minutes of the regular meeting of the Franklin Complete Streets and Connectivity Committee of August 8, 2012 as presented. All voted 'aye', motion carried.

CITIZEN COMMENT PERIOD

- III. Citizen comment period opened at 6:31 p.m. and closed at 6:34 p.m.

BUSINESS ITEMS

Introductions

IV.

- A. The members of the Franklin Complete Streets & Connectivity Committee present were introduced.

Voting members introduced: Kevin Haley, John Michlig, Greg Kowalski, Curtis Bolton and Michelle Lahey Reed.

Non-voting Advisory member Alderman Tim Solomon and staff support Senior Planner Nicholas Fuchs were introduced.

Chair and Vice-Chair Appointments

- B. Member Bolton moved to elect John Michlig as Chair of the Franklin Complete Streets & Connectivity Committee. Seconded by Member Haley. On voice vote, all voted 'aye'. Motion carried.

Acting Chair Fuchs passed the gavel to Chairman Michlig who chaired the meeting.

Member Michlig made a motion to elect Michelle Lahey Reed as Vice Chair of the Franklin Complete Streets & Connectivity Committee. Seconded by Member Haley. On voice vote, all voted 'aye'. Motion carried.

Status Report on the State of Wisconsin Outdoor Recreation Grant Applications (Stewardship Local Assistance Grants, Land and Water Conservation Fund Grants and Recreational Trails Grants)

- C. No action was taken regarding the status of the State of Wisconsin Outdoor Recreation Grant applications for Stewardship Local Assistance, Land and Water Conservation Fund and Recreational Trails.

Status Report on the Wisconsin Department of Transportation 2013-2014 Safe Routes to School Infrastructure/Non-Infrastructure Grant Application

- D. No action was taken regarding the status of the Wisconsin Department of Transportation 2013-2014 Safe Routes to School Infrastructure/Non-Infrastructure Grant.

Scheduling of joint meeting with the Board of Public Works and Parks Commission for a Complete Streets presentation by Member Michlig

- E. Member Michlig indicated efforts were to be made to set a date for a presentation on Complete Streets in November 2012 at a joint meeting with the Board of Public Works and Parks Commission. No action was needed, none taken.

Creation of the Development Review Participation Guide, for Common Council approval, to determine when and how Complete Streets and Connectivity principles are applied and/or discussed in the planning/development process

- F. Discussion only on the creation of the Development Review Participation Guide to determine when and how Complete Streets and Connectivity principles are applied and/or discussed in the planning and development process. No action needed, none taken.

Creation of a Complete Streets ordinance or resolution for approval by the Common Council

- G. Member Kowalski moved and Member Bolton seconded to establish a deadline of the first meeting of the Common Council in December 2012 to present the Common Council with a draft Complete Streets resolution/ordinance for consideration. All voted 'aye', motion carried.

It was noted that Members Michlig and Bolton would locate sample resolutions/ordinances for the next scheduled meeting of the Franklin Complete Streets & Connectivity Committee, and a second meeting in November 2012 would be scheduled for Committee review at a joint meeting with the Board of Public Works and Parks Commission for comments.

SCHEDULE NEXT MEETING

- V. The next regularly scheduled meeting of the Franklin Complete Streets and Connectivity Committee is November 7, 2012 at 6:00 p.m.

ADJOURNMENT

- VI. Member Kowalski moved to adjourn the Franklin Complete Streets and Connectivity Committee meeting at 7:12 p.m. Seconded by Member Bolton. All voted 'aye', motion carried.