

**Minutes of the Franklin Public Library Board
October 24, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held October 24, 2011 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dave Adam at 6:03pm.

Present: Dave Adam, Karen Wesener, Diane Oleson, Tom Loew, Mike Karolewicz, Dennis McKnight, Alderman Doug Schmidt, Steve Patz and Library Director, Barbara Roark. Bonnie Martins excused.

Public Comment: None

Approval of the Minutes from September 26, 2011: D. Adams moved to approve the minutes, T. Loew seconded. Motion carried.

Committee Reports

Finance Committee: T. Loew moved for approval of \$24,506.29 for October, 2011 vouchers. D. McKnight seconded. Motion carried. Periodical subscriptions and 3M library systems contracts accounts for the larger than usual expenditures.

Report by Alderman Schmidt on City matters: The City budget will be finalized the end of November. The concealed carry ordinance has been referred back to the City Attorney. The Board has agreed to wait until the City's stance on this matter has been resolved.

Report of Strategic Planning Operational Assessment Committee: M. Karolewicz reported that the survey has had a couple of hundred responses to date. There were lots of positive responses and thoughtful suggestions. More information will be forth coming at the next meeting when the survey deadline is closed and results tabulated.

New Business: Volunteer Breakfast will be held November 12th at Tuckaway Country Club. A discussion was held regarding the library's security system. Library Director will get more information regarding additional security cameras.

Building and Grounds Committee: D. McKnight reported that the carpet has been cleaned in the Fadrow Room and looks good. The front steps for the building will be repaired in the spring when weather permits.

Personnel Committee: Report deferred as B. Martins excused.

Foundation Report: D. McKnight reported that plans have not been finalized for the 10th Anniversary celebration. Carole Donovan will be leaving the Foundation Board next year and a replacement is being sought.

President's Report: D. Adam reported on the Space Planning Committee meeting on October 19th and they will continue to meet once a month. Acoustics and book displays were discussed by the SP Committee.

Director's Report: Library Director B. Roark reported that circulation is up a bit. She attended budget meetings and the College Fair at the high school in addition to other relevant library related meetings. The Children's Staff is holding a Haunted House in the Fadrow Room and a Trunk or Treat event during Halloween weekend. There will also be a Veteran's Day program on November 11th at 11:00. A program on Harriet Beecher Stowe is planned for next year.

-Discussion was held regarding the policy of returning a library book, CD, etc to the patron who has paid for the material when damaged. Motion made by D. Oleson to give item to patron when paid for. D. Adam seconded. Motion carried.

-A two year member agreement with MCFLS has been signed by several libraries. We need to sign by the end of the year and we are waiting for word from the City Attorney.

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-K. Wesener asked for the circulation report from other area libraries for comparison sake.

-D. Oleson reported that an agreement has been reached with JB Cronk to help the Friends sell used books by putting them on the internet with a 50/50 return on the profits. The income from the Book Nook ranges from \$600 to \$900 per month. This money is used for programs, materials and other expenditures as requested or needed by the library.

Next Meeting Date: November 28, 2011.

Adjournment: M. Karolewicz moved to adjourn. D. Schmidt seconded. The motion carried.