

**Franklin Public Library Board of Trustees Meeting Minutes
November 23, 2009**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held November 23, 2009 in the Sievert Room 9151 W. Loomis Rd. Franklin, WI 53132. The meeting was called to order at 6:03pm by President Dennis McKnight.

Present: Dennis McKnight, Karen Wesener, Bonnie Martins, Judy Roberts, Dave Adam, Ed Devinger, Alderman Tim Solomon and Library Director Barbara Roark. **Excused:** Dr. Steve Patz and Diane Oleson

Public Participation and Visitors: Mark Lubberda, City Administrator

Approval of the Minutes from October 26, 2009: D. Adam moved to approve the minutes of October 26, 2009. B. Martins seconded. The motion carried.

Circulation and Internet Usage: B. Roark reported that circulation is still up for the year. Internet usage remains steady.

Strategic Planning: M. Lubberda presented a Library Strategic Planning/Next Steps Considerations report. Possible subcommittee makeup was discussed. The Strategic Planning Committee will be appointed at the December meeting.

Committee Reports: Finance Committee: Vouchers and Invoices: K. Wesener moved that the board approve invoices in the amount of \$2,731.51. J. Roberts seconded. The motion carried.

3-M Invoice for Service Contract for Various Library Technologies: K. Wesener moved, E. Devinger seconded to take \$6,940.00 and \$825. 00 from the fines account to cover the 3-M invoice. Motion carried: 5 ayes, 1 abstention (J. Roberts) **2010 Budget Update:** Budget discussed, no action taken.

Executive Session: Performance Evaluation of the Library Director: E. Devinger moved to proceed to executive session to discuss performance evaluation of the library director. T. Solomon seconded. Motion carried with a Roll call vote: All ayes.
T. Solomon moved to move out of executive session, second, J. Roberts. Roll call vote: All ayes motion carried.

Open session: E. Devinger discussed the library director evaluation form. E. Devinger moved to accept the city guidelines for the budget year 2010 in reference to library director compensation. Seconded by J. Roberts. All ayes motion carried.

Technology Review Report: Books on I-Phones and Kindle were discussed.

Off-site Library Program: M. Lubberda, city administrator, stated that because program participants were going to off-site location at their own risk, the off-site gardening program would not present a problem.

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Franklin Community Education and Recreation Department: J. Roberts asked that the use of the meeting rooms by the Franklin Community Education and Recreation Department be more clearly delineated in the meeting room policy. K. Wesener and B. Roark volunteered to prepare meeting room policy clarification suggestions for the December, 2009 meeting.

Fundraising Possibility: B. Roark presented a suggested fundraising possibility from a community business. The fundraising possibility will not be explored at this time.

Facebook: J. Roberts volunteered to work with B. Roark to recommend a Facebook policy.

Building and Grounds: Information concerning snow removal by maintenance staff at the library, City Hall, and Law Enforcement Center was presented.

President's Report: Franklin Public Library Foundation meeting announced for Nov. 24, 2009.

Old Business: K. Wesener moved, B. Martins second to use the \$50 gift certificate to Gus's Restaurant for Staff Appreciation activities. (M. Luberda declined to accept the \$50 gift certificate to Gus's restaurant for assistance with long-range plan meeting.) Motion carried.

Director's Report: B. Roark shared the Wisconsin Public Libraries's recent Northstar economic study publication. B. Roark stated that eight old computers would be given to the Senior Dining Program/Franklin Seniors. She stated she attended the Joint Common Council Meeting with the City of Franklin Finance Committee. She also attended the City of Franklin Budget Hearing and the Volunteer Recognition of the library volunteers. She participated in Job and Work Force Development Session at Milwaukee Public Library.

MCFLS: The Listening Session was discussed and board members were given minutes of the listening session to review.

Program Updates:

November 30 th	Drop in Job Help
December 1 st	KEI Holiday install
December 3 rd	LDAC-Greenfield Public Library
December 6 th	City of Franklin Tree Lighting
December 7 th	Reindeer Romp Storytime
	Last Drop in Job Help Session
December 12 th	Christmas Carnival
December 16 th	Promise Puppets
December 21 st	Mrs Santa Clause Program

Next Board Meeting: Monday, December 28, 2009

Adjournment: K. Wesener moved, T. Solomon second, to adjourn at 7:55 pm. Motion carried.