

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL, INSPECTION CONFERENCE ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Wednesday, November 18, 2009 - 4:30 p.m.**

MINUTES

- I. The November 18, 2009 Police & Fire Commission Meeting was called to order at 4:30 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, Bartels and Sass. Commissioner Omernik was excused. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Police Chief Oliva, Police Inspector Hahn and Assistant Fire Chief Bertram.

- II. Approval of Minutes from August 4, 2009

Motion by Commissioner Bartels and seconded by Commissioner Sass to approve the minutes from August 4, 2009. Motion Carried: Ayes – All.

- III. Information from Fire Chief Martins regarding the Liberty Mutual Fire Safety Program

Chief Martins explained to the Commission that Liberty Mutual had an awards program to benefit the Fire Department that had the most residents do an on-line questionnaire. The awards money could be used by the Fire Department in what ever manner they deemed best. The questionnaire contest runs thru December 21st. No Action Needed by Commission.

- IV. Existing and anticipated vacancies in the Fire Department and the creation of a hiring process and eligibility list for entry level Firefighter/EMT's.
- V. Existing and anticipated vacancies in the Police Department and the creation of a hiring process and eligibility list for entry level Police Department Patrol Officers.

Items IV and V were discussed together. It was explained that the 2010 budget authorized hiring of one firefighter and 1 patrol officer with the possibility of another patrol officer position. Chief Oliva explained that he currently has one vacancy from a July retirement, another detective retiring in about 2 weeks, is 95% sure another detective is retiring by the end of December and a Captain is retiring in the end of December. Commissioner Donohoo stated that we will need to have a closed session meeting in the beginning of December to finalize a hiring process. A meeting was scheduled for 2:00 p.m. on Friday, 12/11.

- VI. Completion of the Probationary Period of Police Officer Gabriel Frusti. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of public employees over which the Commission has jurisdiction and exercises responsibility. Specific item to be discussed is the completion of Police Patrol Officer Gabriel Frusti's probationary period. The Commission may reconvene into open session at the same place thereafter to act on matters discussed in the closed session as it deems appropriate and to continue the meeting agenda items.

The Commission agreed that there was no need to go into closed session. Chief Oliva explained that Frusti had graduated from the academy on 4/17, completed his field training and a 2 week crime scene investigation class at Gateway.

Motion by Commissioner Sass and seconded by Commissioner Bartels to promote Officer Frusti to a permanent position as a Franklin Police Patrol Officer. Motion Carried: Ayes – All.

- VII. A probationary employee performance evaluation of Fire Department Paramedic Lieutenant Jeremy Tietyan. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of public employees over which the Commission has jurisdiction and exercises responsibility. Specific item to be discussed is the probationary performance of Jeremy Tietyan. The Commission may reconvene into open session at the same place thereafter to act on such matters discussed in the closed session as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to go into closed session at 5:00 p.m. Motion Carried: Ayes – All. The Commission returned to open session at 5:33 p.m. after a unanimous vote.

Commissioner Donohoo explained that No Action was Needed at this time.

- VIII. Future Agenda Items

None discussed.

- IX. Future Meeting Dates and Times - December 11, 2009 at 2:00 p.m.

- X. Adjournment

Motion by Commissioner Bartels and seconded by Commissioner Sass to adjourn the Police & Fire Commission meeting at 5:33 p.m. Motion carried: Ayes-All.