

**City of Franklin
Comprehensive Master Plan Update
Project Committee/Plan Commission
November 13, 2008**

CALL TO ORDER

- I.** Mayor Taylor called the Joint Meeting of the Comprehensive Master Plan Project Committee and the City of Muskego 2020 Comprehensive Planning Committee of November 13, 2008, to order at 6:01 pm in the Common Council Chambers of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present for the City of Franklin were Alderman Skowronski, Commissioners Bennett, Haley (arrived at 6:40 pm), Kosovich, and Ritter. Also present were Planning Manager Dietl, Alderman Solomon and Alderman Taylor.

Joint Meeting with the City of Muskego 2020 Comprehensive Planning Committee

- II.** Present for the City of Muskego were Alderman Schaefer, Mr. Stinebaugh, Mr. Roncke, Mr. Scalzo, Mr. Pilak, Mr. Buckmaster, and Planning Director Muenkel.

Status of the two community's respective comprehensive plans

- A.** Mayor Taylor gave an introduction of the City of Franklin's Comprehensive Master Plan and indicated that intergovernmental cooperation was important and ongoing, including Police, Fire, and Intergovernmental Cooperation Council.

The Mayor mentioned the Southwest plan is underway, and gave the status of the Ryan Road interceptor sewer.

Planning Manager Joel Dietl summarized the status of the city-wide plan, and handed out the Southwest map and Southwest policy.

Mayor Taylor introduced the OL-SW Southwest Overlay District plan. Planning Manager Dietl and Mayor Taylor discussed the Southwest plan.

Mr. Muenkel spoke regarding the portions of the 2020 Land Use map near Franklin and conservation preservation areas. Mr. Muenkel handed out 2020 Land Use map and a list of policies about Franklin cooperation, sharing, etc.

Mayor Taylor suggested more joint talks regarding such things as sharing police and fire department equipment.

Alderman Skowronski inquired about trails sharing and cooperation. Mr. Muenkel indicated positively the efforts of the St. Martins, 116th Street WeEnergies Right-of-Way trail.

Proposed border land use issues

- B.** Mr. Muenkel, Mr. Scalzo, and Alderman Skowronski spoke regarding the proposed Muskego school land and rezoning.

Alderman Skowronski mentioned cooperation regarding snowmobile trails now, and the need to maintain this cooperation. Alderman Skowronski spoke in favor of coordinating rules.

It was mentioned that currently McShane Road, Woods Road, and St. Martins Road have posted speed limits of 25 miles per hour in Franklin and 35 miles per hour in Muskego, and Alderman Skowronski asked if the City of Muskego would reduce their speed limit or post slow down signs.

Also mentioned was the joint informal effort in maintaining snowplowing.

The St. Martins Trail status is currently at a standstill due to neighbor concerns and Department of Natural Resource issues. The Mayor indicated that if the trail were to stay on public property and WeEnergies property, it would be easier to complete.

Mr. Scalzo indicated a concern with of cell phone/texting and driving rules and regulations, and the need for coordination.

ADJOURNMENT

- C.** Commissioner Haley moved and Commissioner Bennett seconded the motion to adjourn the joint meeting of the City of Franklin Comprehensive Master Plan Project Committee and the City of Muskego 2020 Comprehensive Planning Committee at 7:35 pm. Upon voice vote, all voted 'aye'. Motion carried.

CALL TO ORDER

- III.** Mayor Taylor called the meeting of the Project Committee of November 13, 2008, to order at 7:45 pm in the Common Council Chambers of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Alderman Skowronski, Commissioners Bennett, Haley, Kosovich, and Ritter. Also present were Planning Manager Dietl.

**MINUTES
Meeting of October 16, 2008**

- IV.**
 - A.** Commissioner Kosovich moved and Commissioner Haley seconded to approve the minutes of the regular meeting of the Project Committee of Thursday, October 16, 2008 as amended to not include abbreviations. Upon voice vote, all voted 'aye'. Motion carried.

BUSINESS
Proposed Pre-Sanitary Sewer Land Use/Zoning, Land Division, and Public Services Policy, the proposed Post Sanitary Sewer Scenario Map, and the proposed Southwest Overlay District, for the southwestern portion of the City

- V.
A. Planning Manager Dietl spoke regarding the current status of the Southwest Overlay District plan.

Draft chapter 1, Introduction

- B. Mayor Taylor asked if the Project Committee wanted to do a page by page review of the chapter. Planning Manager Dietl noted that it might be more efficient to discuss just major topics, ideas, and themes. In that regard, Mr. Dietl noted that Assistant City Attorney Sajak was recommending that this plan and its chapters follow the format set forth in the State Statutes as closely as possible, and therefore, that many topics now in Chapter 1 be moved to Chapter 2, as it had been in Planning & Design Institute, Inc.'s first draft of the first two chapters of the plan.

Mr. Dietl asked about the level of detail to be provided in these chapters, and noted that the Project Committee had previously directed that the chapters be as direct and concise as possible, but that the City Attorney has indicated that more detail be provided wherever possible and appropriate. Mayor Taylor noted that staff should closely follow the City Attorney and department heads recommendations. The Project Committee directed that staff achieve a balance between detail and brevity, and work with the City Attorney or Assistant City Attorney.

Mayor Taylor suggested, and the Project Committee agreed, that Chapter 1 should be revised as suggested by the Assistant City Attorney and brought back for review by the Project Committee.

Mr. Dietl asked about the amount and type of involvement to be solicited from Alderman and the Common Council. The Project Committee agreed that it is the Project Committee and Plan Commission's responsibility to prepare what they believe is the best plan, and then work with the Common Council to make any revisions that the Common Council requires. The Mayor noted that there is a very aggressive time frame for this plan partly to allow additional time at the end of the process to work with the Common Council if necessary. Planning Manager Dietl noted that he now provides the same information, at the same time, to the Aldermen that he provides to the Project Committee.

Planning Manager Dietl inquired how important to the Project Committee is the inclusion of benchmarking information, such as how something in Franklin compares to neighboring communities. Mayor Taylor stated this would be acceptable if it is to point out something particularly important, but not to be used too excessively.

Mr. Dietl noted that this plan is currently using Wisconsin Department of Administration population projections, which so far happen to be very close to the yearly population estimates the City gets from the Wisconsin Department of Administration. He noted the Southeastern Wisconsin Regional Planning Commission (SEWRPC) has population projections as well, which are higher than the Wisconsin Department of Administration projections which also could be utilized in this plan. He also noted that it appears the main reasons for the differences are that Southeastern Wisconsin Regional Planning Commission envisions public sewer service within the next 20 years to much of the Southwest part of the City, and that infill development would occur mostly at the higher residential densities the City has. The Project committee generally concurred that the plan should use the Wisconsin Department of Administration population projection.

The Project Committee indicated that staff should continue to use the policies, guidelines and directions provided by the Common Council in the past, until such time as the Common Council directs otherwise. These would include striving towards the 70/30 residential versus non-residential tax base balance, and investigation of additional methods to achieve more high design standards for new development.

Status of, and next steps for, the citywide Comprehensive Master Plan Update

- C. Planning Manager Dietl summarized the status and next steps for the city-wide Comprehensive Master Plan.

Public Input

- D. No citizens present; no aldermen present.

Schedule Next Meeting

- E. Planning Manager Dietl noted the next regularly scheduled meeting of the Project Committee and regularly scheduled Plan Commission meetings would be used to continue discussion of the upcoming chapters. The next Project Committee meeting is scheduled for Thursday, December 11, 2008.

ADJOURNMENT

- VI. Commissioner Ritter moved and Commissioner Haley seconded the motion to adjourn the November 13, 2008, meeting of the Project Committee at 8:30 pm. Motion carried.