

**BOARD OF WATER COMMISSIONERS MINUTES
NOVEMBER 20, 2007**

TIME AND PLACE OF MEETING:	The meeting of the Franklin Board of Water Commissioners was called to order at 5:15 p.m., on November 20, 2007 at Franklin City Hall, 9229 W. Loomis Road.
ATTENDANCE AND PLEDGE OF ALLEGIANCE:	Present at this regular meeting were Commissioners Grobner, Bate, Graef, and Peterson. Excused was Commissioners Coulter Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Kainz, Finance Officer Patterson and Consultant Chris Kaempfer.
CITIZEN COMMENT AND CORRESPONDENCE:	<p>A letter concerning Commissioner Coulter's current health condition was read.</p> <p>A letter was read from Verizon regarding the placement of a generator at the W. Drexel Avenue water tower site.</p>
MINUTES APPROVED:	Commissioner Peterson moved, seconded by Commissioner Bate to approve the minutes of the October 16, 2007 meeting. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Bate seconded by Commissioner Peterson to approve the November 20, 2007 Vouchers from No. 8624 through No. 8660 and 103107 in the amount of \$401,085.40 for payment. Motion carried.
REPORT ON WATER SYSTEM PERFORMANCE:	Staff reported finding along 27 th Street north of Drexel Avenue faulty valve components requiring major repairs. Staff is investigating the need for construction assistance to insert additional valving to allow for repairs. Staff will be reviewing water mains and appurtenances in areas with similar age and materials. Budget item(s) will need to be increased for repair
<u>OLD BUSINESS:</u>	
LOSS OF REVENUE RESULTING FROM THE DELAY OF TRANSFER OF CUSTOMERS	Awaiting report from City Attorney informing the commission the status of the law suit.
UPDATE OF WATER MASTER PLAN	Kaempfer reported that the critical item is getting DNR approval of the flow control stations.

WATER MAIN EXTENSION
FOR W. PUETZ RD. & 51ST
STREET

Project has progressed well. Establish a jacking pit to install water main in casing pipe under Root River, has become a problem on the east side due to soil/water issues for the contractor. Extended completion date and additional cost are anticipated.

UPDATE OF CONSULTANT
SELECTION PROCESS NEED
AND PRELIMINARY
DESIGN OF SEWER AND
WATER UTILITY BUILDING

Will review with the commission at the December meeting. The new building, (office and garage space) is anticipated to exceed 10,000 square feet.

NEW BUSINESS

KAEMPFER CONTRACT
REVISION FOR
ENGINEERING SERVICES
27TH STREET BOOSTER
STATION

Kaempfer reported that the initial design was to install 3 booster pumps in the meter stations. Drexel Avenue was going to be rebuilt, evaluate the impact of that reconstruction on future flow control stations and also the meter station. The project expanded due to the impact of the DOT proposed reconstruction of the Rawson Avenue.

Commissioner Graef motioned to approve the contract revision increase by \$4,5000, seconded by Commissioner Bate. Motion carried.

2008 WATER UTILITY
BUDGET WITH POTENTIAL
RATE INCREASE

Commissioner Bate motioned to direct Staff to begin rate increase submitted, seconded by Commissioner Graef. Motion Carried.

Decide what to do with the rate increase before passing budget. 3% - 3.2% would add approximately \$96,000 to revenue in operating income.

Motion was made by Commissioner Graef to approve the adjusted budget, seconded by Commissioner Peterson. Motion carried.

NINE MONTH FINANCAIL
REPORT

Reviewed and noted, that slightly out-performing the budgeted projections.

REVISIT LANGUAGE IN
2008 GOALS

Reviewed goals which have been previously approved. One additional goal for Equipment Inspection to be added.

ADJOURNMENT

Motion by Commissioner Peterson seconded by Commissioner Bate to adjourn the meeting at 6:40 p.m. Motion carried.