

**CITY OF FRANKLIN**  
**BOARD OF HEALTH MEETING MINUTES**  
**November 12, 2007**

- I. Call To Order  
Dr. Wengelewski called the Board of Health meeting to order at 7:04 p.m. on Monday, November 12, 2007 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call  
Present: Bolton, Robert Fedran, Renee Fuller, Ald. Pete Kosovich, Dr. John Palese, Henry Wengelewski, and Director of Health and Human Services, William Wucherer.  
Excused: Patricia Nissen, Kris Barnekow  
Absent: none
- III. Approval of 9/17/07 minutes  
Minutes from 9/17/07 were not approved as they were missing from the BOH packet. They will be approved at the next BOH meeting.
- IV. Citizen Comment Period  
None
- V. Unfinished Business  
None
- VI. New Business
- A. **Assessment**
1. Weekly Influenza & Respiratory Virus Report  
A copy of the report and fact sheet was distributed for review. (The BOH meeting started out of order with the Program/Speaker portion of the meeting and then resumed to the Assessment piece of New Business.) We have a sentinel reporting system with physicians and laboratories reporting data for influenza-like symptoms. There is little to no influenza activity at this time. Para-influenza is the primary respiratory problem prevalent at this time. Currently, there is sporadic influenza activity in Minnesota, Oklahoma, Colorado and Alabama.
  2. Milwaukee County SurvNet Report & Franklin Communicable Disease Report  
A copy of the SurvNet report was distributed for review. Since the last BOH meeting, Franklin has had 26 communicable disease referrals. In October, there were 13 referrals. In November, Franklin has had 2 campylobacter cases, 2 Lyme disease cases and an elevated blood lead level case.
  3. E-coli hamburger patties recall  
A copy of the USDA press release was distributed for review. A voluntary recall of hamburger patties was made in October with 8 cases of e-coli in Wisconsin, 3 of which were in the City of Milwaukee and none in Franklin.
  4. Salmonella pot pies recall  
A copy of the DHFS press release was distributed for review. A voluntary recall of pot pies was made in November with 22 cases of Salmonella in Wisconsin in 15 different counties with none in Franklin, and spread throughout the US with 200 cases in 32 different states.

5. Staphylococcus Aureus (MRSA) at a local elementary school

A copy of the FPS letter was distributed for review. There was one diagnosed case of MRSA in the child in first grade in the Franklin Public Schools (FPS). A sibling was presumptively diagnosed with MRSA. The Public Information Officer from the FPS and the FHD Director of Health & Human Services conducted a press conference on 11/7/07 at the Franklin High School. There were also 2 staph infections which were tested not to be MRSA in Franklin High School.

## **B. Policy Development**

1. Review of Agent City Terms of Agreement with WI Dept. of Agriculture & WE Dept. of Health

BOH reviewed the dated 11/6/07 Common Council Request for Action which authorized the FHD to become an Agent City (DHFS/DATCP) and increase RS hours for the Health Department through an MOU with the Oak Creek Health Department. The Director of Health & Human Services reviewed the State's Terms of Agreement (DHFS and DATCP) for becoming a Agent City and gave assurances that the requirements therein can be completed by the FHD. BOH members questioned the license fees associated with Agent City status and understand that fees charged to local retailers would cover the full cost as well as the State's percentage of reimbursement. A proposed, initial fee structure and local ordinance revision for restaurant and food establishments were requested for the next BOH meeting.

2. Review of Dept. of Health & Human Services Document, "Draft Guidance on Prioritization of Pandemic Influenza Vaccine". Motion to accept Prioritization Plan Is Requested

A motion was made by Robert Fedran and seconded by Kris Barnekow to accept the "Draft Guidance on Prioritization of Pandemic Influenza Vaccine" by the Federal Dept of Health and Human Services. After review and discussion of the draft guidance plan, the motion carried unanimously.

## **C. Assurance**

1. 2007/08 City of Franklin Flu Clinics - Summary
2. Tobacco Compliance Checks Report
3. Annual Senior Health & Wellness Day - Evaluation
4. Your Body In Balance – 9/12/07 "Motivate To Activate" Evaluation

A copy of the summary was distributed for review. The FHD has given 1,736 influenza vaccinations to date. Our first 2 adult flu clinics have had record attendance in comparison to previous years.

A copy of the report was distributed for review. There were 5 illegal sales of tobacco to minors were made. The businesses and clerks received a citation.

A copy of exhibitor survey results from the Adult Health & Wellness Fair were distributed for review.

A copy of the evaluation was distributed for review.

5. Your Body In Balance – 10/10/07  
– “Sweet Health For Men & Women” - Evaluation
- A copy of the evaluation was distributed for review.
- VII. Program/Speaker – BioWatch by Jim Beix, Epidemiologist for Milwaukee/Waukesha County Public Health Preparedness Consortia
- After the BOH introductions, Jim Beix spoke about the BioWatch System in the City of Franklin. It is an air sampling system designed to detect biological agents for potential bioterrorism threats. The air is continually sampled by the DNR and a filter disk is analyzed daily by a laboratory in Chicago. There are 17 sample sites throughout the Milwaukee and Waukesha County area. Samples are being taken throughout the 40 largest cities in the United States.
- VIII. Announcements/ Correspondence/Articles
- A. Announcements**
- None
- B. Correspondence**
1. Letter to Milw. County Board in support of Smoke Free Milwaukee County Ordinance
- A copy of the letter was distributed for review.
2. Letter to Milw. County Executive in support of the County budget fully funding IMPACT 2-1-1
- A copy of the letter was distributed for review.
- C. Articles**
1. “McGee story not uncommon” (MJS 10/23/07)
- A copy of the article was distributed for review.
2. “Staph infection deaths may rival those of AIDS” (MJS 10/17/07)
- A copy of the article was distributed for review.
3. “Staph on the March” (TIME 11/12/07)
- A copy of the article was distributed for review.
- IX. Adjournment
- Kris Barnekow made a motion to adjourn and Patricia Nissen seconded it. Motion carried unanimously. The meeting was adjourned at 8:23 p.m.