

**Franklin Public Library Board of Trustees Minutes  
November 27, 2006**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held November 27, 2006 in the Sievert Room 9151 W. Loomis Rd. Franklin, WI 53132. The meeting was called to order at 6:00pm by President Dennis McKnight.

**Present:** Dennis McKnight, Don York, Karen Wesener, Pat Dallmann, Ed Devinger, Shari Wass, Penny Woodcock, Alderman Tim Solomon and Library Director Barbara Roark. **Absent:** Jackie Ignatowski (excused)

**Public Participation and Visitors:** No visitors.

**Minutes:** S. Wass made a motion to approve the minutes of October 23, 2006 P. Woodcock seconded. The motion carried with the next meeting date in the minutes being changed to November 27, 2006. K. Wesener abstained.

**Circulation Report and Internet Usage:** B. Roark reported that the numbers are down a little from last October but still up for the year.

**Finance Committee:** S. Wass moved to approve vouchers in the amount of \$11,910.45 D. York seconded. The motion carried.

**Personnel Committee:** No report.

**Buildings and Grounds:** D. York reported the parts for the panic alarms will be installed November 30, 2006. D. York said maintenance on HVAC will be done by maintenance staff. They are already doing this for the other City of Franklin buildings. He will review with maintenance staff regarding the preventative maintenance schedule. D. McKnight asked B. Roark and staff to look into moving magazine stacks to make more room in the fireplace location. This was precipitated by the Divas and Divine Dessert program.

**Foundation Report:** D. McKnight reported that D. York suggested we have another company quote on relocating the fire sprinklers in the audiobook/DVD area. The second quote came in about half of the first quote.

**President's Report:** D. McKnight no report.

**Director's Report:** B. Roark reported on some short term staffing changes with the Library Assistants. One person is out three weeks for vacation, another person is out for illness/surgery. So some of the part time no benefits Library Assistants will be picking up the additional hours. The Adult Services/Assistant Director is pregnant and due the end of April. B. Roark made a change in the Children's Department both Librarians will report to her. **MCFLS:** No new draft of the contract for 2008-2011 has been presented. **Program Updates** some of the upcoming programs are:

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November 29<sup>th</sup> CE Program ZAPPED: Effective Policies for Public Internet Computers  
At Hales Corners Library

November 30<sup>th</sup> Family Program KG and Ranger

December 1<sup>st</sup> School Librarians Meeting at Robinwood  
Charlotte's Web Book Discussion Party

December 3<sup>rd</sup> City of Franklin Tree Lighting

December 6<sup>th</sup> Staff Meeting  
Drop in Story Time "Can You Waddle Like a Penguin?"

December 7<sup>th</sup> LDAC meeting at Cudahy Family Library  
Reading with Rover Begins

December 14<sup>th</sup> Christmas Program for Active Women's Series

### **New Business:**

**Pay Phone Removal:** The Pay Phone will be removed November 30, 2006.

**Window Cleaning:** We received one quote. It was less than the amount charged five years ago. We will wait until spring to get this done.

**Milwaukee Public Library Addendum:** It was agreed to sign the addendum to the Milwaukee Public Library contract for the 2007 year and to bill the Milwaukee Public Library for the current year's usage.

**Computer Replacement Schedule:** Ask MCFLS if we can pre-pay charges for additional computers but not order until VISTA is more readily available. B. Roark is also to check with Cal Patterson City of Franklin Finance Officer on how we can accomplish this.

**City of Franklin Employee Benefits and Pay Matrix:** The Council passed a 3% increase for city employees. There are also increases to the out of pocket healthcare costs. Implementation is the same pay matrix as the city for library employees. This would be effective January 2007.

### **Setting Future Meeting Date(s) and Listing Future Agenda Items:**

Meeting Room Policy (Political Campaigns)

Schedule for Replacing Furniture and Carpet

**Next Meeting Date: December 18, 2006 6:00pm**

**Adjournment:** D. York made a motion to adjourn. P. Woodcock seconded. The motion carried and the meeting adjourned at 7:06pm.