

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL INSPECTION CONFERENCE ROOM
9229 W. Loomis Road, Franklin, Wisconsin
May 7, 2015 @ 5:30 p.m.**

MINUTES

- I. The May 7, 2015 Police & Fire Commission Meeting was called to order at 5:32 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall. Members present were Commissioners Donohoo, Nelson, Lindner, and Maher-Johnson (arrived at 5:50 p.m.). Commissioner Sass was absent. Also in attendance was Police Chief Oliva, Police Inspector Hahn, and Human Resources Coordinator Zahn.

- II. Approval of the Minutes from 3/24/2015 and 4/15/2015

Motion by Commissioner Lindner and seconded by Commissioner Nelson to approve the minutes from 3/24/15 and from 4/15/15 as written. Motion Carried: Ayes – All.

- III. Completion of Probationary Period by Police Officer Brian Zalewski.

Motion by Commissioner Nelson and seconded by Commissioner Lindner to place letter on file. Motion Carried: Ayes – All.

- IV. Promotion to Police Department Sergeant – Promotion of Patrol Officer Joseph Bath to City of Franklin Police Sergeant.

Motion by Commissioner Lindner and seconded by Commissioner Nelson that Officer Joseph Bath is hereby appointed to the position of City of Franklin Police Sergeant effective on or after June 3rd, 2015, at the Police Chief's discretion. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- V. Police Department Patrol Officer Hiring Process. Discussion of the hiring process including the present eligibility list and the creation of a new list. (This item was discussed last after items VI, VII, and VIII)

There was discussion that we will highlight lateral transfers on our website, etc. Applications will be open for approximately 30 days but the PD will start reviewing them as soon as they are received.

Motion by Commissioner Nelson and seconded by Commissioner Maher-Johnson to pass the procedure as discussed here as the new hiring process. Motion Carried: Ayes – All.

- VI. Police Department Informational Items

No Action Needed

- VII. Fire Department Firefighter/EMT Hiring Process. Approval of the hiring process for the next eligibility list.

Motion by Commissioner Nelson and seconded by Commissioner Lindner to approve the 2015 process as submitted with the change to interviewing 10-20 people depending on the number of openings. Motion Carried: Ayes – All.

VIII. Adoption of Hearing Rules

Motion by Commissioner Lindner and seconded by Commissioner Nelson to adopt the rules with changes as discussed. Motion Carried: Ayes – All.

IX. Future Meeting Dates and Agenda Items

No additional meetings are needed at this time.

X. Adjournment

Motion by Commissioner Lindner and seconded by Commissioner Maher-Johnson to adjourn the Police & Fire Commission meeting at 6:18 p.m. Motion carried: Ayes-All.