

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
May 11, 2015**

- I. Call To Order  
Dr. Wengelewski called the Board of Health meeting to order at 7:01 p.m. on Monday, May 11, 2015 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call  
Present: Marilyn Bolton, R.D.; Robert Fedran, Renee Fuller, Patricia Nissen, RN., Ald. Janet Evans; Dr. Henry Wengelewski DDS, Health Officer William Wucherer.  
Excused: Dr. Kris Barnekow; Dr. John Palese
- III. Approval of 4/13/15 minutes  
Robert Fedran made a motion to approve the minutes from the BOH meeting for 4/13/15 and Ald. Janet Evans seconded the motion. The motion was carried unanimously.
- IV. Citizen Comment Period  
None
- V. Unfinished Business  
1. Resolution to Secure Public Health Funding Follow-Up  
A copy of the email was distributed for review. Health Officer Wucherer sent a copy of the email to Franklin's State Senators and Representatives to encourage discussion on bipartisan for support evidence based communicable disease control to protect the public's health.
- VI. New Business  
A. **Assessment**  
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports  
A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports were distributed for review. The influenza related illness rate is still considered moderate in Southeastern WI. 81 cases of hospitalization have occurred in Milwaukee County including 3 in Franklin in April. There was 1 reported case of TB in a Franklin resident. The FHD is directly observing the drug therapy (DOT). TB Skin tests have been given to family members and one member is receiving additional testing.
2. Lyme Disease Awareness Month – May 2015  
A copy of the fact sheet and tick removal sheet was distributed for review. State Entomologists are coming to Franklin for tick collection and surveillance. The FHD is putting an article in the City Newsletter along with a bulletin board in City Hall and a kiosk in the Franklin Library for Lyme disease awareness information.
3. Pertussis Report – May 2015  
A copy of the report was distributed for review. There were 2 confirmed cases of Pertussis in Franklin residents and 1 additional case for an employee who worked in Franklin.
4. Vaccine Preventable Disease Surveillance Report - 2014  
A copy of the chart and vaccine article was distributed for review. In Wisconsin, during 2014, there were 2 confirmed Measles, 53 Mumps cases, 410 Varicella, 1435 Pertussis, and 11 confirmed Hepatitis B cases.

5. Community Needs Assessment Report (draft) and Forces of Change (brainstorm)

Health Officer Wucherer and Consultant William Satterlee presented the 2015 Community Health Needs Assessment to the Board of Health. The survey tool, survey methodology, and results were reviewed. The report attempted to assess both health/wellness & disease/illness parameters within the City of Franklin. Health concerns from respondents and household members including minors were solicited. Illness and disease types were assessed. Respondents were asked to rank and rate areas of personal concern as well as within the context of both state and national priority areas. Respondents were also asked to comment on health department services, service delivery, and areas for future programs.

An executive summary was requested for the final report which will be brought back to the BOH at June's meeting.

The BOH concluded this agenda item through a brainstorming exercise of the Forces of Change impacting the public health system today. A summary of these 'forces of change' are attached to the minutes.

**B. Policy Development**

1. Community Development Block Grant Funds and Health Dept Senior Programming

A copy of the Council Action sheet was distributed for review. Health Officer Wucherer has been asked by Milwaukee County to explore block grant funding to prepare services for eligible senior citizens. The FHD has 4 programs that are senior-oriented. They have Living Well With Chronic Disease, Stepping On (Sr. Fall Prevention), the Adult Speaker Series and our Health Fair in September. CDBG funding may allow the FHD to plan and prepare additional interventions with consultants to work with the elderly.

2. WI Legislative Update – Transfer of Regulation of Food, Lodging, and Recreation Establishments to WI Dept. of Agriculture, Trade and Consumer Protection (DATCP)

A copy of the Joint Finance recommendation was distributed for review. The Department of Food Services food inspection program will be merging with the DATCP by January, 2016.

3. BOH Mayoral Appointment Renewals

A copy of the Common Council agenda was distributed for review. The appointment renewals will go before the Common Council on 5/19/15 for approval.

**C. Assurance**

1. Franklin Teens Fighting Against Corporate Tobacco (F.A.C.T.) Movie Night Report

A copy of the April 6<sup>th</sup> evaluation and Movie Night flyer was distributed for review. This was the first daytime movie program with approximately 38 children in attendance.

2. Franklin Parents and Students United (FAPSU) “Your Choice” Program Report – 4/27/15	A copy of the report was distributed for review. There were guest presenters hosted by FAPSU sharing their heroin stories within their families. There were 112 people in attendance.
3. Adult Speaker Series “Reverse Heart Disease” Program Evaluation – 4/29/15	A copy of the evaluation was distributed for review. There were 86 people in attendance.
VII. <b>Program/Speaker</b>	None
VIII. Announcements/ Correspondence/ Articles	
<b>A. Announcements</b>	
1. May 2015 – Smoking Cessation Awareness Month	A copy of the flyer was distributed for review. An estimated 18% or 800,000 WI adults smoke. Most have tried to quit at least once.
2. 6/6/15 – City of Franklin 7 <sup>th</sup> Annual Bike Rodeo	A copy of the flyer was distributed for review. There are 130 appointments available for children to register for this program to prevent head injuries, falls, and bicycle accidents.
3. Operation Fit Franklin (OFF) Face book Page Launched	A copy of the Franklin Recreation Guide for Summer 2015 was distributed for review. The OFF logo is displayed on many activities in the recreation guide and by registering for any of those activities; you are eligible to win prizes.
<b>B. Correspondence</b>	
1. Letter from David W. Pluymers Scheduling State 5-Year Review of Retired Local Public Health Programs and Services	A copy of the letter was distributed for review.
<b>C. Articles</b>	None
IX. Adjournment	Health Officer Wucherer requested that the June BOH meeting be changed from Monday, June 8, 2015 to Monday, June 15, 2015.
	A motion to change June’s meeting date and to adjourn the BOH meetings was made by Patricia Nissen and seconded by Marilyn Bolton. It was carried unanimously. The meeting was adjourned at 8:30 p.m.

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William M. Wucherer, RN, BSN  
Board of Health Secretary