

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
6:00 p.m., Monday, May 19, 2014**

**MINUTES**

- I. The May 19, 2014 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Barber, Green (arrived at 6:21 p.m.), Sakwinski, Alderman Mayer, Alderman Schmidt, and Alderman Dandrea. Member Sheehan was absent. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.
- II. Citizen comment period  
There were no citizen comments.
- III. Approval of Minutes of 2/17/2014.  
Motion by Alderman Schmidt and seconded by Alderman Mayer to approve the minutes from 2/17/2014 as written. Motion Carried: Ayes – All.
- IV. Position Description for City Engineer/Director of Public Works  
Motion by Alderman Dandrea and seconded by Alderman Schmidt to recommend approval of the job description to Common Council as written. Motion Carried: Ayes – 6; No – 1 (Wikel).
- V. Non-represented Employee 1% Wage Increase for July 2014, as per the Adopted Budget  
Motion by Alderman Mayer and seconded by Member Green to recommend to the Common Council approval of the July 1% pay increase. Motion Carried: Ayes – All.
- VI. Discussion on Complaint Process within the Civil Service Program  
Discussion only. No Action Needed.
- VII. Staffing Report  
No Action Needed.
- VIII. Next Meeting Date  
The next regularly scheduled meeting would be 6/16/2014.
- IX. Adjournment  
Motion by Alderman Schmidt and seconded by Alderman Mayer to adjourn the Personnel Committee meeting at 7:07 p.m. Motion carried: Ayes-All.