

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, May 28, 2013, held in Franklin Public Library Sievert Room 9151 W. Loomis Rd. Franklin, WI

Called to order by President Dave Adam at 6:02.

Roll Call: Present: Dave Adam, Karen Wesener, Bonnie Martins, Alderman Doug Schmidt, Tom Loew, Dennis McKnight and Diane Oleson. Excused- Mike Karolewicz and Dr. Steve Patz.

Approval of the Minutes from April 22, 2013. Motion carried.

Introduction of Librarians- Kerri Miller Whitmore, young adult librarian explained summer programs including a “lock-in” and several craft programs. She also explained the new equipment purchased with the funds from the Children’s Rummage sale. Sara Stoecker the new youth reference librarian has been with the library for several years, first as a shelver and then as an intern.

Committee Reports:

Search Committee: D. McKnight reported that the committee has met and reviewed several applications. They have also met with the City’s Human Resources director. The ad for the position has been reposted and the cut off date for the position is June 7.

Presidents Report: No reports from M. Karolewicz regarding Programming and Marketing Committee. Discussion held regarding an appropriate tribute to former Director, Barbara Roark. It was agreed that a plaque be placed next to the door to the patio area which will read “This patio with garden area is dedicated to Barbara Roark with gratitude and appreciation for 15 years of service to the Franklin Public Library. The planters adjacent to the patio were constructed by Austin Hamlin as an Eagle Scout project.

Finance Committee- Motion made by Tom Loew to approve the expenditure of \$55,470.83 for invoices and vouchers. Motion carried. Discussion regarding large expenditure to MCFLS for automation and Zinio subscription software..

City Matters- Alderman Doug Schmidt had no report at this time.

New Business:

Staff Appreciation Recap was held the week of May 5th and much appreciated by the staff.

Volunteer Breakfast is scheduled for Saturday, June 1st. at Tuckaway Country Club.

By Law Review- T. Loew reported that a review of the by-laws was made and the following suggestions were made.

Article I. Sec.4 Sentence 3 shall read-“Any member who has three consecutive unexcused absences or in excess of 5 excused absences during a calendar year may be subject to disqualification.”

Article III, Sec 3 – Add-“No individual shall hold more than one office at a time.” .

Sec. 7- Amend as follows: “The Treasurer, as disbursing officer of the Board, shall sign all checks drawn on or withdrawals made from funds held by the library, sign all vouchers for disbursements from the library fund, and perform such duties as generally devolved upon the office. In the absence or inability of the Treasurer, the Vice President or Library Director shall have temporary authority to sign checks or withdraw funds from accounts held by the library.

The treasurer shall be bonded in an amount as may be required by resolution of the Board, and not less than the value of the property held by him or her. The Treasurer shall make monthly reports to the Board showing in detail the amount and investment of, and income and disbursements from the funds in his charge. In the absence or inability of the treasurer, the duties shall be performed by such other individuals of the Board as the Board may designate. “ Discussion was held regarding changes and motion carried to amend the By-Laws as presented.

Building and Grounds Committee- A bill was presented for the tuckpointing and it was suggested that the work be checked out and if done the bill to be paid. Also a proposal was accepted for doing the mudjacking. This work will be done in June.

Personnel Committee- B. Martins had no report at this time..

Friends Report- D. Oleson reported on the success of the reception for B. Roark and that she expressed the Board's gratitude for the work of the Friends. She will hold a children's book sale in the Book Nook in conjunction with the start of the Summer Program for children.

Foundation Report- no report at this time.

Director's Report- Interim Director Jennifer Loeffel reported on the upcoming Adult Summer Reading Program and the Children's Summer programs.

Next Meeting – June 24, 2013

Meeting adjourned at 7:40. Motion carried.