

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
MAY 26, 2010**

- I. The May 26, 2010 Technology Commission Meeting was called to order at 6:05 p.m. by Vice Chairman Strowig in the Hearing Room of Franklin City Hall. Director of Administration Luberda took roll call; a quorum was present.

Members present were Strowig, Herman, Alderman Olson, Kane, Maersch, Kaufman, and Mittelstadt. Members Meade, Webler, Galusha, and Surana were excused. Also in attendance was Director of Administration Mark Luberda.

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the March 24, 2010 Meeting Minutes.

Motion made by Member Maersch and seconded by Member Mittelstadt to approve the March 24, 2010 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Conversion of GCS Property Tax Assessment & Tax Collection Software from a Foxpro Database to a Windows SQL Version of GCS Software (Cal Patterson)

Presentation was made by Cal Patterson, Director of Finance & Treasurer. Discussion was held. Director of Administration Luberda noted that this item overlaps with Item VI on the agenda and that the Commission had asked staff to investigate a direct, content-sensitive link from the City's website to the County's property records webpage. Mr. Patterson noted the County was using GCS software already. Mr. Luberda noted he had contacted Northwoods Software who indicated they could build the linkage to eliminate the cold fusion product. He also noted that both GCS and Jade Technologies indicated it would be a very simple process to link the two pages seamlessly.

Motion made by Member Kane and seconded by Member Maersch to direct City staff to discuss the option of incorporating the GCS software with the assessment module. Upon vote, Ayes-All, motion carried. Discussion was also held to eventually consider linkages with GIS mapping.

- V. Emergency Notification System (aka "Reverse 911")

Director of Administration Luberda provided handouts and presented an update and recommendation on the capabilities of various emergency notification systems. Alderman Olson clarified the Common Council's position noting that in addition to emergency notifications, the system would have much broader usage on an opt-in basis. Mr. Luberda recommended Code Red service but noted further effort should be made to negotiate a better price and more details of the service should be incorporated into a draft contract that can then be reviewed. Alderman Olson encouraged the Technology Commission to work out further details of an emergency notification system through creation of a sub-committee.

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Motion made by Member Mittelstadt and seconded by Member Kane to form a sub-committee on Emergency Notification Systems. By consensus, the sub-committee will be comprised of Members Mittelstadt and Kaufman. Upon vote, Ayes-All, motion carried.

(Alderman Olson left at 7 p.m.)

VI. Property Assessment Search on City Website

See Item IV. above.

VII. Director's Report

Director of Administration Mark Lubberda updated the Commission on the following issues:

GIS Rewrite Project Status with PlanGraphics, Inc. – Mr. Lubberda noted that testing is completed and software is in the process of being loaded onto the production server for testing.

Website Development Phase II – Mr. Lubberda noted that the website has been up and running and is receiving positive comments and noted that staff will be developing an employee section that would be password-protected and function similar to an Intranet.

Municipal Court Package – Training prior to full implementation was scheduled.

Heartland Business Systems Service Contract – Mr. Lubberda indicated that Heartland Business Systems (HBS) has been directed to migrate the contract from Level I to Level II status to the dual technician. Implementation will occur after HBS acquires the necessary personnel.

VIII. Next Meeting Date and Time – June 23, 2010 at 6 p.m.

IX. Adjournment

Motion made by Member Maersch and seconded by Member Kane to adjourn the May 26, 2010 Technology Commission Meeting at 7:34 p.m. Upon vote, Ayes-All, motion carried.