

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL, INSPECTION CONFERENCE ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
Wednesday, May 26, 2010 @ 6:00 p.m.**

**MINUTES**

- I. The May 26, 2010 Police & Fire Commission Meeting was called to order at 4:08 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall.

Members present were Commissioners Donohoo, Bartels, Maher-Johnson and Sass (arrived at 4:18 p.m.). Commissioner Omernik was excused.

- II. Approval of Minutes from March 30<sup>th</sup> , March 31<sup>st</sup>, April 6<sup>th</sup>, and April 21<sup>st</sup>, 2010.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to approve minutes from all four meetings with two minor changes requested by President Donohoo. Motion Carried: Ayes - All.

- III. The end of the term of Commissioner Omernik

Commissioner Omernik's 5 year term has expired and he has asked not to be re-appointed. It was explained that he officially stays on the Commission until the Common Council approves his replacement. No Action Needed.

- IV. Hiring of Firefighter/EMT – The hiring of Dillon Gavinski as Firefighter/EMT. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of Dillon Gavinski as a City of Franklin Firefighter/EMT. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Commissioner Donohoo announced that they would be taking item V out of order first and then handling both item IV and item VI together in the same closed session . Motion by Commissioner Maher-Johnson and seconded by Commissioner Sass to go into closed session at 4:45. Motion Carried: Ayes – All.

At 5:05 p.m the Commission returned to open session with all members voting affirmative to return to open session.

Commission President Donohoo explained that they had reviewed the record of Dillon Gavinski. Part of the background check has been completed but a portion is still missing. Motion by Commissioner Sass and seconded by Commissioner Bartels that Dillon Gavinski is hereby appointed to the position of City of Franklin Firefighter/EMT effective 6/2/2010 subject to the Commission President reviewing the background report before 6/2/2010. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide approximately quarterly progress reports of Dillon Gavinski to the Commission. Motion Carried: Ayes – All.

- V. Hiring of Police Patrol Officers – The hiring of specific persons including Robert M. Goetter and Garrett J. Luling. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of Robert Goetter and Garrett J. Luling as City of Franklin Police Patrol Officers and to consider performance evaluation data of other applicants. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Maher-Johnson and seconded by Commissioner Bartels to go into closed session at 4:15 p.m. Motion Carried: Ayes – All.

At 4:36 p.m. there was a unanimous vote to return to open session.

Commissioner Donohoo explained that in closed session they had discussed 2 patrol officer candidates among others. Mr. Luling is present at the meeting. Mr. Goetter in out of town on vacation.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson that Robert Goetter is hereby appointed to the position of City of Franklin Police Patrol Officer effective 6/3/2010. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide approximately quarterly progress reports of Robert Goetter to the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson that Garrett Luling is hereby appointed to the position of City of Franklin Police Patrol Officer effective at a date to be set by the department. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide quarterly progress reports of Garrett Luling to the Commission. Motion Carried: Ayes – All.

- VI. The vacant Fire Department Paramedic Lieutenant position. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider promotion and performance evaluations data of public employees over which it has jurisdiction and exercises responsibility. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Commissioner Donohoo combined this item with the closed session for item IV. During closed session it was discussed why there was a vacancy for a Lieutenant position.

Assistant Chief Bertram explained the upcoming process that will be used to fill the Lieutenant opening. On 6/2 4 candidates will take a written exam. On 6/7 internal interviews will be conducted and on 6/10 external interviews with leaders of the community will be held. A decision will be made shortly after 6/10.

- VII. Completion of Probationary Period of Police Patrol Officers Gary Wallace and Shayne S. Suminski

No Action Taken. The employees are already officially off their probationary period.

- VIII. Review of Probationary Performance/Status of Police Department Captain Eric Schroeder, Police Department Sergeant Danial Morris, and Fire Department Battalion Chief Adam Remington.

Both Chiefs reported that the probationary employees are doing well. No Action Taken.

- IX. Hiring Process for Police Officer and Firefighter/EMT – Discussion concerning the present process and future actions.

No Action Taken

- X. Police Department and Fire Department Annual Reports

Both the Police Chief and Fire Chief distributed copies of their annual reports to the Commissioners. No Action Taken on the reports. It was decided that Fire and Police Department Monthly Updates will become a recurring item on the agendas in the future.

XI. Letter from Citizen Gerald Grillo

It was discussed that this letter was a blanket complaint to several departments/committees and not specific to just the Police and Fire Commission. As such, a motion was made by Commissioner Sass and seconded by Commissioner Bartels that the Commission will take no further action on this letter. Motion Carried: Ayes – All.

XII. Election of Officers

Motion by Commissioner Bartels and seconded by Commissioner Sass to continue the officers as they currently are (Donohoo: President, Maher-Johnson: Vice President, Bartels: Secretary). Motion Carried: Ayes – All.

XIII. Future Agenda Items

Approval for a new hire and a promotion will be coming up soon.

XIV. Future Meeting Dates and Times

No Action Taken

XV. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Bartels to adjourn the Police & Fire Commission meeting at 5:36 p.m. Motion carried: Ayes-All.